

**THE MINUTES OF THE FACULTY SENATE EXECUTIVE COMMITTEE MEETING
HELD ON MONDAY, 2022-09-19 AT 12:00 P.M.
John Spotts Room (Student Center)**

ROLES	MEMBERS PRESENT	MEMBERS ABSENT
EC Officers	Shawn Schulenberg (Chair), Elizabeth Niese (Asst. Chair), Uyi Lawani, Sujoy Bose, Heather Stark, Mindy Varney, Andrew Burck, Eryn Roles, Ross Salary, Eva Patton-Tackett.	James Smith
EX OFFICIO, VOTING MEMBERS	Amine Oudghiri-Otmani, Scott Davis	N/A
EX OFFICIO, NON-VOTING MEMBERS:	Allison Carey, Robin Riner, Isabella Griffiths	
GUESTS:	Carl Mummert	N/A
PARLIAMENTARIAN	Rivas Zelideth	N/A
SENATE STAFF		Jeb Dickerson (scheduled off)

There being a quorum, Shawn Schulenberg, Faculty Senate Chair, called the Executive Committee meeting to order at approximately 1200 hours (Noon).

1. Approval of agenda –
 - a. Ross Salary – Request to amend agenda to talk about Promotion & Tenure – added as item #6 after discussion of election procedures (#5) - **MSAP**
 - b. Motion to approve agenda as amended – **MSAPAA**.
2. Approval of Minutes: Motion made to approve the previous minutes.

DATE	DISCUSSION	VOTES
8/22/2022	No discussion.	MSAP.

3. Informational/Procedural Items: – Shawn Schulenberg –

Srl.	Items	Specifics & Discussion
a)	Announcements – Shawn Schulenberg	<ol style="list-style-type: none"> 1. President has signed the following: <ol style="list-style-type: none"> a. Minutes 4/21; 5/5 b. SR 21-22-34 EC Ombudsman c. Signed SR 22-23-01 BAPC Changing “Dead Week” to “Pre-Finals Week” 2. The Ombudsman Charter – <ol style="list-style-type: none"> a. Signed by most parties, pending 2 more signatures, perhaps by end-of-day. b. Staff Ombudsman – Lakeisha Taylor is hired – can hear complaints from any member of university committee. This is a part-time position. Chair will be meeting shortly w/President to discuss specifics of the position. 3. Faculty Senate meeting format/procedures under consideration <ol style="list-style-type: none"> a. 3 different formats possible: face-to-face; totally virtual; & hybrid – leaning towards hybrid. Contact chair to share knowledge of efficient hybrid meeting models of large organizations. b. Parking passes for So Charleston pending – no longer free. Discussion: Med school wants parking pass; Other requests as well for parking pass. This may strain FS budget – only \$900 for discretionary

**THE MINUTES OF THE FACULTY SENATE EXECUTIVE COMMITTEE MEETING
HELD ON MONDAY, 2022-09-19 AT 12:00 P.M.
John Spotts Room (Student Center)**

funding for everything. Chair to review possibility of free parking overall or, increase in budget to accommodate. Remote option may help.

4. Degree Problem: Final documentation obtained from Marybeth Reynolds. Degree/diploma issue with “Digital Forensics and Information Assurance (2012-20)” – Complaint from 134 affected graduates that had errors/omission in their diplomas (second half “...and Information Assurance” was cut off). Their diplomas are being reissued and their transcripts are being updated to reflect the corrections. A report has been presented to the HEPC on the mechanics of this error, and how it will be prevented future-forward. The change over to using CourseLeaf will hopefully error-proof future breakdown between paper vs. system descriptions.
5. Ad Hoc Committee Updates
 - a. Shared Governance – looking at external benchmarking & internal cataloguing.
 - b. Transportation – looking at 3rd avenue. A report to come.
 - c. Title IX – Met w/committee and jump starting for this year. Q: Scott Davis – What is the plan to retain the ad hoc committee going forwards – A (Shawn Schulenberg) – Lori Howard still on committee. Plan to expand committee as currently almost exclusively men.
 - d. Faculty Civility and Decorum – Looking at examples of faculty codes at different universities.
6. Dynamic Forms for Faculty Senate Workflow – Course forms with Academic Planning Committee to be moving to the CourseLeaf platform soon. Looking at dynamic forms for faculty senate recommendations & resolutions as well.
7. SR 22-23-06 EC are constitutional amendments and will be considered at the October 20 meeting, then put up for faculty vote. Amendments: SR 22-23-03 EC and SR 22-23-04 are by-law amendments and can be immediately changed with a majority vote of the Faculty Senate at the September 29 meeting. SR 22-23-05 EC and

4. Recommendations/Resolutions:

Items

- **SR 22-23-02 LAC**
Resolution Opposing
Amendment 2

Reports & Discussion

- Amendment 2 involves no guaranteed replacement by legislature of revenue lost by way of tax relief on personal property used in business activities, which funds, *inter-alia*, public education, EMT, police, & fire protection.
- Resolution opposes above measure
- Discussion – Q: Scott Davis – Referring to 1-5 “Whereas...” ... if “they” (legislature) were to ensure that things were whole going forward without loss

Approval

MSAP.

**THE MINUTES OF THE FACULTY SENATE EXECUTIVE COMMITTEE MEETING
HELD ON MONDAY, 2022-09-19 AT 12:00 P.M.
John Spotts Room (Student Center)**

of total budget, and it just be reallocated, how would it change this resolution? A: Shawn Schulenberg – We can only speak to the resolution or amendment 2 as written. Question is how we respond to what is in there. It would be a good solution to protect us if we were in the writing phase, but the legislature is well past that point, and they are not going to change the language. This resolution (clarification by chair that a “resolution” does not require the signature of the President, unlike recommendations which the President may, or may not sign. Instead, a resolution...) just states the position of the faculty on the issue.

