



OFFICE OF  
CAREER EDUCATION

# EXPERIENTIAL LEARNING

## *Newsletter*

Office of Career Education, Office 200  
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[www.marshall.edu/gainexperience](http://www.marshall.edu/gainexperience)

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# SEARCHING FOR CAREER EXPERIENCE OPPORTUNITIES

Gaining career-related experience is **invaluable** in terms of making you more **marketable** after you graduate. Usually, students gain this experience by participating in internships or Co-Ops, but sometimes career-related experience is required as part of a capstone, practicum, or research project.

- 1 **Do your homework and begin to plan.**  
Before committing to an experience, begin to plan. Think about where you want to work and what kind of work you would like to be doing. Which skills are you hoping to gain and improve upon? Also, check with your academic advisor if career-related experiences are required for your academic program and/or if you can get academic credit for the experience.
- 2 **Begin your search early.**  
Consider what kind of organization you want to work for (corporate/private, government, nonprofits, etc.) and what type of industries you would want to work in. When you search for opportunities, be strategic and use specific job titles. O\*Net <https://www.onetonline.org/> is a great tool that can help you with knowing some of the job titles to search for.

With thousands of vetted opportunities, **Handshake** is our preferred career search platform. There are also other career platforms to search for opportunities such as Indeed, Glassdoor, and LinkedIn. Links to many of these resources can be found at [www.marshall.edu/gainexperience](http://www.marshall.edu/gainexperience). Some other suggestions include:

- a. Attending our campus Career Fair.
- b. Sign up for a virtual company information session on Handshake.
- c. Search industry-specific job boards.
- d. Join an internship group on Facebook or Reddit.
- e. Look for opportunities directly on company websites.
- f. Consider opportunities with state or federal governments.
- g. Search social media hashtags (example: #internships on X platform).
- h. Ask your professors.
- i. Look for job postings on professional organizations related to your industry.



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- 3 Create your résumé and have it reviewed.**

As a best practice, have one résumé that you update to the job you are applying for. It is generally not best to send the same résumé to every company you apply for. Take the time to tailor your résumé to the job, highlighting your specific skills, experience, and education. If you have not had any work experience, don't worry – we all must start somewhere. You can make connections to the job you are applying for by highlighting your education, volunteer work, or even athletics.
- 4 Optimize your digital presence.**

As a best practice, we suggest keeping your social media private. Still, be careful what you post online and avoid posts that are crude or about topics that might be considered offensive or controversial. Consider creating a **LinkedIn** account to search for opportunities and network with others. According to CNBC (2022), 70% of jobs and internships are filled through networking.
- 5 Identify your references.**

References are usually checked during the last stage of the interview process, but you must prepare them in advance. The best references come from people who can speak on your professionalism, education, and skills. Be sure to ask before you use someone as a reference, and keep your references updated on your search.
- 6 Try not to become discouraged.**

Sometimes, it may take a while to land the right opportunity. It is perfectly acceptable to follow up with an employer to check on the status of your application. If you are not selected for an opportunity, try not to take it personally. You can also ask the employer if they have any feedback to help you improve for the future.
- 7 Help is a click away.**

Visit the **Office of Career Education** website at <https://www.marshall.edu/careereducation> for a plethora of career help resources such as our upcoming events schedule, résumé templates, interviewing tips, and even schedule an appointment with a dedicated and experienced Career Coach. Once you land your opportunity, be sure to tell us about it!



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# HOW TO TRACK YOUR EXPERIENCE **IN HANDSHAKE**

If you are currently completing or will be completing hands-on career experiences such as an internship, capstone, Co-Op, or practicum, **you need to track your experience using Handshake.**

Documenting your experience is **easy** and allows you to demonstrate to future employers that you have relevant experience. Also, we use the information provided to help other students by growing our academic programs.

- 1** **Navigate to the “Student Experience Application” form in Handshake.**  
Visit <https://marshall.joinhandshake.com/stu/experiences/new> to complete.
- 2** **Complete the form.**  
The application form will vary depending on your program, but generally, you will be asked to provide general information about where you will be working and what you will be doing.
  - a. Be sure to select the correct form under “Experience Template.” If your Experience is part of your academic program, your college or department may have you select the form for their specific program. If your Experience is not required for your program, use the “Experience General Tracking Form.” If you have questions about which form to complete, please see your academic advisor or email [sanders28@marshall.edu](mailto:sanders28@marshall.edu) in the Office of Career Education.
  - b. Select the correct term for when you will be completing the experience (for example, “Summer 2024”).
- 3** **Obtain the necessary approvals.**  
After you complete the Student Experience form, Handshake will, in most cases, automatically notify any required approvers. \*
- 4** **Become registered for the class.**  
After you are approved, your academic advisor will register you for the necessary class.

\* If you are completing the experience as part of an academic program requirement, the approver will most likely be a college/department contact. Some programs may require additional approvals, such as your supervisor at the host employer. If you are not completing the experience as part of an academic program, the approver will be the Office of Career Education. Please consult your college/department or the Office of Career Education if you have questions.



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## RECENT INTERNSHIPS/CO-OPS IN HANDSHAKE

Last updated: 2/23/24

For more information on these opportunities and to apply, visit [Handshake](#).

