

# PREP FOR THE



Office of  
**CAREER  
EDUCATION**

# Why attend the Career Fair?

## 1. Get Comfortable

The first time you walk up to a potential employer, you will feel a bit nervous. For some, it may be the hardest thing they have ever done. It will give you a chance to practice your elevator speech and follow-up skills. This is not something you can easily do with an online job search.

## 2. To Present Yourself as a Person, Not a Piece of Paper

Career Fairs offer job seekers a chance to make a lasting impression on employers by interacting with them personally—it is impossible to make this type of connection when submitting a resume. In addition, meeting a job recruiter for a company in person could potentially make up for what your resume may lack. This could ultimately allow you to get your foot in the door with a company that interests you.

## 3. Land a Job or Internship

This is the main reason why people should attend a career fair. If you make a good impression, you may end up with an interview right on the spot. Even if they don't interview you immediately, they will take your resume and get back to you at a later time. The more contacts you make, the more opportunities you will have to land a job or internship. Online job searches can lead to jobs and internships, but why limit your opportunities?



# What to Expect



## Check-In

Check-In at the registration table and receive a map of employer booths.

## Introduce Yourself

Introduce Yourself to recruiters confidently and professionally.



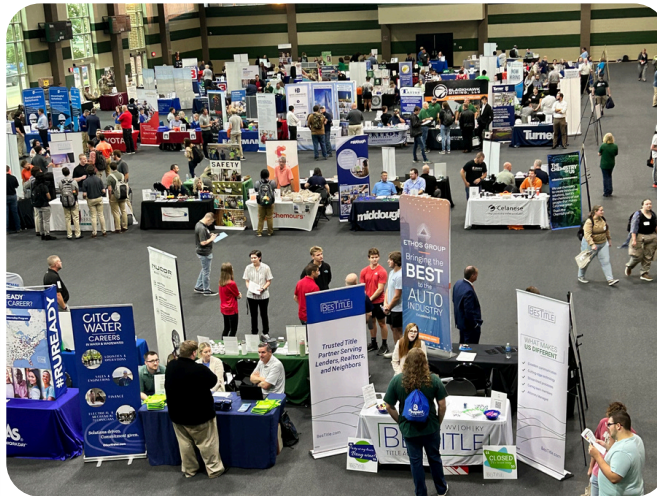
## Ask Questions

Ask Questions about the company, job roles, and next steps.



## Bring Essentials

Copies of your resume, A notebook and pen for notes, A professional-looking folder or padfolio, A positive attitude and confidence!



SEPTEMBER 24 | 12-4PM | REC CENTER

## **MAKE A GAME PLAN! PLAN YOUR DAY.**

**Figure out who you want to talk to ahead of time so you can do some research and have questions prepared.**

**Students can use Handshake to prepare for the career fair in the following ways:**

### **1. Research Employers Attending the Career Fair**

- Log in to Handshake and find the Career Fair event page to see the full list of companies attending.
- Click on employer profiles to learn about their organization, open positions, and what they're looking for in candidates.
- Make a list of top companies you want to visit and prepare specific questions to ask recruiters.

### **2. Register for the Career Fair Prep Session**

- Attend our Career Fair Prep Session on Tuesday, the 18th, at 12 PM to get expert tips on networking, resumes, and making a great impression.

### **3. Update Your Handshake Profile**

- Ensure your profile is complete and up to date, including your resume, major, graduation date, and career interests.
- Employers often check Handshake before and after the career fair, so having a strong profile makes a great impression.

### **4. Apply for Jobs & Internships in Advance**

- Many employers post job and internship openings on Handshake before attending the fair.
- Applying in advance shows initiative and gives you a conversation starter.

### **5. Schedule a Resume Review or Career Coaching Session**

- Book an appointment with the Office of Career Education through Handshake to have your resume reviewed or practice your elevator pitch before the fair.



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# QUESTIONS STUDENTS COULD ASK

## Freshmen (Exploring Options & Building Networks)

- What qualities do you look for in interns or entry-level employees?
- Do you offer job shadowing, informational interviews, or mentorship programs?
- What are some ways I can start preparing for a career in [industry]?
- What skills should I focus on developing during my time in college?