- **SR 22-23-03 EC** Resolution to Amend By-Law # 7, Article IX of the Faculty Constitution

- Chair offered to invite Shawn O’Leary from Budget & Policy to speak on this issue to the full faculty (endorsed by Andrew Burck). Chair will follow up on this.
- Resolution provides for By-law change to align officer and senate terms with State code.
- Discussion – Bylaws originally written/approved from 1988. State codes for FS was written in 2004. Dates were never brought in alignment. Text as written offers FS transition in the fall, but the State code states July 1. This resolution would align the dates for the officers. This resolution is an amendment to the Constitution (does not require President’s approval).
- Robin Riner / Eryn Roles – The dates specified includes the FS, but not positions e.g., the faculty reps to BOG, or ACF, among others.
- Amendment proposed: Motion to change language under “Proposed Text” to (bold/italics) – “The transition date of the Faculty Senate & its officers....will align with the transition date set for *faculty Senates* in West Virginia State code 18B-6-3.” - **MSAP**

MSAPAA

**THE MINUTES OF THE FACULTY SENATE EXECUTIVE COMMITTEE MEETING
HELD ON MONDAY, 2022-09-19 AT 12:00 P.M.
John Spotts Room (Student Center)**

- **SR 22-23-04 EC Resolution** to Amend By-Law # 9, Article IX of the Faculty Constitution
 - Resolution provides for By-law change to allow access to meeting recordings to all faculty. **MSAPAA.**
 - Amendment proposed: Motion to correct typo – “...change bylaw “7” to bylaw “9” in paragraph that begins “Be it Resolved” - **MSAP**

Following resolutions are Constitutional Amendments that would requires the 2/3 majority votes of the FS members w/voting privilege. Scheduled for Oct. 20, FS meeting.

- **SR 22-23-05 EC Resolution** to Amend Section 4D, Article VI of the Faculty Constitution
 - Resolution modifying language to allow remote/virtual meetings of Standing Committees. **MSAPAA.**
 - Motion 1 – Amend language to strike “aurally” with “orally”. – **MSAP**
 - Motion 2 – Amend language to replace “from time-to-time” with “as needed”. - **MSAP**
- **SR 22-23-06 EC Resolution** to Amend Section 11B, Article VI of the Faculty Constitution
 - Resolution provides committees the flexibility to adjust the non-voting committee membership to align with changes in administrative structure as they happen without the need for future constitutional amendments. **MSAP.**
 - No discussion

5. Election Procedures for Assistant Chair: Procedures being set for upcoming special elections. Rivas Zelideth working on setting procedures. Sujoy Bose (Secretary) working on election format – paper ballots vs. electronic. Ballots will be secret with a non-aligned faculty officer. Information will be circulated when finalized.

Motion to amend: Replace word “paper” with “secret” in item # 4 – **MSAP.**

Motion to amend: Amine Oudhghiri-Otmani - On Procedures for Assistant Chair Elections document, under Special Elections Procedures #2, second sentence: Modify language such that “Any elected Senator... (change “are” to “is”)...eligible to run”. **MSAP.**

6. Promotion & Tenure – Ross Salary: Currently, faculty cannot get promoted without tenure. Would it be possible to change the Board of Governors Policy language so that faculty could be just promoted, tenured, and/or both promoted and tenured, because we have faculty who are eligible to be promoted by virtue of huge amount of research and service, but not qualified to be tenured. Discussion on this issue - May need to refer to specific standing committee to investigate. No resolutions taken.

7. Set agenda for the Faculty Senate Meeting on 9/29/2022 - **MOTION** to set agenda as below – **MSAP.**

Srl.	Items	Specifics
a.	Approval of Proposed Agenda	
b.	Approval of Minutes (Pending Presidential Approval)	9/1/2022
c.	Announcements	Shawn Schulenberg

**THE MINUTES OF THE FACULTY SENATE EXECUTIVE COMMITTEE MEETING
HELD ON MONDAY, 2022-09-19 AT 12:00 P.M.
John Spotts Room (Student Center)**

d. Special Elections

- i. Assistant Chair
- ii. Other Elections as needed

e. Recommendations / Resolutions

Shawn Schulenberg

f. REPORTS

- i. Report of the University President
- ii. Report of the Provost
- iii. Report of the BOG Representative
- iv. Advisory Council of Faculty Report
- v. Report of the Graduate Council Chair
- vi. Student Government Association

Brad Smith
Avinandan Mukherjee
Robin Riner
Amine Oudghiri-Otmani
Scott Davis
Isabella Griffiths

g. Standing Committee Reports

- i. Legislative Affairs Committee
- ii. University Curriculum Committee
- iii. Faculty Personnel Committee
- iv. Research Committee
- v. Student Conduct & Welfare Committee
- h. Other Requests to Speak to the Senate (5 minutes)

Marybeth Beller
Timothy Melvin
Timothy Bryan
Yousef Fazea Alnadesh
Penny Koontz

7. Agenda Requests for Future Meetings – None.

8. Adjournment - The meeting was adjourned at approximately 12:44 hours.

Respectfully Submitted,



Sujoy Bose, Recording Secretary, Faculty Senate

MINUTES APPROVED BY EXECUTIVE COMMITTEE:



Dr. Shawn Schulenberg, Chair
Faculty Senate

October 10, 2022

Date Signed

MINUTES READ:



Brad Smith, President
Marshall University

10-24-2022

Date Signed