

MINUTES OF MARSHALL UNIVERSITY FACULTY SENATE SPECIAL MEETING

HELD ON THURSDAY OCT. 20, 2022, AT 4:00 P.M.

STUDENT CENTER – BE 5 – IN-PERSON

ATTENDANCE: 2022-24 Faculty Senate & Guests:

COLLEGES	MEMBERS PRESENT	MEMBERS ABSENT
<b>CAM:</b>	Jack Colclough, Johan Botes, Christine Ingersoll, Heather Stark, Sarah McDermott	N/A
<b>CECS:</b>	Taher Ghomian, Joon Shim, Ross Salary, Sungmin Youn	
<b>LCOB:</b>	Uyi Lawani, Jamey Halleck, Amanda Thompson-Abbott, Timothy Bryan, Uday Tate	N/A
<b>COHP:</b>	Sujoy Bose ( <i>Recording Secretary</i> ), Bethany Dyer, Debra Young, Annette Ferguson, Jodi Cottrell, Georgiana Logan, Scott Davis ( <i>Cross-refer w/ex-officio voting</i> );	N/A
<b>COLA:</b>	Shawn Schulenberg (Chair). Marybeth Beller, Puspa Damai, Robert Ellison, Joel Peckham, Penny Koontz, Boniface Noyongoyo, Anita Walz, Clinton Brown, Jana Tigchelaar, Amine-Oudhgiri-Otmani ( <i>cross-refer w/ACF – Ex-officio Voting</i> ), Marianna Linz, Megan Marshall	Kelli Prejean
<b>COS:</b>	Sean McBride, Bill Gardner, Kyle Palmquist, Yousef Fazea Alnadesh, Rick Gage, David Andrea Mauro, Stephen Young, Raid Al-Aqtash	Jiyoon Jung
<b>COEPD:</b>	Melinda Backus, Mindy Allenger-Prewitt, Andrew Burck, Timothy Melvin, Feon Smith-Branch, Isaac Larison	N/A
<b>SOM:</b>	Ji Bihl (sub), Usha Murughiyan (sub).	Nitin Puri, Jessica Buerck, Dana Lycans (sub), Eva Patton-Tackett
<b>SOP:</b>	Gayle Brazeau, Casey Fitzpatrick;	Melinda (Mindy) Varney, Michael Hambuchen (sub), Jen Sparks (sub)
<b>South Charleston:</b>	Thomas Hisiro	N/A
<b>ULIB:</b>	Paris Webb, Eryn Roles (Vice Chair)	
<b>DOAR:</b>	None	James Smith
<b>SGA</b>		Isabella Griffiths
<b>EX-OFFICIO, VOTING</b>	Scott Davis ( <i>Graduate Council – cross refer w/COHP</i> ), Amine Oudhgiri-Otmani ( <i>ACF; cross refer w/COLA</i> )	N/A
<b>EX-OFFICIO, NON-VOTING</b>	N/A	N/A
<b>BOG REPRESENTATIVE:</b>	Robin Riner	

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<b>PARLIAMENTARIAN</b>	Zelideth Rivas	N/A
<b>GUESTS</b>	Avinandan Mukherjee (Provost), Ginny Painter, Philippe Georgel, Kelli Johnson, Wendell Dobbs, Tracy Christofero, Karen McComas, Monica Brooks, Nancy Lankton, Robert Bookwalter, Dave Dampier, Allison Carey, Sabrina Thomas, Beatrice Crane Banford, Julia Spears, Jeff Archambault (LCOB), Andrea Morelock, Stephen Tipler (APC), Marcie Simms, Brian Morgan (COS), Michael McGuffey, Glen Midkiff, Boyd Rorabaugh (SOP), Michael Prewitt, Jamil Chaudri, Jason Baldwin (Finance), Jeb Dickerson (Staff/Elections).	

**Call to Order:** Declaring that there was a quorum, Faculty Senate Chair, Shawn Schulenberg, called the meeting to order at approximately 4:00 p.m.

