

## REQUEST FOR STUDENT TO RECEIVE A GRADE DEADLINE EXTENSION

STUDENT NAME (PRINT OR TYPE):

COURSE:

INSTRUCTOR OR REVIEWER NAME (PRINT OR TYPE):

DOES THE STUDENT CURRENTLY HAVE AN "I" IN THIS COURSE? YES NO

IF YES, FOR WHAT TERM WAS THE "I" APPROVED?

PROVIDE A BRIEF JUSTIFICATION THAT SUPPORTS THE INSTRUCTOR OR REVIEWER'S REQUEST THAT THE STUDENT RECEIVE A GRADE DEADLINE EXTENSION:

STATE THE NEW DEADLINE DATE:

STATE WHAT THE STUDENT MUST DO BY THIS DATE:

\_\_\_\_\_ (instructor or reviewer signature) \_\_\_\_\_ DATE

\_\_\_\_\_ (course director signature) \_\_\_\_\_ DATE

\_\_\_\_\_ (Dean's signature) \_\_\_\_\_ DATE