

EPPAC Meeting Minutes

October 29, 2020

4:00 pm – TEAMS

Those attending:

- Dr. Teresa Eagle – Dean
- Dr. Sissy Isaacs – Associate Dean, Huntington Campus
- Dr. Sandra Stroebel – Associate Dean, South Charleston Campus,
- Dr. Paula Lucas – Program Director
- Dr. Tim Melvin – Assessment Director
- Dr. George Watson – COEPD Faculty
- Dr. Mindy Backus – COEPD Faculty
- Mrs. Kandice Rowe – Director of SCOPES
- Mrs. Amanda Preece – Assistant Director of Clinical Experiences
- Mrs. Jodi Oliveto – WVDE
- Mr. Ryan Saxe – Cabell County Superintendent
- Dr. Allison Carey – English Department
- Ms. Sabrina Jones – English Department
- Mr. Tim Hardesty – Cabell County Assistant Superintendent
- Mr. Ryan McKenzie – Principal - Explorer Academy
- Ms. Chanda Pratt – Wayne County Certification Officer
- Ms. Chanda Perry – Wayne County Personnel Director
- Ms. Debbie Smith – Cabell County Personnel Director
- Ms. Sara Stapleton – Principal – Wayne High School
- Ms. Rhonda Mannon – Assistant Principal – Ceredo-Kenova Elementary
- Ms. Stephanie Spencer – Teacher – Southside Elementary
- Ms. Tammy Stowers – Program Development Director – Mt. State Educational Services
- Ms. Hanna Preece – COEPD Undergraduate Student

Dr. Eagle began the meeting at 4:00 pm promptly with a welcome and introductions. She thanked everyone for attending.

Ms. Jodi Oliveto represented the WVDE and presented the committee with new business. While they were not present, she did inform the group of the structure of the WVDE.

West Virginia Department of Education
Office of Teaching and Learning and
Educator Development and Support Services

WV State Superintendent of Schools: Clayton Burch
WV Deputy Superintendent of Schools: Michele Blatt

Staff:

Director – Dr. Carla Warren
Manager – Donna Landin
Coordinator - Robert Mellace (*Alternative Certification, Teacher Recruitment, Licensure Testing and Military Programs*)
Coordinator - Jodi Oliveto (*Traditional Teacher Preparation, Residency Model, Program Approval and Program Accreditation*)
Coordinator – Dr. Bridget Phillips (*Teacher Leadership, National Board, Mentor, Beginning Teacher Academy*)
Program Assistant – Cheryl Nichols
Program Assistant- Brooke Green

Ms. Oliveto spoke about both policy updates:

Policy Update:

- Policy 5100
 - Policy will be open for comment on October 14, 2020 and will be open for a 30-day period. Please make comments through the WVDE website.
 - Revision to Policy 5100 include:
 - Clarifying language
 - Addition of WV Residency Model language to include:
 - WV Residency Model definition
 - WV Residency Model common terms
 - Yearlong residency clinical parameters
 - Providing choice for WVBE National Accreditors
 - CAEP – Council for the Accreditation of Educator Preparation
 - AAQEP – Association for Advancing Quality in Educator Preparation
- Policy 5202
 - Policy will be open for comment on October 14, 2020 and will be open for a 30-day period. Please make comments through the WVDE website.
 - Revision to Policy 5202 include:
 - Clarifying language
 - Allowing Private PK-12 that are accredited through WV accrediting agencies listed in Policy 2330 to be used for yearlong residency placement.
 - Please note the change in licensure application for residents:
 - Form 24R for all initial in-state residencies form
 - Form 24A for all renewals, conversions, or changes,
 - Form 24B for all out-of-state placements, student teacher and residency
 - Form 24 for all initial traditional student teaching clinical experiences

Ms. Oliveto then spoke about COVID-19 Guidance for Spring 2020

- The WVDE and HEPC have joined to draft guidance surrounding program completion, testing, and licensure in the midst of the COVID – 19 crises. This document can be found on the Educator Preparation Team, COVID-19 channel.
- WVDE and HEPC also joined to draft permissions and Superintendent Burch has issued waivers to support using clinical students as substitutes to assist in the vacancy shortage caused by COVID-19. Permissions include but are not limited to:
 - Allowing clinical students who hold a clinical or residency permit to apply for a Restricted Substitute Permit at no cost.
 - Waiving the required bachelor's degree and Praxis exams needed to obtain the Restricted Substitute Permit.
 - With the Restricted Substitute Permit, clinical students may be hired a daily or long-term substitutes in counties on a Restricted Substitute pay scale. Requirements must be met that are listed in the guidance issued by the WVDE/HEPC to IHEs via e-mail.
 - With a clinical permit and Restricted Substitute Permit, clinical students may apply to teach WVDE Virtual School and receive the standard pay for that position.
 - Contact Jodi Oliveto for complete details at 304-558-3119.

