

MINUTES OF MARSHALL UNIVERSITY FACULTY SENATE MEETING

HELD ON SEPT 28, 2023, AT 4:00 P.M.

STUDENT CENTER – BE 5 – IN-PERSON

ATTENDANCE: 2022-24 Faculty Senate & Guests:

COLLEGES	MEMBERS PRESENT (if checked)
CAM:	Jack Colclough <input checked="" type="checkbox"/> , Christine Ingersoll <input checked="" type="checkbox"/> , Heather Stark <input checked="" type="checkbox"/> , Sarah McDermott <input checked="" type="checkbox"/> , Johan Botes <input type="checkbox"/>
CECS:	Sungmin Youn <input checked="" type="checkbox"/> , Ross Salary <input checked="" type="checkbox"/> , Tanvir Chowdhury <input checked="" type="checkbox"/> , Joon Shim <input type="checkbox"/>
LCOB:	Amanda Thompson-Abbott <input checked="" type="checkbox"/> , Uday Tate <input checked="" type="checkbox"/> , Timothy Bryan <input checked="" type="checkbox"/> , Rex McClure (substitute for Uyi Lawani) <input checked="" type="checkbox"/> , Jamey Halleck <input checked="" type="checkbox"/>
COHP:	Sujoy Bose (<i>Recording Secretary</i>) <input checked="" type="checkbox"/> , Alysha Nichols <input checked="" type="checkbox"/> , Annette Ferguson <input checked="" type="checkbox"/> , Jodi Cottrell <input type="checkbox"/> , Georgiana Logan <input checked="" type="checkbox"/> , Scott Davis (<i>Cross-refer w/ex-officio voting</i>) <input type="checkbox"/> , Bethany Dyer <input checked="" type="checkbox"/>
COLA:	Shawn Schulenberg (Chair) <input checked="" type="checkbox"/> , Puspa Damai <input checked="" type="checkbox"/> , Robert Ellison <input checked="" type="checkbox"/> , Joel Peckham <input type="checkbox"/> , Kelli Prejean <input checked="" type="checkbox"/> , Boniface Noyongoyo <input checked="" type="checkbox"/> , Anita Walz <input checked="" type="checkbox"/> , Amine-Oudhgi-Otmani (<i>cross-refer w/ACF – Ex-officio Voting</i>) <input checked="" type="checkbox"/> , Clinton Brown <input checked="" type="checkbox"/> , Megan Marshall <input checked="" type="checkbox"/> , Penny Koontz <input checked="" type="checkbox"/> , Marianna Linz <input type="checkbox"/> , Jana Tigchelaar <input checked="" type="checkbox"/> , Marybeth Beller <input checked="" type="checkbox"/>
COS:	Sean McBride <input checked="" type="checkbox"/> , Rick Gage <input checked="" type="checkbox"/> , Stephen Young <input checked="" type="checkbox"/> , Raid Al-Aqtash <input checked="" type="checkbox"/> , Jiyeon Jung <input type="checkbox"/> , Bill Gardner <input checked="" type="checkbox"/> , Kyle Palmquist <input checked="" type="checkbox"/> , Avishek Mallick <input checked="" type="checkbox"/> , Philippe Georgel <input checked="" type="checkbox"/>
COEPD:	Melinda Backus <input checked="" type="checkbox"/> , Timothy Melvin <input checked="" type="checkbox"/> , Feon Smith <input type="checkbox"/> , Andrew Burck <input type="checkbox"/> , Jerry Dooley <input checked="" type="checkbox"/> , Conrae Lucas-Adkins <input checked="" type="checkbox"/>
SOM:	Nitin Puri <input checked="" type="checkbox"/> , Eva Patton-Tackett <input type="checkbox"/> , Dana Lycans (sub) <input type="checkbox"/> , Ji Bihl (sub) <input type="checkbox"/> , Jessica Buerck <input checked="" type="checkbox"/> , Usha Murughiyan (sub) <input checked="" type="checkbox"/>
SOP:	Gayle Brazeau <input checked="" type="checkbox"/> , Melinda (Mindy) Varney <input checked="" type="checkbox"/> , Jen Sparks (sub) <input checked="" type="checkbox"/> , Michael Hambuchen (sub) <input type="checkbox"/> , One Vacant; One TBD.
South Charleston:	Thomas Hisiro <input checked="" type="checkbox"/>
ULIB:	Paris Webb <input checked="" type="checkbox"/> , Eryn Roles (Vice Chair) <input checked="" type="checkbox"/>
DOAR:	Nancy Ritter <input type="checkbox"/>
SGA	Walker Tatum <input checked="" type="checkbox"/>
EX-OFFICIO, VOTING	Scott Davis (<i>Graduate Council – cross refer w/COHP</i>) <input type="checkbox"/> , Amine Oudghiri-Otmani <input checked="" type="checkbox"/> (<i>ACF; cross refer w/COLA</i>)
EX-OFFICIO, NON-VOTING	N/A
BOG REPRESENTATIVE:	Robin Riner <input checked="" type="checkbox"/>
PARLIAMENTARIAN	Zelideth Rivas
GUESTS	Present IF Checked - Brad Smith (President) <input checked="" type="checkbox"/> , Avinandan Mukherjee <input checked="" type="checkbox"/> (Provost), Ginny Painter <input checked="" type="checkbox"/> , Bill Smith (BOG) <input type="checkbox"/> , Kelli Johnson <input type="checkbox"/> , Wendell Dobbs <input type="checkbox"/> , Karen McComas <input checked="" type="checkbox"/> , Monica Brooks <input type="checkbox"/> , Nancy Lankton <input type="checkbox"/> , Robert Bookwalter <input checked="" type="checkbox"/> , Carl Mummert <input checked="" type="checkbox"/> , Laura McCunn <input checked="" type="checkbox"/> , Brian Morgan <input checked="" type="checkbox"/> , Allison Carey <input checked="" type="checkbox"/> , Sherri Stepp <input type="checkbox"/> , Matt Tidd <input type="checkbox"/> , Jun Terry <input checked="" type="checkbox"/> , Teresa Eagle <input checked="" type="checkbox"/> , Maria

