

**THE MINUTES OF THE FACULTY SENATE EXECUTIVE COMMITTEE MEETING
HELD ON MONDAY, 2023-02-13 AT 12:00 NOON.
MEMORIAL STUDENT CENTER – JOHN SPOTTS ROOM & HYBRID (OVER TEAMS)**

ROLES	MEMBERS PRESENT	MEMBERS ABSENT
EC Officers	Shawn Schulenberg (Chair), Eryn Roles (Vice-Chair), Uyi Lawani, Sujoy Bose, Heather Stark, Mindy Varney, Andrew Burck, Eryn Roles, Ross Salary, Rick Gage	Eva Patton-Tackett.
EX OFFICIO, VOTING MEMBERS	Amine Oudghiri-Otmani, Scott Davis	N/A
EX OFFICIO, NON-VOTING MEMBERS:	Allison Carey, Robin Riner, Isabella Griffiths	
GUESTS:	Lori Howard, Carl Mummert, Rebecca Law, Jessica Rhodes (Title IX Coordinator), Sonja Cantrell-Johnson, Alfred Akinsete, Stephen Tipler, Brian Morgan, Karen McComas, Matthew Schuffer, and Clinton Brown.	N/A
PARLIAMENTARIAN	Zelideth Rivas	
SENATE STAFF	Jeb Dickerson	N/A

There being a quorum, Shawn Schulenberg, Faculty Senate Chair, called the Executive Committee meeting to order at approximately 1200 hours (12:00 Noon.).

1. Approval of agenda –
 2. Motion to approve agenda as circulated – *Amendment suggested* – Motion to amend the agenda – Under Item 5 - Guest Speakers (for Title IX) – Add Lori Howard as Chair of the Title IX Task Force, & Jessica Rhoades as Title IX Coordinator, and Rebecca Law (Student Co-chair of the Title IX committee) who will talk on Title IX progress - MSAP¹
 - a. Motion to approve the agenda as amended – MSAPAA²
3. Approval of Minutes: Motion made to approve the previous minutes.

DATE	DISCUSSION	VOTES
10/10/2022	No amendments.	MSAP.

4. Informational/Procedural Items: – Shawn Schulenberg –

Srl.	Items	Specifics & Discussion
a)	Announcements –	<ol style="list-style-type: none"> 1. The following documents have been signed by the President. <ol style="list-style-type: none"> a. November 14 Executive Committee Meeting Minutes b. December 1 Faculty Senate Meeting Minutes c. Senate Recommendations/Resolutions 17-25 d. Summary: all pending documents have been signed 2. Last meeting, we sent back SR 22-23-26 (AA 26) and SR 22-23-27 (AA 28) to the Faculty Personnel Committee. The FPC is planning to submit these revisions next month. 3. Faculty Ombudsman Search: The search committee has its first meeting Wednesday. We hope to proceed rapidly. 4. Legislative Affairs <ol style="list-style-type: none"> a. HB 2835 (Graduate College): Passed House, passed the Senate today, awaiting governor’s signature.

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- b. HB 2412 (Marshall Day): Passed House 1/20, reported out of Senate Committee on Friday, first reading on the floor today.
- c. SB10 (Campus Carry): Passed Senate, no movement since being transferred to House on 1/25.
- d. HB 3024 (Hunger-Free Campus): No movement since introduction in House on 1/25.
- 5. 2023-24 Meetings set and on our website.
 - a. Faculty Senate meetings will be in BE5 (awaiting confirmation for October).
 - b. Executive Committee meetings will move to MSC 2W16B (former Student Resource Center, glass room at top of steps)
- 6. New Processes?
 - a. Commencement Speaker/Honorary Degree: I have been discussing a few reforms with key stakeholders here for improvements. We will present them by the end of this year.
 - b. Calendar: The 2024-28 calendar is moving forward and there is a good chance it will be on our agenda to review next month. There needs to be clarity and reform regarding the process so I will be shortly contacting key stakeholders to review how we can make this better.
- 7. Upcoming Dates
 - a. Next FS Meeting: February 23, 2023, at 4:00 PM – MSC BE5 (and streaming for viewing only)
 - b. Next EC Meeting: March 6, 2023, at Noon – John Spotts (streaming, with remote participation possible for EC members)
 - i. Recommendations due February 24, 2023.

