

University Supervisor Expectations

Level III Supervision

University supervisors serve a vital role as liaison, resource and support for the teacher candidate, university and cooperating school during clinical placements. Supervisors are expected to:

COMMUNICATE

- Supervisors will communicate either in-person or through electronic means with both the teacher candidate and cooperating teacher weekly.
- Supervisors will communicate any concerns with a teacher candidate to the clinical office in a timely manner so that these concerns may be dealt with appropriately.

DOCUMENT

- Supervisors will document progress and concerns throughout the placement. If needed, this documentation will be used to write a plan of improvement for the teacher candidate.

OBSERVE

- Supervisors will complete at least 2 formal observations during each placement. These observations should be at least 45 minutes long. Supervisors will then provide written feedback to the teacher candidate and hold a conference following an observation to discuss strengths and weaknesses.

EVALUATE

- At the midpoint of the placement, the supervisor, along with the cooperating teacher, will complete a midterm evaluation of the teacher candidate, and will discuss any concerns or areas of improvement with the teacher candidate. At the completion of the placement, the supervisor will complete a formal evaluation of the teacher candidate.

SUPPORT

- Level III supervisors will provide seminars to teacher candidates, focusing on a number of topics to assist in preparing the teacher candidate for their own classroom.