

**THE MINUTES OF THE FACULTY SENATE EXECUTIVE COMMITTEE MEETING  
HELD ON MONDAY, 08-21-2023 AT 12:00 NOON.  
MEMORIAL STUDENT CENTER – 2W16b & HYBRID (OVER TEAMS)**

ROLES	MEMBERS PRESENT	MEMBERS ABSENT
EC Officers	Shawn Schulenberg (Chair), Eryn Roles (Vice-Chair), Sujoy Bose (V), Heather Stark (V), Mindy Varney (V), Andrew Burck (V), Ross Salary (V), Nancy Ritter (V), Tim Bryan (for Uyi Lawani on Sabbatical), Rick Gage	Jessica Buerck
EX OFFICIO, VOTING MEMBERS	Amine Oudghiri-Otmani (V), Scott Davis (V)	N/A
EX OFFICIO, NON-VOTING MEMBERS:	Robin Riner, Allison Carey	Tatum Walker
GUESTS: Present if checked	Carl Mummert <input checked="" type="checkbox"/> , Kacy Lovelace <input type="checkbox"/> , Sonja Cantrell-Johnson <input checked="" type="checkbox"/> , Brian Morgan <input type="checkbox"/> , Karen McComas <input checked="" type="checkbox"/> , Jody Perry <input type="checkbox"/> , Clinton Brown, Dan Hollis <input type="checkbox"/> , Davide Andrea Mauro <input type="checkbox"/> , Eric Blough <input type="checkbox"/> , Jean Price <input type="checkbox"/> , Carole Smith <input checked="" type="checkbox"/> , Lori Lupe <input type="checkbox"/> , Cristina McDavid <input checked="" type="checkbox"/> , DeTardo-Bora Kim <input checked="" type="checkbox"/> , Maria Gindhart <input checked="" type="checkbox"/> , Jerry Ross <input checked="" type="checkbox"/> , Leah Tolliver <input checked="" type="checkbox"/>	N/A
PARLIAMENTARIAN	Zelideth Rivas	
SENATE STAFF	Hailey Bibbee	N/A
LEGENDS -	"V" - Virtual	

There being a quorum, Shawn Schulenberg, Faculty Senate Chair, called the Executive Committee meeting to order at approximately 1200 hours (12:00 Noon.).

1. Approval of agenda – Motion to approve agenda as circulated – **MSAP**<sup>1</sup>
2. Approval of Minutes:

Date	Discussion	Votes
EC 4/10/2023	None	MSAP

3. Informational/Procedural Items: – Shawn Schulenberg –

Srl.	Items	Specifics & Discussion
a)	<b>Announcements</b> –	<ol style="list-style-type: none"> <li>1. The President has signed the following documents:               <ol style="list-style-type: none"> <li>i. March 6 Executive Committee Meeting Minutes</li> <li>ii. March 23 Faculty Senate Meeting Minutes</li> <li>iii. Senate Recommendations/Resolutions SR 22-23 numbers (42-54)</li> <li>iv. The President signed every recommendation/resolution we sent him last year.</li> </ol> </li> <li>2. Introductions</li> </ol>

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		<ul style="list-style-type: none"> <li>i. I would like to welcome our new Faculty Senate Office Administrator, Hailey Bibbie. Hailey is a Marshall alum with a BA in Creative Writing and an MA in English. Before joining us, she was a counselor in admissions.</li> <li>ii. I would also like to welcome our new EC member: Walker Tatum, SGA President. Unfortunately, he has class during our EC meetings so he will not be able to join us this semester.</li> <li>iii. Finally, I would also like to welcome our interim EC member from the LCOB, Timothy Bryan. Timothy will be filling in this semester for Uyi Lawani, who is on sabbatical.</li> </ul>
		<p>3. Updates</p> <ul style="list-style-type: none"> <li>i. <b>Courseleaf/CIM:</b> Our new curricular management package (CIM) in our catalog management software (Courseleaf) is nearly ready for release. Scott Davis from the Graduate Council and I are hoping to work with Academic Affairs to put the full workflow in place and work out any bugs before January 1. Until then, keep submitting paper curricular forms.</li> <li>ii. <b>Dynamic Forms:</b> I am working with IT to transition our recommendation/ resolution workflow through dynamic forms. I will update this group when I know more.</li> <li>iii. <b>AI Taskforce:</b> This summer under the direction of the Provost, we have assembled an AI taskforce, chaired by Billy Gardner, to research best practices and provide guidance as higher education faces the introduction of generative AI. So far, we have provided generative AI syllabus templates, CTL has created a resource website and an faculty learning community, IT has issued some initial data governance guidance, and MU Libraries has created a page to help with citations. More is on the way, but feel free to email me anything you think the committee needs to consider.</li> <li>iv. <b>MU BOG GA-20:</b> Due to some thoughtful critiques from faculty, the BOG pulled policy GA-20 from its agenda at the board meeting earlier this month. We are sharing additional feedback.</li> <li>v. <b>ATIXA Training for Campus Leaders:</b> The Faculty Senate passed a recommendation (SR 19-20-40 EC) that all faculty leaders (Senate, Graduate Council, and more) receive additional Title IX training so that we can be an exemplar. The last administration signed this recommendation but tabled the implementation due to funding constraints. President Smith has agreed to fund this initiative, and we have worked out a training program with Jessica Rhodes to begin this in Fall 2024.</li> <li>vi. <b>Cyber Security:</b> The governor will be on campus tomorrow at 1PM to sign HB 117, a bill that gives Marshall \$45 million to establish a center of excellence in cybersecurity training.</li> <li>vii. <b>John Marshall Dining Room:</b> As you have probably seen, the John Marshall Dining Room, an area that has traditionally been a faculty and staff dining space, is undergoing several changes.</li> </ul>