5. Recommendations/Resolutions:

Items	Reports & Discussion	Approval
<ul style="list-style-type: none"> a. SR 22-23-29 FPC Resolves to create Ad Hoc Course Evaluation Steering Committee 	<ul style="list-style-type: none"> ▪ Discussion – Clinton Brown (Chair FPC) – The ad hoc committee is designed to assess our course evaluations. These course evaluations are actually student experience evaluations and are used for faculty evaluations and decision-making purposes. The FPC is available to answer any questions on the resolution. ▪ Shawn – this resolution (& next one) will only need Executive Committee approval – will not go to the full senate. ▪ Allison Carey - Friendly amendment typographical error fix by mutual consent – “3rd paragraph, end of 5th 	<p>MSAP.</p>

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line > the word “rater” should be edited to “rated”. No objections to edit.

- Allison Carey – Blanket comment that covers both this, as well as the next resolution. Both these committees are being Chaired by the same person. This is a significant amount of load on an already busy person & committee. Also, given the substance of the next resolution, it is a touchy matter for a Chair of the committee who is untenured. This comment was clarified further in that the relevance stands despite the proposed Chair being “incredibly capable”.
 - Isabella Griffiths – asked for a layman’s clarification of the above comments.
 - Discussion – (also refer to comments made in the previous resolution that are germane to this resolution as well).
 - Clinton Brown (Chair FPC) – The resolution on post-tenure review should not be construed to be litigation of tenure, rather the idea is (for tenured faculty) to remain current in their fields and that they continue to being active scholars. Example – a nurse needs continued credits in their field. Faculty need to continue to be of Service to the Institution and continuing scholarship of some sort. Multiple ways to look at it. Attempt is to get ahead of the curve of national trends; has been discussed in Charleston; to incentivize it - “carrots instead of sticks”. That is the intent of this committee.
 - Allison Carey - Friendly amendment typographical error fix by mutual consent – “...6th Whereas Paragraph > 3rd line from bottom > the word “incentive” should be “incentivize”. No objections to edit.
- b. **SR 22-23-30 FPC** Resolves to create an Ad-Hoc Committee on Post-Tenure Review

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- c. **SR 22-23-31 CC** Recommends approval of the listed UNDERGRADUATE COURSES ADDITIONS in the following college and/or schools/programs: SST 301, CMM 410, BSPS 101, BSPS 201, BSPS 202, BSPS 301, BSPS 302, BSPS 320, BSPS 330, BSPS 340, BSPS 350, BSPS 360, BSPS 401, BSPS 470. Discussion – None **MSAP.**
 - d. **SR 22-23-32 CC** Recommends approval of the listed UNDERGRADUATE MAJOR ADDITION, DELETION, CHANGE in the following college and/or schools/programs: Major Addition: BSPS Discussion - None **MSAP.**
 - e. **SR 22-23-33 CC** Recommends approval of the listed UNDERGRADUATE DEGREE PROGRAM ADDITION, DELETION, CHANGE in the following college and/or schools/programs: Degree Change: TE60; Degree Addition: B.S. in Pharmaceutical Sciences Discussion - None **MSAP.**
 - f. **SR 22-23-34 APC** Recommends the approval of the intent to plan a Bachelor of Science in Data Science at Marshall University Discussion – None **MSAP.**
6. Set agenda for the Faculty Senate Meeting on 2/23/2023 - MOTION to set agenda as below – **MSAP.**

Srl.	Items	Specifics
a.	Approval of Proposed Agenda	
b.	Approval of Minutes (Pending Presidential approval)	
c.	Announcements	Shawn Schulenberg
d.	Recommendations / Resolutions	
e.	REPORTS	
i.	Report of the University President	Brad Smith
ii.	Report of the Provost	Avinandan Mukherjee
iii.	Report of the BOG Representative	Robin Riner
iv.	Advisory Council of Faculty Report	Amine Oudghiri-Otmani
v.	Report of the Graduate Council Chair	Scott Davis
vi.	Student Government Association	Isabella Griffiths
f.	Standing Committee Reports	
i.	Faculty Personnel Committee –	Timothy Bryan

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- ii. Legislative Affairs Committee – Kyle Palmquist
 - iii. Research Committee – Yousef Fazea Alnadesh
 - iv. Student Conduct and Welfare Committee – Penny Koontz
 - v. University Curriculum Committee – Timothy Melvin
- g. Guest Speaker: Title IX – Lori Howard, Rebecca Law, & Jessica Rhodes – Reported updates on the Title IX Committee work so far and introduced the new Title IX Coordinator.

