



FORENSIC SCIENCE

Admission Offer Packet

Marshall University
Forensic Science Center
1401 Forensic Science Drive
Huntington, WV 25701
1-304-691-8931
forensics@marshall.edu
www.marshall.edu/forensics

ADMITTED STUDENT INFORMATION PACKET

Forms and material A-I should be submitted as soon as possible. Admission is based on a first come-first serve basis (20 slots), and you will not be formally eligible for admission until ALL required materials are received.

FORMS & PROCEDURES

The following information (Items A-F) must be completed to secure your position and full admittance to the MUFSP:

- These forms need to be filled out, signed, and returned to the Marshall University Forensic Science Graduate Program:

Marshall University Forensic Science Graduate Program
1401 Forensic Science Drive
Huntington, WV 25701

- A. Statement of Commitment**
- B. No-Tolerance Drug Policy Agreement**

- This information requires an action on your part to secure your position
 - C. Background Check via CertifiedBackground.com**
 - D. Forensic Science Graduate Assistantship (GA) Cover Letter and Resume**

Other items that need completed as soon as possible and prior to fall enrollment.

- E. Hepatitis B Vaccination Policy & Procedure**
- F. Request for Transfer of Graduate Credit (if applicable)**

* **Official Final Transcript** - The MU Graduate College requires an official final transcript to verify completion of your Baccalaureate Degree and the admissions requirements. All **Official Final Transcript(s)** should be sent from your registrar to:

Marshall University Graduate Admissions
Office, 100 Angus E. Peyton Drive
South Charleston, WV 25303-1600.

INFORMATIONAL MATERIALS

- G. Academic Common Market**
- H. Frequently Asked Questions**
- I. Huntington Area Rental & Housing Guide**
- J. Current Fall Schedule** (as a reference point)
- K. Course Schedule by Semester & Emphasis**
- L. Student Financial Assistance Newsletter**
- M. Maps & Directions**

More information may be found on our website, www.marshall.edu/forensics

STATEMENT OF COMMITMENT

MARSHALL UNIVERSITY FORENSIC SCIENCE PROGRAM STATEMENT OF COMMITMENT

I, _____ (print), have been notified of my offer of admission into the Forensic Science Program at Marshall University and accept this position in the August 2015 in-coming class.

In doing so, I agree to complete all required items stated in the letter of offer in order to secure my spot for full-admission.

I also agree to send a final transcript to the MU Graduate College as soon as such transcript is available.

I attest to being drug-free with respect to illegal or recreational drug use. I am aware that past illegal drug use, particularly in the past two years, may negatively impact my ability to obtain internships and/or employment. I am also aware that selling drugs, even one pill; DUI; child pornography associated activities; or any detected attempt to be deceptive during background check procedures may result in a failed background check.

I agree to be vaccinated against Hepatitis B virus (HBV) by undergoing the recommended 3-injection series and to provide verification of immunity through a HBV titer or sign the HBV declination enclosed. Note that HBV vaccination documentation is not required at this time but may be initiated upon arrival.

Signature

Date

FORENSIC SCIENCE GRADUATE STUDENT DRUG POLICY

The Forensic Science Program at Marshall University requires all students admitted to the program to acknowledge that they have been made aware of the Program's drug policy. Students must recognize the importance of a drug-free lifestyle as it relates to a career in forensic science. As required by the core curriculum, students in the Forensic Science Program must complete an internship before graduating. Many internships require drug testing and/or a polygraph assessment before a prospective intern is accepted. This is also true of many prospective employers. Each student must read and sign the following document acknowledging this information has been provided to him/her.

No Tolerance Policy

The Forensic Science Program at Marshall University expects all students to maintain a drug-free lifestyle to insure they will not be denied access to internships or employment. While, the Forensic Science Program at Marshall University maintains a NO TOLERANCE policy toward the use of illegal drugs, it is the student's responsibility to pass required background checks for internship and employment purposes.

Be aware, many security and law enforcement agencies may require prospective employees to sign a statement affirming their use or non-use of these substances and may require a polygraph assessment related to their statements. Also be aware, many agencies providing internships will require Forensic Science graduate students to take a polygraph test. If students fail said tests, they may be denied internships as well as employment in the field.

I have read and understand the above-stated Drug Policy.

Name – Printed

Signature

Date

C



CertifiedBackground.com

Background Checks Are Required

This school requires that each student purchase a background check through CertifiedBackground.com.

What is CertifiedBackground.com?

CertifiedBackground.com is a background check service that allows you to purchase your own background check. The results of a background check are posted to the CertifiedBackground.com web site in a secure, tamper-proof environment, where the student, as well as the school can view the results.

How do I order my background check?

IT'S EASY!

1. Go to www.CertifiedBackground.com and click on "Students".
2. In the Package Code box, enter the package code listed below.
3. Select a method of payment. CertifiedBackground.com accepts Visa, MasterCard, and money orders.

\$ 55.00

Your Package Code is:
AS36

FORENSIC SCIENCE GRADUATE ASSISTANTSHIPS (GA)

Inquiries about graduate fellowships, work-study opportunities, loans, and other forms of financial assistance for graduate students should be directed to the *Office of Financial Assistance*, sfa@marshall.edu or www.marshall.edu/sfa.

Graduate assistantships (GA) are available in **teaching, research, or administrative work**, and are assigned based on funding availability. Reappointment depends on job performance and academic progress: a minimum GPA of 3.0, full admission to a graduate degree program, steady progress toward graduation. By an act of Congress, all graduate assistants must submit an approved I-9 form (to be completed during MUFSP Orientation).

Part-time GA appointment:

- (1) maximum 10 hour work week
- (2) must be enrolled in graduate coursework (no minimum required)
- (3) minimum stipend/semester is \$1160
- (4) half or part tuition waiver of the System Capital Fees and Educational & General Fees (note that Forensic Science fees are not covered by a tuition waiver).

Eligibility:

- Full or Conditional admission to a graduate degree-granting program at Marshall University;
- First-time graduate students must have a minimum undergraduate GPA of 3.0 on a 4.0 scale for all previously completed undergraduate university work; returning GA's must have a minimum graduate GPA of 3.0;
- Enrolled for at least 9 hours of graduate coursework for a full-time assistantship or at least 3 hours of graduate coursework for a part-time assistantship;

How to Apply

Apply for an assistantship by contacting the department in which you intend to be enrolled. (See next page for Forensic Science Graduate Assistantship Opportunities.)

