

Educational Personnel Preparation Advisory Committee (EPPAC)

Thursday, November 7, 2024 @ 4:00 pm

Microsoft TEAMS

Attendees: Teresa Eagle (COEPD), Sissy Isaacs (COEPD), Debra Lockwood (COEPD), Paula Lucas (COEPD), Kandice Rowe (COEPD), Tim Melvin (COEPD), Amanda Preece (COEPD), Brean Stewart (COEPD), Thomas Cooper (COEPD), Teresa Bailey (WVDE), Sabrina Jones (MU – English Dept), Stephanie Spencer (Cabell County School Teacher), Allison Carey (MU – English Dept)

I. Welcome and Introductions – Dr. Teresa Eagle, Dean, College of Education and Professional Development

II. Old Business

Approval of the minutes of the previous meeting

Motion: Tim Melvin **Second:** Debbie Lockwood **Vote:** Unanimous

III. New Business

A. West Virginia Department of Education

Dr. Teresa Bailey, WVDE Liaison - Information provided in PowerPoint

1. TEACH WV Website (<https://teachwv.com>) is available for anyone who wants more information regarding becoming a West Virginia licensed teacher.
2. WVDE Data: Clinical Student Trends:
 - a. Number of Certified Teachers Teaching Out of Content Area
 - b. Option 1 Pathway: Grow Your Own WV Registered Teacher Apprenticeship Program
 - c. Offering Dual Credit to High School Students: Things to Consider
3. Regional Science of Reading and Unite with Numeracy Meetings:
 - a. Day 1: Science of Reading
 - b. Day 2: Unite with Numeracy and Standards Rollout
 - c. Approximately 500 PreK-grade 12 teachers attended
4. Technology and Computer Science
 - a. Senate Bill 267
 - b. WVBE Policy 2520.14 – West Virginia College and Career Readiness Standards for Technology and Computer Science
5. WVDE Artificial Intelligence Guidance: visit www.wvde.us/ai for more information
6. Memorandum of Understanding (MOU): During the Spring EPPAC meetings the WVDE Office of Educator preparation will be conducting a session on effectively crafting MOUs that follow WVDE Policy and WV State Code, emphasizing the collaborative partnerships between West Virginia's IHEs and local county school systems.

7. WVDE Policy 5202 – Minimum Requirements for the Licensure of Professional/Paraprofessional Personnel and Advanced Salary Classifications: Please review the new policy and leave comments if you have suggestions, concerns, or other information you feel would benefit the policy.

B. The Education Preparation Provider (EPP) submits the following issues for approval and/or discussion by the EPPAC:

Approval Items

1. UPCC Items– Dr. Paula Lucas - No items to report. FYI – There is a new submission system (Courseleaf: CIM)
2. GPC Items – Dr. Debra Lockwood - No specific new items to report. FYI – the LS/EDD program is working on a new version of their admissions process.

Approval of UPCC/GPC Items

Motion: Paula Lucas **Second:** Debra Lockwood **Vote:** Unanimous

Discussion Items

1. COEPD News – Dr. Teresa Eagle
 - a. We need to reevaluate our EPPAC meeting since we only have 13 attendees today.
 - b. Dr. Eagle announced that she is retiring on 6/30/2025.
 - c. The Graduate Counseling program is growing by leaps and bounds and is the largest graduate program at MU followed by the School of Medicine. The COEPD just hired two new faculty members. It has been a struggle to find quality faculty members.
 - d. Dr. Eagle mentioned “Option 4” has been approved as an alternative pathway. She thanks Dr. Thomas Cooper for all his hard on this project.
2. Undergraduate Teacher Education Update – Dr. Paula Lucas
 - a. Residency Update – Starting Fall 2024, all new freshmen will be in the Residency II pathway.
 - b. Candidates as Substitutes – Residency II students can serve as classroom substitutes for up to 5 days in their classroom and up to 10 days in their school per month.
 - c. Satisfaction of Stakeholders –
 - a. Stephanie Spencer, Public School Teacher: Clinical students are very excited, H.A.R.T. tutors are seeing things in the public classroom and commenting that they are learning how to deal with these particular things in the classroom at MU. Clinical students are much more confident with technology. The students in Children’s literature are excited to do a read-aloud in the classroom.
 - b. Dr. Allison Carey, Chair of the English Department at Marshall University: This is coming from our Undergraduate Student Advisory Board: Students wish MU would introduce the lesson plan earlier in our curriculum. When is the lesson plan introduced? Dr. Lucas replied: Our secondary education students don’t get

introduced until later as they are completing their content courses. We are currently looking at our lesson plans to see if we need to re-evaluate it. We are doing IRR training and I will add both of you and send you an email.