1. **Approval of Proposed Agenda –**
  - a. Motion to amend the agenda – (Tim Bryan, FPC Liaison) - Move to add **SR 22-23-12 FPC Confidential Personnel Matter** to the agenda after SR 22-23-10 APC. - **MSAP**<sup>1</sup>.
  - b. Motion to amend the agenda - Sean McBride (COS) – Move to strike the word “legislative” from the committee’s name in agenda ..... - **MSAP**.
  - c. Motion to amend the agenda – Shawn Schulenberg – Remove the President’s report section as President is not here today – **MSAP**.
  - d. Motion to approve agenda as amended - **MSAPAA**<sup>2</sup>.
  
2. **Approval of Minutes:** Motion made & seconded to approve presented FS minutes (pending Presidential approval) – Raid Al-Aqtash - Motion to amend the Sept. 29 FS minutes by editing the attendance to remove Elizabeth Niese and replace with Raid Al-Aqtash under COS - **MSAP**.

Dates of Minutes	Discussion	Approval
9/29/2022	None	<b>MSAP</b>

3. **Announcements** – Shawn Schulenberg:

Srl.	Items	Reports & Discussion
a)	Signed by President – all as <b>READ</b>	<ol style="list-style-type: none"> <li>a. September 29 meeting minutes</li> <li>b. <b>SR 22-23-02 LAC</b> Resolution Opposing Amendment 2</li> <li>c. <b>SR 22-23-03 EC</b> Resolution to Amend By-Law # 7, Article IX of the Faculty Constitution</li> <li>d. <b>SR 22-23-04 EC</b> Resolution to Amend By-Law # 9, Article IX of the Faculty Constitution</li> <li>e. <b>SR 22-23-11 EC</b> Micro-credential Steering Committee (needed EC approval only)</li> </ol>
b)	Updates	<ol style="list-style-type: none"> <li>a. <b>Micro-credential Steering Committee:</b> SR 22-23-11 EC created a Steering Committee to set some preliminary policies on Micro-credentials to iterate in the Spring 2023 semester and ultimately come back to us to consider official</li> </ol>

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policies. The EC has approved the committee members, and they will schedule their first meeting soon.

- b. **Hyflex Steering Committee:** This committee was created by Academic Affairs with one member per academic unit. They had the first meeting to outline some of the upcoming work, including defining hyflex, technology needs, pedagogical strategies, training, and more.
- c. **Faculty Ombuds Search:** Marybeth Beller and I met with the President’s Chief of Staff to discuss the hiring of the Faculty Ombuds. Marybeth has been putting to
- d. **New Task Force:** The Office of the President is creating a task force (official name pending) to look at the impact of the Dobbs decision on members of the campus community. I have asked Eryn Roles to serve to represent the Senate, and the first meeting will be October 17.
- e. **Government Relations/External Affairs:** I met with Charlotte Weber and Sara Payne, part of our new government relations team. MU Day at the Legislature is scheduled for February 1, 2023. A big turnout would be great so please put this in your calendar now. They have been meeting with the LAC and they are coming up with some great plans. More to come from the LAC report next month.

- c) Upcoming Dates
  - a. EC November 14 at Noon – John Spotts
  - b. FS December 1 at 4pm – BE 5 (and streaming)
  - c. Bruce Felder will come to discuss DEI at Marshall
  - d. Recommendations due November 4.
  - e. Standing Committee reports: Please be sure to email to the Recording Secretary and [senate@marshall.edu](mailto:senate@marshall.edu) before or immediately after the meeting.

**4. Recommendations / Resolutions:**

Items	Discussion	VOTE
1. <b>SR 22-23-05 EC</b> Resolves to amend Section 4D, Article VI of the Faculty Constitution	▪ Discussion - None	<b>MSAP</b>
2. <b>SR 22-23-06 EC</b> Resolves to amend Section 11B, Article VI of the Faculty Constitution	▪ Discussion - None	<b>MSAP</b>
3. <b>SR 22-23-07 CC</b> Recommends	▪ Discussion - None	<b>MSAP</b>

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approval of the  
listed  
UNDERGRADUATE  
COURSES  
ADDITIONS in the  
following college  
and/or  
schools/programs:  
LE 480, NUR 300,  
314,315, 404, 411,  
& EDF 100.