| Company/Organization Name                                      | Type       | Created    | Industry                            | State |
|--|------------|------------|-------------------------------------|-------|
| BHE GT&S   | Internship | 2024-02-15 | Social Assistance                   | KY    |
| Bank of America  | Internship | 2024-02-15 | Social Assistance                   | KY    |
| Boston Beer Company  | Internship | 2024-02-15 | Social Assistance                   | KY    |
| CMTA, Inc.   | Internship | 2024-02-15 | Social Assistance                   | KY    |
| Columbus Recreation and Parks Department                       | Internship | 2024-02-12 | Government - Local, State & Federal | KY    |
| LG&E and KU Energy   | Internship | 2024-02-20 | Engineering & Construction          | KY    |
| Marathon Petroleum Company LP                                  | Internship | 2024-02-20 | Engineering & Construction          | KY    |
| Nationwide Children's Hospital                                 | Internship | 2024-02-18 | Manufacturing                       | KY    |
| Nestlé   | Internship | 2024-02-18 | Manufacturing                       | KY    |
| Niterra North America  | Internship | 2024-02-18 | Manufacturing                       | KY    |
| 1st Day School Supplies  | Internship | 2024-02-21 | Manufacturing                       | OH    |
| Airgas   | Internship | 2024-02-21 | Manufacturing                       | OH    |
| American Conservation Experience                               | Internship | 2024-02-21 | Manufacturing                       | OH    |
| Appalachia Service Project                                     | Internship | 2024-02-12 | Oil & Gas                           | OH    |
| Appalachian Conservation Corps                                 | Internship | 2024-02-01 | Environmental Services              | OH    |
| Appalachian Headwaters   | Internship | 2024-02-01 | Environmental Services              | OH    |
| Auditor of Public Accounts - State of Kentucky                 | Internship | 2024-02-01 | Environmental Services              | OH    |
| Cafaro   | Internship | 2024-02-22 | Environmental Services              | OH    |
| Kent Displays, Inc.  | Internship | 2024-02-15 | Investment Banking                  | OH    |
| Kokosing   | Internship | 2024-02-14 | CPG - Consumer Packaged Goods       | OH    |
| Kubota Tractor Corporation                                     | Internship | 2024-02-02 | Engineering & Construction          | OH    |
| L'Oréal  | Internship | 2024-02-02 | Engineering & Construction          | OH    |
| McNally Tunneling Corporation                                  | Internship | 2024-02-05 | Real Estate                         | OH    |
| Menards (11390)  | Internship | 2024-02-05 | Real Estate                         | OH    |
| Mountain State Oral & Facial Surgery                           | Internship | 2024-02-05 | Real Estate                         | OH    |
| North American Stainless                                       | Internship | 2024-02-18 | Manufacturing                       | OH    |
| Novelis  | Internship | 2024-02-18 | Manufacturing                       | OH    |
| O-I Glass, Inc   | Internship | 2024-02-18 | Manufacturing                       | OH    |
| Oak Ridge Institute for Science and Education                  | Internship | 2024-02-02 | Higher Education                    | OH    |
| Ohio Department of Transportation                              | Internship | 2024-02-02 | Higher Education                    | OH    |
| Orrick, Herrington & Sutcliffe LLP                             | Internship | 2024-02-02 | Higher Education                    | OH    |
| Oxy  | Internship | 2024-02-02 | Higher Education                    | OH    |
| PPL Corporation  | Internship | 2024-02-02 | Higher Education                    | OH    |
| Phillips Edison & Company                                      | Internship | 2024-02-02 | Tourism                             | OH    |
| Precision Castparts Corp.                                      | Internship | 2024-02-02 | Tourism                             | OH    |
| Procter & Gamble (P&G)   | Internship | 2024-02-02 | Tourism                             | OH    |
| RES  | Internship | 2024-02-02 | Tourism                             | OH    |
| Rocket Companies   | Internship | 2024-02-13 | Tourism                             | OH    |
| STERIS   | Internship | 2024-02-13 | Tourism                             | OH    |
| STV  | Internship | 2024-02-13 | Tourism                             | OH    |
| Safe Streets USA   | Internship | 2024-02-13 | Tourism                             | OH    |
| Sodexo   | Internship | 2024-02-13 | Tourism                             | OH    |
| Special Metals - Huntington, WV (a PCC Company)                | Internship | 2024-02-13 | Tourism                             | OH    |
| Sports Force Parks at Cedar Point Sports Center                | Internship | 2024-02-12 | Government - Local, State & Federal | OH    |
| Studio Institute   | Internship | 2024-02-02 | Accounting                          | OH    |
| Toyota   | Internship | 2024-02-01 | Sports & Leisure                    | OH    |
| U.S. Department of Justice Office of the United States Trustee | Internship | 2024-02-01 | Sports & Leisure                    | OH    |
| U.S. Environmental Protection Agency (EPA)                     | Internship | 2024-02-09 | Sports & Leisure                    | OH    |
| U.S. General Services Administration (GSA)                     | Internship | 2024-02-09 | Sports & Leisure                    | OH    |
| USDA Agricultural Research Service (ARS)                       | Internship | 2024-02-09 | Sports & Leisure                    | OH    |
| United Schools Network   | Internship | 2024-02-09 | Sports & Leisure                    | OH    |
| Vertiv   | Internship | 2024-02-22 | Restaurants & Food Service          | OH    |

|  |            |            |                            |    |
|--|------------|------------|----------------------------|----|
| West Virginia Department of Health and Human Resources | Internship | 2024-02-22 | Restaurants & Food Service | OH |
| YouthWorks   | Internship | 2024-02-22 | Restaurants & Food Service | OH |
| Calgon Carbon Corporation                              | Internship | 2024-02-22 | Non-Profit - Other         | WV |
| Case Western Reserve University                        | Internship | 2024-02-22 | Non-Profit - Other         | WV |
| Cedar Point  | Internship | 2024-02-22 | Non-Profit - Other         | WV |
| City of Cincinnati                                     | Internship | 2024-02-22 | Non-Profit - Other         | WV |
| Cohen & Company  | Internship | 2024-02-22 | Non-Profit - Other         | WV |
| Compass Group USA                                      | Internship | 2024-02-07 | Energy                     | WV |
| Crown Equipment Corporation                            | Internship | 2024-02-07 | Energy                     | WV |
| EMH&T  | Internship | 2024-02-07 | Energy                     | WV |
| Head Inc.  | Internship | 2024-02-07 | Energy                     | WV |
| Howmet Aerospace Inc.                                  | Internship | 2024-02-13 | Energy                     | WV |
| JLL  | Internship | 2024-02-13 | Energy                     | WV |



**WE'RE HIRING - APPLY NOW**

Envision starting your career working side by side with innovation and intellectual property (IP) leaders as part of USPTO's undergraduate student program for rising juniors. Here we celebrate, support, and thrive by building the bridge between IP and innovation. Join us as a part of the [Council for Inclusive Innovation \(CI<sup>2</sup>\)](#) that makes meaningful changes with an impact across the IP Community.

This exciting **paid** internship opportunity is **full-time, telework during summer breaks and part-time during the school year**. It will start in the summer of 2024, and will not exceed 2 years.



"The USPTO is a place that focuses on empowering others and making huge positive changes to the economy through intellectual property."

**Lauren C.**  
*Former USPTO Innovation Intern*

As a USPTO Innovation Intern, you will receive practical, virtual hands-on experience by engaging in a variety of diverse and ambitious activities.

This exciting opportunity is ideal for you if...

- You're inspired by innovative environments that allow you to contribute to the accomplishment of organizational goals.

- You're interested in engaging directly with agency leadership to gain insight into the USPTO mission by participating in regular senior level sessions.
- You desire to explore federal careers while completing your education.
- You enjoy learning through routine and recurring developmental assignments which will help acquire knowledge and understanding of functions, principles, practices, and methods used in the areas of innovation and intellectual property while completing your education.
- You're committed to training and development on various topics relating to the USPTO and government service.
- You're interested in getting experience in legal writing and analysis.
- You're excited about assisting with special projects and new initiatives including preparing and delivering a capstone project with a group of fellow interns.
- You're a relationship builder who finds enjoyment in participating in group/team assignments and assisting with research, analysis, statistics and reporting out your findings.
- You're an effective writer who finds interest in drafting various documents and reports, creating spreadsheets and charts, etc., to present a variety of data and information.
- Assisting with IT projects excites you.
- You're enthused and interested in observing appeal hearings, cases, and panels.