- c. Sabrina Jones, English Department Professor: Take ENG 476 earlier than the method courses. I have been doing a lot of advising lately and I'm very happy with what the COEPD is doing with Advising Week and students do, too. It makes the collaboration much easier. I know when and where to send students to get their schedules checked off by both me and Kandice before they schedule. I wanted to let you know how much we really appreciate the Advising Week.
- d. Stephanie Spencer, Public School Teacher: Is MU COEPD doing the science of reading? Dr. Lucas replied "I know that Mindy Allenger attended the workshop and the conferences. Dr. Backus may have attended one. They would be the ones sharing this information in their courses. I will check on that for sure".

3. Clinical Update – Dr. Amanda Preece

a. December Graduates:

- 24 Elementary and 3 Secondary Yearlong residents
- 19 Secondary/Related Arts/ECE student teachers
- 3 CTRs
- 7 Special Education
- 7 Graduate students, all but 2 are already on the job
- Already contacted by several local school systems requesting students apply for open positions, long-term sub jobs, etc.

b. Potential Spring Graduates:

- 42 Elementary and 1 Secondary Yearlong residents
- 27 Secondary/Related Arts student teachers
- 23 Graduate students

Pre-Residency clinical – 264

Total – 413 students in classrooms

4. COEPD Assessment – Dr. Timothy Melvin

- a. Virtual CAEP Site Visit scheduled for November 5-7, 2025
CAEP Self Study will be submitted early February (narrative and evidence)
We are submitting four AY's worth of data: 20-21, 21-22, 22-23, 23-24
- b. SPA Updates – Multi-Cat was recognized with conditions, will resubmit
English SPA received National Recognition
- c. Data Updates on WVTPA and CI 415/447 Unit/Lesson Plans
 - i. What does a unit/lesson plan look like?

- d. Content Validity Results on Unit/Lesson Plans
 - i. See attachment in TEAMS for specific data
 - ii. 19 people have to say the item was essential
 - iii. Conversation regarding results
 - 1. Dr. Paula Lucas: “Do we want to re-vamp the lesson plan based on the results of the content/validity”?
 - 2. Dr. Amanda Preece – “The results say Materials/Resources are not essential, but I say they are”.
 - 3. Dr. Allison Carey –“The Contingency Plan should be essential. Dr. Lucas said UTE agrees. Dr. Amanda Preece agrees.
 - 4. Professor Sabrina Jones recommended we rank each item instead of having them marked essential/non-essential.
 - 5. Dr. Thomas Cooper: “If we rank, then the Contingency plan would be ranked last.

IV. Announcements – None

V. Next Meeting – TBA Spring 2025

VI. Adjournment – 5:15 pm

Educational Personnel Preparation Advisory Committee (EPPAC)

Thursday, March 6, 2025 @ 4:00 pm

Microsoft TEAMS

Attendees: Teresa Eagle (COEPD), Sissy Isaacs (COEPD), Debra Lockwood (COEPD), Paula Lucas (COEPD), Kandice Rowe (COEPD), Tim Melvin (COEPD), Brean Stewart (COEPD), Thomas Cooper (COEPD), Teresa Bailey (WVDE), Timothy Hardesty (Cabell County Superintendent), Sabrina Jones (MU – English Dept), Stephanie Spencer (Cabell County School Teacher), Allison Carey (MU – English Dept), Terri Tanner (GYO: Spring Valley High School), Tasha Justice (GYO: Spring Valley High School), Kelly Watts (Cabell County Schools)

I. Welcome and Introductions – Dr. Teresa Eagle, Dean, College of Education and Professional Development

II. Old Business

Approval of the minutes of the previous meeting

Motion: Debbie Lockwood **Second:** Tim Melvin **Vote:** Unanimous

III. New Business

A. West Virginia Department of Education

Dr. Teresa Bailey, WVDE Liaison - Information provided in PowerPoint; please review attachments.