Advisory Bodies:

- WVCPTS – Will meet on October 29, 2020
- EPPRB – Will meet October 15, 2020
- ACEPPRB – Will meet on October 15, 2020

Mrs. Kandice Rowe let the group know that the COEPD has students who are acting as Restricted Substitutes in the following counties: Cabell, Wayne, Mason, Kanawha and Webster

Mrs. Debbie Smith thanked Jodi Oliveto, the WVDE, Amanda Preece and Kandice Rowe for their help in providing substitute teachers during this time.

Dr. Lucas spoke about the UPCC items. There was nothing to report at the time, but in the future there will be changes made to the required sciences courses for Elementary Education.

Dr. Stroebel spoke about the GPC items:

1. Catalog edits for Adult and Continuing Education to update language and make clearer for students, and remove the Area of Emphasis in Training and Development because the program is no longer offered.
2. Correct the catalog for Adult and Continuing Education: Career and Technical Center Teaching Area of Emphasis to be listed as 33 hours
3. Change the plan of study for Adult and Continuing Education: Adult Education and Evaluation Area of Emphasis by switching ACE 600 and ACE 671 between core courses and general courses.

4. Create new School Psychology course SPSY 710 Application of Multi-Tiered Systems of Support. It will replace a literacy course (CIRG 636) on the Plan of Study.

Motion to approve: Mindy Backus Second: Rhonda Mannon Vote: Unanimous

Discussion Items

COEPD News – Dr. Teresa Eagle

- Thank you for those who are working with our clinical students in the field.
- Thank you for the faculty and staff for the work they are doing during this time.
- Jenkins Hall is no longer named Jenkins Hall – it is now called the Education Building

Yearlong Residency – Dr. Paula Lucas

- The COEPD ran a pilot for the yearlong residency last fall/spring. We started with four students and ended with three.
- This fall all elementary education majors are participating for a total 33 residents.
- The PDS Grant is no longer – it is now the Residency Grant and geared toward the yearlong residents.
- By fall of 2021 all EPPs in WV must have a residency model in place.
- The COEPD is talking about a small residency group for spring/fall. If this happens, the resident will either have to decide whether to stay with the class or the teacher.
- The COEPD will have to start making some changes to the curriculum to accommodate the yearlong residency program.
- We are looking into creating a certain number of clinical hours each semester.

Assessment – Dr. Tim Melvin

- SPA reports were submitted September 2020 for Math 5-9, Elementary Math Specialist, and
- Mr. Melvin congratulated Dr. Debbie Lockwood for the approval of the Special Education SPA.
- The COEPD now has an Assessment website that will be made available to all.

SCOPES Update – Mrs. Kandice Rowe

- The POST (praxis or student tutoring center) is open for business this year, however, all appointments are virtual.
- Clinical Update – 51 student teachers in the field this fall, 6 TIRs, 13 MAT/PBC students, 33 yearlong residents, 21 secondary level IIs, and 90 students in level I.
- Changes in certification – Ms. Tammy Aliff retired in September 2020 and Mrs, Kandice Rowe has taken over all certification responsibilities for the college.

Dean Eagle called for questions. No questions. Meeting adjourned at 5:05 pm.

Educational Personnel Preparation Advisory Committee (EPPAC)

Thursday, March 11, 2021 @ 4pm

Microsoft TEAMS

AGENDA

Attendees:

Teresa Eagle, Dean, COEPD

Sandra Stroebel, Associate Dean, COEPD,

Sissy Isaacs, Associate Dean, COEPD

Paula Lucas, Professor, COEPD

Amanda Preece, Assistant Director, COEPD SCOPES

Sabrina Jones, MU College of Liberal Arts

Sara Stapleton, Principal, Wayne High School

Stephanie Spencer, Teacher, Southside Elementary School

Kandice Rowe, Director, COEPD SCOPES

Tim Melvin, Director, COEPD Assessment

Robert Mellace, Coordinator, WV Dept. of Education

Tambria Stowers, Program Development Director, Mountain State Educational Services