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Gindhart , Mary Beth Reynolds , Bruce Felder , Jodie Penrod , Julia Spears , Jeff Archambault (LCOB) , Lindsey Harper , Miriah Young , Michael McGuffey , Aluthge Ariyadasa , John Maher , Dan Hollis , Brandi Jacobs-Jones , Duncan Crowley , Hailey Bibbee (Staff/Elections) .

Call to Order: Declaring that there was a quorum, Faculty Senate Chair, Shawn Schulenberg, called the meeting to order at approximately 4:00 p.m.

1. **Approval of Proposed Agenda –**
 - a. Motion to approve agenda as amended.

2. **Approval of Minutes:** Motion to approve the following minutes:

Dates of Minutes	Discussion	Approval
8/31/2023	None	MSAP

3. **Announcements –** Shawn Schulenberg:

Items	Reports & Discussion
Chair Announcements	<ol style="list-style-type: none"> 1. The President has signed the following documents: <ol style="list-style-type: none"> a. April 10 Executive Committee Meeting Minutes b. April 20 Faculty Senate Meeting Minutes c. We passed no recommendations at the last meeting. 2. Monthly Meetings/Events <ol style="list-style-type: none"> a. On Tuesday September 26, we held the Fall General Faculty Meeting at 2:00 PM in the Don Morris Room. We recognized new administrators and faculty, President Smith updated us on the status of our strategic plan, and I gave a short presentation on the power of generative AI. The video is available at www.marshall.edu/livestream. Bill Gardner, chair of the ad hoc AI taskforce and I will host a CTL pop up clinic tomorrow virtually at 3:30 PM. Check your inbox for registration information—it closes today. b. Last night, September 27, at 7:00 PM, the Office of the President, the Drinko Academy, and the Simon Perry Center cohosted a First Amendment Forum in the Francis-Booth Experimental Theatre. We invited Ronnie London, the General Counsel from FIRE (Foundation for Individual Rights and Expression) to speak and answer questions. It was one of the most engaging and open conversations I have had the fortune to attend in my 13 years here.

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3. You should have received an Employee Engagement Survey in your email inbox this week from Mercer. The university is aiming for a high turnout. Please flex your shared governance muscle and participate.
4. Ad-Hoc Committees
 - a. Course Evaluations: have not met yet but meeting soon. The Dean of the Honors College, Brian Hoey, reached out to me asking if they could have access to student course evaluations for honors courses. Historically, evaluations only go to the professor and their department, but upon review I couldn't find a clear policy on this (AA-24 Course Evaluations isn't explicit). I've asked the Ad hoc committee on course evaluations to establish a clear policy on this as it would relate to other types of courses across the university. I've asked the committee to send us a recommendation this year.
 - b. Post-Tenure Review: Chair will report on first meeting.
5. Generative AI
 - a. Blackboard Ultra generative AI for instructors was released two weeks ago.
 - b. Bing Chat Enterprise is now available at www.bing.com/chat or in the Microsoft Edge browser for faculty and staff to use with your Marshall credentials. The enterprise edition does not share the information you enter with Microsoft, use it as training data, or even save it, so it protects our information.
6. Upcoming Meetings/Events
 - c. Shared Governance Townhall: Friday, October 13 at 11:00 AM in the Shawkey Dining Room. We are planning some of the details tomorrow.
 - d. Our next Faculty Senate Meeting is scheduled for October 26. The Executive Committee meeting is scheduled for October 16. Recommendations are due at senate@marshall.edu by October 6.
 - e. Scott Davis cannot be here today, so I'll share for him that the Graduate Council meets tomorrow from 1:00-3:00 PM in MSC 2W16-B.