## Sophomores (Building Experience & Gaining Skills)

- Do you offer internship opportunities for sophomores?
- What are the best ways for students to stand out when applying for internships?
- How does your company support early-career employees in skill development?
- What types of projects do interns typically work on at your company?
- Are there specific courses or certifications you recommend for students in [major/industry]?

## Juniors (Internships & Preparing for the Job Market)

- What internship opportunities do you have for juniors?
- Do you offer rotational programs or leadership development programs?
- What does your hiring process look like for interns transitioning into full-time roles?
- What soft skills and technical skills are most important in your field?
- How can I make the most out of an internship at your company?

## Seniors (Job Searching & Making Career Decisions)

- What entry-level positions are you currently hiring for?
- What do you look for in a strong applicant for full-time roles?
- Can you describe the company culture and growth opportunities?
- How can a recent graduate make a smooth transition into the workforce?
- What advice do you have for seniors entering the job market?

## Graduating in May (Job Offers & Application Process)

- What are the next steps in your hiring process for full-time roles?
- What is the timeline for hiring and onboarding new graduates?
- How do you see your company evolving over the next few years, and what opportunities might arise?
- Do you have any professional development programs or tuition reimbursement?
- What makes a candidate stand out during the interview process?



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Main Entrance

COURT 1

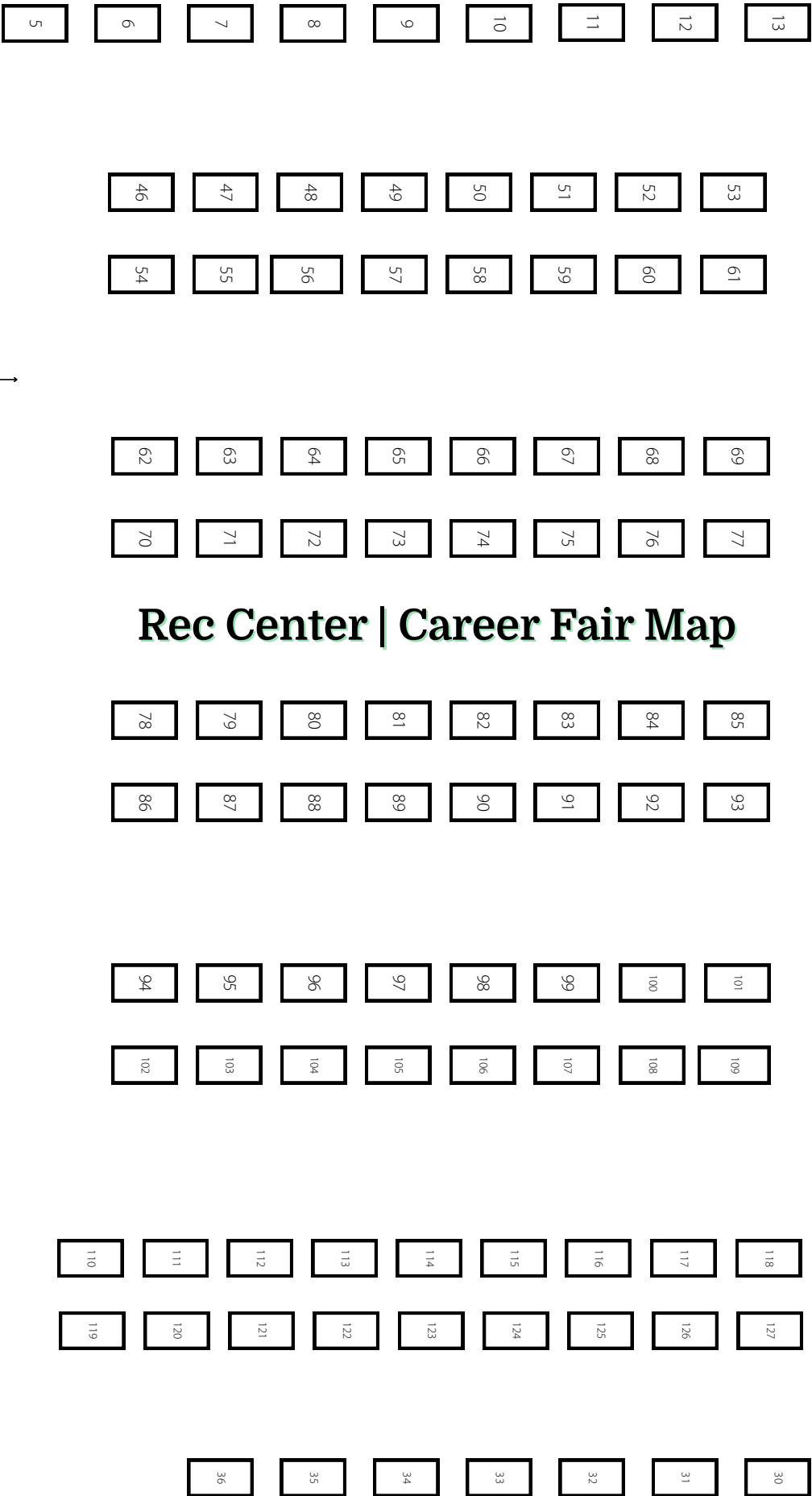
ENTER

COURT 2

COURT 3

COURT 4

