





Clocking-Out to Wall-Clock

Badge Clock-In

- 1. If you have a badge, you will place it in front of the green lights at the top of the clock.
- 2. Select Clock Out.
- 3. Confirm the hours you worked.

MUID and PIN Clock-In

- 1. If you do not have a badge, you will enter your MUID and PIN.
- 2. Select Clock Out.
- 3. Confirm the hours you worked.