- |   |                            |                    |
|---|----------------------------|--------------------|
| <p>4. <b>SR 22-23-08 CC</b><br/>Recommends<br/>approval of the<br/>listed<br/><b>UNDERGRADUATE<br/>MINOR ADDITION,<br/>DELETION, CHANGE</b><br/>in the following<br/>college and/or<br/>schools/programs:<br/>Minor Change<br/>Addiction Studies.<br/>VHS7.</p> | <p>▪ Discussion - None</p> | <p><b>MSAP</b></p> |
| <p>5. <b>SR 22-23-09 APC</b><br/>Recommends<br/>approval of the<br/><b>intent to plan a<br/>Bachelor of Science<br/>in Pharmaceutical<br/>Science</b> at Marshall<br/>University.</p>   | <p>▪ Discussion - None</p> | <p><b>MSAP</b></p> |
| <p>6. <b>SR 22-23-10 APC</b><br/>Recommends<br/>approval of the<br/>intent to plan a<br/>Bachelor of Science<br/>in Specialty</p>   | <p>▪ Discussion - None</p> | <p><b>MSAP</b></p> |

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Agriculture at  
Marshall University.

7. **SR 22-23-12 FPC** Shawn Schulenberg - **Call for Executive Session:** "...Legal **MSAP**  
**Confidential** considerations (WV Code 6-9A-4) – Matters arising from the **(Unanimous)**  
**Personnel Matter** appointment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee, unless the public officer or employee or prospective public officer or employee requests and open meeting...".
- Motion made to move to Executive Session – **MSAP** –  
Moved to Executive Session: 04:17 pm.
  - Guests exit meeting; Recording paused.
  - Exit Executive Session at: 05:07 pm.
  - Guests invited in.
  - Motion made on this resolution: >>

6. Regular Reports:

- a. **President's Report** – President not in attendance today.
- b. **Report of the Provost** – Dr. Avinandan Mukherjee –
- i. Green & White Day – 2 events this year – Sept. 17, & Oct. 15. 293 Students; 467 total # of people. 10 more students in comparison to last fall. On the spot registrations (that forgive the \$40 application fees) have increased from 14 last year to 59. Next G&W dates - Nov. 11, 12, 2022.
  - ii. 4<sup>th</sup> International Math Conference organized by the Mathematics department, & hosted by Marshall – Very successful. Many countries were represented. Thanks to the Chair of the math department, and Dr. Avishek Mallick for chairing the conference.

**Questions for Provost:** None.

- c. **MU Board of Governor's report** – Robin Riner – Written report   
BOG met October 19, 2022
- Swearing in of new board members (Isabella Griffiths, Jim Smith, Kipp Bodnar, Ginny Lee)
  - Action item:
    - Updates to HEPC funding formula mission weights; small change because of an oversight: APPROVED
  - Provost update: (see attached agenda packet)
  - SGA update:

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- 50 students now on senate
- mental health trainings for suicide prevention week – green bandana initiative
- Isabella was elected chair of advisory council of students for the state
- homecoming royalty is more inclusive – Mr., Miss, and Mx Marshall
- month of service in Oct. – focusing on food and clothing insecurity, sustainability, hygiene, literacy – Amazon wish list can be found here:  
<https://www.marshall.edu/sga/month-of-service>.
- meeting with mayor about engaging more with students
- house of delegates dinner – hear concerns from student body
- memorial fountain ceremony Nov. 14
- School of Medicine update: 1.1 million grant for workforce development; expanding dental residency program
- Academic committee: no items
- Athletics committee:
  - Women’s swimming and diving affiliation MO valley conference (no women’s swimming and diving in the Sunbelt conference): APPROVED
  - Participation in men’s indoor and outdoor track championship (there was a change in participation requirements from CUSA to Sunbelt) can get 30-40 students to participate on non-scholarship basis (currently 5 scholarship cross country students) – APPROVED
  - Audit report (see attached agenda packet)
- Finance committee:
  - Amendments to FA-6 (putting president, not Board, as authority over salary adjustments): APPROVED
  - Phase II building of baseball stadium – 2 buildings – won’t exceed 3.4 m: APPROVED
  - In process of financial audit: enrollment, investment volatility – online and metro segments are growing, 73 days of cash on hand
  - Facilities and operations (see attached agenda packet): 10-yr campus master plan – physical and virtual footprint, variety of campuses – will be complete June 2023; trying to create work program for students to reduce their housing/living costs
  - Internal audit:
- President’s report:
  - 2 remaining cabinet searches – leader of workforce and economic develop and Dean of SOM (will begin January)
  - Dave Traub new CMO; Jody Pemrod, new CIO; Matt Tidd, new CFO (incentive-based budgets)
  - SEM is #1 priority – trying to get ahead of enrollment cliff in 2025, can’t count on high school seniors only – shifting from admissions to recruiting, 10 different student types and designing experiences for them – emphasis on underserved pops

