



<http://wvde.state.wv.us>

College of Education & Professional Development
Deaf & Hard of Hearing/Visual Impairments
Teacher Licensure Programs

Welcome to the Marshall University (MU) certification programs for the Visual Impairment and Blindness (CIVI) and/or the Deaf and Hard of Hearing (CIDH). These programs are funded by the West Virginia Department of Education Office of Special Education (WVDE OSE) and implemented through Marshall University - College of Education and Professional Development (MU – COEPD). Both certification and master's programs are provided to accepted applicants at no cost for tuition. The goal of these programs is to ensure WV has certified teachers with the knowledge and skills necessary to provide access for students with sensory disabilities to a quality educational programs and successful post-secondary outcomes.

To accomplish this, a rigorous program has been developed encompassing quality programs delivered through MU and high expectations required of all West Virginia teachers. It is MU's responsibility to delineate the program requirements and ensure the comparability to all of the graduate programs available at the university. Accepted graduate students are held to the same standards, course/program requirements and grading as all MU graduate students. The WVDE OSE has the fiscal responsibility to ensure that applicants of the program currently serve or will serve the targeted population and that the graduate students in these programs are making adequate progress in obtaining the goal stated above.

Attached are the program requirements and responsibilities. Again, welcome to this collaborative project. Together with your commitment, children with vision and/or hearing loss in the state of West Virginia will be afforded quality educationally programming and a bright future.

Sincerely,


Pat Homberg, Executive Director

West Virginia Department of Education, Office of Special Education


Dr. Teresa Eagle, Dean

Marshall University – College of Education and Professional Development

WE ARE... **MARSHALL**

100 Angus E. Peyton Drive • South Charleston, West Virginia 25303-1600 • Tel 304/746-2034 • Fax 304/746-1942

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College of Education & Professional Development
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Teacher Licensure Programs

Marshall University (MU) Licensure Programs:
Deaf and Hard of Hearing Education (CIDH) and
Education of Individuals with Visual Impairment and Blindness (CIVI).
Effective Fall 2015

Students of this program are expected to meet the following program requirements.

1. Candidates for either certification program must submit an MU application. Follow this link for additional information.
<http://www.marshall.edu/graduate/programs/how-to-apply-for-admission/>
Information requests may be sent to Molly Simonton stedman@marshall.edu
2. Written request for funding must be made to WVDE OSE. Applications without approval from the WVDE OSE will not be reviewed. WVDE OSE will notify both MU and the candidate the decision regarding funding. Requests should be sent to acarey@k12.wv.us
3. Applicants will be notified of the acceptance decision by MU.
4. Students who enroll in CIDH and CIVI program courses are required to attend a live session at the beginning of each fall and spring terms. Failure to attend this session will result in the student being dropped from all certification program courses for that term.
5. Students must earn a grade of B or above in each individual course order to continue in the program.

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6. A conference with the program coordinator is required before future registrations are accepted if a grade of C is earned for any program or masters course.
7. Students who receive a D or below will be required to re-take the program or masters course.
8. If you receive an F for any course, future registrations will be held and you will be unable to enroll in future courses until the program coordinator receives written permission from WVDE OSE. Requests must include your need to continue in this program, reason for failure, and your supervisor's signature. Requests should be sent to acarey@k12.wv.us
9. MU Policy on Incompletes. "The student has until the end of the next fall or spring (summer) semester from the date of receipt of the incomplete grade in which to complete the course, or the instructor may establish an earlier deadline." For additional information on the policy regarding Incompletes visit <http://www.marshall.edu/ctl/ii-academic-policies-and-information>
10. Future registrations for program or master's courses will not be allowed if Incompletes are not resolved in one term.
11. After two drops or withdrawals from program or masters courses, the students must contact the WVDE OSE and request to continue coursework. Program coordinator will notify student of this hold on their future registrations. Requests to continue should be sent to acarey@k12.wv.us

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12. Braille and ASL are embedded into many of the program courses and will represent 11% of that program course grade. Failure to complete the imbedded Braille and ASL assignments will result in an incomplete (I) being recorded for the course. See information about incompletes above.
13. Practicums are designed to serve in lieu of student teaching. Therefore, they are critical and must be completed in the following manner.
 - a. Practicum Form A including a reflection, Form B, Form C and artifacts must be completed and submitted at the end of each term to the practicum coordinator beginning your first semester in the program and continuing for four consecutive fall/spring semesters.
 - b. In addition to the assignments and responsibilities in the practicum courses syllabi two sets of practicum forms, plus one observation are required for Practicum I and two sets of practicum forms, plus one observation are required for Practicum II.
 - c. Practicum I must be successfully completed before registering for Practicum II.
 - d. Failure to follow the guidelines above, will result in the inability to register for any program or master's courses the following semester.

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