**COEPD Diversity Committee Final Spring 2018 Meeting Agenda**

**April 17, 2018**

**Members Present: Sherry Early, Ruthann Arneson, Feon Smith-Branch, Kimberly McFall, Conrae Lucas-Adkins**

**Members Absent: Debbie Lockwood (illness)**

1. Approval of March Minutes (Conrae)

* Motion made by Kimberly McFall and seconded by Feon Smith-Branch to approve March minutes. All members in favor

1. Internal Committee Elections (Sherry)
   1. Chair (Kimberly McFall, with Conrae Lucas-Adkins volunteering to serve as a co-chair)
   2. Secretary (Ruthann Arneson)

* Discussion about waiting to hold elections until next fall to allow new members an opportunity for leadership positions.
* Due to diversity presentation being scheduled for October and need for planning & preparation this summer, committee decided to elect leadership positions now with option to re-elect leadership once new members are elected in fall.
* Committee applauded Sherry’s leadership this year and encouraged her to run for another term and consider continuing as Chair.

1. External COEPD Nominations to Teresa (Sherry)
   1. Huntington Campus
   2. South Charleston Campus

* List of possible nominees include: Lanai Jennings; Isaac Larison; Debbie Lockwood

1. The President’s Commission on Diversity, Equity, and Inclusion Information from Dr. Kelli Johnson
   1. Website: <http://www.marshall.edu/diversity/diversity-at-marshall/>
   2. Social Media

<https://www.facebook.com/MUDiversity>

<https://twitter.com/MarshallUDEI>

Instagram: MUDiversity

* Continue contact with Kelli next year to ensure we showcase COEPD’s commitment to diversity

1. Spring Faculty Meeting Committee Report
   1. Website
   2. Guest Presenters
   3. COEPD vs. University Survey
   4. Safe Space Trainings
   5. Sponsoring programs and conferences

* Sherry will present these efforts & accomplishments of the committee at COEPD spring meeting

1. Sandra’s Email Request: We had a faculty presentation this month on technology which is a CAEP cross cutting theme. **We want the diversity committee to plan a faculty presentation for the first week of October on diversity which is also a CAEP cross cutting theme.**  I would like to be involved in the planning. We need two separate presentations, one for the Huntington campus and one for the S Charleston campus.

* Kimberly will contact Sandra to arrange planning meeting

1. Adjourn

* Kimberly encouraged all faculty to participate in the Provost candidates’ presentations next week.

Upcoming Dates & Diversity-Related Events:

* Undergraduate Sharing Day – **April 18** @ 9am