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- Equity study – actions being taken in Nov, repeat study every 24 months
  - Commitment to shared governance
  - Marshall for all, Marshall forever – inclusive university, roll all types of enrollments into Marshall experience – in demand curriculum, on demand access – no student will graduate with student debt (not forgiveness, but prevention – students will complete FAFSA, families will contribute what they can, students will do financial literacy and work study or PT job) will start fall 2023 with first 100 students
  - Baseball stadium construction starting this month
  - Executive session – naming opportunities and personnel
    - Naming opportunities for College of Business, Athletics, COHP, College of Education: APPROVED
- d. **Advisory Council of Faculty** – Amine Oudghiri-Otmani – Written report ☑  
ACF has not met. Will have a report at the next FS meeting. Next meeting scheduled for (...inaudible...).
- e. **Graduate Council** – Scott Davis – Written report ☑
- a. In a request for guidance from the Registrar’s Office and to address Higher Learning Commission standards, the Graduate Council Executive Committee drafted a policy on Cross-Level Linked Courses. These include 400/500 and 400/600 level courses. The draft policy is based on a review of policies from other institutions. The goal was to ensure appropriate graduate-level rigor while preserving the efficiency and practicality of cross-level linked courses. The draft policy will be shared with the Graduate Council members on October 21, 2022. We are asking that each Graduate Council member seek input from their respective college or school before putting the policy up for a vote at a future GC meeting.
  - b. The Graduate Council has approved technical updates to the RedBook that will ensure that the appropriate level of each graduate faculty member is listed and eliminate duplication of requests. The Graduate Council would like to thank Brian Morgan for his assistance in making these changes.
- f. **Student Government Association** – Isabella Griffiths – Written report ☑  
Not in attendance. Report submitted: SGA got to participate in President Smith’s Investiture
- Suicide prevention week successfully trained 20 more students in SGA for mental health first aid training
  - Homecoming Court voting was this week - there are three categories: Mr. Marshall, Ms. Marshall, and Mx. Marshall
  - New office updates and arrangement including a printer for the senators and updated computers for our offices

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- Green and white day - two more in November for visiting highschool students
- Bella is on Campus Master Plan Steering Committee
- Secretary of Policy Development to now help with shared governance initiative - she will be doing faculty and student interviews in the coming weeks
- Student Leader of the Game in partnership with the athletic department to promote student involvement
- We just had our senate retreat and we are working on getting more resolutions passed. Main focus is on transportation issues and quality of food on campus, but ideas were written on papers to be hung in SGA lounge for future resolution inspiration
- Senate has funded about \$15,060 to clubs across campus
- Month of Service - goals are literacy, food/hygiene insecurity, sustainability/environment and health/safety
- Memorial Fountain Ceremony - November 14th 12:00 PM

