



2022-2023 EMPLOYEE PARKING PERMIT

FILL OUT THIS APPLICATION TO PURCHASE YOUR FIRST TIME PERMIT AT THE PARKING OFFICE. (5th Ave & 18th Street)

RENEW YOUR PERMIT AT THE OFFICE OF THE BURSAR IN OLD MAIN.

YOUR PARKING PERMIT WILL EXPIRE JUNE 30, 2022.

Employees parking on campus during the summer must renew/purchase permits by June 30, 2022 to avoid receiving citations

Personal Information (please print)

| | | | | | |
|---------------------|--|------------|--------|------------------|----------------------|
| Last Name | | First Name | | MI | MUID |
| Department | | Building | Room # | Campus Phone | |
| Home Address Street | | City | State | Zip | Phone with Area Code |
| E-mail Address | | | | Current Permit # | |

Vehicle Information

| | License Plate Number | State | Color | Vehicle Make | Vehicle Model | Year |
|------------|----------------------|-------|-------|--------------|---------------|------|
| Vehicle #1 | | | | | | |
| Vehicle #2 | | | | | | |

Parking Permit Fees (Check the appropriate amount of your parking permit)

| | Half Year | Whole year |
|---|---------------------------------------|---------------------------------------|
| HALF year permits July 1, 2022 - December 31, 2022: FULL year permits July 1, 2022 - June 30, 2023 | | |
| SURFACE PERMIT | <input type="checkbox"/> \$85.00 | <input type="checkbox"/> \$170.00 |
| THIRD AVENUE GARAGE PERMIT | <input type="checkbox"/> \$135.00 | <input type="checkbox"/> \$270.00 |
| Smith Hall Garage Permit (Assignments to this area are based on seniority) | <input type="checkbox"/> \$135.00 | <input type="checkbox"/> \$270.00 |
| 6th Avenue Parking Garage -(PAYROLL DEDUCTION ONLY) | <input type="checkbox"/> 30.00p/month | <input type="checkbox"/> 30.00p/month |
| EVENING PERMIT (For classes AFTER 4:00PM, only) | <input type="checkbox"/> \$55.00 | <input type="checkbox"/> \$110.00 |
| TOTAL AMOUNT OF PAYMENT | | |

Check here for MU Handicapped Parking Decal

Vehicles parked in any designated handicapped space on campus must display a valid MU parking permit in addition to a state issued handicapped parking placard or license plate. Permit holders must also obtain a MU handicapped parking decal to affix to their regular MU parking permit. When selecting this option, you must provide a copy of your state issued handicapped registration card. The name on the registration card must correspond with the name on this application before the MU handicapped decal will be issued. Permits are valid in any designated handicapped parking space on campus.

Methods of Payment

Payroll Deduction (New Enrollees ONLY) MURC Marshall 9 month employee 12 month employee

By my signature below, I authorize the corresponding monthly payroll deduction for my annual parking permit.

Check: Make checks payable to Marshall University. Check # _____

Cash: (Cash payments must be made in person. DO NOT send cash through the mail)

Credit Card: AMEX MasterCard Discover VISA

X

Employee Signature (required to process application)

Date

Office of the Bursar Use Only

| | | |
|----------|--------------|------|
| Permit # | Validation # | Exp. |
|----------|--------------|------|

Parking Office Use Only

| Verified by: | Permit # | Validation # | Expiration | Date Issued | Comments |
|--------------|----------|--------------|------------|-------------|----------|
| | | | | | |

**** DO NOT WRITE YOUR CREDIT CARD INFORMATION ON YOUR PARKING APPLICATION. CREDIT CARD PAYMENTS MUST BE MADE IN PERSON OR ONLINE AND WILL NOT BE PROCESSED WITH CARD INFORMATION WRITTEN ON THE FORM.**