4. **Recommendations / Resolutions:** None for this session.

Items	Discussion	VOTE
a) SR 23-24-01 EC Recommends amending the Faculty Constitution	▪ None	MSAP

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5. Regular Reports:

- a. **President's Report** – Brad Smith – Report reflected the General Faculty Meeting State of the University presentation. Highlights –
- Period of significant reinvention & disruption in higher education – the “3 Ds” (Demographics, Digital disruption, and Doubt) – Demographic involves declining enrollment, and declining interest in going to college; Digital disruption refers to generative AI; Doubt involves issues in State e.g. Structural deficits; Academic transformations; closure of Alderson Broaddus, and national confidence in higher education dropped (Gallup poll) from 57% in 2015 to 36% in July (2023). All this is leading to reinvention, reimagination, and structural deficits. At MU – lost 22% of students since 2010 – from 14000 to just below 11000 last year. Of about 3400 people or 15% of all degrees conferred in last several years in WV were completed totally online of which, MU had only 6% share (10% WVU & out-of-State universities). Structurally 28 million in deficit year and half ago.
 - Structural endeavors - Development of “Marshall for All Marshall forever” plan which aims at having an in-demand curriculum, that is taught on-demand, and identify where we can be distinctive. Our value proposition is that education at Marshall is affordable, flexible for today's environment (for students with full-time job to pay down student loan debt of pay for tuition), and be achievement oriented, so students can achieve their citizenship aspirations. 5 Student-first priorities –
 - Increase access – shift beyond just focusing on high school seniors (from just 5 counties in the Southwestern part of WV, and shift to a strategic enrollment management plant to go after 10 different student personas) – 13-year decline has been reversed – Total enrollment is now up 5%. F/T freshman is up 13.3%
 - Ensure affordability – Needed 95 students to break-even if expanding Metro rate to 59 counties in KY, & OH that fall within 100-mile radius of Huntington – Metro enrollment now up 19.8% - have 174 students vs. break-even 95.
 - Develop support programs to ensure not only bringing students to MU but to support them to matriculate. With able leadership retention from freshman to sophomore is up 4.1% to 78.8%. Best-in-class is 80% which is our next milestone.
 - Develop and deliver on-demand classes – Have 11 sections this fall where 325 students will have access to Hi-Flex & hybrid models. Online distance learners are up 18.6% - 12.7% of all the students we enroll at Marshall – used to be 6% in terms of online-only degrees being conferred.
 - Focusing on achievement – takes a connection to private industry. Doubled the number of alumni chapters that are active in the last 12 months. Starting to see internships, work-study programs and opportunities for our students.

Over 18 months of strategizing driven by a steering committee, the \$28 million deficit is now pared down to \$21.5 million. We will grow our way out of this.

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Deferred maintenance – Typical investment of \$500,000 a year in deferred maintenance. Last night green lighted for \$21 million by Governor's office that we prioritize as part of campus masterplan, which will help take care of the house.

Question(s) for President: None.

b. **Report of the Provost** – Avinandan Mukherjee – 3 pieces of big news -

Enrollment is up, Retention is up (4.1%). Higher conversion or yield for our students. Numbers are encouraging across all 10 segments except for out-of-State.

Undergrad up 4.3%; graduate up 4.3%; transfer - up ~ 21%; distance is up ~ 19%; Metro - up 20%, dual enrollment ~ 17%; International students are up 10%; Students of color have increased by 6.7%; out of state has decreased by 2.6% (which will be tracked closely).

We increased our metro definition to a 100-mile radius last year and so we have cannibalized some metro students from out of state to Metro (accounts for lower out of state).

Retention is up 4.1% as stated in the President's report. First year to second year retention is the most important challenge for any university – Marshall is at 78.8% and that's the goal that we all have as Carnegie R2 universities, which puts us in good company. Thanked everyone's contribution to this success.