Students wishing to apply for **Graduate Assistantships through the Forensic Science Program** should do the following prior to the beginning of each academic term:

Create a cover letter and resume which addresses your preferred area (see list below). Send your cover letter and resume to Dr. Pamela Staton, staton1@marshall.edu, or mail to the Forensic Science Program Office, Marshall University Forensic Science, 1401 Forensic Science Drive, Huntington, WV 25701

AREA
Forensic Chemistry
Digital Forensics
DNA Testing Laboratory
Crime Scene Investigation
Biochemistry Research
Firearms & Toolmarks
Comparative Sciences

HEPATITIS B VIRUS (HBV) INFORMATION

Many students will be working with human body fluids in DNA laboratories during the course of their educational experience at the Marshall University Forensic Science Center. For your safety, you are required to be vaccinated against the HBV and to have your immune status confirmed by having a Hepatitis B titer performed. If you have been vaccinated and have confirmation of your immune status, please bring your records with you to Orientation. For those who have not been vaccinated at the time of Orientation, information is provided on how to obtain the vaccination series and titer through the Cabell-Huntington Health Department. If after receiving training in safe handling of blood and body fluids you elect not to be vaccinated, it will be necessary that you assume this responsibility by signing Hepatitis B Declination form.

Students must have complete Hepatitis B records or a signed copy of the Hepatitis B Declination Form on file in the Forensic Science Program Office by Nov. 1 of their first term in the program. Please attach any formal documentation you already have from your healthcare provider, regarding receipt of the HBV series and/or HBV titer.

If you have any questions, please contact Dr. Staton at 304-691-8931 or staton1@marshall.edu.

The Disease

Hepatitis B is a viral infection caused by Hepatitis B Virus (HBV) which causes death in 1-2% of hepatitis patients. Most people with Hepatitis B recover completely, but approximately 5-10% become chronic carriers of the virus. Most of these individuals have no symptoms, but can continue to transmit the disease to others. Some may develop acute or chronic active hepatitis and cirrhosis. HBV also appears to be a causative factor in the development of liver cancer. Thus, immunization against Hepatitis B may prevent hepatitis and also reduce sickness and death from active hepatitis, cirrhosis, and liver cancer.

The Vaccine

Most HBV vaccines consist of a non-infectious subunit viral vaccine derived from Hepatitis B surface antigen (HBsAg). Each lot of vaccine is tested for safety, in mice and guinea pigs, and for sterility. There is no evidence that the vaccine has ever caused Hepatitis B. However, persons who have been infected with HBV prior to immunization may go on to develop clinical hepatitis in spite of immunization. Note that persons with immune system abnormalities have less response to the vaccine, but over half of these individuals do develop protective antibodies.

Full immunization requires 3 doses of vaccine over a six month period. The 2nd injection is received 1 month from the 1st injection, while the 3rd injection is received 5 months from the 2nd injection. Every effort should be made to adhere to this schedule for optimal results. Seven months from the first injection, a Hepatitis B titer is performed to confirm the individual's immune status. Once vaccination is started, work can commence. However, if an exposure is sustained prior to completion of the series and/or without response to the vaccine, a dose of Hepatitis B immune globulin within 7 days of exposure is recommended. The duration of immunity is unknown at this time.

Possible Vaccine Side Effects

HBV vaccines are generally well tolerated. No serious adverse reactions attributable to the vaccine have been reported during the course of clinical trials. A few persons experience tenderness and redness at the site of injection. A low grade fever may occur. The most frequent systemic complaints include fatigue, weakness, headache, and malaise.

Provider of Vaccination

You may begin the Hepatitis B vaccination series over the summer as long as you have your doctor provide documentation of your vaccination and titer. If you have completed the series, please provide us with a copy of your titer results. If you would like to wait, the Cabell-Huntington Health Department provides the vaccine and titer at a reasonable cost.

PROVIDER	ADDRESS & PHONE	TIMES	HEP B VACCINE	VACCINE SCHEDULE	HEP B TITER	TITER SCHEDULE
Cabell-Huntington Health Department	703 7 th Avenue, Huntington, WV; 304-523-6483	No appointments taken; MWWF 8-11 am & 1-3 pm Also every 2 nd and 4 th Monday from 4-6 pm	\$38 / injection Need three injections	1 st injection 2 nd injection 30 days later 3 rd injection 6 months from 1 st injection	\$9.50 with results in 7-10 days	3 months after the last Hep B injection

STUDENT HEPATITIS B VACCINE DECLINATION FORM

I understand that I may be at risk of acquiring Hepatitis B Virus infection during my laboratory coursework, as a result of working with blood or other potentially infectious body fluids. I have read the attached statement about Hepatitis B and the HBV vaccine and understand the benefits and risks of Hepatitis B vaccination. I have also been notified as to how and where to obtain the vaccination series at a reduced student rate.

However, I decline Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious body fluids and I want to be vaccinated with Hepatitis B vaccine, I may do so.

Signature

Date

Marshall University

Application for Approval to Transfer Graduate Credit

Graduate Dean's Office
One John Marshall Drive
400 Hal Greer Boulevard
Huntington, WV 25755
(304) 696-6606

Graduate Admissions Office
100 Angus E. Payton Drive
South Charleston, WV 25303-1600
(304) 746-1900 - 1-800-642-9842

Student Name _____ Student ID _____
(Last) (First) (Middle)

Address _____ City _____ State _____ ZIP _____

Home Telephone _____ Work Telephone _____ Email Address _____

Graduate Major/Program: _____

Marshall University Graduate College accepts a maximum of twelve semester hours of transfer credit with grades of B or better if you are fully admitted to a degree program and the credit is applicable to the degree you are pursuing. Transfer credit cannot be accepted for non-degree students. Action will be taken upon this request when all admissions materials, including official transcripts from your previous colleges and universities, have been received in the Graduate Admissions Office and you have been admitted to a graduate major or program.

All requirements for your degree program, including transferred credits, must be completed within a seven year period. For more information, refer to the transfer credit policy in the *Graduate Catalog*. Contact the Graduate Admissions Office, The Graduate Dean's Office, or your program area if you have questions.

List the graduate courses you are requesting to transfer to Marshall University:

Course Title	Dept. & Number	Sem. Hrs.	Grade	Date Taken		College or University	Marshall Equivalent*
				Sem.	Year		

*This column to be completed by the faculty.

Submit this completed form to the Graduate Admissions Office in South Charleston or
to the Graduate Dean's Office in Huntington.

Signature of Student: _____ Date Signed: _____

ACTION OF THE FACULTY:

- Request Approved
 Request Denied

Comments: _____

Advisor _____ Date _____

Department Chair/Program Director _____ Date _____

Dean _____ Date _____

Recorded _____ Date _____

ACADEMIC COMMON MARKET PROCEDURES

The Academic Common Market Program enables students who come from states which do not offer a graduate-level Forensic Science Program to attend Marshall University at the in state tuition rate.

Students who wish to obtain Academic Common Market benefits at Marshall University must follow these steps:

1. Provide to the Office of Academic Affairs, 110 Old Main, an original certification from the student's residency state agency approving Academic Common Market to a specific program at Marshall University.
2. Provide proof of admission to Marshall University and to the specified program. This should be delivered to the Office of Academic Affairs.
3. Provide proof of satisfactory progress within the specified program each semester. This can be done by completing the Academic Common Market Satisfactory Progress Report, available in the Registrar's Office, 106 Old Main, online at www.marshall.edu/academic-affairs or within the forms section of this guide, prior to the due date for fee payments for any term of enrollment.

