

## MINUTES OF MARSHALL UNIVERSITY FACULTY SENATE MEETING

HELD ON JAN 18, 2024, AT 4:00 P.M.

STUDENT CENTER – BE 5 – IN-PERSON

ATTENDANCE: 2022-24 Faculty Senate &amp; Guests:

<b>COLLEGES</b>	<b>MEMBERS PRESENT (if checked) – V* Virtual attendance recorded per Teams auto entry</b>
<b>CAM:</b>	Jack Colclough <input checked="" type="checkbox"/> , Christine Ingersoll <input checked="" type="checkbox"/> , Heather Stark <input checked="" type="checkbox"/> , Sarah McDermott <input type="checkbox"/> , Phil Vallejo <input checked="" type="checkbox"/>
<b>CECS:</b>	Sungmin Youn <input checked="" type="checkbox"/> , Ross Salary <input checked="" type="checkbox"/> , Tanvir Chowdhury <input checked="" type="checkbox"/> , Joon Shim <input checked="" type="checkbox"/>
<b>LCOB:</b>	Amanda Thompson-Abbott <input checked="" type="checkbox"/> , Uday Tate <input checked="" type="checkbox"/> , Timothy Bryan <input checked="" type="checkbox"/> , Uyi Lawani <input checked="" type="checkbox"/> , Jamey Halleck <input checked="" type="checkbox"/>
<b>COHP:</b>	Sujoy Bose ( <i>Recording Secretary</i> ) <input checked="" type="checkbox"/> , Alysha Nichols <input checked="" type="checkbox"/> , Jodi Cottrell <input checked="" type="checkbox"/> , Zach Garrett <input checked="" type="checkbox"/> , Georgiana Logan <input checked="" type="checkbox"/> , Scott Davis ( <i>Cross-refer w/ex-officio voting</i> ) <input checked="" type="checkbox"/> , Bethany Dyer <input checked="" type="checkbox"/>
<b>COLA:</b>	Shawn Schulenberg (Chair) <input checked="" type="checkbox"/> , Puspa Damai <input checked="" type="checkbox"/> , Robert Ellison <input checked="" type="checkbox"/> , Joel Peckham <input checked="" type="checkbox"/> , Kelli Prejean <input checked="" type="checkbox"/> , Boniface Noyongoyo <input checked="" type="checkbox"/> , Anita Walz <input checked="" type="checkbox"/> , Amine-Oudhgi-Otmani ( <i>cross-refer w/ACF – Ex-officio Voting</i> ) <input checked="" type="checkbox"/> , Clinton Brown <input checked="" type="checkbox"/> , Megan Marshall <input checked="" type="checkbox"/> , Penny Koontz <input type="checkbox"/> , Marianna Linz <input checked="" type="checkbox"/> , Jana Tigchelaar <input checked="" type="checkbox"/> , Marybeth Beller <input checked="" type="checkbox"/>
<b>COS:</b>	Sean McBride <input checked="" type="checkbox"/> , Rick Gage <input checked="" type="checkbox"/> , Stephen Young <input checked="" type="checkbox"/> , Raid Al-Aqtash <input checked="" type="checkbox"/> , Judy Fan <input checked="" type="checkbox"/> , Bill Gardner <input type="checkbox"/> , Kyle Palmquist <input checked="" type="checkbox"/> , Avishek Mallick <input checked="" type="checkbox"/> , Philippe Georgel <input checked="" type="checkbox"/>
<b>COEPD:</b>	Melinda Backus <input checked="" type="checkbox"/> , Timothy Melvin <input checked="" type="checkbox"/> , Feon Smith-Branch <input checked="" type="checkbox"/> , Andrew Burck <input type="checkbox"/> , Jerry Dooley <input type="checkbox"/> , Conrae Lucas-Adkins <input checked="" type="checkbox"/>
<b>SOM:</b>	Nitin Puri <input type="checkbox"/> , Eva Patton-Tackett <input checked="" type="checkbox"/> , Dana Lycans (sub) <input type="checkbox"/> , Ji Bihl (sub) <input checked="" type="checkbox"/> , Jessica Buerck <input type="checkbox"/> , Usha Murughiyan (sub) <input type="checkbox"/>
<b>SOP:</b>	Gayle Brazeau <input type="checkbox"/> , Melinda (Mindy) Varney <input checked="" type="checkbox"/> , Jen Sparks (sub) <input checked="" type="checkbox"/> , Michael Hambuchen (sub) <input type="checkbox"/> , One Vacant; One TBD.
<b>South Charleston:</b>	Thomas Hisiro <input checked="" type="checkbox"/>
<b>ULIB:</b>	Paris Webb <input checked="" type="checkbox"/> , Eryn Roles (Vice Chair) <input checked="" type="checkbox"/>
<b>DOAR:</b>	Nancy Ritter <input checked="" type="checkbox"/>
<b>SGA</b>	Walker Tatum <input checked="" type="checkbox"/>
<b>EX-OFFICIO, VOTING</b>	Scott Davis ( <i>Graduate Council – cross refer w/COHP</i> ) <input checked="" type="checkbox"/> , Amine Oudghiri-Otmani <input checked="" type="checkbox"/> ( <i>ACF; cross refer w/COLA</i> )
<b>EX-OFFICIO, NON-VOTING</b>	N/A
<b>BOG</b>	Robin Riner <input checked="" type="checkbox"/>
<b>REPRESENTATIVE: PARLIAMENTARIAN</b>	Zelideth Rivas <input checked="" type="checkbox"/>
<b>GUESTS</b>	<b>Present IF Checked (V-Virtual attendance)</b> - Brad Smith (President) <input checked="" type="checkbox"/> , Avinandan Mukherjee <input type="checkbox"/> (Provost), Ginny Painter <input checked="" type="checkbox"/> , Karen McComas <input checked="" type="checkbox"/> , Monica Brooks <input checked="" type="checkbox"/> - <b>V</b> , Nancy Lankton <input checked="" type="checkbox"/> , Sonja Cantrell-Johnson <input checked="" type="checkbox"/> - <b>V</b> , Carl Mummert <input checked="" type="checkbox"/> , Anna Mummert <input checked="" type="checkbox"/> , Brian Morgan <input checked="" type="checkbox"/> , Allison Carey <input checked="" type="checkbox"/> - <b>V</b> , Sherri Stepp <input checked="" type="checkbox"/> , Matt Tidd <input checked="" type="checkbox"/> , Teresa Eagle <input checked="" type="checkbox"/> - <b>V</b> , Maria Gindhart <input checked="" type="checkbox"/> , Mary Beth