The other thing we saw this year is a higher rate of conversion with a lower melt. We had 1763 new undergraduate students enrolled at the university, from 6269 who were admitted. That's close to about 30% conversion rate or yield. This is good when compared with other universities. About 1/3 of our students (applicants) joined Marshall, which is very competitive nationally speaking. This number is 3.3% higher than it was in fall of 2022. We will continue to increase that. We are trending in the right direction on this as well. It is not only important to have more applications come in, but it's also more important to have more students join Marshall at the start of fall.

Our average cost of instruction remains very competitive. The total cost of attendance at Marshall per year is \$8076. Median debt for completion of a degree at Marshall is \$23000. Median earnings 10 years after entry is \$43000. Numbers being tracked here are –

- 1) Earnings to 4-year cost ratio (how much a student spends vs. how much they make at graduation) – 1.3 students would end up making about 30% more upon graduation than they spend to study at Marshall.
- 2) The earning-to-debt ratio (graduates can make up the entire debt in the first year of work, and make more) – is at 1.9% which is even higher.

We fare well on both metrics nationally, but particularly among the 133 R2 institutions, (Marshall) is ranked 17th in the earnings-to-cost (of education) ratio. *Marshall for All* will also further help in reducing the debt as we move forward with that plan and that will improve the earnings-to-debt ration even further.

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G&W days have been a big success. 125 students from 3 high schools, two from Metro counties. On Saturday there were 145 students with 502 total attendees. This reflects 59% higher than corresponding event last year – encouraging. October 20th & 21st are next two scheduled days. The high school event has already got 493 students registered from 13 high schools and the Saturday event is slowly picking up – right now 74 students from 220 total attendees, but numbers expected to grow from there. Thanks to all who attended the last two days held in September (22nd and 23rd) and encouraged further attendance.

Attending many college fairs across the State which a lot of the faculty from various colleges have also attended.

Graduate studies is organizing their graduate studies expo as well. This semester it is going to be on Monday, Oct. 30th for all our graduate programs that will be showcased at the Don Morris Room from 4:00 to 6:00 pm.

Oct. 4, 12:00 noon to 5:00 pm - University arranging a big career fair at the Rec Center – 135 companies are coming, and expecting students who are interested in internships, practicums & job offers; so, ensure that students attend as companies will be looking to hire.

Fall Commencement - December 9th Saturday, 2023 – Mountain Health Arena – Doors open to public at 8:00 am, and ceremony begins at 10:00 am. Only one ceremony, so all colleges will be in attendance. Both undergraduate and graduate doctoral students will be graduating that day. August graduates, and December tentative graduates will be invited. Approximately, 1200 students will graduate in that commencement, and it will be a great & exciting event that we are looking forward to. Dr. Rachel Pekham, Professor of English at Marshall, and the Charles Hedrick outstanding faculty winner for 2023 will be presenting the Commencement address.

Students Success – Significant efforts ongoing. 35 FAM mentors working with all freshmen & sophomores across the board. Special supplemental instructions going on in Biology, Anatomy, Chemistry for nursing, Algebra, and Calculus. The East Hall Learning Hub is full, and students are being helped out with retention actively, as we speak.

Project that started today – Herd Humanities Cornerstone Project – Dr. Allison Carey, Dr. Zelideth Rivas and Dr. Dan O’Malley are Co-PIs. This project will redefine how we deliver our gen. ed programs – this is a grant-funded Herd humanities program – piloting the first course sections in Spring 2024. This is affiliated to Purdue University which started a Cornerstone program which is a liberal arts general education program, now it its 7th year and this helps instruction. The pedagogy is engaging and students can help in their thinking, reading, and writing skills and in their confidence. Dr. Melinda Zuk is the director of this program and has just written a piece about this in the Chronicle called “Gen Z is ready to talk – Are professors ready to listen?”. This particular program is what we are hosting at Marshall.

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End with a faculty accomplishment – Dr. Allison Carey – Chair of English Dept – Published a book called *Doubly Erased: LGBTQ Literature in the Appalachia*. Book has been published through SUNY Press State University of NY, and is a really comprehensive study of the rich tradition of LGBTQ themes and characters in Appalachian novels, memoirs, poetry, drama, and film. It is a remarkable piece of work. Provost has read it and encourages others strongly to read it. We are proud of the work.

Question(s) for Provost:

Marybeth Beller – What can our students do to come prepared for the Career Fair – They would love internships as they are not yet ready for the job market.