The deadline for submission of all materials is the last day of late registration for the semester for each term of enrollment.

Common Market States for Forensic Science (as of December 2014)

- Delaware
- Georgia
- Kentucky
- Louisiana
- South Carolina
- Tennessee

NOTE: The Academic Common Market waiver (ACM waiver) **will not** change your student status from Non-resident to Resident. Your student status will remain Non-resident; therefore, your fees will always be assessed based on ones student status. Once the Office of the Bursar has been notified by the office of Academic Affairs that a student is academically eligible for the ACM waiver, it is applied to an account. The waiver amount will bring the cost of tuition down from Non-resident (or Metro) to resident.

ACADEMIC COMMON MARKET CONTACTS

The first step in qualifying for Academic Common Market is to contact your state's representative and get certification. Below is a list of the qualifying states for Marshall University Forensic Science Program and their contact information.

DELAWARE

Chesiree Wise

Data Analyst
Delaware Higher Education Office
401 Federal Street, Suite 2
Dover, DE 19901
Phone: 302-735-4120
Fax: 302-739-5894
chesiree.wise@doe.k12.de.us

GEORGIA

Deborah Sullivan

Program Manager of Academic Common Market
Board of Regents of the University System Georgia
270 Washington Street S.W.
Atlanta, GA 30334-1450
Phone: 404-962-3079
Fax: 404-962-3095
deborah.sullivan@usg.edu

KENTUCKY

Kathy Matheson Garrett

Academic Common Market State Coordinator
Kentucky Council on Postsecondary Education
Council on Postsecondary Education
Frankfort, KY 40601-8204
Phone: 502-573-1555
Fax: 502-573-1535
acmhelp@ky.gov

LOUISIANA

Jeannine O Kahn

Assistant Commissioner for Academic Affairs
Louisiana Board of Regents
1201 N. Third Street, Suite 6-200
Baton Rouge, LA 70802
Phone: (225) 342-4253
Fax: (225) 342-6926
Jeannine.Kahn@la.gov

Kathy Hoyt

Executive Assistant, Academic & Student Affairs
Louisiana Board of Regents
1201 N. Third Street, Suite 6-200
Baton Rouge, LA 70802
Phone: (225) 342-1187
Fax: (225) 342-9318
Kathy.Hoyt@regents.la.gov

SOUTH CAROLINA

Saundra E. Carr

Program Coordinator
South Carolina Commission on Higher Education
1333 Main Street, Suite 200
Columbia, SC 29201
Phone: 803-737-2274
Fax: 803-737-2297
scarr@che.sc.gov

TENNESSEE

Kimberly Martin

ACM State Coordinator
Tennessee Higher Education Commission
Parkway Towers, Suite 1900
Nashville, TN 37243
Phone: 615-532-6613
Fax: 615-741-6230
acm.coordinator@tn.gov

(As of 12/2/2014 - sreb.org)

FREQUENTLY ASKED STUDENT QUESTIONS

The following frequently asked student questions were answered by currently enrolled students.

Q. Can I complete more than one area of emphasis?

A. Yes, you may complete any combination of the emphases, up to a total of 4.

Q. How much will it cost me to attend this program?

A. Some students qualify for work study financial assistance or obtain a graduate assistantship to reduce the tuition costs. You must complete your FAFSA in a timely manner in order for the Financial Assistance Office to process a waiver. Waivers cover System Capital and Educational/General Fees* only, so you will be responsible for all other fees. The chart below contains the tuition and fees for the 2014-2015 academic year. For more information regarding tuition and fees please visit <http://www.marshall.edu/graduate/tuition-and-fees/>. Tuition and fees are approved annually in June of each year for the subsequent year.

The Forensic Science Fee is a special fee designed to support the Forensic Science Program. For more information, e-mail forensics@marshall.edu.

Forensic Science M.S. Program Tuition and Fees 2014-2015

(Full-Time (9+hours)/Per Semester) as of November 2014

Description	Resident	Metro*	Non-Resident
System Capital Fee**	205.00	800.00	800.00
Educational and General**	900.00	1300.00	2200.00
Standard Auxiliary Fee	339.00	339.00	339.00
Forensic Science Fee	2470.00	3530.00	5455.00
Recreation Center Fee	199.00	199.00	199.00
TOTAL	\$4113.00	\$6168.00	\$8993.00

* Metro area includes the following counties: **In Ohio:** Gallia, Jackson, Lawrence, Meigs, Pike and Scioto; **In Kentucky:** Boyd, Carter, Elliot, Floyd, Greenup, Johnson, Lawrence, Martin, and Pike.

**Tuition waivers are available for Educational/General Fees and System Capital Fees.

For the latest cost of living and information on Huntington, WV, visit: <http://www.city-data.com/city/Huntington-West-Virginia.html>

You also need to consider costs for your summer internship. If you sign a year-long lease in Huntington, but want to go somewhere else for your internship, keep in mind you may be paying rent at two different places. If you are part of the TAP program or intern in the surrounding area, you may receive a tuition waiver for the summer. However, if you intern away, you will not receive a tuition waiver. Everyone is responsible for fees over the summer since you are receiving 5 credits for the internship, but they are prorated for 5 credits rather than 9 credits as shown above.

Q. What is the Academic Common Market Program?

A. The Academic Common Market Program enables students who come from participating states which do not offer a graduate level Forensic Science Program to attend Marshall University at the in state tuition rate. However, this does not mean you are considered an in state student; it is another form of financial aid, so it basically means fewer loans for you to pay back in the end.

Q. Do you have to have a car in Huntington, WV?

A. Most students do have cars, however, some of the current students do not. There are many places to live within walking distance of the Forensics Science Center and there is public bus transportation (www.tta-wv.com). If you live in the South Side/Ritter Park area, you are approximately one mile from Downtown Huntington, and 1.5 from the nearest full-service grocery store (there is a small market a block from the MUFSC).

Q. Is there stuff to do in Huntington?

A. Huntington offers visitors, students, and residents a small-town feel with a city's diverse opportunities... Huntington has something for everyone. Aside from Marshall athletic, arts, recreation center, and on-campus activities, Cabell County has a variety of restaurants, shopping, and outdoor activities. One of the Tri-State area's strong points is our festivals and cultural activities. Downtown Huntington offers several theatres, a good nightlife scene, great places to eat, play, and shop. If there's not something to fit your liking in Huntington, both Charleston, WV and Ashland, KY are just a short drive away. If you need a fix of a big city, Cincinnati and Columbus, OH and Lexington and Louisville, KY are only a few hours away. Please visit www.wvvisit.org or www.greaterhuntington.com to find out more about Marshall's hometown.