### **Some things you should know:**

- This is a temporary, not to exceed 2-year paid internship position and is graded at a [GS-4](#).
- You must be a U.S. citizen or National.
- Candidates must be at least 16 years of age, should be working towards an undergraduate bachelor's degree and be a rising junior in a qualifying educational institution, and be in good academic standing (GPA of 2.5 or higher).
- Students are expected to work as many hours as possible during regular business hours 8:30am-5pm ET on Mondays through Fridays.
- As part of your application package, you will be required to provide a written statement explaining why you would like to participate in the [Council for Inclusive Innovation](#) internship and what you would like to gain from the experience (10,000-character limit).
- Students on a trimester schedule will be accommodated.
- The duties assigned to this position are authorized to be performed in the United States (currently defined as the fifty states and the District of Columbia) and Puerto Rico.

**Sound like the perfect opportunity for you?**



If you have any questions related to work-life at USPTO, feel free to get in touch with our HR team at [recruitment@uspto.gov](mailto:recruitment@uspto.gov). Also be sure to follow us on [LinkedIn](#), [Facebook](#), [Twitter](#), or [Instagram](#) for additional tips and updates.

We wish you luck on taking the next step in your career journey. We truly hope to be a part of it!

For more information about the job requirements and the hiring process, please visit the USPTO Jobs Website at: [www.uspto.gov/jobs](http://www.uspto.gov/jobs)

Let us know if you wish to unsubscribe from our emails by sending us a [note](#).



**acf**  
ANALYSIS CAREER FIELD

Advanced All-Source Methods  
Infrastructure and Resources  
Counterintelligence and Transnational  
Military Capabilities  
Scientific and Technical Intelligence  
Strategic and Regional Analysis



February 2024

## DIA ACF Now Hiring!

The Defense Intelligence Agency (DIA) Analysis Career Field (ACF) is now hiring! In this newsletter we share details on our latest opportunities for current students and recent graduates and provide helpful tips for applicants.

### About DIA

At DIA, we provide military intelligence to warfighters, defense policymakers and force planners in the Department of Defense and Intelligence Community, in support of U.S. military planning and operations and weapon systems acquisition. We plan, manage and execute intelligence operations during peacetime, crisis and war.

### About ACF

Officers in the Analysis Career Field perform a wide variety of tasks in support of DIA's mission. From technical operations to insider threat investigations, officers in the Analysis Career Field safeguard the Nation from foreign adversarial threats. As one of the few all-source intelligence agencies, our global mission requires a diverse workforce with unique skills and expertise. DIA's Analysis Career Field is hiring candidates with expertise in a variety of areas and accepts applicants from all majors. The ACF is especially interested in candidates with the following skills and/or backgrounds; China, Russia, supply-chain, cybersecurity, space/counterspace, engineering and data science. Such candidates are highly encouraged to apply.

## Are you ready to join the team?

DIA's selection process is extremely competitive and lengthy – selections may take up to a year to complete.



## The Hiring Process & FAQs

### Are there citizenship requirements?

All applicants must be US citizens. Dual citizens may apply.

### What majors can apply?

DIA accepts applicants from all majors. The ACF is seeking a diverse workforce and welcomes applicants from all majors and backgrounds. We're looking for candidates that can apply their experience to becoming good analysts and possess the following qualities: curiosity, integrity and personal fortitude, teamwork, and intellectual humility.

### Do you hire STEM majors?

Yes! We are particularly interested in candidates with backgrounds in STEM fields, especially: data science; aerospace engineering, nuclear engineering, electrical engineering, mechanical engineering.

### I haven't graduated yet, can I still apply?

Yes! The ACF is hiring for internships and entry-level positions that are perfect opportunities for current students and recent graduates. Read the details below for each upcoming vacancy announcement to learn if it's right for you.

### I don't have any military experience, can I still apply?

Yes! Although DIA is part of the Department of Defense, our workforce is made up of mostly civilian employees. Roughly three quarters of our workforce is civilian, with the remaining quarter being service members from all branches of military.

### Where do DIA Officers work?

DIA is headquartered in Washington, D.C, but 50% of our workforce is outside the DC area working at places such as US-based military facilities, Combatant Commands, and US Embassies in more than 140 different countries.





# Now Hiring!

## Job and Internship Opportunities

This Spring we are hiring for full time entry-level positions and Summer 2025 interns. See details on each of the vacancy announcements below. For full vacancy announcement details and to apply, please visit [DIAjobs.dia.mil](https://diajobs.dia.mil).

### **ANALYSIS (ACF) Summer 2024 Entry-level Virtual Hiring Event – All Source – VA # 124176**

All applicants must be U.S. Citizens. Recent graduates and students graduating in 2024 are highly encouraged to apply.

This announcement is for external applicants (non DIA employees) only. Current DIA student interns need not apply. This is a DIA External Hiring Event that will take place in June 2024 via a virtual platform. Applicants selected to move forward with the employment process will be contacted via email in April 2024 to submit a writing sample and in late May 2024 to schedule an interview. Specific details with regards to the dates of the event will be provided within the email invite.

DIA is seeking entry-level candidates with expertise in a variety of mission areas. Analysis Officers come from diverse backgrounds and we welcome applicants from any educational track. For this event, the ACF is especially interested in candidates with the following skills and/or backgrounds; China, Russia, cybersecurity, space/counterspace backgrounds. Such candidates are highly encouraged to apply. Applicants that would like to be considered for STEM specialties should apply to the separate ACF STEM Entry Level vacancy announcement.

**Application close date: March 3, 2024**

### **ANALYSIS (ACF) Summer 2024 Virtual Hiring Event – STEM – VA # 124163**

All applicants must be U.S. Citizens. Recent graduates and students graduating in 2024 are highly encouraged to apply.

#### **Positions include:**

- Aerospace Engineer (0861)\*
- Biological Scientist/Molecular Biologist (0401)\*
- Chemical Engineer (0893)\*
- Chemist (1320)\*
- Computer Engineer (854)\*
- Computer Scientist (1550)\*
- Data Scientist (1560)\*
- Electronics Engineer (0855)\*
- General Engineer (0801)\*
- Mechanical Engineer (0830)\*
- Nuclear Engineer (0840)\*
- Physical Scientist (1301)\*
- Physicist (1310)\*

This is a DIA External Hiring Event that will take place in June 2024 via a virtual platform. Applicants selected to move forward with the employment process will be contacted via email in March 2024 to submit a writing sample and in late May 2024 to schedule an interview. Specific details with regards to the dates of the event will be provided within the email invite.

**Application close date: March 4, 2024**

### **To apply to either of these vacancy announcements, follow these instructions:**

Note: These are hidden, invitation-only vacancy announcements.