A: Avi Mukherjee – Have a list of all the 135 companies coming that day – Will send the details to all the colleges, and to Marybeth Beller. Most companies will be looking for students for internships and students are encouraged to bring and submit resumes during the event.

- c. **Advisory Council of Faculty** – Amine Oudghiri-Otmani – Written report
No report today. ACF meeting is Nov. 3, & 4 at Stonewall resort.

Questions for ACF Rep: None

- d. **Graduate Council** – Scott Davis – Written report
Refer Chair announcement for upcoming meetings above. GC meets tomorrow from 1-3 pm, in MSC 2W16-B.

Question for the GC: None.

- f. **Student Government Association** – Walker Tatum – Written report

With reference to the food pantry and thrift store mentioned at last meeting, current focus on what they can do for that building. Have presented to the space committee; walkthrough coming up soon, and also talking to few people who have shown interest in investments within that building – will keep everyone in the loop.

Reminder reg. SGA funding of organizations – If you are faculty advisor – apply for funding while available. Can apply for up to \$750 for the student organization.

Meeting with HEPC – Walker elected as co-Chair this year, along with WVU as Chair, and focusing on the Hunger Free Campus Act.

Concealed carry – little bit in student enrollment – very beginning stages of how this will be discussed.

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Having meetings with Student Government, Provost Mukherjee, Dr. Mummert, & Advisory Council of Students reg. various things – mainly just concerns about issues on campus that could potentially be better from student perspective, so that all voices are heard.

Passed a few resolutions in Student Government – Herd Link Training – Important resources and contact information posted in the restrooms on campus.

Homecoming parade tomorrow evening – All are welcome – 4th avenue → turn at 16th Street then come up to 5th Avenue.

Month of Service – October will be MOS this year – Each week focuses on something different. First week – Health & Hygiene. Second week – Food insecurity; Third week – Education & Literacy; 4th week – Giving back to our communities. Press release going out next week; all are encouraged to be involved as possible. Link on the Website – donate if you’d like. Encourage to order from the list – connected to Amazon – can be added to cart and ordered which would be delivered to students here – SGA will distribute from there.

Nevaeh Harman – Daughter of Marshall, on Ms. USA Stage tomorrow in Reno, NV.

6. Standing Committee Reports:

Committee	Report by:	Report Specifics
a. Faculty Personnel Committee (FPC)	Jamey Halleck (4 mins)	Written report received (if checked) <input type="checkbox"/> <ul style="list-style-type: none"> ▪ Has not met. ▪ Scheduled to meet Oct. 4, 8:00 am
b. Legislative Affairs Committee (LAC)	Marybeth Beller (4 mins)	Written report received (if checked) <input checked="" type="checkbox"/> The Legislative Affairs Committee met on September 5, 2023. <ul style="list-style-type: none"> ▪ The committee was briefed on issues that may be taken up by the West Virginia legislature this year, including “constitutional carry,” and the issues of tenure and post-tenure review for professors at West Virginia state institutions. ▪ Some discussion ensued, and several members volunteered to reach out to political candidates to get their views on these issues. Stephen Young, the committee chair, will contact Shawn

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		<p>Schulenberg about what Marshall is considering for post-tenure review procedures and will also reach out to other universities who are engaging in this issue.</p> <ul style="list-style-type: none"> ▪ Marybeth Beller will research options for how to address any potential legislative items that arise dealing with tenure. ▪ The committee will meet again after the November Legislative Interims, which take place the 12th – 14th of that month
<p>c. Research Committee</p>	<p>Philippe Georgel (4 mins)</p>	<p>Written report received (if checked) <input checked="" type="checkbox"/></p> <p>At the last Faculty Research Committee meeting which was held on Monday September 11th, 2023:</p> <ul style="list-style-type: none"> · Dr. Julie Snyder-Yuly was re-elected chair and Dr. Gena Chattin was elected as the new secretary. · The committee is currently working on processes to develop more efficient ways of reviewing applications to address the increase in number of applications for the Quinlan and Summer Scholars' awards. · As funding is limited, the process will become more competitive leading to a decrease in the total number of awards (as evidenced by the results from last Spring's competition where fewer applicants received support). · The committee is in the process of scheduling the first applicant 's review meeting in October after the due date for submission and is working on the creation of a subcommittee to review the awarding processes (potential date for the meeting is October 9, 2023). <p>Future awards may be limited due to competitive processes.</p> <p>Next meeting Oct .9.</p>
<p>d. Student Conduct & Welfare Committee</p>	<p>Penny Koontz (4 mins)</p>	<p>Written report received (if checked) <input type="checkbox"/></p> <ul style="list-style-type: none"> ▪ Not met this year. ▪ Next meeting 3rd week of Oct. ▪ Have finished elections – <ul style="list-style-type: none"> ○ Casey Lovelace – Chair