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Reynolds ☒, Bruce Felder ☒, John Cutler ☒ - V, Jodie Penrod ☒ - V, Julia Spears ☒, Allen Taylor ☒ - V, Jennifer Brown ☒ - V, Brandi Jacobs-Jones ☒, Stephen Tipler ☒, Mark Zanter ☒, Cris McDavid ☒, Allyson Goodman ☒, Rich Jones ☒ - V, Gena Chattin ☒, Marcie Simms ☒, Eric Himes ☒, Jessica Rhodes ☒, Darian Marcum ☒, Don Capener ☒, Chris Atkins ☒, Jerry Ross ☒, Brandon Dennison ☒, Leah Payne ☒ -V, Juan Sanabria ☒ - V, Hailey Bibbee (Staff/Elections) ☒.

**Call to Order:** Declaring that there was a quorum, Faculty Senate Chair, Shawn Schulenberg, called the meeting to order at approximately 4:01 p.m.

1. **Approval of Proposed Agenda –**

- a. Motion to approve agenda as presented.
- b. **Eryn Roles** – Moved to amend the agenda add “Guest Speaker: Jessica Rhodes (Title IX) – Student Accommodations (10 minutes)” between items 6 & 8 - **MSAP**<sup>1</sup>.
- c. Accept agenda as amended – **MSAPAA**<sup>2</sup>.

2. **Approval of Minutes:** Motion to approve the following minutes (pending Presidential approval):

Dates of Minutes	Discussion	Approval
11/30/2023	None	MSAP

3. **Announcements** – Shawn Schulenberg:

Items	Reports & Discussion
Chair Announcements	<ol style="list-style-type: none"> <li>1. The President has signed the following documents: <ol style="list-style-type: none"> <li>a. October 16 Executive Committee Meeting Minutes</li> <li>b. October 26 Faculty Senate Meeting Minutes</li> <li>c. 2023-24 Recommendations 08-16. All recommendations are signed.</li> </ol> </li> <li>2. As we approach the final semester of our Senate term, I am immensely proud of our achievements. Faculty members often emphasize their shared governance rights, but you have embraced the accompanying responsibilities, collaborating with the administration to address the challenges we face. Striking a balance is crucial—both defending the unique qualities of U.S. higher education institutions while also innovating and leading the transformative changes in our disciplines to better serve society. Our unity and constructive dialogue are evident, with every recommendation and resolution we've sent receiving the President's</li> </ol>

<sup>1</sup> MSAP – Motion Seconded and Passed.