Allison Carey, MU College of Liberal Arts

Joedy Cunningham, Cabell County Schools

- I. Welcome and Introductions - Dr. Teresa Eagle, Dean, College of Education and Professional Development**
- Welcomed everyone

II. Old Business

Approval of minutes of the previous meeting

Motion: Sara Stapleton Second: Paula Lucas Vote: Unanimous

III. New Business

A. West Virginia Department of Education

Ms. Jodi Oliveto, WVDE Liaison

- Jodi was unavailable to attend the meeting; Robert Mellace took her place.
- Robert gave office introductions for those he works with at WVDE
- Robert provided updates to Policy #5100 which became effective 1/15/2021
- Robert provided updates to Policy #5202 which became effective 1/15/2021
- Robert spoke about the residency model
- Robert informed the group of the new Praxis test numbers for Mathematics 5-9 and Mathematics 5-Adult
- Robert said ETS is looking into creating a PLT for K-12 so students do not have to take multiple exams

B. The Education Preparation Provider (EPP) submits the following issues for approval and/or discussion by the EPPAC:

Approval Items

1. UPCC Items– Dr. Paula Lucas

- Dr. Lucas discussed the combining of PS 121 and PS 122 into a new course CI 348 (which will be a 4-hour credit and taught in house)
- Dr. Lucas also mentioned that CI 248 will go from a 3-hour course to a 4-hour course)

2. GPC Items – Dr. Sandra Stroebel

- Dr. Stroebel gave the following updates:
 - The graduate college is moving to an all-electronic catalog
 - Leadership Studies requested a change to the current catalog description to permit them to waive GRE/MAT requirements for applicants who hold an earned doctorate from an accredited institution.
 - Literacy deleted the Family Literacy certificate and the Literacy Specialist certificate, both of which had not admitted students for several years.
- Adult and Continuing Education deleted the following courses which were inactive and had not been used for years:
 - ATE 541 Advanced Computer Applications
 - ATE 544 Practicum in Prevocational Exploration I
 - ATE 545 Career Exploration and Development
 - ATE 546 Practicum in Prevocational Exploration II
 - ATE 560 Professional Development
 - ATE 561 Professional Development
 - ATE 562 Professional Development
 - ATE 563 Professional Development
 - ATE 575 Multimedia Based Instruction
 - ATE 589 Grant Proposal Writing for Business and Industry

Discussion Items

1. COEPD News – Dr. Teresa Eagle

- Dr. Eagle discussed some changes coming to clinicals soon.
- The COEPD is looking at issues surrounding math and the Social Studies curriculum for Elementary Education majors

2. Education Task Force – Dr. Teresa Eagle

- Dr. Eagle explained the Board of Governor's asked President Gilbert to create a task force to evaluate our programs and discuss the possibility of restructure. The next meeting will be held next week.
- The task force will present its findings and any recommendations to President Gilbert
 - 3. Year-Long Residency – Dr. Paula Lucas
 - Dr. Lucas reported that COEPD has been piloting the year-long residency for that passed 2 years.
 - Dr. Lucas clarified that a year-long residency is NOT a year-long student teaching experience
 - COEPD is or has placed residents in Cabell, Wayne, Putnam and Mason County
 - New residency model requires 125 hours of clinicals prior to Residency, 250 hours of clinicals during Residency 1 and 500 hours of clinicals during Residency 2.
 - 4. Assessment – Dr. Timothy Melvin
 - a. SPA Update
 - Three SPA's were recently approved
 - One SPA will be submitted in 2021
 - During 2022, most SPAs will need re-approval
 - TaskStream Training
 - SPA Launch – March 2021
 - b. Praxis II and PLT Data
 - Data was presented
 - c. Upcoming Surveys – QR Code
 - Qualtrics survey was presented in the chat box of meeting
 - 1st Year Out and 3rd Year Out surveys are being updated – should be completed by May 2021
 - d. CAEP Standard Initiatives
 - Creation of the CAEP Steering Committee
 - 5. S.C.o.P.E.S – Ms. Kandice Rowe
 - a. Clinical Update
 - Presented data regarding clinical placements for spring 2021
 - 24 students served as substitutes last fall using the Form 2A from the WVDE
 - b. Scholarship Data
 - Presented scholarship data – the COEPD was able to provide \$117,345.81 in scholarship funds to 85 different students during the 2020-2021 academic year
 - These scholarships are separate from any university funding and are strictly applied to COEPD students

IV. Announcements

- None

V. Next Meeting

- Fall 2021

VI. Adjournment

- Motion: Sara Stapleton Second: Paula Lucas Vote: Unanimous