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<p>e. University Curriculum Committee</p>	<p>Timothy Melvin (4 mins)</p>	<p style="text-align: right;">o Jennifer Sparks as Recording Secretary</p> <p>Written report received (if checked) <input checked="" type="checkbox"/></p> <p>The UCC Liaison Report provides the actions of UCC at the first monthly meeting held for the 2023-24 academic year held on Friday, September 15, 2023. Dr. Jonathan Kozar, chair, established a quorum.</p> <p>Members of the UCC voted to approve the following:</p> <p>Approved for LCOB:</p> <ul style="list-style-type: none"> ▪ Course Addition STHM 360: Esports Business Management ▪ Course Change ENT 360: Intro to Entrepreneurship ▪ Minor addition - BS10: Esports Business <p>Approved for COLA –</p> <ul style="list-style-type: none"> ▪ Course Change GEO 427: Principles of GIS II
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7. Ad-Hoc Committee Reports

Committee	Report by:	Report Specifics
<p>f. Post-tenure Review Committee</p>	<p>Clinton Brown (5 mins)</p>	<p>Written report received (if checked) <input type="checkbox"/> - First reported on Course Evaluations, then the Post-tenure Review Committee work.</p> <p>Course Evaluation Committee met first time yesterday. Established that D for D principles will be used to redesign our course evaluations and use those as tools to hopefully be a bit more responsive to the student experience, and possibly use them as a tool to help with student retention. So, demonstrating that we are responsive to our students not just doing anything to the semester but perhaps some quick blurbs across so we can make adjustments as the students are going through the semester.</p>

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Post-tenure Review (ad-hoc) Committee -

- Started meeting beginning of Sept. 2023.
- Scheduled to meet every 2 weeks and will have a draft by December 2023.
- The committee will begin a listening tour of our faculty in October. Goal is to create a policy that is faculty driven – Not a re-litigation of tenure once that is awarded – Don't even have to call it "post-tenure" - could instead call it incentivized comprehensive annual review every five years – hopefully combat some salary compression and salary inversion by incentivizing current tenured faculty or instructors to continue advancing their careers, being engaged scholars, being engaged with service, and being innovative in the classroom.

8. Guest Speakers

- a. **Office of Ombuds – Robin Riner (5 mins)** - Presentation on Ombuds office – Trying to get the word out as broadly as possible -

- What is an Ombuds – Use guide metaphor for anyone at the university who is trying to resolve conflict or find out about process(es) at the University – Ombuds will guide/navigate informally and help with conflict resolution. Service available to anyone at the university and is an informal stopping point.
- If someone is not sure what to do about some issue or problem, then the Ombuds office is an informal first stop for them.
- Two people in the office – Robin Riner and Lakeisha Taylor (staff member at the University).
- Providers are trained by the International Ombuds association. Completely confidential except for –
 - if sent by email, cannot be confidential – so if need for confidentiality, then do not share by email.
 - Providers are mandatory reporters for Title IX. So issue of sexual harassment or something that falls under Title IX – required to report that to Title IX office
 - If there is suspicion for potential harm to anyone, then also required to report that.

In every other respect completely confidential – will help first stage of the conflict by discussing.

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- Completely informal guide through the process – If you want to talk and get things off their chest – perfectly acceptable.
- Can help through the 1st stages of a conflict and by letting one share. Ombuds does not participate or advocate for anyone in any formal complaint or grievance process – can help guide through those, but cannot participate in those.
- Impartial – No reporting to anyone but directly to the President. Completely independent office. No judgment.
- Everyone’s Ombuds – Can serve any member on campus – President, Staff, Faculty, Students, and leadership. Robin is part of faculty, while Lakeisha is staff, and can be contacted by preference for either’s roles.
- Summary
 - Safe environment – completely confidential. No records kept (helps confidentiality).
 - Will listen with care and non-judgmental goal – can be a sounding board, or a mediator (both ombuds will be trained after November to be mediators but can’t serve as advocates for any one side).
 - Not counselors – not trained as one – can avail of our wonderful counseling services on campus if so desired but not Ombuds role.
 - Cannot serve as witnesses to a conflict or be advocates (stated).
 - Do not participate in any formal investigations, and do not keep any records and nothing gets written down.
 - Contact information – BW 14; Website has form for appointment; Walkins available. Lakeisha available Mondays and Tuesdays, and Robin Wednesdays and Thursdays.
 - This is a Shared Governance initiative, with thanks to the office of the President. Please share the word around.

b. **Campus Safety: Brandi Jacobs-Jones & Chief Terry (10 mins) –**

Chief Terry - Director of Public Safety – Presented on Campus Carry for 2024 – what has been done, now and later.

