**MARCO MARSHALL**

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**PROFESSIONAL SUMMARY**

Dynamic and results-driven Management major with experience in team leadership, operations coordination, and organizational strategy. Skilled in project management, conflict resolution, and business process improvement. Adept at leading cross-functional teams, enhancing productivity, and supporting organizational goals through effective leadership and operational excellence.

**SKILLS SUMMARY**

* Leadership and Team Coordination
* Operational and Project Management
* Strategic Planning and Execution
* Employee Training and Development
* Conflict Resolution and Problem-Solving
* Data-Driven Decision Making
* Microsoft Office (Excel, Word, PowerPoint), Trello, Slack
* Customer Service and Client Relationship Management

**EDUCATION**

Bachelor of Business Administration in Management Expected: May 2026

Marshall University Huntington, WV

*Minor: Human Resource Management*

*RELEVANT COURSEWORK: Organizational Behavior, Strategic Management, Operations Management, Human Resource Management, Leadership Theory, Business Ethics*

**INTERNSHIP EXPERIENCE**

Amazon Fulfillment Center Charleston, WV

Operations Intern June 2023 – August 2023

* Assisted in managing daily warehouse operations, including inventory control and shipping logistics.
* Supported continuous improvement initiatives to streamline order processing and reduce turnaround time.
* Collaborated with managers and supervisors to optimize workforce scheduling and resource allocation.

Starbucks Huntington, WV

Shift Supervisor September 2022 – May 2023

* Led a team of baristas to deliver high-quality customer service while meeting daily sales targets.
* Trained and mentored new employees on operational procedures and company standards.
* Managed inventory, supply orders, and cash handling responsibilities.