<sup>2</sup> MSAPAA – Motion Seconded and Passed as Amended.

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endorsement. I am eager to see what we can accomplish with our final three meetings.

## 3. Updates

- a. **Procedure on Rules, Policies, and Procedures:** In December, the Board of Governors approved a major overhaul of our university's policy structure, aligning with a 2002 resolution to delegate numerous powers to the University President. This restructuring has led to the reclassification of many "Board of Governors Rules" into either "University Policies" (a newly created category) or "Administrative Procedures." All rules, policies, and procedures are now conveniently accessible <https://www.marshall.edu/policies/>. This adjustment decentralizes decision-making, streamlines the process for implementing changes, and reinforces the review mechanisms of shared governance. A dedicated working group, comprising shared governance representatives, has written ADMIN-20, a procedure outlining the process for creating, modifying, or abolishing a BOG Rule, Presidential Policy, or Administrative Procedure. For the first time, each body will be notified and asked for input on any changes. In my view, this represents the most substantial progress in shared governance during my 14 years at Marshall.
- b. **Spring Commencement Speaker/Honorary Degree Nominations:** In the fall, this body significantly revised the nomination process for both honorary degree candidates and commencement speakers to solicit nominations from the entire university community. This semester marks the inaugural implementation of this policy. The nomination period concluded on January 8, with the committee convening on January 10 to deliberate, and forwarding our choices to the President the same day. He is now reaching out to commencement speaker candidates from our list. We anticipate advancing the formal nominations at our meeting next month.
- c. **Post-Tenure Review:** The ad hoc committee for post-tenure review has completed its preliminary draft. We are preparing to collaborate with the administration to review and refine its core components. Following this alignment, the committee plans to organize a series of town halls to facilitate public discourse. I extend my gratitude to Clinton Brown and the committee for their work on this initiative. While I will not delve into specifics at this juncture, the draft, in my view, rightly honors tenure, promotes faculty development, is not excessively bureaucratic or time consuming, rewards continuous excellence post-tenure, and offers a just processes for faculty improvement. I anticipate a fruitful discussion ahead.
- d. **Standing Committee Review:** Based on some conversations with Dr. Robin Riner as chair of the Ad Hoc Shared Governance

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Committee, I would like to begin a review of the Faculty Senate Standing Committees' work. We want to know what is working, what is not working, and where we would improve. We have identified some best practices for committee reviews looking at other universities, and I have tasked Hailey to internally catalog the work presented from each committee over the past 18 months from our Faculty Senate Meeting Minutes, liaison reports, End of Year reports, and a review of recommendations/resolutions sent to the Senate. With this preliminary data, I will be soon calling on the Standing Committee liaison, in consultation with Standing Committee chairs, to meet to review this data, and then suggest specific proposals to ensure that we are being thoughtful, efficient, and comprehensive with our work.

- e. **Presidential AI Taskforce:** This past semester, I have discussed a 'village of the willing' that came forward to help support the university's efforts to be a leader in generative AI. We made some significant progress, and I cannot thank the committee enough for its work. To accelerate our efforts and make sure we are hitting all areas of the university, we are formalizing this work by creating a Presidential AI Taskforce, chaired by myself and Bill Gardner, with the goal of becoming a global university leader in generative AI. We are in the process of drafting the scope, framework, and goals of this taskforce, and I will report more next month.

4. Upcoming Meetings/Events

- a. Our next Executive Committee meeting is scheduled for February 5, for items to be taken up at the February 15 Faculty Senate meeting. All recommendations and resolutions for those meetings are due at senate@marshall.edu by January 26.

4. **Recommendations / Resolutions:** None for this session.

