

MARSHALL UNIVERSITY

QUESTIONNAIRE FOR MEMBERSHIP IN ASSOCIATIONS

DATE SUBMITTED: _____

Spending Unit: _____

FUND: _____

ORG: _____

FEIN: _____

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. Name of Association: _____
2. If this is a NEW association, what are the annual dues? _____
3. What factors are used to determine amount of dues? _____
4. Do you anticipate any additional increase in dues for the next 3 years? _____
5. List all other estimated costs (other than dues), such as registration fees, tuition, travel, association meetings, conventions, etc. _____

6. What is the purpose of the association? _____

7. What tangible benefits will the State/University derive from this membership? _____

8. List specific individuals or groups in the State that will benefit from your participation in this association: _____

9. What is the estimated number of staff members attending association meetings or conventions during any fiscal year
10. and the estimated travel cost? _____
11. Could one department/agency participate and submit a written report to other agencies involved? _____
12. Will a written report be made to the spending unit by each attending staff member after association meeting attendance and will a copy of this report be available to the Government? _____
13. Do the association members receive any written material and is this material available to any other interested
14. individuals? _____

Dean or Director

Vice President Signature

(USE REVERSE SIDE IF NECESSARY)