# Rec Center | Career Fair Map





<b>Employer Name</b>	<b>Table #</b>	<b>College(s)</b>
84 Lumber	1	Business, Engineering
American Electric Power	2	Business, Engineering, Computer Science
Appalachian Regional Healthcare	3	All Majors
Appalachian School of Law	4	All Majors
Arias Agencies, Inc.	5	Business
Autism Services Center	6	Liberal Arts, Health Professions, All Majors
AVN Corporation	7	Science
Beaver Excavating Company	8	Engineering
BesTitle Agency, Inc.	9	Business
Blackhawk Mining, LLC	10	Business, Engineering
Brayman Construction Corporation	11	Engineering, Cyber, Computer Science
Burgess & Niple, Inc.	13	Engineering
Burke and Herbert Bank	14	Business, Computer Science
CenterWell Home Health	15	Health Professions
Charleston Area Medical Center	16	Health Professions
Charleston Army Medical Recruiting Station	17	Engineering, Health Professions
Charleston Police Dept.	18	Liberal Arts, All Majors
City of Winchester	19	All Majors
Clark Construction Group	20	Engineering
ClarkDietrich Building Systems, LLC	21	Business
Community Care of WV, Inc.	22	Health Professions, Physician Assistants
Community Hospice, Inc.	23	Arts and Media, Health Professions
CTL Engineering, Inc.	24	Engineering
CVS Health	25	Business, Health Professions
Danieli Corporation	26	Business, Engineering
Denham-Blythe	27	All Majors
Dept. of Environmental Protection	40	Science, Engineering, Computer Science
Dept. of Veterans Affairs	46	All Majors
Enterprise Mobility	48	Business, All Majors
Equitable Advisors	63	Business
FamilyCare Health Centers	67	All Majors
Fastenal Company	83	Business
First Ascent WV	92	All Majors
Fluor-BWXT Portsmouth LLC	98	Science, Business, Engineering, Liberal Arts
GAI Consultants	114	Engineering
GE Aerospace	118	All Majors
Generation WV	124	All Majors
Gestamp North America	28	Engineering
GPI/Greenman-Pedersen, Inc.	41	Engineering