Items	Discussion	VOTE
a) SR 23-24-17 BAPC Recommends additions and changes to language in the Marshall University Undergraduate Catalog related to Work-Integrated Education Experiences.	➤ None	MSAP
b) SR 23-24-18 EC Recommends a New Undergraduate Intent-to-	➤ None	MSAP

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Plan/Curriculum Approval Process.		
c) SR 23-24-19 APC Recommends that the following undergraduate degree program continues at its current level of activity: BA in Sociology (includes Anthropology major).	➤ None	MSAP
d) SR 23-24-20 APC Recommends that the following undergraduate degree program be improved through advancements in efficiency, quality, productivity, and focus: BA in Foreign Languages.	➤ None	MSAP
e) SR 23-24-21 APC Recommends the approval of the Intent to Plan for a Bachelor of Applied Science at Marshall University.	➤ None	MSAP
f) SR 23-24-22 CC Recommends the approval of the listed UNDERGRADUATE MAJOR ADDITION, DELETION, CHANGE in the following college and/or schools/programs: BFA Filmmaking, EE00 Elementary Education, ES00 Secondary Education, BA Public Administration (online).	➤ None	MSAP
g) SR 23-24-23 CC Recommends approval of	➤ None	MSAP

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the listed UNDERGRADUATE AREA OF EMPHASIS ADDITION, DELETION, CHANGE in the following college and/or schools/programs: Art Education PreK-Adult.		
h) SR 23-24-24 CC Recommends approval of the listed UNDERGRADUATE COURSES ADDITIONS in the following college and/or schools/programs: ART 321, ART 327, ART 328, ART 329, ART 330, ART 433, ART 434, CI 407, CI 451, CI 453, CISP 442, ECE 432, HST 210, SCLA 102, MTH 310, MTH 311.	➤ None	MSAP
i) SR 23-24-25 CC Recommends approval of the listed UNDERGRADUATE COURSES CHANGES in the following college and/or schools/programs: AM 299, CI 470, CI 471, CI 472, EDF 218, PSC 381, PSC 382, PSC 420, PSC 431, PSC 454, HON 300.	➤ None	MSAP

5. Regular Reports:

- a. **President's Report** – Brad Smith (15 mins) –  
Provided updates on the University financial health, legislative priorities, and performance mid-year.

**Financial health –**

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- One year into executing, our plan Marshall for all Marshall forever.
- Navigating enrollment cliffs and working our way through a structural deficit, but unlike others, we have chosen a path to grow our way out while focusing on non-personnel costs, \$14.5 million over the next three years that we've called "save to serve", most of which will be focused on supplies & other services.
- As of December report - we were on track to spend about \$92 million this year in that category (supplies and other services), that was up 48% from where we were spending in 2018 and during that same time our revenue grew 16%. So we were growing 3x faster in supplies and other services, requiring pull-back.
- Plan is working, with help from classified & non-classified staff. Starting from a \$28 million structural deficit entering this year, we are currently at \$22 million structural deficit, primarily attributed to our grow efforts ( enrollment, residents in housing).
- Save-to-Serve: After budget locked-in, targeted opportunities for a 5% change. Found \$3 million or approximately 5% that hasn't flown through yet, but demonstrates our ability to continue to reduce the structural deficit. In the next 2 years, must get to \$14.5 million minus the above \$3 million (i.e. 11 million).
  - Half of that (~\$5.5 to \$6 million) in the upcoming spring. Budget work groups & the incentivized budget model running parallel will keep the process transparent.
  - And the rest of the \$5.5 million in the next spring of the next year.
- Cash-on-Hand: Amount of money we have in the bank account to pay bi-weekly payroll and monthly bills. It is affected by two factors – 1) Timing 2) Strategic Reserves.
  - Timing – We get money from parents & students twice every year, then draw down throughout each semester.
  - Strategic Reserve - The second tranche of money is from the strategic reserves. The credit rating agencies (e.g., Moody's) require employers to have at least 2 months of operating cash, and a year's worth of ability to pay our debts. That money is set aside and cannot be touched. We have a small surplus there. It is not liquid as it is invested in the stock market. Will have to implement good fiscal discipline and we have already been doing it. Things that are budgeted will be approved. If it is incremental, not already in the in the budget then will take it up in the next budget cycle.

**Legislative Priorities –**

- Constructive discussions ongoing with the legislature. Recent meeting w/Senate President, Speaker of the House, (WVU) president Gee, and others on economic development opportunities.
- With Provost Mukherjee, presented in DC about the Marshall University transformation along with Purdue University as part of 2 case studies being discussed across university campuses.



