



COLLEGE OF HEALTH PROFESSIONS

Marshall University College Of Health Professions
Graduation Application
Graduate Studies

COHP
Prichard Hall
One John Marshall Dr
Huntington, WV 25701

*Prior to submitting this form, you must pay your application fee to the Bursar office APPLICATION FEE:
Master's Degree \$50.00 ** Doctorate Degree \$100.00

This application is to be completed and submitted BEFORE or at the beginning of your final semester/term, but NOT LATER than the date printed in the University Calendar. This application must be submitted to your Academic College Office along with documentation that the diploma fee has been paid (a receipt from the Bursar or a Bursar stamp on the application form).

(Please type or Print)

Expected Month and Year of Graduation _____ / _____

NAME _____ MU ID# _____ / _____ / _____

Current Address _____

(All correspondence, except graduation letter, will be sent to this address. Graduation letter will be sent to permanent address.)

Permanent Address _____

Home Phone # _____

Cell Phone # _____

MU E-Mail _____

DEGREE EXPECTED: Certificate [] Master's [] Doctorate [] Major _____

List all courses and/or thesis hours for which you are or will be enrolled to complete your program:

Table with 4 columns: Course Number, Title, Credit Hours, Semester/Term. Includes three rows of blank lines for entry.

Student Signature _____ Date _____

Advisor Signature _____ Date _____

GRADUATION INFORMATION FROM THE OFFICE OF THE REGISTRAR:

Your diploma will be ordered with your name as it appears on the Marshall University Student Information Computer System (Banner). The name format is first, middle, last. Please verify the format in which your name will be printed on the diploma in your Dean's Office or the Registrar's Office, Old Main 106A. If you need to change your name officially with the University, please complete a name change application in the Office of the Registrar and submit a copy of your Social Security Card as documentation of the requested change.

Your diploma will be mailed to the permanent address on the Student Information Computer System (Banner). If you need to change your permanent address, please submit a written change to the Office of the Registrar or update your address on MyMU (MILO Web) Personal Information Menu.

PUBLICATION OF DIRECTORY INFORMATION:

Upon graduation, Marshall University will publish certain directory information about graduates in the graduation program and will release information to newspapers and other media for publication. The directory information to be published may include name; major; degree; honors; awards received; city, country and state of residence. If you do not want this information released and regardless of any previous requests for confidentiality of directory information, you must notify the registrar's office (stating specifically that you do not want your graduation information published) within 10 business days of submitting this application for graduation.