

Marshall University Forensic Science Program

REQUEST FOR COURSE OVERLOAD

Name: _____ Date: _____ 901 #: _____

You must complete at least one area of emphasis (AoE). With one AoE, you must complete 3 hrs of elective. If you complete two or more AoE, then this elective requirement is waived. Any FSC course can serve as an elective IF it is not being used to fulfill an AoE. For example, if you are completing one AoE (DNA), then FSC 626 Drug (2) AND FSC 628 Chem Trace (2) could serve as electives.

An initial Plan of Study (PoS) is required before completion of the 12th hour in the program. That means you have until the end of Term 1 to obtain approval for your PoS. Changes may be made to your initial PoS at any time during Terms 1-4 and well into Term 5.

Nine credit hours are considered full-time for a graduate student. If you are below 9 hrs, your stipend and waiver may be prorated.

Forensic science students are approved for 12 credit hours per term. If you exceed 12 hrs, the Dean and Dr. Staton must approve your request. Begin by sending staton1@marshall.edu the following information. List ALL courses for which you have or intend to register. For example, if you intend to register for 15 credit hrs then all courses that make up those 15 credit hrs must be listed below.

1. **Request:** I am requesting approval to register for an overload consisting of _____ hrs involving the following courses:

Course #: _____ Description: _____ Credit Hr.: _____

2. **Justification:** I am making Successful Academic Progress in the Forensic Science Program with a GPA of _____ for Term _____ an overall GPA of _____, and grade of C in _____ (number) courses including _____. (If no grade of C say "0" & "N/A".)