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- Hosting ambassadors from other countries here on behalf of the State. Ambassadors from Ireland, Turkey, Japan have been reported on the news. Successful in getting LG Electronics to invest \$700 million in digital health and clean tech, which will bring 250 jobs, of which a large portion will be in southern WV.
- Asking the legislature on assistance with the following:
  - Find a solution to PEIA. Need short-term relief for our employees, and for us as an employer. We want to be part of a task force to solve the longer-term problem of PEIA. MU got a \$5 million employer's portion bill in 2023, and another \$3 million in 2024, amid our structural deficit. That is top priority for us, and the legislature is aware.
  - Another area we are asking the legislature for assistance is to help fund the expansion of the aviation program. We have enrollment and planes that are outgrowing our hangars.
  - Help move the RCBI building which is down 4<sup>th</sup> avenue closer to the Innovation District, into a new building so we can sell the old one.
  - Partnering with WVU on a program: "First Ascent". It is a follow up to Ascent WV, a State program which pays remote workers to move into the State. That program has now created a \$0.5 billion economic impact for the State. Asking the legislature on funding a new program "First Ascent" which aims to keep 500 Marshall students and 500 of WVU students to get in-state jobs and to incentivize them to state in the State. Will also impact population growth for the State.
- This is the first year of the performance-based funding formula. It is based on last year's enrollment. It was down last year, so we expect about \$200,000 less appropriation from the State. That is ~2% lower, but if we get PEIA help we'll be fine.
- Anticipate bills around broader topics. Some social issues. We'll continue to monitor those, stand with the Marshall Creed, and make our voice heard as the bills move through the legislature.

**Yearly midpoint summary:** Feel good about following 5 points...

- Employee voices heard via the annual employee survey with strong participation rate of 65% and 71 engagements which fares well vs. other higher education institutions.
- Good enrollment. Census data from HEPC presented from all 4-year schools in the State shows MU head count enrollment up 4.6%, higher than State average (down 6/10 of 1%). MU, first-time freshman enrollment 12.3%, State average down 0.4%. Spring enrollment is very healthy, and fall enrollment looks promising.
- Cybersecurity building
- Aviation growth
- New College of Business
- Collaboration with the legislature and making progress against our structural deficit.



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## Areas to focus on:

- Act on employee survey: Putting plans in place at department level.
- Make progress in holding ourselves accountable – Will roll out a performance management system across campus in the summer & early fall.
- Pay equity – Last year, licensed software called PayScale. Loaded with “Kooopa” data, and the Bureau of Labor Statistics data. HR working with every single department to see by job title how that position stacks up vs the market. As money comes in from save-to-serve, will put back into pay. Will clarify as we go through the budget process.
- We have leaned into AI but can do better with strong shared governance. Need to be invited again next year along with Purdue to talk about what Marshall is doing.

## Question(s) for President:

1. Marybeth Beller (COLA) – Thanks for the water fountain on 7<sup>th</sup> floor or Smith Hall, new towel racks in the restrooms, new signage, and 3 elevators which all work.

**Question:** Anti DEI bill – Sitting in House Education - Was introduced last year – failed to make it out of the committee. But this is election year, and 8 states have passed 8 empty Diversity, Equity, & Inclusion bill. Last year 30 were introduced, and 8 states adopted them. Concern is that lots of our grants require Diversity, Equity, & Inclusion efforts, and accreditation in different programs and colleges rest on that. So hoping that President staff and office going to gather that information about how it will impact our grants and accreditation. **Ans** (Pres. Smith): Brandi and others doing amazing work using deferred maintenance dollars. On other issue, team is on top of this, pulling all the data, and will go in with constructive discussions. Fully prepared to be able to share with it is going to do the state and what it could do to higher education if it goes through as currently proposed.

2. Philippe Georgel (COS) - There's apparently a bill that has been introduced about intelligent design being allowed to be taught in the public schools in West Virginia. Would like to know where we stand on that. Don't think it fits within the education system. Perhaps for private school, but not for regular education system. **Ans** (Pres. Smith): Seen the article. Not made enough momentum to show up on a report for us. Not sure of amount of support it has. No official perspective on it yet.