1. Educators Rising: students benefit from ongoing support and opportunities throughout their college experience! With many high schools hosting Educators Rising chapters, students can seamlessly transition from secondary to post-secondary education and receive continued guidance as they prepare for a career in the classroom. Educators Rising has partnered with Aspiring Educators to ensure a smooth journey for their members and provide access to valuable resources in both organizations. For more information you can visit <https://educatorsrising.org/join-1/> or contact Carrie Clendening at 304-558-3119 or carrie.clendening@k12.wv.us
2. Praxis Bridge Offerings: FAQs from ETS for students who are eligible to complete a professional learning module so they can meet state licensure requirements without retaking the entire Praxis test.
3. Free Tuition: For the 2024-2025 academic year, incoming freshmen, current students, and transfer students who meet the criteria are eligible for the CU FREE program. Learn more: CU Free: Earn Your Degree Tuition Free – Concord University
4. Partnership Agreements A key consideration for building a residency partnership between an IHE and a county school system is articulating agreements that clarify each party's responsibilities and foster a shared understanding of the mutual goals and responsibilities aligned to West Virginia Board of Education Policy 5100.

WVBE Policy 5100 requires:

Components

- Agreements must delineate roles, responsibilities, and outcomes for each partner.
- Agreements shall be designed to promote clinical experience of sufficient depth, breadth, diversity, coherence, and duration to ensure that pre-service teachers demonstrate their developing effectiveness and positive impact on all students' learning and development.
- Clinical experiences are structured to have multiple performance-based assessments at key points within the approved program to demonstrate candidate's development of the knowledge, skills, and professional dispositions that are associated with a positive impact on the learning and development of all P12 students.
- formalized periodic evaluation of the partnership including evaluation of shared accountability, scheduled planning and ongoing feedback between the EPP, school, and county leadership.

Responsibilities

- EPPs shall provide a liaison to work with each partnering county board of education and school.
- The county board of education or schools shall provide access to appropriate placement sites.
 - access to technology and eligible systems.
 - opportunities related to the instruction of students including duties and memberships to committees, meetings, and responsibilities allowed by privacy laws and county relations.
 - and any feasible effort to conduct onsite meetings and/or instruction of pre-service teachers including, but not limited to, methods courses and co-teaching collaboration that includes a college supervisor.
- The county board of education or school shall include EPP faculty and/or staff in professional learning opportunities that would benefit such faculty and staff to better prepare teachers.

Discussion

- Read the MOU
- Conversations with partners
- Group conversations
- Things you would add to make the specific MOU relative to the partnership

Considerations

- Ensuring if there is a change in county leadership or EPP Leadership the partnership agreement will be reviewed and revised, as necessary.
- Closing of schools or retiring mentor teachers may alter placement of teacher candidates and the MOU may need revised.
- Determining the schedule for MOU review. Perhaps every year at the Spring EPPAC? Maybe the fall, after changes in systems occur?

Reminder

- Spring Forum and TEAC Meetings
 - March 18-19, 2025
 - South Charleston, West Virginia

