

Approver Log-In by WebClock



Manger/Approver Access

1. You can access the link through [MyMU](#) (**Preferred log-in method**). You will use your MU username and regular computer password
2. Direct Link - <https://124608.tcplusondemand.com/app/manager/#/ManagerLogOn/124608>
 - If you Log on by the direct link, you will use your MU username in the **User ID** field. Your password will be your 4-digit birth date (month, day) and last 6 of social. For example, if a user was born on August 18th and had the last 6 digits of their social was 4567890. Then the password would be 08184567890. You will be asked to create a password which you will use to log on after that.

The screenshot shows a login interface for a 'Manager'. At the top left is a blue person icon. Below it, the word 'Manager' is displayed. The form contains three input fields: 'Select Company' with a dropdown menu showing 'Marshall University 1', 'User ID' with a red border and a red arrow pointing to it, and 'Password' with a red arrow pointing to it. Below these fields is a blue 'Log On' button with a red arrow pointing to it.

3. Click **Log On**.