- b. **Report of the Provost** – Karen McComas presenting for Avinandan Mukherjee (15 mins) – Three areas to report:

1. Enrollment – Focus on Spring - our current head count for spring is 10,218 students, which is an increase of 8.4 percent over the same day last year. We have 2844 graduate students which is an increase of 5.4 percent over last year. We have 219 first-time graduate students. This spring, which is 27% more than last spring. 212 of our students are new transfer students. That's up 7.1 percent from last spring. And an amazing 24% from two years ago. Our online students are growing. We now have 1290, which is up 16.2% from last year. And our high school students who are being

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served by the Herd Start Early Academy are also growing. We now have 874 students, that's 106% over the same day last year, not as amazing as it sounds, but we are working to get those students enrolled earlier than usual, because the minute we get them enrolled they have access to every resource every Marshall student has, which will increase their chances of success in their first college class. Our largest growth areas are in Arts and Media. They have 28 new students or a 7.8% increase. Aviation has picked up 51 students. That's a 68% increase. The College of Education and Professional Development has an additional 81 students for a 5.1% increase. Our re-enrollment rate from fall to spring is 84.7% compared to 84.2% last spring. The amazing thing about those two numbers is that we have so many more students that we brought in that would not have suggested that we would have kept that retention rate. So I think that's really encouraging, and certainly a testament to the work of so many people on this campus.

2. Advising & Mentoring "Herd Connect" – Purpose of program is to provide every student the right support, at the right time of their educational journey. Provides constant care for our students. Each student has at least 2 individuals assigned to them, one a mentor, and the other an advisor all the way through their professional journey. Each student will have a professional advisor, all 4 years. If they stay in the same college, they will likely have the same advisor for all 4 years. In the first 2 years (freshman and sophomore), their mentors will be their peers who will come from the FAM program overseen by Katarina Schray. In 3<sup>rd</sup> year, will move to a faculty mentor who has the ability to introduce the student into the culture of the discipline and to ignite their excitement about what they're about to embark on. In the 4<sup>th</sup> year they will transition to an alumni mentor who will help socialize them into the professional world. As we identify gaps, it helps us get every student assigned.
3. Career Education: Never too early to encourage our students to engage with career education. The earlier they start as freshmen, more time they have to work on building a brand. Understand what a brand is, and making the brand the one they want to portray to the world, and one that will serve them beyond their time where with us. Career education offers an array of resources that are gateways to opportunities and experiences for our students that help them build a resume that works. These opportunities include job placement, service placement and internships, co-ops, assistance with on-campus employment, remote work, community engagement, and others. Cris McDavid and her staff are building systems over in Career Education. For example, this semester they're deploying a system that will help students move into the business world. The first event is a fashion show where they're going to see examples of business attire. The different ways that people dress in different areas. That will follow with the JCPenney's suit-up event where students can get help from people at JCPenney in selecting business attire and they will also get a 30% discount on what they buy. That will follow up by a career fair so they can wear their new business attire and talk to employers. Many people who come to the career fair interview on the spot, and then the last event of the semester is an etiquette dinner where

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students will have the opportunity to learn tips about how to be in a business meeting while you're trying to eat. Please consider inviting Cris and her staff to your department to help her understand what your needs are, what your students' needs are, so they can design programming so your students leave work-ready.

4. Bachelor of Applied Science degree: You all had a chance to read it but I would like to offer thank you to a lot of different people. It's been little over a year in the making and I would like to thank our deans current, and their predecessors, who spent many hours talking on this and providing feedback to many faculty members who also talked and helped. Our region is going to benefit from it and we are going to benefit from it.

**Question(s) for Provost:**

**Boniface Noyongoyo (COLA)**– Will fashion show consider ethnic or international outfits from outside of western cultures? **Ans:** Cris McDavid, Director of Career Education – Will be taking into consideration that students are looking as they go out. We have students with different needs and different environments and so we will be looking at kinds of situations they may run into. Suggestions welcome.

**Clinton Brown (COLA)** – “...regarding focusing on different market segments that we are working towards, recruiting our different students, the student veterans, the adult learners... our recruiting & retention seem to be focused on high school students....”

a) What support system is in place for adult learners, or the student veteran whose support requirements are different from traditional high school students? **Ans (Karen McComas):** We have a number of different things in place. For example, with the veteran students we have an active Student Veterans Association, and they are assisting veteran students across the university. Actually, they are across the state. I am trying to increase the college going rate, but they understand the needs and challenges that veteran students are experiencing. So they are a great resource. We have some supplemental instruction sections. It's a small program we are looking to expanding in the future. We have tutoring and I think most of you are aware that we went through a company called KNAC. We are ironing out and a lot of little bumps, but we think that we are reaching students and students are having the opportunity to get tutors in areas that we don't ourselves have tutors in or being able to get tutors at times when the student is available.