1. Log in to [diajobs.dia.mil](https://diajobs.dia.mil).
2. On the left hand side is a text box that says “Administrative Processing.”
3. Enter the appropriate VA number in the “Administrative Code” box.
  - a. All Source: 124176 (Non-STEM majors/backgrounds).
  - b. STEM: 124163 (STEM majors/backgrounds).
  - c. (Note: Be sure to apply to the right VA based on your qualifications! When in doubt, you can apply to both).
4. This will direct you to the VA and application.
5. Tip: fill out the application completely! Do not rely on attachments.



# Now Hiring!

## Job and Internship Opportunities

### **ANALYSIS (ACF) Summer 2025 Internship Program (SIP) Virtual Hiring Event – VA # 124220**

All applicants must be U.S. Citizens.

The Analysis Career Field Summer 2025 Internship Program (SIP) application is open now through March 16th, 2024 at 11:59PM EST. Due to the lengthy security clearance process, Summer 2024 interns have already been hired.

The Summer Internship Program (SIP) provides promising undergraduate and graduate students the opportunity to gain practical, on-the-job experience working side-by-side with intelligence, technology, human resources, and other professionals in their field of study while providing support to the mission at DIA.

While at DIA, interns will gain insight into a career in the Intelligence Community, what it takes to support the warfighter, and how to become a permanent employee at DIA. Gain valuable on-the-job experience through providing direct support to the mission at DIA while employed on full-time basis during the summer! This paid internship occurs May through August over a 10–14 week period. To be eligible, students must be U.S. Citizens, enrolled in a full-time degree program or university, and have a minimum of 30 semester hours with a minimum 3.0 GPA.

For full details and to apply, visit [DIAjobs.dia.mil](http://DIAjobs.dia.mil) and search for 2025 Analysis Summer Internship Program, VA ID # 124220

**Application close date: March 16, 2024**

### **ANALYSIS (ACF) Cooperative Education Program (CO-OP) Virtual Hiring Event – VA # 124223**

All applicants must be U.S. Citizens.

The Cooperative Education Program (CO-OP) application is open now through Friday, March 15th, 2024 at 11:59PM EST. The CO-OP provides a select number of talented undergraduate and graduate students the opportunity to gain valuable work experience in combination with their academic studies by exchanging one academic semester for full-time paid employment.

This is an excellent opportunity for students seeking to serve their country to participate in the critical work of the Agency through an extended work period. Gain valuable on-the-job experience through providing direct support to the mission at DIA while employed on full-time basis during one academic semester.

The internship will occur in January - May of 2025. To be eligible, students must be U.S. Citizens, enrolled in a full-time degree program or university cooperative education program that is critical to the Agency's mission and have a minimum of 60 semester hours with a minimum 3.0 GPA.

For full details and to apply, visit [DIAjobs.dia.mil](http://DIAjobs.dia.mil) and search for 2025 Cooperative Education Program, VA ID # 124223.

**Application close date: March 15, 2024**





# 2024 SUPPLY CHAIN INTERN

Location  
Chicago, Illinois

Department  
Finance

[APPLY NOW](#)

## ABOUT THE ROLE

UScellular can serve as an exceptional place for learning, doing impactful work and launching your career. Our internship opportunity provides a comprehensive experience to gain real-life examples of work, better preparing you for your career while learning about the wireless industry.

In this role, you will learn and use multiple software systems to perform Fulfillment of network tower equipment to the field for integration and construction: SAP, SiteVizion, Detrack, Microsoft 365 Productivity tools. The work performed will enable the intern to learn about everything related to Supply Chains and operations, including Procurement, Supply Chain Planning, Logistics, Order Fulfillment and Operations. This role will have the opportunity to learn the art and science of data analytics and presentment. Professional collaboration in an award-winning culture, and the craft of Continuous Improvement is cultivated as a critical piece of this role.

## MINIMUM REQUIREMENTS

Requirements:

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- Actively attending a 4-year college or university and working towards a bachelor's or master's/MBA Degree
- Junior or Senior standing
- Strong communications skills - written, verbal, and interpersonal skills
- Ability to problem-solve
- Continuous improvement mindset
- Ability to participate and work well in teams
- Possess an attention to detail
- Ability to manage multiple concurrent assignments and tasks
- Passion to learn and apply Continuous Improvement and creativity are highly valued

#### Preferred Qualifications:

- Preferred Major in Supply Chain or General Business is preferred. Majors in Accounting, Communication, or a field of study with an emphasis in analytics, forecasting, or data science is acceptable.
- Skills in Excel and/or Power BI are given priority; demonstrated abilities with any database or inventory management software is welcome

#### Location Notes:

- This position is remote, though a candidate living close to the Northern Illinois/Wisconsin area is ideal
- No housing, stipends or living expenses provided with this internship.

Not The preceding job description indicates the general nature and essential duties and responsibilities of work performed. This job description does not contain a comprehensive inventory of all duties, responsibilities, and qualifications required to perform this job.

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Recruiting Assistant



# BENEFITS

Associates have access to healthcare benefits (medical, dental and vision), retirement plans (a 401(k) plan with company match and a pension plan funded by the company), Paid Parental Leave (6 weeks after 6 months of employment), Basic Life Insurance (if eligibility requirements are met), Education Assistance (after 3 months of employment), paid Vacation Days (15 days accrued per year for full-time/6 days accrued per year for part-time), paid Sick/Care-Giver Days (6 days accrued per year), and seven paid national holidays and one floating holiday, among others. Short Term Disability (after 6 months of employment) and Term Disability (180 day waiting period) coverage is also available for full-time associates. Associates Scheduled to work under twenty hours per week or for a limited term are eligible for medical plans and retirement plans (a 401(k) plan with company match and a pension plan funded by the company).

[VIEW BENEFITS FLYER](#)

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## EQUAL OPPORTUNITY EMPLOYER

UScellular is an EEO employer and gives consideration to qualified applicants without regard to race/color/age/religion/sex/sexual orientation/gender identity/national origin/disability/veteran status, pregnancy or genetic information. If you'd like more information about your EEO rights as an applicant under the law, please click below:

"EEO is the Law" Poster | "EEO is the Law" Poster Supplement | Pay Transparency  
Nondiscrimination Provision | Department of Labor FMLA poster | Employee Polygraph  
Protection Act Poster

[uscellular.com](https://www.uscellular.com) | [Privacy Policy](#) | [Contact Us](#)

If you are an individual with a disability and need assistance with any part of the application or interview process, please contact us at: [accommodation.helpdesk@uscellular.com](mailto:accommodation.helpdesk@uscellular.com)

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<https://www.internshiptimes.com/job/ulta-beauty-summer-internship-opportunity-for-students/>

## Ulta Beauty Summer 2024 Internship Opportunity For Students

### Description

Step into the world of beauty and unleash your creative potential at Ulta Beauty in Bolingbrook. If you're passionate about cosmetics, skincare, and haircare, this is the place where your talents can flourish. Ulta Beauty is renowned for its extensive product range, top-notch customer service, and commitment to empowering beauty enthusiasts. In this blog post, we'll delve into the captivating world of Ulta Beauty, exploring the various career opportunities available and the remarkable benefits of joining this esteemed organization.