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		<p>The quality of the food will increase, but so will the prices. I have noted my displeasure that faculty were not involved in the planning process. As this continues to roll out, I have emphasized that faculty need an affordable space for professional lunch meetings. In response, the administration has created an additional dining space (MSC 2E10 off the Don Morris room) and they will still have a soup/salad option for less than \$11.</p>
		<p>4. Upcoming Dates</p> <ul style="list-style-type: none"> <li>i. Faculty Senate Meeting: August 31, 2023, at 4:00 PM – MSC BE5 (and streaming for viewing only)</li> <li>ii. Fall General Faculty Meeting: September 26, 2023, at 2:00 PM in the Don Morris Room, also available on Livestream</li> <li>iii. Our next Executive Committee meeting is scheduled for September 18. Recommendations are due at <a href="mailto:senate@marshall.edu">senate@marshall.edu</a> by September 8.</li> </ul>

**Questions: Allison Carey:**

- i. Second the concern about the lack of communication about the changes to the John Marshall Dining program until after all decisions were made. This puts pressure on budgeted events. Also puts pressure on more than one type of event.
- ii. About Title IX training – Good presentation, but concern about the expression - “...everyone should practice self-care...”. In context, 2 faculty members, as part of their jobs, entrusted with hearing all the Title IX complaints have significant impact on their own well-being, and all that is offered by the employer is to “...practice self-care...”.

**4. Recommendations/Resolutions: None for this meeting.**

Items	Reports & Discussion	Approval
None		

**5. Set agenda for the Faculty Senate Meeting on 8/31/2023 –**

Srl.	Items	Specifics
a.	Approval of Proposed Agenda	
b.	Approval of Minutes (Pending Presidential approval)	
c.	Announcements	Shawn Schulenberg
d.	Parliamentary procedures primer	
e.	Recommendations / Resolutions	
<b>f. REPORTS</b>		
i.	Report of the University President	Brad Smith / Ginny Painter
ii.	Report of the Provost	Avinandan Mukherjee / Karen McComas
iii.	Report of the BOG Representative	Robin Riner
iv.	Advisory Council of Faculty Report	Amine Oudghiri-Otmani
v.	Report of the Graduate Council Chair	Scott Davis

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vi. Student Government Association

Walker Tatum

**g. Guest Speakers**

i. Technology and Innovation

Julia Spears and Ben Eng

**Other Requests to Speak to the Senate (5 minutes) – None**

**Motion:** Robin Riner: Move to amend the agenda for a presentation on the Ombuds position. – **MSAP** unanimously.

**Motion:** Accept/Pass the agenda as amended. – **MSAP** unanimously.

6. Agenda Requests for Future Meetings – No agenda requests.

7. Adjournment - The meeting was adjourned at approximately 1218 hours (12:18 p.m.).

Respectfully Submitted,



\_\_\_\_\_  
Sujoy Bose, Recording Secretary, Faculty Senate

**MINUTES APPROVED BY EXECUTIVE COMMITTEE:**



\_\_\_\_\_  
Dr. Shawn Schulenberg, Chair  
Faculty Senate

September 18, 2023

\_\_\_\_\_  
Date Signed

**MINUTES READ:**



\_\_\_\_\_  
Brad Smith, President  
Marshall University

9-21-23

\_\_\_\_\_  
Date Signed

<sup>1</sup> MSAP: Motion seconded & passed.