President directed for an Action Learning Team – done. Team has identified the needs and working on policy from, there on. Campus carry is the law, so concentrated on things we could do. There are 12 areas that we can’t control – Mass gatherings of more than 1000 people, sporting events, theater, daycare facilities. No weapons allowed in the daycare (one standalone, and two others). Cannot carry weapons in our office. An area that has adequate security... and that is in the law. If you request that for an event, we have to put those measures in place to deal with it. Rooms where disciplinary proceedings were being held. We are working on those procedures and policies, so occupancy officers, we are working on signage for that. If you do not want someone to carry a weapon into your office you have to put a sign up for that. They define what an office is – not a cubicle. It’s with walls all the way to the top, one door, single person –

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that is the law. Any primary or secondary education events – if we have a K12 swim meet here at the basketball game or like the football game – no weapons allowed there at all. Private functions – if you are in a student center – you can request that there's no weapons be allowed in your area. Do we have adequate security for that (sic). Any Federal or State law – The VA is still no-go area for that, patient care, mental health counseling – provided counseling center is a no weapons area, and there's places that do counseling which will be no weaponry (sic). Law does not permit this in labs, if you have certain chemicals in your lab, they can't carry a weapon into your lab. On-campus residence halls, and common areas, everyone can carry a weapon there. Still figuring out the logistics on how we are going to do that for storage facilities etc.

So, you know it's going to happen. The only requirement is for them to carry one. ... have to be allegedly 21 and have a concealed weapon permit, the law allows someone under 21 to have a concealed weapon permit. Cannot be open carry. Must be concealed at all times (working on examples of that). We are putting together the information, and we are going to get it out to you. We are working with UComm. Putting together a Q&A website for most FAQs.

Q: Jana Tigchelaar – Can you clarify regarding what was said about the dorms? Is it common areas or individual dorm rooms as well?

A: Can have weapons in dorms; We are still deciding on where that can be stored - Whether they will be safe in their rooms or if we have to build a weapons locker area. Can't have Holderby where they carry the weapon. The law is written as to what we can restrict.

Q: Boniface Noyongoyo – Is there any size of the weapon they can carry?

A: Revolver or Pistol

Q: Penny Koontz – Will there be other consideration for mental health treatment areas on campus, like panic buttons, alert buttons, etc? These are very high-risk areas.

A: Totally up to "your" department. Psychology & Harris used to have. They should have.... They have panic buttons (Penny Koontz – we do not have any longer). Chief Terry – We can get you the estimate and put them in. We are working with another area right now and that were going to put 15 in. Got to come out of your budget.

Q: Jack Colclough – During class activities – Students tend to take out things e.g. Wallets etc, and put it on the table – Can they do so with the weapons – take it out and put it on the table during the activity?

A: Answer is not clear. The weapon is not concealed anymore - that is against the law – no longer concealed, and cannot do so. First person to bring this up – May have to leave or not bring to class that day. Good point – will have to address that with Lisa.

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Jack Colclough – Have to have some sort of signage from Directors or Chairs down... stating situations where if the weapon cannot be concealed, they have to leave?

A: Yes. Can't put in the book bag for risk of weapon might go off. May have to put something in the syllabus to the effect of (off the cuff statement) – "...we will be doing physical activity, and if you are carrying, you need to leave it in the car that day, or not bring it into class, or do something else with it..."

Q: Jana Tigchelaar – Suggestion for the plans that are being made – hope you will consider this... Current policy requires first year students to live in the dorms. Will there be any opt-out for students who do not want to live in the environment (of residence halls) where there could be weapons?

A: We are still looking at it.

Q: Tim Melvin – Will you speak to how individuals will navigate carrying a concealed weapon in an allowed space to spaces on campus where it is not allowed. Will there be weapon drop offs or exchanges?

A: No. Still working on residence halls. 100 years ago, before Virginia Tech, we used to allow students to store their weapons with us. And by that,... it was hunting rifles, etc. And if there were a vendor, when concealed carry took off in the WV, since we didn't allow it, we had an area in our office with locked gun boxes where the vendor could come in and secure his weapon while he was here doing business. They are going to have to do that as individual responsibility, as there are places they know they are going to go e.g. a professor's office where even as law enforcement officer I can't go with my weapon. So either make arrangement to do a Zoom call, or not bring it with me, or secure it before I go into that area. That will be on the Q&A. But is totally up to the individual.