At Ulta Beauty in Bolingbrook, every day is an exciting journey through the realm of beauty. As a valued member of our team, you'll play a pivotal role in creating a welcoming and personalized experience for our customers. Your primary responsibility will be to provide expert advice, recommend products, and ensure customer satisfaction. Moreover, you'll have the opportunity to collaborate with fellow beauty enthusiasts, sharing your knowledge and passion through engaging tutorials and beauty consultations. Join us and be part of an exceptional beauty community.

### Responsibilities

As a team member at Ulta Beauty, you'll embrace a diverse range of responsibilities to provide an outstanding beauty experience. These may include:

1. Building relationships with customers by understanding their unique beauty needs and recommending suitable products and services.
2. Demonstrating exceptional product knowledge and staying up-to-date with the latest beauty trends.
3. Assisting in maintaining a clean and organized store environment, ensuring products are properly stocked and displayed.
4. Conducting beauty consultations and makeup demonstrations to help customers achieve their desired looks.
5. Collaborating with team members to achieve sales targets and deliver exceptional customer service.

### Qualifications

To embark on this exciting career journey with Ulta Beauty, you should possess the following qualifications:

1. A genuine passion for the beauty industry and a strong desire to help customers enhance their beauty and confidence.
2. Excellent communication and interpersonal skills to engage and connect with customers.
3. A proactive and positive attitude, with the ability to work effectively in a fast-paced, dynamic environment.
4. A willingness to learn and stay updated with the latest beauty trends, techniques, and product knowledge.
5. Flexibility to work varied schedules, including evenings and weekends.

### Hiring organization

Ulta Beauty

### Employment Type

Intern

### Duration of employment

6 Month

### Industry

Beauty

### Job Location

Bolingbrook, Illinois, U.S.A, 60440,  
Bolingbrook, Illinois, U.S.A

### Working Hours

8

### Base Salary

10

### Date posted

June 11, 2023

### Valid through

11.06.2024

## **Experience**

While prior experience in the beauty industry is not mandatory, any previous exposure to customer service or retail roles will be beneficial. Ulta Beauty values enthusiasm, a strong work ethic, and a dedication to providing exceptional customer experiences. Training and development opportunities will be provided to help you thrive in your role.

## **Skills**

To excel in your career at Ulta Beauty, the following skills will prove invaluable:

1. Makeup application and skincare knowledge to provide expert advice and recommendations.
2. Strong sales and customer service skills to foster lasting relationships with customers.
3. Excellent communication skills to effectively convey beauty tips, product benefits, and makeup techniques.
4. Attention to detail to ensure precise and accurate application of makeup products.
5. Time management and organizational skills to handle multiple tasks and maintain an orderly work environment.

## **Job Benefits**

Joining the Ulta Beauty team in Bolingbrook comes with a host of exceptional benefits, including:

1. Competitive compensation package and opportunities for growth and advancement.
2. Employee discounts on a vast range of beauty products, allowing you to explore and experiment with the latest trends.
3. Ongoing training and development programs to enhance your beauty expertise and advance your career.
4. A supportive and inclusive work environment, fostering collaboration and creativity.
5. Access to exclusive brand events and promotions, connecting you with industry professionals and influencers.

## **Contacts**

To take the first step towards an exciting career at Ulta Beauty in Bolingbrook, visit our website at [www.ulta.com/careers](http://www.ulta.com/careers) or contact our HR department . Our friendly team is ready to guide you through the application process and answer any questions you may have.

Ulta Beauty in Bolingbrook offers an extraordinary opportunity for beauty enthusiasts to turn their passion into a fulfilling career. With its commitment to exceptional customer service, a wide range of beauty products, and a supportive work environment, Ulta Beauty is the perfect place to unlock your potential. Embrace the captivating world of beauty, join the Ulta Beauty team in Bolingbrook, and embark on an exciting journey filled with creativity, growth, and endless possibilities.



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Location

Airports

Dept

Team

Intern

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## Intern, Leisure Products Marketing (Summer 2024)

Summary: The Leisure Products Marketing Intern assists the Leisure Products Manager and Team with all facets o...

Intern

Las Vegas, NV

[Learn More](#)

## Accelerate Pilot Pathway

Summary The Allegiant Accelerate Cadet is a collegiate student enrolled and conducting flight training with ...

Intern

Las Vegas, NV

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Location

Airports

Dept

Team

Intern - Full Time

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## Intern, Badging Compliance (Spring/Summer 2024)

Summary: This internship assists the Badging & Compliance team to maintain responsibility for keeping Allegian...

Intern - Full Time

Las Vegas, NV

[Learn More](#)

## Intern, (Aviation) Safety and Security - Summer 2024

Summary: The Safety & Security Intern provides support on a wide variety of special projects relating to safet...

Intern - Full Time

Las Vegas, NV

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Summary: The Procurement Intern will directly support the Procurement department in their daily responsibilities...

Intern - Full Time

Las Vegas, NV

[Learn More](#)



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orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

**Accessibility Accommodation:** All candidates will receive consideration for employment without regard to any characteristics protected by law. We are committed to creating a diverse and inclusive workplace where everyone is valued, treated with dignity and respect, and empowered to do their best work. If you need accommodation for any part of the application process because of a medical condition or disability, please send an email to [recruitment@allegiantair.com](mailto:recruitment@allegiantair.com) to let us know the nature of your request.

**Pay Transparency:** We do not discriminate or retaliate against applicants or employees who inquire about, disclose, or discuss their compensation or that of other applicants or employees. Learn more about how we comply with the OFCCP's [Pay Transparency Nondiscrimination Provision](#).

