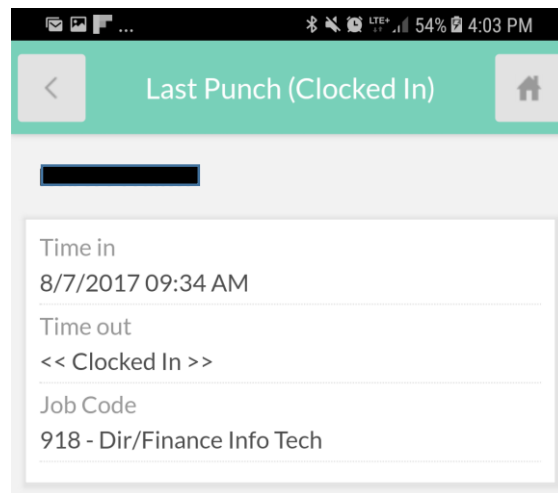


Viewing Last Punches by MobileClock



The TimeClock Plus® **MobileClock** app allows employees to log into TimeClock Plus to view hours, leave accruals, and submit leave requests via an app on Android™ or Apple® smartphones and tablet devices. This is useful in cases where employees may be working on-site without access to **WebClock** or a conventional clock device..

If you need to return to the main screen, this can be accomplished with the gray **Home** button.

Viewing Last Punch

1. Select **View Last Punch**. This refers to a singular operation that either begins or ends a segment. For instance, Clock In, Clock Out, Break, and Change Job Code (or Cost Code) are all considered punches.
2. The **Last Punch** screen will show you the last clock operation, including the date, time, job code, and what kind of operation it was.