Q. Where can I live in Huntington and when should I start looking?

A. There are a lot of places to live in Huntington, but you'll have to do some searching. There aren't many apartment complexes websites, so you won't find much online. However, owners can list their apartments for rent online through the local newspaper.

Also, a lot of the apartments in the area are old houses that have been converted into apartments, so it is strongly recommended that you make a trip to Huntington to see the specific apartments you are interested in before renting one. If you have a question about the area, contact us.

If you are looking to live in an apartment complex, you should get your name in as soon as possible because these fill up very quickly. Also, if you do not already have renter's insurance, it is strongly recommended that you obtain it on your own or through your guardian's home owners insurance.

See our Housing Guide in this packet for more on rental information.



Marshall University
Forensic Science Center
1401 Forensic Science Drive
Huntington, WV 25701
marshall.edu/forensics



FORENSIC SCIENCE GRADUATE STUDENT HOUSING GUIDE

The Marshall University Forensic Science M.S. Program is housed in the Forensic Science Center on the Medical School campus (old Fairfield Stadium lot) off Charleston Avenue. The Center is approximately 1 mile from Marshall's main campus, so housing on the Southside/Ritter Park area of Huntington may be more convenient for students wishing to be close to campus. Some students prefer to live farther away and commute into Huntington; whatever the preference, this guide has been compiled to take some of the stress out of finding housing during your studies in the MUFSP.

MARSHALL ON-CAMPUS HOUSING (MAIN CAMPUS)

The Marshall University on-campus housing complex provides full academic year accommodations (fall and spring semesters) for students in eight residence halls. Some graduate students choose to be a Residence Hall Advisor in order to get the benefits of paid housing and food service. For more information on MU's On-Campus Residence Halls, visit www.marshall.edu/housing or call 1-800-438-5391.

OFF-CAMPUS HOUSING

Most graduate students choose to live off-campus in an apartment or housing complex. The Marshall University Forensic Science Center is approximately 1 mile from the MU main campus, so off-campus housing is normally closer than on-campus. If you want housing near the Forensic Science Center, then search for apartments in the Ritter Park/Southside area of Huntington (25701). Some students choose to live 10+ minutes away in Chesapeake or Proctorville, OH, or in Barboursville, WV. Marshall also provides a Renter's Guide on their website <http://www.marshall.edu/student-affairs/renting.htm>.

HOW MUCH CAN YOU EXPECT TO PAY?

Apartment prices in Huntington will vary according to location. The following cost approximations (monthly rental fee) are based on an average sized, unfurnished apartment in the Huntington area.

Studio— \$350-500/month, **1 Bedroom**— \$400-650, **2 Bedroom**— \$500-850, **3 Bedroom+** - \$650-1800

SECURING HOUSING WHEN YOU ARRIVE

Many students choose to find their own housing accommodations after they arrive in Huntington and have had an opportunity to familiarize themselves with the area. The majority of rental opportunities in Huntington area are available weekly through Herald-Dispatch newspaper classified listings, however availability commonly decreases closer to the beginning of the fall and spring semesters. Below are some recommended websites for searching for apartment/ condo rentals in the Huntington, Tri-State area.

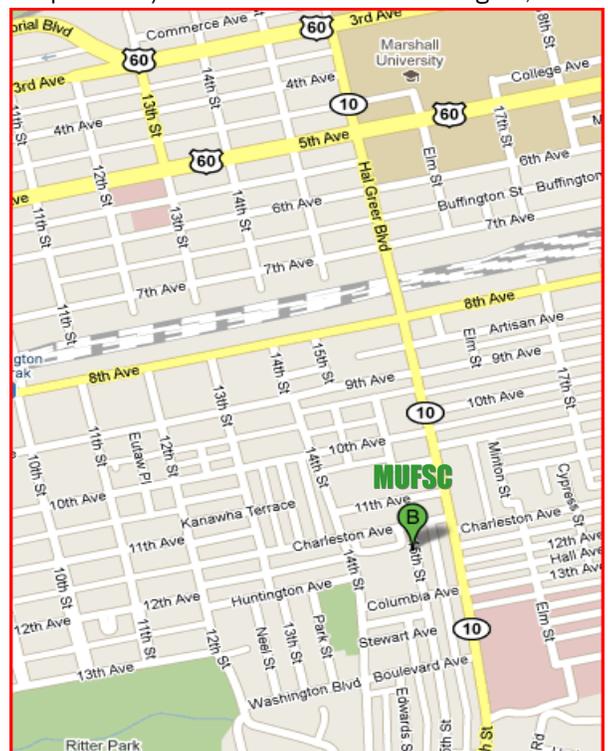
HUNTINGTON HOUSING SEARCH

- Herald-Dispatch Classifieds— www.hdclassifieds.com/RENTALS
- www.apartmentratings.com/rate/WV-Huntington.html
- Craigslist.com
- www.rentdigs.com
- www.homeswvohky.com
- MUFSP generated rental guide on the next page
- www.MyApartmentMap.com

TRANSPORTATION AND AREA INFORMATION

- TTA Public Transportation Service: www.tta-wv.com
- Tri-State Airport - Huntington, WV (HTS)
- Yeager Airport - Charleston, WV (CRW) 1 hour from Huntington
- Amtrak Train (HUN) - 1050 8th Avenue
- Cabell-Huntington Convention and Visitors Bureau: www.wvvisit.com
- City Data: www.city-data.com/city/Huntington-West-Virginia.html

Please feel free to contact the Forensic Science Program staff for advice on where to—and not to—live. There are definitely areas and landlords you want to avoid.



RENTAL PROPERTY GUIDE FOR MUFSP STUDENTS



Marshall University
Forensic Science Center
1401 Forensic Science Dr.
Huntington, WV 25701
forensics@marshall.edu
marshall.edu/forensics
1-304-691-8931

Top picks	Rental Company / Landlord Name	Neighborhood	Phone
	Adams Landing Apartments	West Huntington	304-525-0843
	Apartment Central / White Oak Properties	Huntington various	304-525-3698
	Apartment MGT Services – East Pea Ridge/ Mark Alan Townhouses	Barboursville, WV	304-736-8641
	Blue Chip Management	Huntington various	304-522-0293
	Burns Realty	Huntington various	304-416-2220
	C & L Realty Company	Huntington various	304-399-1106
	C H & R Real Estate Services	Huntington various	(304) 521-4609
	Capital Venture Corporation	Huntington various	304-697-2787
X	Country Club Apartments	Barboursville, WV	304-736-5994
X	Downtown Apartments	Downtown Huntington	304-523-2958
X	Garden Park	Barboursville, WV	304-736-3375
	Hamill Apartments	Southside/Ritter Park area	304-416-2085
	Hood Realty Co.	Southside/Ritter Park area	304-522-6252
X	Hugh Ladd	Southside/Ritter Park area	304-416-2591
	Jan Ewing	West End (on bus line)	854-272-6189
	J. Rogers Smith Enterprises	Some on Southside/ Ritter Park area	304-522-4126
	McGuire Realty Co.	Huntington various	304-529-6033
	Mike Ballard	Huntington various	304-416-9412
	Park Place Properties	Huntington various	304-429-6388
X	Richard Widdifield	Southside/Ritter Park area	304-634-5156
X	Ritter Park Properties - Greg Grant	Southside/Ritter Park area	304-544-4214
	The St. James Building	Downtown Huntington	304-525-8800
X	Tim Keeg	Southside/Ritter Park (near MUFSC)	304-617-1203
X	WV Building	Downtown Huntington	304-522-3577



BOLD indicates former students/staff have experience with rental property and highly recommend .

