

Residency Requirements Suggested Format for the Portfolio Plan

Name: _____ Date: _____

Chair: _____

Anticipated date for oral defense of portfolio: _____

The residency requires the development of a portfolio of activities and experiences in the doctoral program that documents collaboration with faculty. Additionally, the student is expected to maintain continuous enrollment as defined in the program, and is expected to attend all Doctoral Student/Faculty Seminars.

This is a planning document, to be used in selecting anticipated elements in fulfillment of the portfolio requirement. Changes may be made at any time, in collaboration with the chair, as opportunities for involvement in scholarly activities may arise which were not known at the time of planning the portfolio. The overall breadth and depth of experiences must continue to fulfill the requirements of the portfolio.

Elements of the portfolio should not be limited to activities in collaboration with the chair, but should include experiences with other faculty members.

Where possible, the elements of the portfolio should be built around a common theme, providing for the student's growth and development in the discipline.

I. Portfolio and reflections format - At this point, the student should begin to plan on the format to be used to collect and present the documentation and reflections on the activities in the plan. This forms a preliminary plan for the oral defense of the portfolio. The format of the portfolio may be a notebook, a PowerPoint presentation, an electronic portfolio, etc.

The student will be expected to present and defend a brief paper in which the connections of the student's experiences in the doctoral program to his or her personal and professional growth are discussed. This paper will be provided to the faculty at least one week in advance of the portfolio defense.

The presentation of the portfolio and the paper should take no more than 15 minutes. This will be followed by a dialogue with the faculty on the student's experiences and understanding of program issues.

Rationale/theme for selections:

II. **Scholarship** - The portfolio must include at least one of the following activities:

A. Co-authoring a proposal for submission and co-presenting at a regional or national conference in collaboration with a faculty member.

B. Co-authoring and submitting for publication a manuscript to a peer reviewed/referred journal, a book, or a book chapter, in collaboration with a faculty member.

III. **Other professional/academic pursuits** – The portfolio must include at least two of the following activities:

A. Co-teaching a course with a faculty member

B. Serving an appropriate internship involving an outside mentor and a mentor on the program faculty

C. Developing a course in collaboration with a faculty member

D. Collaborating with faculty member in another activity, approved in advance by the student's committee

Approval to proceed:

Signature

Date

Student _____

Chair _____

Member _____

Member _____

Member _____