b) Could you speak to the course catalogue? It is still showing on the website as 2022-23 and we are almost done with this year. **Ans (Karen McComas):** Expect that to be published in the next week. Working with CourseLeaf Corporation –has been submitted to them. Still in the process. Going forward, moving that responsibility to the office of the Registrar. They are currently looking for a catalogue editor who will do a few related kinds of things, and someone who will be trained in how to use the software. Expectation is that the next course catalogue for 2024-25 will be published by July 1<sup>st</sup>, 2024

- c. **Board of Governors** – Robin Riner (15 mins)

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No announcement. Next Board of Governors meeting is February 7<sup>th</sup> at 1:00 pm in Shawkey, upstairs at the MSC. Virtual office hours for board positions will be February 2<sup>nd</sup>, 9:00 to 10:00 am. Check e-mail for Teams link that went out today.

In relation to Student Veteran's Association stated by Karen McComas, our Student Veterans Association won the national chapter of the year – so the best Student Veteran Association in the country.

**Question(s) for BOG Rep – None.**

- d. Advisory Council of Faculty – Amine Oudghiri-Otmani (5 mins) – Written report ☐  
No report. First scheduled meeting for 2024 is scheduled for tomorrow, 01-19-2024.

**Questions for ACF Rep: None**

- e. Graduate Council – Scott Davis (5 mins) – Written report ☒
1. The upcoming Graduate Council Meeting is scheduled for Friday, January 26, 2024, at 1:00 PM in MSC 2w16b. For those unable to attend in person, a Teams link is available on the GC website for virtual participation.
  2. Policies approved by the Graduate Council at the December 1, 2023, meeting include:
    - a. Streamlined approval process for new programs (i.e., ITP and Program Creation).
    - b. Modifications to the Graduate Admissions policy in the Graduate Catalog, specifically addressing Conditional and Provisional Admissions. Programs can now accept students conditionally/provisionally unless otherwise stated in their program-specific admissions language.
    - c. Changes to Graduate International Admissions requirements related to transcripts. Applicants with an international bachelor's degree and a domestic graduate degree are only required to provide the domestic graduate transcript.
    - d. Definition of full-time status for summer graduate students. The policy now defines a full-time summer course load as six credit hours, with half-time considered as 3 credit hours.
  3. The Graduate Council has approved an apportionment plan in accordance with the recently revised bylaws. I have communicated with Deans and Associate Deans regarding the number of seats for each college. I have asked that this information be forwarded to the college nominating committees.
  4. Colleagues are encouraged to nominate individuals for the John and Frances Rucker Outstanding Graduate Advisor Award. Nomination instructions can be found on the Graduate Council website.
  5. The Graduate Council has conducted a survey among graduate students to gauge interest in establishing a Graduate Student Association (GSA). The results of the survey will be shared at the upcoming Graduate Council meeting.
  6. The Graduate Council is currently establishing a work group to explore ways to provide additional support for graduate students requiring assistance to persist through graduation.

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Question for the GC: None.

f. **Student Government Association** – Walker Tatum (5 mins) – Written report ☐

- We attended the State of the State - One thing that was introduced in both the Senate and the House was the hunger-free campus act which gives funding in terms of food insecurity on campus. Along with the student body President of WVU, will be lobbying with the support of the legislators as much as we can to assure that that gets further than what it has in years past.
- Working with the Advisory Council of Students on a survey. Cross-referencing President Smith's comments on retention within the state of West Virginia, we are finishing that (survey) up right now. The lady that works at the HEPC will be sending the final version ASAP.
- Success with the month of service in the fall semester. We are going to be doing another one in February, and this one's going to span across all institutions in the state of West Virginia so that we can give back to our communities. Will keep you updated on that. We'll have a similar process to the first one.
- Focus on food insecurity and all of SGA especially with the help of Brad and Ginny with the food pantry. Tomorrow hopefully, if weather permits or, if not, then Monday, will be having a walkthrough with Billy Black and Travis Bailey in terms of knowing how much it's going to cost to expand our food pantry. And once we get that figure, we're going to then reconvene with Brad and Jenny and discuss the process for paying for that. And also, I have my last meeting today for the Sunbelt Conference Food Fights. That's another thing, tackling food insecurity, and making sure we have the resources that we need, so that will be starting on February 1st. I have a little one pager that I can send out to all of you but it's really for bragging rights with other schools in the Sunbelt conference. Invite all to donate and be a part of that if you can. We're also working with Tiffany Hartman, who's the assistant for students and student affairs, for HerdLink training.
- Marshall day at the Capitol is on January 31st for anyone that's interested.
- Around Valentine's Day SGA is going to go up for Marshall Mondays at Woodlands to have a little Valentine's Day craft with the residents.