Fall 2014 Schedule
Updated 8/14/2014

Time	Monday		Tuesday		Wednesday		Thursday		Friday	
	1st year	2nd year	1st year	2nd year	1st year	2nd year	1st year	2nd year	1 st year	2 nd year
8:00									Reserved for Special Seminars WWI/II; 8:00 – 10:30; TBA	
8:30		Microscopy FSC 612 8:30-10:30 Annex 115+117					Microscopy FSC 612 8:30-10:30 Annex 115+117	Seminar FSC 680 8:30-10:30 WWI/II	Seminar FSC 680 8:30-10:30 WWI/II	Faculty Meetings 9-11 First Friday of each month
9:00										
9:30										
10:00										
10:30										
11:00		Molecular Bio BSC 550 11-11:50 BBSC	Chem 1 FSC 622 10:30-12 WWI	Network Forensics FSC 609 11-12:30 WWII		Molec Bio BSC 550 11-11:50 BBSC	Chem 1 FSC 622 10:30-12 WWI	Network Forensics FSC 609 11-12:30 WWII		Molecular Bio BSC 550 11-11:50 BBSC
11:30										
12:00										
12:30					Firearms & TM TAP FSC 650 12-1 WW 2	Firearms & TM TAP FSC 650 12-1 WW 2				
1:00										
1:30					Toxicology FSC 608 1-2:30 WWI					
2:00	Dig Evid FSC 632 1:30-3:00 WWII	Chem Trace FSC 628 1:30-3:30 WWI				Dig Evid FSC 632 1:30-3:00 WWII				
2:30										
3:00										
3:30	Biochem FSC 624 3:30-5:30 WW2				Lab 1 FSC 628 3-5 Fairfield					
4:00										
4:30					FSC 629 Adv DNA 3:30-5:30 WWI	Biochem FSC 624 3:30-5:30 WW2				
5:00										
5:30										
6:00										
6:30										

First Year
Second Year
Non-FSC Courses
First and Second Years

Fall 2014 Schedule
Updated 8/14/2014

Class	Number	Location	Professor	CRN	Days	Times	Notes/Minimum contact per student
Crime Scene & Death Investigation	FSC 606	WW2	Fenger		R	12:30-2:30	30 hrs/stu lecture
Forensic Toxicology	FSC 608	WW1	Waugh		T R	1 – 2:30	45 hrs/stu lecture
Network Forensics	FSC 609	WW2	Brunty		T R	11-12:30	45 hrs/stu lecture
Forensic Microscopy	FSC 612	Annex 115+117	Rushton		M W	8:30-10:30	30 hrs/stu lecture *see syllabus for additional small group times and days
Adv CSI	FSC 615	WW1	Castle		W	3:30-6:30	45 hrs/stu lecture
Analytical Chem 1	FSC 622	WW1	Waugh		T R	10:30-12	45 hrs/stu lecture
Biochemistry	FSC 624	WW2	Staton		MW	3:30-5:30	60 hrs/stu lecture
Trace Evidence	FSC 628 LEC	WW1	Waugh		M	1:30-3:30	30 hrs/stu lecture *Register for lecture only
Options for Trace Evidence labs (included in course credit) FSC 628	LAB sec 1 LAB sec 2 LAB sec 3	FPB	Waugh		T W R	3-5 1-3 3-5	Dr. Waugh will assign labs 1st day of class
Adv DNA	FSC 629	WW1	Williamson/Chute		T	3:30-5:30	30 hrs/stu lecture
F&F in Digital Evidence	FSC 632	WW2	Fenger		MW	1:30-3:00	45 hrs/stu lecture
Firearms and Toolmarks TAP	FSC 650-	WW2	Seferyn		W	11:30 – 12:30	15 hrs/stu contact
DNA TAP	FSC 650	Annex Lab	Kuyper		R	3-5	30 hrs/stu lecture
Seminar	FSC 680	WW 1+2	Staton		R	8:30-10:30	30 hrs/stu contact * See the Seminar Syllabus for a list of times and dates
Cell and Molecular Biology	BSC 550	BBSC	Philippe Georgel		MWF	11-11:50	45 hrs/stu lecture

DNA ANALYSIS EMPHASIS

by Semester

1st Year, Fall Semester

Course No.	Course	Credit Hours
FSC 606	Crime Scene and Death Investigation	2
FSC 622	Forensic Analytical Chemistry	3
FSC 624	Biochemistry: Forensics	4
FSC 632	Foundations and Fundamentals of Digital Evidence Recovery and Detection	3
FSC 680	Seminar 1	1
FSC 650	DNA Technical Assistance I (Optional)	2
Total		13-15

1st Year, Spring Semester

Course No.	Course	Credit Hours
FSC 603	Genetics-DNA Laboratory	1
FSC 604	Genetics and DNA Technologies Lecture	3
FSC 627	Human Genetics	2
FSC 618	Forensic Comparative Science	2
FSC 623	Forensic Analytical Chemistry Lab	1
FSC 680	Seminar 2	1
FSC 650	DNA Technical Assistance II (Optional)	2
Total		10-12

1st Year, Summer Semester

Course No.	Course	Credit Hours
FSC 630	Internship	5
Total		5

2nd Year, Fall Semester

Course No.	Course	Credit Hours
FSC 612	Introduction to Forensic Microscopy/Trace	2
FSC 680	Seminar 3	1
FSC 600/BSC 550	Cell & Molecular Biology	3
FSC 629	Advanced DNA Analysis	2
Total		8

2nd Year, Spring Semester

Course No.	Course	Credit Hours
FSC 665	Legal Issues in Forensic Science	3
FSC 680	Seminar 4	1
FSC 619	Forensic Science Statistics	3
Total		7

Total Hours

42-46

* 9 hrs are required to be full-time

** The 4 hr elective is waived for those completing multiple areas of emphasis

FORENSIC CHEMISTRY EMPHASIS

by Semester

1st Year, Fall Semester

Course No.	Course	Credit Hours
FSC 606	Crime Scene and Death Investigation	2
FSC 622	Forensic Analytical Chemistry	3
FSC 624	Biochemistry: Forensics	4
FSC 632	Foundations and Fundamentals of Digital Evidence Recovery and Detection	3
FSC 680	Seminar 1	1
Total		13

1st Year, Spring Semester

Course No.	Course	Credit Hours
FSC 604	Genetics and DNA Technologies Lecture	3
FSC 618	Forensic Comparative Science	2
FSC 623	Forensic Analytical Chemistry Lab	1
FSC 626	Advanced Drug Analysis	2
FSC 680	Seminar 2	1
N/A	Elective*	3
Total		12

* Applies to those completing only one area of emphasis.