Employer Name	Table #	College(s)
H&R Block	42	Business
Hatzel & Buehler, Inc	43	Business, Engineering
HDR, Inc.	45	Engineering, Computer Science, Business
HNTB Corporation	29	Business, Engineering
iHeart Media	12	Business, Arts and Media
Intermountain Electronics, Inc	47	Engineering
Ironton Lawrence CAO	30	Health Professions, Business, Education
J.H. Fletcher & Co.	49	Engineering, Business
Jefferson County KY Public Schools	50	Education, Science, Liberal Arts
Kentucky State Police	51	Liberal Arts
King's Daughters Health System	52	Arts and Media, Health Professions
Kokosing	53	Business, Engineering
Landcore Builders	54	Business, Engineering
Lincoln County Schools	55	Education
M.C. Dean	56	Engineering, Computer Science, Health Professions
Marathon Petroleum Company LP	57	Science, Health Professions
Marshall Health Network	58	Business, Engineering, Computer Science, Arts and Media, Health Professions
Marshall University - Online Learning	127	All Majors
Marshall University - School of Pharmacy	59	Science, Health Professions
Marshall University - Upward Bound	60	All Majors
Marshall University Human Resources	61	All Majors
Marshall University MBA	99	Business
Mildred Mitchell-Bateman Hospital	62	Arts and Media, Health Professions
Modern Woodmen of America	31	Business
Moses Auto Group	64	Business, Liberal Arts
Mountain State Oral & Facial Surgery	65	Business, Health Professions
Necco Center	66	Arts and Media, Health Professions
New Hope Treatment Center	32	Health Professions, Liberal Arts
Nexstar Media Inc. dba WVNS TV	68	Arts and Media, Business
Northwestern Mutual - WV	69	Business
Nucor	70	All Majors
Ohio Dept. of Natural Resources	71	Liberal Arts, Science, Engineering, Arts & Media
Ohio Dept. of Transportation D9	72	Engineering
Pathways, Inc.	73	Liberal Arts, Health Professions
Peoples Bank	74	Business
Pickering Associates	75	Engineering



Employer Name	Table #	College(s)
Prestera Center for Mental Health Services	76	Liberal Arts, Education
Prosource	77	Business
PSIMED Corrections, LLC	78	Liberal Arts, Health Professions
Quinn Consulting Services, Inc.	79	Engineering, Science
Ramey-Estep Homes, Inc.	80	Liberal Arts
Select Medical	81	Health Professions
Service Wire Company	82	Business
Sevita	33	Health Professions
Southern Ohio Medical Center	84	Health Professions, Science
Southern WV Health System	85	Health Professions, Business
Southwestern Community Action Council, Inc.	86	Education
Stahl Sheaffer Engineering, LLC	87	Engineering
State Electric Supply	88	Business, Engineering
Steel of WV, Inc.	89	All Majors
Stratus Team LLC	90	Engineering
Target	91	Business, Liberal Arts
Tata Consulting Engineers USA, LLC	34	Engineering, Computer Science
Teach For America	93	All Majors
The Chemours Company	94	Engineering
The Public Service Commission of WV	95	Business, Engineering, Liberal Arts
The Summit Bechtel Reserve	96	All Majors
The Thrasher Group, Inc.	97	Business, Engineering
Thompson & Litton	35	Engineering
Toyota North America	36	Engineering
TQL (Total Quality Logistics)	100	Business
Triad Engineering, Inc.	101	Engineering
Triton Construction, Inc.	102	Engineering
Turner Construction Company	103	Engineering
U.S. Coast Guard	104	All Majors
U.S. Drug Enforcement Administration	105	All Majors
U.S. Marine Corps Officer Selection	106	All Majors
U.S. Navy	107	All Majors
UK St. Claire	108	Health Professions
USI Insurance Services	109	Business
Valley Health Care, Inc.	110	Health Professions
Valley Health Systems, Inc	111	Health Professions
Walgreens	112	Health Professions
Wayne County Schools	113	Education
Whiting-Turner Contracting Company	120	Engineering

<b>Employer Name</b>	<b>Table #</b>	<b>College(s)</b>
Worley	121	Engineering
WV Dept. of Agriculture	37	Engineering, Science, Liberal Arts, Business
WV Dept. of Education	115	Education
WV Dept. of Health and Human Resources	116	All Majors
WV Dept. of Transportation	122	Engineering, Environmental Science
WV Division of Corrections and Rehabilitation	117	All Majors
WV Joint Committee on Gov and Finance	38	Business
WV Offices of the Insurance Commissioner	123	Business, Computer Science
WV State Government Division of Personnel	39	All Majors
WV State Tax Dept.	125	Business, Liberal Arts
WV State Treasurer's Office	119	Business
WVU Medicine	126	Health Professions
ZMM Architects and Engineers	44	Engineering