Questions for SGA – None.

6. **Standing Committee Reports:**

Committee	Report by:	Report Specifics
a. <b>Academic Planning</b>	Sean McBride (4 minutes)	Written report received (if checked) <input checked="" type="checkbox"/> 1. The APC held for discussions and voting on 11 am October 31st, 2023 for the intent to plan a Bachelor of Science in Political Science in the College of Liberal Arts at Marshall University.

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➤ After minor suggestions, the APC recommended the approval intent to plan a Bachelor of Science in Political Science.

2. The APC held for discussions and voting on 11 am November 2nd 2023 for the below programs:

- BA in Humanities
- BA in History
- BA in Sociology (includes Anthropology major)
- Bachelor of Fine Arts (BFA)
- BA in the Arts
- BS in Biological Science
- BS in Health Sciences
- Regent's Bachelor of Arts (RBA)

Each of these programs submitted a comprehensive five-year Program Review. Based upon careful evaluation of these reviews, the APC voted to recommend that each continue at its current level of activity.

3. The APC met December 12 at 11:00 am in the Shawkey Dining Room of the Memorial Student Center for 2 purposes:

- (i) Review and vote for Bachelor of Applied Science (BAS) Intent to Plan proposal and
- (ii) Voting on the program review for the BA in Foreign Languages.
  - The APC approved the Intent to plan for the Bachelor of Applied Science (BAS).
  - Based upon careful evaluation, the APC recommends the BA in Foreign Languages program not continue at its current level of activity but rather be improved “....through advancements in efficiency, quality, productivity, and focus.”



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b. Athletic	Tom Hisiro (4 minutes)	Written report received (if checked) <input type="checkbox"/> ▪ No report
c. Budget & Academic Policy	Kelly Prejean (4 minutes)	<p>Written report received (if checked) <input checked="" type="checkbox"/> Committee met on – 11/17/2023</p> <p><b>New Business</b></p> <ul style="list-style-type: none"> <li>▪ Historically, the BAPC has not focused on the academic budget as much as it has on academic policy, so to close some gaps in that area, the committee has invited CFO Matt Tidd to a committee meeting once or twice a semester. At the November meeting, the CFO described the financial health of the university, providing details about budget shortfalls and spending.</li> <li>▪ CFO Tidd also discussed the implementation of the Incentivized Budget Model and assured the committee that it would have an important role in that transition.</li> </ul> <p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>▪ The committee approved the work-integrated education language in the graduate catalog proposed by the Graduate Council.</li> <li>▪ Priority Registration—The committee sought feedback from the Council of Chairs regarding priority registration policies and recent requests to grant priority registration to more students. Approximately 3,000 students have priority registration, and the Chairs suggested exploring other solutions instead of granting priority registration to more students. One idea is to have a formal review of priority registration every 2 years.</li> </ul> <p>The next BAPC meeting will be held on Friday, 2/16/2024</p>
d. Library Welfare	Megan Marshall	Written report received (if checked) <input type="checkbox"/>



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e. Faculty Development	(4 minutes) Gayle Brazeau (4 minutes)	Not met since last report in October. Will be meeting in February. Written report received (if checked) <input type="checkbox"/> Not present today. No report to present.
f. Physical Facilities & Planning	Bill Gardner (4 minutes)	Written report received (if checked) <input type="checkbox"/> Not present at FS.

7. Other Requests to Speak – Jessica Rhodes (Title IX) – Student Accommodations (10 minutes)

Presented about requests for academic accommodations requested via the Title IX office. A PowerPoint™ presentation has been circulated by e-mail which has details on the information that has been circulated already.

8. Adjournment:

Motion to adjourn – MSAP. Meeting was adjourned at approximately 05:03 PM hours (5:03 pm).

Respectfully Submitted,



Dr. Sujoy Bose, Recording Secretary  
Faculty Senate

MINUTES APPROVED BY SENATE:



Dr. Shawn Schulenberg, Chair  
Faculty Senate

February 15, 2024

Date Signed

MINUTES READ:



Brad Smith, President  
Marshall University

2/16/24

Date Signed