Rebecca Law (Co-Chair, Title IX Task Force) – Committee started meeting in December (2022); Discussed demands of the students from the protests made & adjusting those to fit a better representation of what the school needs. Did research on best practices at peer institutions in their Title IX programs, as well as their student advocacy programs. Have narrowed down the list of demands into a smaller list of recommendations that have been worked on collaboratively by the students, faculty, & staff. Formed a few subcommittees e.g., Climate Survey Subcommittee that ran for 3 weeks for students, faculty, and staff on campus. Results are compiled into an executive summary (ready now) that will be presented to the President on March 1st. Also formed a subcommittee who are interviewing Title IX coordinators. Made recommendations and resulted in the appointment of Ms. Jessica Rhodes to the role.

The students of the Timeline Task Force have just received approval for a Peer Advocacy Program. It will not be under the purview of the Timeline Task Force, though it is a direct outcome of this task force being formed. Spoken to the President about this on Friday and received approval for it. The program would provide for a peer mentor to students who are survivors of sexual assault – the mentor would be of their ages, and a student at the university, and will help the survivor through the process of appointment making, and processing everything that’s been going on.

March 1st is the deadline for the recommendations - mostly ready; sending it to be edited by the faculty & staff before final approval. Will be giving a student led presentation to President Smith on March 10th.

Lori Howard: Added to the above report – Thanked Carl Mummert who has helped get a GA that will go into the Title IX Office with specific charge of changing/redesigning the Title IX website. New Title IX Coordinator Jessica Rhodes will ensure that it is legally acceptable and give feedback to being user-friendly so that finding information is not onerous as it has been.

Question by Isabella Griffiths – With the plan for disseminating the recommendations to be edited by faculty & staff, will the recommendations be sent to the students? Ans (Rebecca Law) – Tentative plan is that the recommendations remain privy to the task force until it has been reviewed by the President. Once the President has the recommendations, and IRB has granted permission to publish the climate survey, then the task force could potentially publish the recommendations and make them readily available to everyone on campus, likely through the Parthenon (student newspaper).

Shawn Schulenberg – Advised that the executive summary of the climate survey be distributed to the full Senate before the upcoming meeting, so that the Senators have a chance to review before the meeting which Rebecca Law stated she will. Shawn Schulenberg asked for a few highlights from the overview of the results. Rebecca Law - students do feel safe on campus; there is a big underreporting going on to any unit (not just Title IX), but to include students affairs code of conduct, etc., wherein people are not reporting what has happened to any of the offices. Regarding the question on the survey as to whether a certain office is more inclined to protect the university rather than the students, most answers pointed to the Office of the Code of

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Conduct and for the MUPD. So the big takeaway – students feel safe on campus; big underreporting; not very trusting of a few offices on campus.

Jessica Rhodes – Introduced self in the new role of Title IX Coordinator. Was previously the investigator, and will remain serving in that role until a new investigator is hired. Hoping for a case manager in the office by the end of the month. She is grossly understaffed – was previously an office of 3, and now she is only one. Want to redo the website - should give more details on several items including what to expect & what not to expect from standpoint of complainant, a respondent, a witness, or even a staff member. Need more training for faculty. Everyone should have received an e-mail over the weekend & another one today for training which is being done online. The coordinator is also happy to provide in-person training to groups of any size in any department or office – it is part of role. It is important that staff, and students know what their reporting requirements are for Title IX, and there may be some misunderstanding about that. Goals and ambitions in the role includes having a welcome packet for incoming students with information about the Title IX Office, including the maps of where the office is. Working on getting signage in Old Main with the understanding that if someone has been traumatized, they may not want to ask where the Title IX Office is. Some attendees of today's meeting are members of the Title IX team in the capacity of advisors, review panel members etc.. Welcomes anyone from ExCom or other staff/faculty to be part of the Title IX team (made up of staff & faculty), or if you have suggestions for anyone to be a member of the team – will train those people in requisite roles. Already have some volunteers, but would like to have more.

Q: Ross Salary – Does Title IX office cover Title VI – Ans (Jessica Rhodes) - No. Sometimes matters of Title IX may bring up Title VII, but not Title VI. But Jessica Rhoades will find out who to reach out to for Title VI questions.

h. Other Requests to Speak to the Senate (5 minutes)

6. Agenda Requests for Future Meetings – None.

7. Adjournment - The meeting was adjourned at approximately 1230 hours (12:30 p.m.).

Respectfully Submitted,



Sujoy Bose, Recording Secretary, Faculty Senate

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MINUTES APPROVED BY EXECUTIVE COMMITTEE:



Dr. Shawn Schulenberg, Chair
Faculty Senate

March 6, 2023

Date Signed

MINUTES READ


Brad Smith, President
Marshall University

3/7/23

Date Signed

¹ MSAP: Motion seconded & Passed as Amended.

² MSAPAA: Motion seconded & Passed as Amended.