1st Year, Summer Semester

Course No.	Course	Credit Hours
FSC 630	Internship	5
Total		5

2nd Year, Fall Semester

Course No.	Course	Credit Hours
FSC 608	Forensic Toxicology	3
FSC 612	Introduction to Forensic Microscopy/Trace	2
FSC 680	Seminar 3	1
FSC 628	Chemical Analysis of Trace Evidence	3
Total		9

2nd Year, Spring Semester

Course No.	Course	Credit Hours
FSC 665	Legal Issues in Forensic Science	3
FSC 680	Seminar 4	1
FSC 619	Forensic Science Statistics	3
Total		7

Total Hours:

47

*9 hrs are required to be full-time

** The 3 hr elective is waived for those completing multiple areas of emphasis

DIGITAL FORENSICS EMPHASIS

by Semester

1st Year, Fall Semester

Course No.	Course	Credit Hours
FSC 606	Crime Scene and Death Investigation	2
FSC 622	Forensic Analytical Chemistry	3
FSC 624	Biochemistry: Forensics	4
FSC 632	Foundations and Fundamentals of Digital Evidence Recovery and Detection	3
FSC 680	Seminar 1	1
Total		13

1st Year, Spring Semester

Course No.	Course	Credit Hours
FSC 604	Genetics and DNA Technologies	3
FSC 605	Digital Imaging	3
FSC 618	Forensic Comparative Science	2
FSC 623	Forensic Analytical Chemistry Lab	1
FSC 634	Digital Evidence – Search and Seizure	3
FSC 680	Seminar 2	1
Total		13

1st Year, Summer Semester

Course No.	Course	Credit Hours
FSC 630	Internship	5
Total		5

2nd Year, Fall Semester

Course No.	Course	Credit Hours
FSC 609	Network Forensics	3
FSC 612	Introduction to Forensic Microscopy/Trace	2
FSC 680	Seminar 3	1
N/A	Elective*	3
Total		10

* Applies to those completing only one area of emphasis.

2nd Year, Spring Semester

Course No.	Course	Credit Hours
FSC 665	Legal Issues in Forensic Science	3
FSC 676	Advanced Digital Evidence – Detection and Recovery	2
FSC 680	Seminar 4	1
FSC 619	Forensic Science Statistics	3
Total		9

Total Hours:

49

* 9 hrs are required to be full-time

** The 3 hr elective is waived for those completing multiple areas of emphasis

CRIME SCENE INVESTIGATION EMPHASIS

by Semester

1st Year, Fall Semester

Course No.	Course	Credit Hours
FSC 606	Crime Scene and Death Investigation	2
FSC 622	Forensic Analytical Chemistry	3
FSC 624	Biochemistry: Forensics	4
FSC 632	Foundations and Fundamentals of Digital Evidence Recovery and Detection	3
FSC 680	Seminar 1	1
Total		13

1st Year, Spring Semester

Course No.	Course	Credit Hours
FSC 604	Genetics and DNA Technologies	3
FSC 617	Advanced Crime Scene Photography & Documentation	3
FSC 618	Forensic Comparative Science	2
FSC 623	Forensic Analytical Chemistry Lab	1
FSC 680	Seminar 2	1
Total		10

1st Year, Summer Semester

Course No.	Course	Credit Hours
FSC 630	Internship	5
Total		5

2nd Year, Fall Semester

Course No.	Course	Credit Hours
FSC 615	Advanced Crime Scene & Death Investigation	3
FSC 612	Introduction to Forensic Microscopy/Trace	2
FSC 680	Seminar 3	1
N/A	Elective*	3
Total		9

* Applies to those completing only one area of emphasis.

2nd Year, Spring Semester

Course No.	Course	Credit Hours
FSC 665	Legal Issues in Forensic Science	3
FSC 607	Blood Spatter Analysis	3
FSC 680	Seminar 4	1
FSC 619	Forensic Science Statistics	3
Total		10

Total Hours:

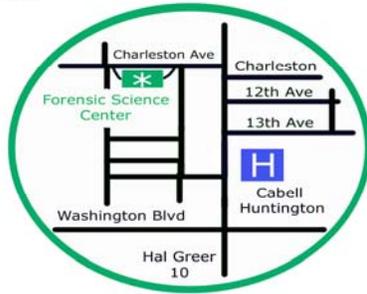
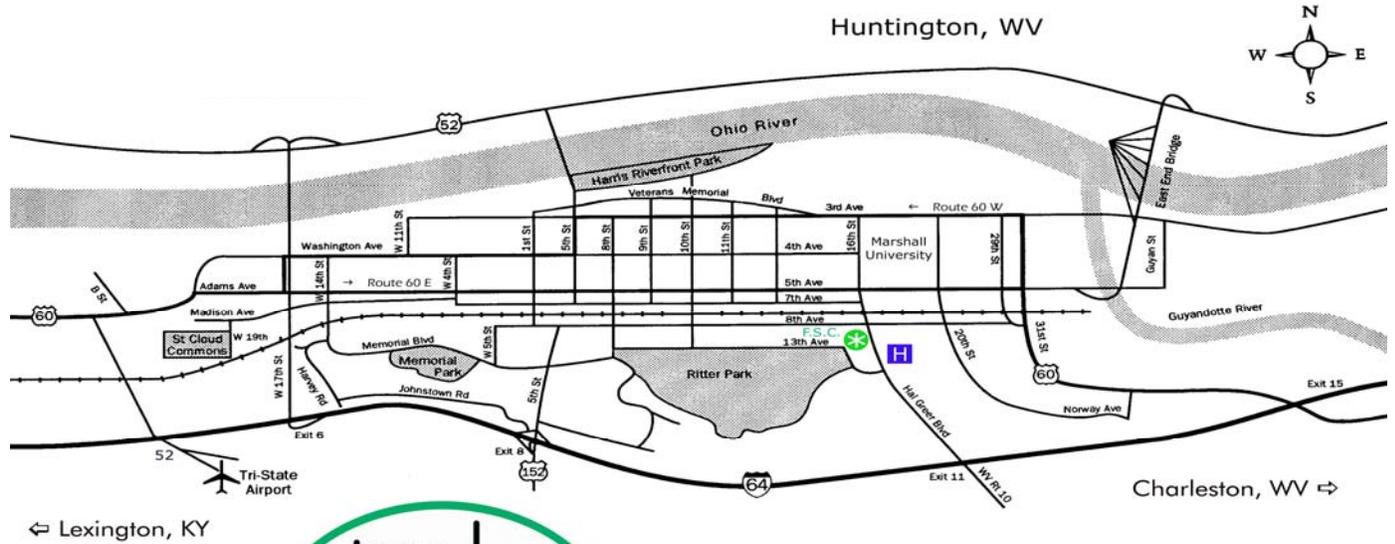
47