*Allegiant will never ask you to submit your personal information without you first applying on our career site. All prospective applicants should apply via Allegiant direct site: <https://allegiantair.jobs>. We will never request applicants to submit information to, or interact with, third parties as part of the application or pre-hire process. Allegiant does not partner with Google Hangout, WhatsApp, Trillian, or any other third-party messaging platforms to conduct interviews.*

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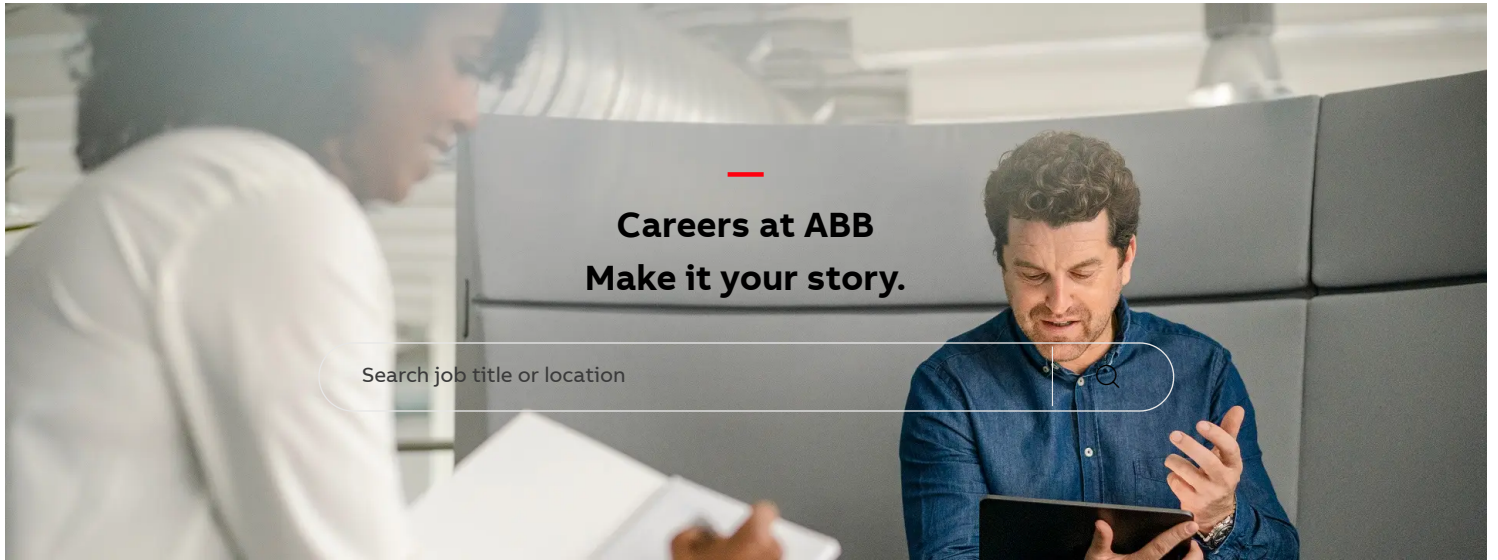
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Find a job

Ask a question

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Job Level

Search in Job Level

- Diploma work (2)
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- Internship (35)
- Line Management / Project lead (21)
- Manufacturing/Production Workers (131)

Job Type

(<https://careers.abb/us/en/jointalentcommunity>)



### Join Talent Community

We each bring a unique set of experiences from dozens of cultural backgrounds. Our shared values unify our direction and decisions every day.

(<https://careers.abb/us/en/why-abb>)



### Why ABB?

Working at ABB gives you the opportunity to contribute to a healthier and more prosperous world. Add to your story by joining a passionate team, focused on pushing the boundaries of technology to drive performance, shape new business models and find new ways of working that benefit our customers, partners and society. We want you to be proud of being part of ABB.



Didn't find the B&R (Machine Automation) job you are looking for?

Have a further look here (<https://www.br-automation.com/en/career/employment-opportunities/>)

USA x

Internship x

Clear all

Sort by:

Hi! Are you looking for a job?

### Inside Sales Intern - Summer 2024

(<https://careers.abb/us/en/job/89513837/Inside-Sales-Intern-Summer-2024>)

Cincinnati, Ohio, USA Full-Time Temporary

Develop / Maintain relationships with all key functions, including but not limited to: Sales, Factory Quotations, Application Engineering, Project Operations and Product Management. Interface extremel...

### R&D Engineering Intern

(<https://careers.abb/us/en/job/90499404/R-D-Engineering-Intern>)

Mebane, North Carolina, USA Full-Time Regular/Permanent

Execute designs in a solid model system (CREO) and release all documentation through Windchill PLM. Support sample construction and testing following all required safety protocols. Document design rob...

### Manufacturing Engineering Intern

(<https://careers.abb/us/en/job/89579804/Manufacturing-Engineering-Intern>)

Mebane, North Carolina, USA Full-Time Temporary

Analyze production processes, schedules, methods, and other data and then provide management with reports containing the data and statistics to enable management to better understand future requirements...

### Lean Manufacturing Summer Intern

(<https://careers.abb/us/en/job/89900701/Lean-Manufacturing-Summer-Intern>)

Mebane, North Carolina, USA Full-Time Regular/Permanent

Process Improvement – Evaluate and measure wastes in the production line through time keeping. Process Improvement – Eliminate or reduce waste by applying lean manufacturing tools (such as: spaghetti...

### Software Engineer Intern - Summer 2024

(<https://careers.abb/us/en/job/90309551/Software-Engineer-Intern-Summer-2024>)

Cary, North Carolina, USA Full-Time Temporary

Participate in all aspects of software development activities, including design, coding, code review, testing, bug fixing, and code/API documentation, with a heavy focus on documentation. Collaborate...

### IS Intern, Data & Analytics Analyst

(<https://careers.abb/us/en/job/90632491/IS-Intern-Data-Analytics-Analyst>)

Cary, North Carolina, USA Full-Time Temporary

Collaborates with various teams to support ABB's operations, ensuring effective coordination and successful project completion within the defined timelines. Enrolled in a degree under the study of Bus... Hi! Are you looking for a job?

**IS Intern, ERP Technology, Platform & Delivery Management**

(<https://careers.abb/us/en/job/90632596/IS-Intern-ERP-Technology-Platform-Delivery-Management>)

Cary, North Carolina, USA Full-Time Temporary

As a IS Intern, ERP Technology, Platform & Delivery Management, you will be focusing on the management and delivery of ERP solutions, including all aspect of software delivery and application lifecycl...

**Finance Intern**

(<https://careers.abb/us/en/job/90434528/Finance-Intern>)

Cary, North Carolina, USA Full-Time Traineeship

Assisting in the preparation of financial reporting, business planning, budgeting, and forecasting. Validating the accuracy of financial data, business information and reports by performing reconcilia...

**Information Security Intern - Summer 2024**

(<https://careers.abb/us/en/job/90750553/Information-Security-Intern-Summer-2024>)

Cary, North Carolina, USA Full-Time Traineeship

Provides information security guidance to executive leadership, business teams and Information Technology (IT) team within the organizati by recommending information security investments, which miti...

**IS Intern, Office of the CIO & Portfolio Management**

(<https://careers.abb/us/en/job/90632401/IS-Intern-Office-of-the-CIO-Portfolio-Management>)

Cary, North Carolina, USA Full-Time Temporary

As a IS Intern, Office of the CIO & Portfolio Management, you will be focusing on supporting and helping to organize the wide breadth of IT management and IT services delivery, including all aspects o...

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Hi! Are you looking for a job?