Q: Clinton Brown – What do we do about mixed use spaces? – specifically thinking about spaces like Smith Hall where there are children for speech and language clinics – Will there be any signage, or do we relocate our those clinics where students wouldn't be carrying or who, you know, students may not be? (sic)

A: Currently looking at physical barriers, and/or signage, card swipes, or things of that nature. Still in the planning state. Cannot physically move.

Q Robin Riner – COLA – Is it in the purview of the law to make students who have concealed carry permit register somehow, so we know who can carry?

A: No clear answer. Bill is 80 pages. Only pertinent page is the last page. Rest of 79 pages is stripping power away from BOGs so we couldn't enact something to restrict this. But we will ask legal.

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Q: Kyle Palmquist – What will be the process in determining which labs will be excluded from carrying weapons? Will that be at the discretion of the departments, the college, safety officers...?

A: Safety is looking into that – have to identify the chemicals, and there has to be a certain quantity of chemical in that lab for it to meet the standards of the law.

The Provost office... is working on syllabus language for you.... as a model to go by... you are not going to be able to say your classrooms is a no-go zone.... as bad as it hurt the chemical industry, they stripped them so this push is far to the to this way and if we we're going to do the best we can interpret the law and doing it we'll see what challenges we have.If you read the law, there are no criminal penalties attached to this. We must find an existing law to use if it's violated, so we have met with the prosecutor.... We're working that angle also, but it's encouraging and the whole action learning team when they talk to them. When they did that, the schools that are already had this for four or five years, they said after the first year, first six months, it's not an issue anymore.... Nobody talks about it, so that was encouraging.... So just keep that in mind, because it's going to be a little bump in the road.... We'll try to get answers to the questions you asked today.

Q: Ross Salary – Will there be any training in case of active shooters in the future?

A: Just did one at the Townhall training session – was open to the public. Will do individual departments, but only 3 safety officers doing it. Can do throughout the year. You can schedule that with us. May not be all 3 officers together, but we'll come, show our presentation and discuss.

Brandi Jacobs-Jones - Preparing for Campus Carry as of July 2024 – Team looked at Universities from Texas, Georgia, Tennessee schools in the ACC and SEC. 10 plus members from the Action Learning team connected with those schools and those States to learn best practices and lessons learned. In preparation for Campus Carry, July 2024, have also instituted a campus and community safety work group, UMM, shared governance, and practice. We have representatives from Faculty, Faculty Senate, SGA, classified, non-classified staff, as well reps from the HPD and MUPD. Engaging & sharing information with HPD like they shared with us in our meeting in August, and they have added additional patrol members to their evening and night shifts. The team has done an outside-in review of best practices on higher Ed, for campus and community safety practices related to community policing. Working on 3-6 different projects this academic year to talk about how safe Huntington is, how safe campus is, and how we can train and equip our students.

This is campus safety month, or that will get started in October – there will be a campus safety kickoff. October 4th from 11:00 to 2:00 in the student lobby - can get information about safety also with our student conduct. The Rad self-defense class same day in Marcos – next room over.

Oct. 12, at 8:00 am – between the first-year residence halls – coffee and donuts with the MUPD – opportunity to connect and learn who your campus police officers are, and to speak with them.

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Oct. 16 – Annual Campus Safety Walk – Works with SGA – Will meet at the fountain.walk through campus and identify opportunities...to improve campus lights, sidewalks, accessibility issues, and we will meet at the fountain on October 15th at 6:00.

Oct 27 - Will close the month with the Ask the Chiefs luncheon.

9. **Other Requests to Speak** – President Brad Smith – Aspirations - Gold standard in Title IX; Gold Standard in Campus Carry – Have shared with the HEPC; now the blueprint for the State – Will learn from others but set the standard. Want to send appreciation to everyone.

Adjournment:

Motion to adjourn – MSAP. Meeting was adjourned at approximately 17:03 hours (5:03 pm).

Respectfully Submitted,



Dr. Sujoy Bose, Recording Secretary

Faculty Senate

MINUTES APPROVED BY SENATE:



Dr. Shawn Schulenberg, Chair
Faculty Senate

10/26/2023

Date Signed

MINUTES READ:



Brad Smith, President
Marshall University

10/31/2023

Date Signed