* 9 hrs are required to be full-time

** The 3hr elective is waived for those completing multiple areas of emphasis

MAPS AND DIRECTIONS

Directions: Marshall University Forensic Science Center - Marshall University School of Medicine Campus

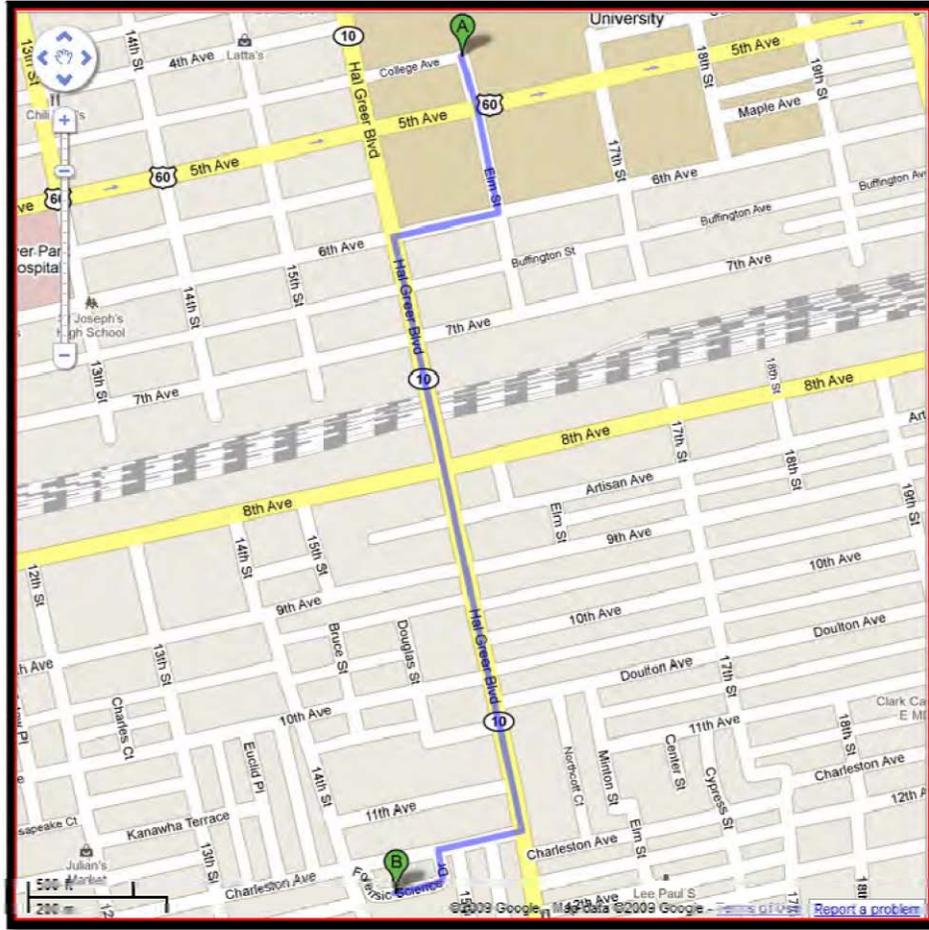


Marshall University Forensic Science Center
Marshall University School of Medicine Campus
1401 Forensic Science Drive
Huntington, WV 25701-3628
Phone: 304-691-8931 | Fax: 304-691-8929

From I-64:

- Take Exit 11 onto Hal Greer Blvd. (Route 10)
- Go North toward Downtown Huntington
- Turn left at Charleston Ave. (Chevron Station on corner)
- Immediately past first street on left (15th Street), turn left into gated parking lot (at old Fairfield Football Stadium)

Address for GPS Systems: 1480 Charleston Ave, Huntington, WV 25701

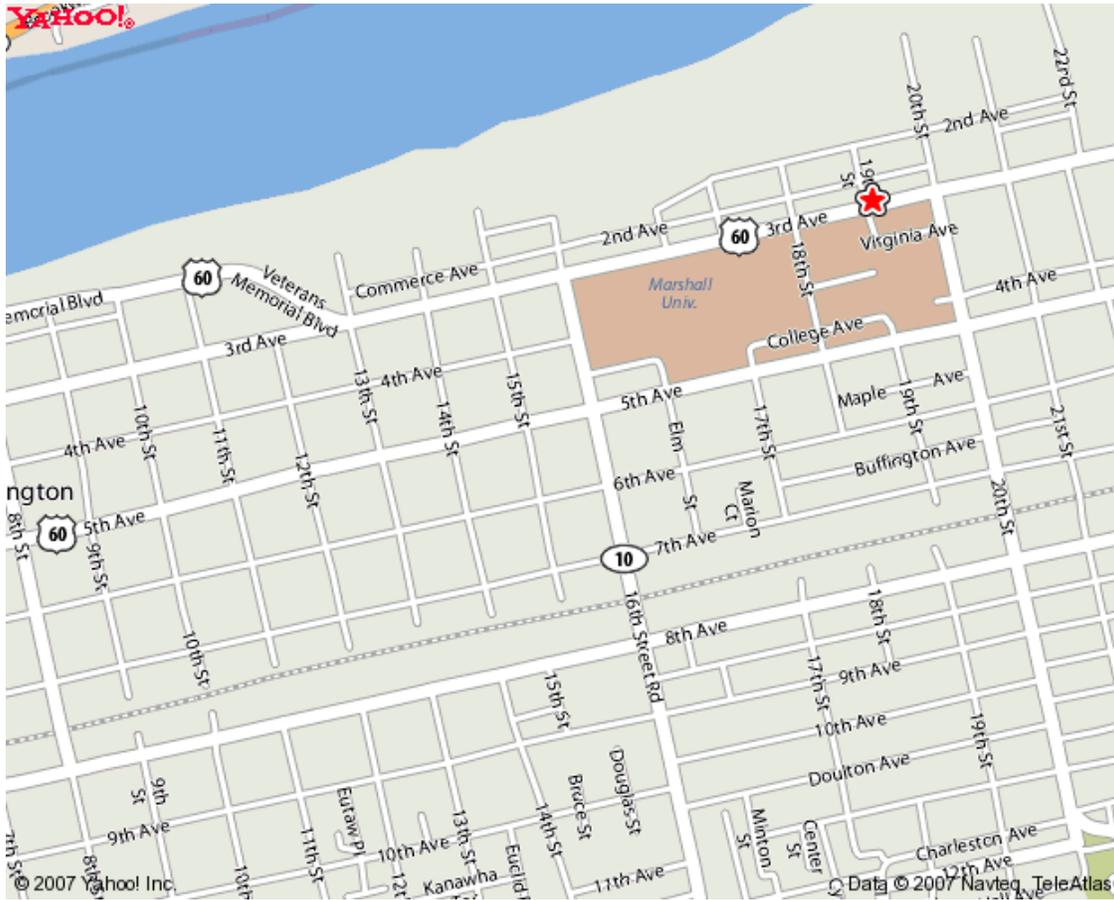


Directions: Marshall University Main Campus - Old Main Building to Forensic Science Campus