7. Standing Committee Reports:

Committee	Report by:	Report Specifics
a. Academic Planning	Sean McBride	<ul style="list-style-type: none"> <li>▪ Written report received (if checked) <input checked="" type="checkbox"/></li> <li>▪ On September 29, the APC approved an Intent to Plan for the BS in Pharmaceutical Science degree. The Recommendation was sent to the Faculty Senate Executive Committee.</li> <li>▪ On September 29, the APC approved an Intent to Plan for the BS in Specialty Agriculture degree. The Recommendation was sent to the Faculty Senate Executive Committee.</li> <li>▪ During October and November, the APC will likely meet and vote on Program Reviews; however, no dates have been set.</li> </ul>
b. Athletic	Tom Hisiro	<ul style="list-style-type: none"> <li>▪ Written report received (if checked) <input type="checkbox"/></li> <li>▪ No report – committee has not met yet.</li> </ul>
c. Budget & Academic Policy	Puspa Damai (COLA) on behalf of Kelli Prejean	<ul style="list-style-type: none"> <li>▪ Written report received (if checked) <input type="checkbox"/></li> <li>▪ BAPC met Sept 16</li> <li>▪ <b>Old Business</b> <ul style="list-style-type: none"> <li>i. 3 appeals over the summer</li> <li>ii. 1 hearing</li> <li>iii. Appeal for academic dishonesty—hearing board recommended no hearing</li> </ul> </li> </ul> <p style="text-align: center;">Contd...</p> <ul style="list-style-type: none"> <li>▪ <b>New Business</b></li> </ul>



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- i. Academic appeals training—document shared outlining process; need to choose 2 hearing officers for this semester
- ii. Assign members to recruit faculty volunteers for the Hearing Panelist pool—need a few representatives from each college.
- iii. Discussion of implementation of recent academic policy changes: Pre-finals Week, Academic Dishonesty (undergrad vs. grad), and the Undergraduate Catalog (complaints about the difficulty of navigating it online)
- iv. Asked for a volunteer to develop a flow chart to summarize appeals; where does it go; by which date?
- v. Graduate Council—Discuss whether we should have a conflict-of-interest policy for instructors (just a discussion). Discussed example policies.

d. Library

Megan Marshall

e. Faculty Development

Gayle Brazeau

- Next meeting – Friday, Oct. 21, 2022.
- Written report received (if checked)
- 
- Written report received (if checked)
- Committee met Oct. 14, 2022, from 12:12-12:34 pm in Drinko Library 349. There was a quorum for the meeting. Dr. Hillary Porter chaired the meeting.
- MINUTES - The minutes from April 14, 2022, were approved as written.
- **OLD BUSINESS** – There was no old business.
- **NEW BUSINESS** – The Committee discussed the individual INCO Grants that were received for this cycle.
- The Committee discussed individual applications and adjusted requested funds for presenting.
- Scores were discussed and considered.
- A total of \$42,780 was available to spend for the year.
- There were twenty-one applications that were reviewed.
- One application was disqualified.
- The committee voted to accept and fund 17 of 20 applications at a cost of \$15,400.48.

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f. Physical Facilities & Planning

Bill Gardner

- NEXT MEETING - The next meeting will be in February 2023. Chair Porter will put out a date and time poll for this meeting.
- The meeting was adjourned at 12:34 pm.
- Written report received (if checked)
- The Physical Facilities & Planning Committee (PFPC) met on September 30 at noon. The committee met in person since it was unclear if we could meet using Teams.
- There was not a quorum present, so the committee took no official action. There were general discussions and status updates of ongoing committee projects such as room numbering inconsistencies; Faculty concerns about flooding and humidity issues in the Science Building; Students with Disabilities Concerns regarding braille on the room number tags being consistent; keyless door entry, and handleless door pullers; and a draft Research and Laboratory Space Allocation Procedure. The committee has also been working on Marshall University 2023 Campus Facilities Master Plan and continues to work on the issue of pedestrian safety.
- The committee plans to meet again soon, but no meeting date has been set at this time.

8. Other Requests to Speak – None.

**Adjournment:**

Motion to adjourn – MSAP. Meeting was adjourned at approximately 1721 hours (5:21 pm).

Respectfully Submitted,



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Dr. Sujoy Bose, Recording Secretary

Faculty Senate

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MINUTES APPROVED BY SENATE:

  
\_\_\_\_\_  
Dr. Shawn Schulenberg, Chair  
Faculty Senate

December 1, 2022  
\_\_\_\_\_  
Date Signed

MINUTES READ:

  
\_\_\_\_\_  
Brad Smith, President  
Marshall University

Dec. 9, 2022  
\_\_\_\_\_  
Date Signed

<sup>1</sup> MSAP: Motion Seconded & Passed

<sup>2</sup> MSAPAA: Motion Seconded & Passed As Amended.