- Spring Forum, March 18: 10:00 AM – 4:00 PM
- TEAC, March 19: 8:30 AM-1:00 PM

B. The Education Preparation Provider (EPP) submits the following issues for approval and/or discussion by the EPPAC:

Approval Items

1. UPCC Items– Dr. Paula Lucas -
 - We have removed CI 321 from the Elementary Education curriculum
 - We are in the process of teaching the students out of the Early Childhood Education program
 - WELL 305 has been renamed PE/He in the Elementary Program
2. GPC Items – Dr. Debra Lockwood
 - Request: Program Change Request
Viewing: 159: Clinical Mental Health Counseling
Representative: Dr. Eric Beeson
 - Request: Program Change Request
Viewing: 176: EdD, Curriculum and Instruction
Representative: Dr. Lisa Heaton
 - Request: Program Change Request
Viewing: 171: MA, Leadership Studies
Representative: Dr. Eugenia Lambert
 - Request: Program Change Request
Viewing: 158: School Counseling
Representative: Dr. Eric Beeson
 - Request: Program Change Request
Viewing: 345: Social Service and Attendance (CERT-GR)
Representative: Dr. Eugenia Lambert
 - Request: Program Change Request
Viewing: 873: BAS to MA, Counseling AGD
Representative: Dr. Eric Beeson
 - Request: Program Change Request
Viewing: 872: RBA to MA in Counseling AGD
Representative: Dr. Eric Beeson
 - Request: Course Change Request
Viewing: CI 605: Trauma Res. Child Guid. in ECE

Representative: Dr. Monica DellaMea

- Request: Course Change Request
Viewing: CI 631: Early Child. Approach & Method
Representative: Dr. Monica DellaMea
- Request: Program Change Request
Viewing: 181: Early Childhood Ed, Emphasis
Representative: Dr. Monica DellaMea
- Request: Program Change Request
Viewing: 343: Early Childhood Ed, Grad Cert (CERT-GR)
Representative: Dr. Monica DellaMea

Approval of UPCC/GPC Items

Motion: Debbie Lockwood **Second:** Paula Lucas **Vote:** Unanimous

IV. Discussion Items

1. COEPD News – Dr. Teresa Eagle

- a. Dean Eagle did not have any new COEPD updates to announce.

2. Undergraduate Teacher Education Update – Dr. Paula Lucas

- a. Resident II students are preparing to submit their WVTPA next week (March 12)
- b. Candidates as Substitutes – Residency II students can serve as classroom substitutes for up to 5 days in their classroom and up to 10 days in their school per month.
- c. We have received several positive comments regarding the satisfaction of our stakeholders.
- d. Cooperating Teachers who host Resident Students are paid \$275.00 per semester. All checks for the fall semester have been dispersed.
Teresa Bailey mentioned utilizing National Board-Certified Teachers (NBCT) as they are getting paid a stipend. Paula Lucas informed the group that we are using NBCT teachers, as well.

3. Clinical Update – Dr. Kandice Rowe

- a. MU COEPD currently has 36 GYO students in the education program; 23 of these students entered MU during the fall of 2024. Seventeen different high schools are represented by this cohort group of 23 students.
- b. The COEPD has partnered with SREB to host a new grant for students from rural communities who want to become teachers. The grant is called “To, Through, and Beyond College”. Dr. Rowe will be reaching out to GYO coordinators to help identify possible students.

- c. Terri Tanner: Spring Valley High School, Wayne County, GYO Teacher gave an update on the program. SVHS has 14 girls in the program: four seniors and ten juniors. They will be sending two seniors to the Educators Rising Conference this month.
- d. Tasha Justice: Wayne High School, Wayne County, GYO Teacher gave an update on the program. WHS has 21 students in the program: five seniors and 16 juniors. They will be participating in the SCORES Competition on MU's campus in the spring.
- e. Paula Lucas announced that the Micro-Credentialing for GYO has been postponed.

4. COEPD Assessment – Dr. Timothy Melvin

- a. The CAEP Self Study was submitted on 2/28/2025. We are submitting four AY's worth of data: 20-21, 21-22, 22-23, 23-24 including the narrative and over 120 pieces of evidence. Dr. Tim Melvin thanked Dr. Kandice Rowe for writing Standard 2.
- b. SPA Updates – Four SPAs were submitted at the graduate and undergraduate level.
- c. Virtual CAEP Site Visit scheduled for November 5-7, 2025.

V. Announcements – Dr. Sissy Isaacs recognized Dean Eagle and announced this was her last EPPAC meeting as she is retiring in June 2025. Dr. Isaacs thanked Dr. Eagle for her leadership for the past 13 years. Dr. Paula Lucas agreed. Mr. Timothy Hardesty also agreed and sent congratulations to the Dean.

VI. Next Meeting – TBA Fall 2025

VII. Adjournment – 5:00 pm