## Now Hiring!

---

### Helpful tips to ensure a successful application

Read the vacancy announcement carefully before applying to ensure you are applying to the right vacancy announcement. (Tip: you can apply to more than one vacancy announcement and/or career field).

All applicants must fill out the application online. Do not rely on attachments! All information must be entered into the application. (Tip: Having trouble finding your school or degree program? You can enter details in the Work Experience section of the online application for further consideration).

Keep an eye on your email after you apply! Applicants that make it through the initial application screening will be contacted via email to submit a writing sample. (Tip: Be sure to check your junk/spam mail folders).

### Want to learn more?

Join us for one of our upcoming virtual info sessions to hear from Career Development Officers and learn tips on how to apply. We have several info sessions at a variety of times to fit your schedule. The date/times are:

- Tuesday, February 20th, 6:00 PM EST
- Wednesday, February 21st, 2:00 PM EST
- Tuesday, February 27th, 6:00 PM EST
- Wednesday, February 28th, 2:00 PM EST
- Friday, March 1st, 12:00 PM EST
- Thursday, March 7th, 4:00 PM EST
- Monday, March 1th, 6:00 PM EST

Information sessions are open to everyone interested in learning more! Join any of the virtual sessions by using this link: <http://bit.ly/dia-info>.



# INTERNSHIP PROGRAM

# YOUR FUTURE STARTS TODAY»



## EMPOWERING YOUR CAREER JOURNEY

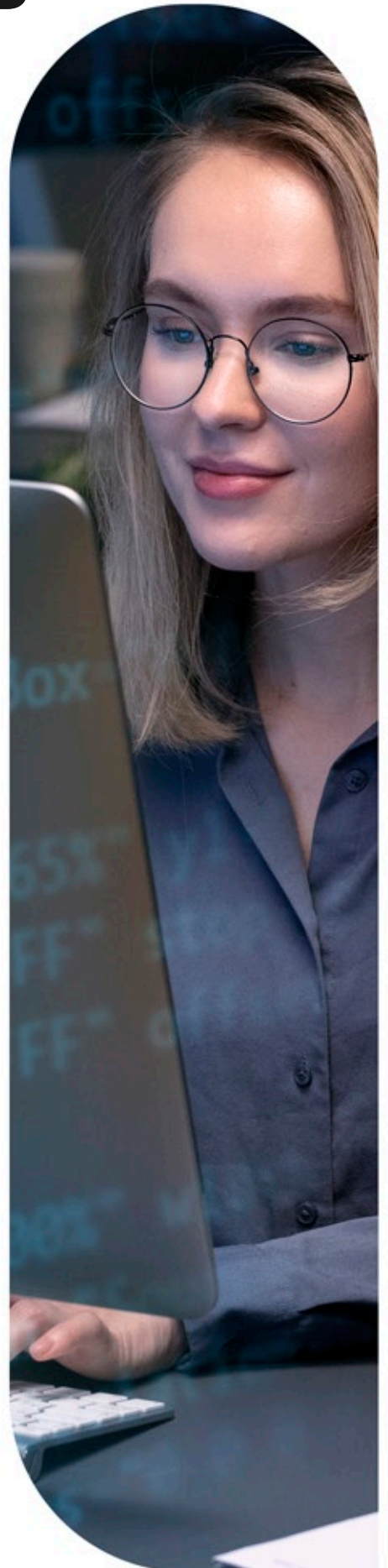
Are you looking for an exciting and challenging opportunity to gain valuable skills and experience in Information Technology while attending university? If yes, then you should apply for an internship! Our internship program is designed to provide you with hands-on learning, mentorship, and networking opportunities with professionals and peers. You will work on real-world projects that have an impact on our organization and community/clients. You will also receive feedback and guidance from our experienced and supportive staff. By joining our internship program, you will not only enhance your resume and portfolio, but also discover your potential and passion in IT. Apply today and get ready for a rewarding and unforgettable experience!

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**[HTTPS://WWW.ALPHA-TECH.US/ABOUT/CAREERS](https://www.alpha-tech.us/about/careers)**

### CONNECTING PASSION WITH PROFESSION

We integrate knowledge and theory learned in the classroom with practical application and skill development in a professional setting, providing a solid foundation for your career in IT.



# GAIN THE EXPERIENCE YOU NEED TO JUMPSTART YOUR CAREER.



Marshall University and CDI Engineering Solutions is pleased to offer you a stellar opportunity to gain experience and jump-start your professional career by applying to our Co-Op Program. ([www.cdiengineeringsolutions.com](http://www.cdiengineeringsolutions.com))

A Co-Op is full-time (35-40 hours per week), paid employment for 2-3 semesters. The goal of Co-Op is to give you the opportunity to connect with industry and integrate academics into a professional setting. This will help you to become a marketable employee in the competitive workplace and build relationships in your field.

Some of our Co-Op students have worked on:

- \* Tesla Lithium battery plant in Austin Tx.
- \* Synthetic fuels facility in Ohio
- \* Synthetic graphite plant in southern WV
- \* Various Hydrogen and Amonia plants nationwide
- \* Dow Chemical locations throughout North America



## HOW DOES IT WORK?

1. Review Co-Op opportunities and apply on Handshake.
2. Have your résumé reviewed by a Office of Career Education Career Coach (if needed).
3. You will be notified by CDI Engineering Solutions if selected for an interview.
4. Schedule an appointment with the Office of Career Education to discuss next steps if hired.

Contact John Skaff: [john.skaff@cdicorp.com](mailto:john.skaff@cdicorp.com) or 304.545.8585 or  
Rodney Sanders: [sanders28@marshall.edu](mailto:sanders28@marshall.edu), 304.696.6051 for questions.



## West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner  
Joseph L. Hatton, Deputy Commissioner



# Employment Opportunity

The West Virginia Department of Agriculture (WVDA) is hiring individuals from the Central, Western, and Southern areas of West Virginia for the 2024 Spongy Moth (*Lymantria dispar*) trapping season, which is typically from April 1<sup>st</sup> to August 31<sup>st</sup>. Positions are associated with the Slow the Spread Project (STSP) that is cooperative with the USDA Forest Service.

Individuals who are 18 years of age (required) with backgrounds in entomology, plant pathology, forestry, or other biological sciences, or equivalent experience are preferred. It is imperative that individuals be able to read and use topographic maps, as well as be able to use GPS devices.

Seasonal employee starting pay is \$13 per hour. Employee must provide their own transportation and will be reimbursed for the use of their vehicle, at \$0.655 per mile.

For more information and/or the application, contact Kelly Riffe at the following:

Office Phone: 304-558-2212

Email: [kriffe@wvda.us](mailto:kriffe@wvda.us)

Address: WVDA, Plant Industries Division, 1900 Kanawha Blvd. East, Charleston, WV 25305

Return applications to Kelly Riffe at the above address or by email.