- 1) Head south on John Marshall Drive/Elm Street toward 5th Ave
- 2) Turn right at the 1st cross street onto 6th Ave
- 3) Take the 1st left onto Hal Greer Blvd
- 4) Turn right at Charleston Ave
- 5) Take the 3rd left onto Forensic Science Dr.



Directions: Byrd Biotechnology Science Center (BBSC)



From Marshall University Forensic Science Center:

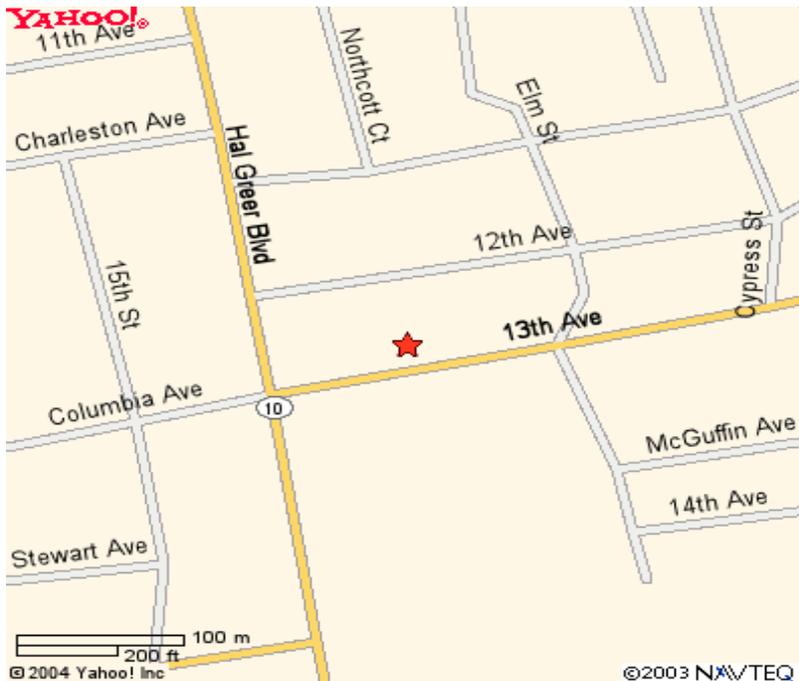
- On Hal Greer Blvd (16th Street Rd.) go north to 5th Avenue
- Turn right onto 5th Avenue
- Go west on 5th Avenue to 21st Street
- Turn left on 21st Street
- Go North on 21st Street to 3rd Avenue
- Turn left on 3rd Avenue
- The Byrd Bioscience Technology Center will be on the left.



Student Parking Area:

- Students can park at meters along 3rd or 4th Avenue
- Parking Permits are available for checkout from MUFSC Program Office 2nd floor front desk.
- There is a permit-required lot available for parking at the corner of Hal Greer Blvd and 3rd Ave.

Directions: Fairfield Professional Building (FPB)



**Forensic Science Program
Fairfield Professional Building
1616 13th Avenue, Suite 3
Huntington, WV 25701**

From Marshall University:

- On Hal Greer Blvd go south to 13th Avenue.
- Turn left onto 13th Avenue. Tudor's Biscuit on corner.
- The teaching facility is on the 3rd floor Suite 3 of the Fairfield Professional Building. (White building with black building)

From I-64:

- Take Exit 11 onto Hal Greer Blvd. (RT 10)
- Go North toward Downtown Huntington
- Turn right on 13th Avenue

Student Parking Area:

- From main campus, go south on Hal Greer Blvd.
- Immediately after passing the Chevron station on the right from the left lane turn left into the alley directly across from Auto Tech.
- Park in the grassy lot behind the professional building.
- Any student who parks in a restricted area will have their car towed at owner's expense

Fairfield Center Information

TO: All Fairfield Center Faculty, Staff and Students

FROM: James J. Schneider, Associate Dean of Finance and Administration

- Fire or medical emergencies must be addressed by utilizing the Cabell County 911 system, (dial 9-9-911 from within the building). Once these emergencies have been reported, other appropriate action may be taken pursuant to our safety and medical response training programs.
- Normal business operating hours for the Clinical Center will be 7 a.m. to 6 p.m., Monday through Friday. The main patient door facing 15th Street will be open during these hours. The student/staff entrance located on the field level at the east side of the building will also be open during these hours. A third entrance on the field level at the west side of the building has been designated as a staff only entrance and it will remain locked at all times. Access will be available only by swipe card access. Faculty and designated staff will have swipe card access to the building at all times. However, after 10 p.m. all such access will be restricted to the swipe card entrance at the front door.

PARKING

- Parking on the 15th Street deck is restricted to patients only from 7 a.m. to 5 p.m. Faculty, staff, and students are not permitted to park on the parking deck during these hours and will be subject to towing without advance warning. It is critical that we maintain adequate and adjacent parking for our patients. Please inform other routine visitors to the facility of this policy. Pharmaceutical representatives, sales representatives, and other visitors may not park on the patient deck.
- Faculty, staff, and student parking is available on the main field level and on the intermediate levels under the parking deck and on the far west side of the site. Parking will be unrestricted and available on a first come, first serve basis to all occupants of the building. Faculty, staff, and students choosing to park under the patient deck should exercise extra caution when using this area because it is somewhat obstructed from general lines of sight and may pose increased security risks. While we have installed cameras, lighting, and emergency call boxes on this level, everyone should use extra caution when parking there.

OTHER ITEMS

- The entire Fairfield campus including the Clinical Center, Forensic Science Center, and the adjacent parking lots have been designated as a "No Smoking" area. Smoking will not be permitted in the buildings, the surrounding walkways or the parking lots. The non-smoking area begins at the inside edge of the perimeter sidewalk. Faculty, staff, and students caught smoking within this perimeter will be subject to disciplinary action.
- As the Fairfield site is owned by Marshall University, an agency of the State of West Virginia, no firearms, explosive devices, or other hazardous materials are permitted on the site at any time. Alcoholic beverages, non-prescribed controlled substances, and similar materials are also prohibited at all times.