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0009  
physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312  
telephone: 304-558-3550 · fax: 304-558-2203

[www.agriculture.wv.gov](http://www.agriculture.wv.gov)

In accordance with federal and state laws, the West Virginia Department of Agriculture is prohibited from discrimination in its programs and services on the basis of race, color, religion, sex, age, national origin or ancestry, disability (including blindness), medical condition, marital status, veteran status, and political affiliation.

# TOYOTA

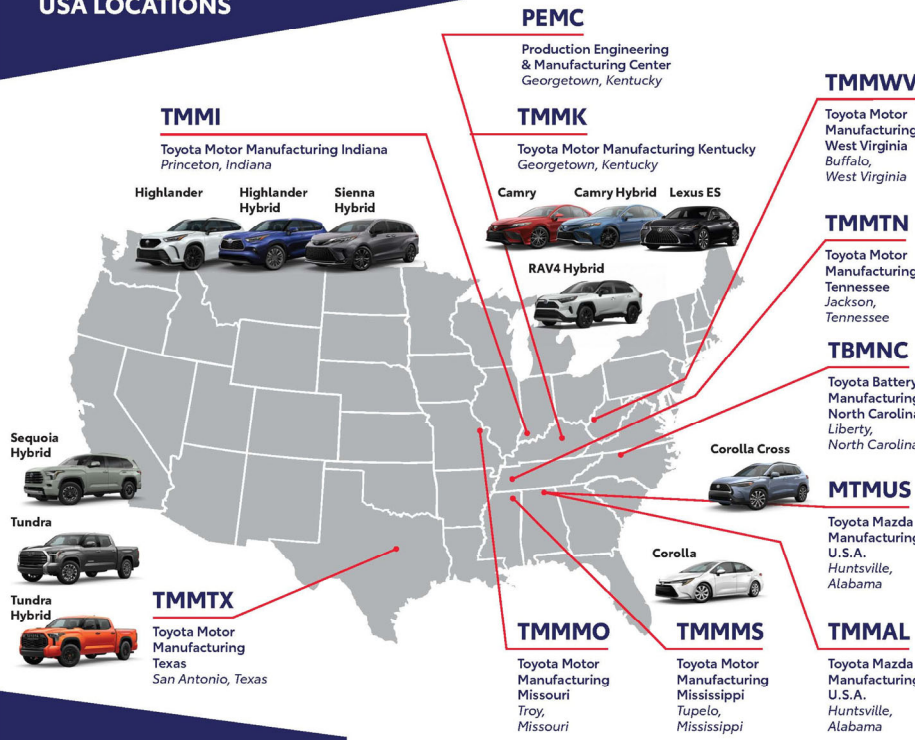
## PRODUCTION ENGINEERING



# CO-OP OPPORTUNITIES



### TOYOTA MOTOR NORTH AMERICA USA LOCATIONS



### A Few Hundred Reasons to Apply!

Toyota Production Engineering has approximately 200 co-ops per year. We use the co-op pipeline as a primary resource for full-time employment in Production Engineering. Most of our co-ops receive full-time offers up to 12 months before graduation.

### Learn and Grow

All Toyota Production Engineering co-ops are paired with an engineer to mentor them throughout their term(s). Many of our co-ops return to Toyota Production Engineering for more than one term, exposing them to the many facets of the Production Engineering division.

### Co-op terms:

- Spring (Jan-April)
- Summer (May-August)
- Fall (August-December)

Co-ops who meet performance expectations are given priority on returning for future terms and can request locations and timing.

### Requirements:

- Must be enrolled in a 4-year accredited college seeking a bachelor's degree
- Must be a US Citizen and not need sponsorship now or in the future
- Must have a minimum 2.7 GPA
- Must have reliable transportation
- Must be willing to work at least 40 hours per week
- Some travel may be required

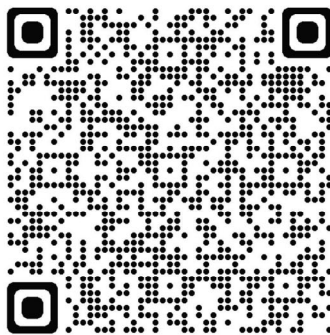
### Benefits:

**Competitive hourly wages:** Pay is based on current school classification and location of the co-op term.

**Housing stipend:** Co-ops relocating more than 50 miles from their home are eligible to receive a housing stipend and relocation benefits. We also have a 3rd party company, Mobility Empowered, to help connect co-ops with one another in case they want to room together. Assistance is also available in finding suitable housing.

Our Toyota Production Engineers imagine, design, plan and build the processes, assembly lines, machines, and factories that bring Toyota products to life. We focus on the safety of our team members and develop facilities and workplaces with an intentional focus on the environment, harmony with nature, and sustainability.

Apply to Join Toyota  
Production Engineering  
as a Co-Op!







# John S. McCain Strategic Defense Fellowship Program

Choose Service. Become a McCain Fellow.

## Program Overview:

The John S. McCain Strategic Defense Fellows Program is a one year paid civilian fellowship program designed to provide leadership development for the commencement of a career track toward senior leadership in the Department of Defense (DoD).

## Program Highlights:

- Gain DoD experience in the Office of the Secretary of Defense or the Office of a Military Service Secretary
- Develop leadership capabilities to flourish into a problem solver, strategic thinker, and future leader
- Learning and development opportunities
- Mentorship by a DoD senior leader
- Potential for a career within the DoD
- Student loan and relocation incentives



## *Additional Program Details*

### Application Requirements:

Applicants are evaluated on their technical and professional excellence, character, commitment to public service and academic achievement.

- Advanced degree – Master’s Degree and above
- Passing background and security investigations
- Completed application package
- Resume
- Official Transcripts
- Endorsement from graduate institutions
- Letters of recommendation
- Proof of citizenship or lawful permanent residence
- Academic writing sample
- Personal statement to provide career areas of interest and motivations to serve in the DoD
- Must have graduate degree, or within 6 months of graduation upon application

### Career Fields:

- Policy
- Financial Management
- Intel
- Contracting, Acquisition, and Logistics
- Program Management
- Cyber
- STEM Fields: Science and Technology Management, Engineering, IT, Data Science, Data Analytics

*Cohort 5 applications will be accepted in early 2024.*

*For additional program information, visit*  
<https://www.whs.mil/McCain-Fellows-Program>.

*Contact the McCain Fellow Program Office at*  
[whs.mccainfellows@mail.mil](mailto:whs.mccainfellows@mail.mil).



# Disney COLLEGE PROGRAM FACT SHEET



The Disney College Program is a paid internship comprised of living, learning and earning components that is offered at the *Walt Disney World*® Resort and *Disneyland*® Resort. From exclusive events and backstage access, to making lifelong memories with participants from across the globe, our program is truly one-of-a-kind!

## LIVING

- Housing complexes are located near each Resort
- Exclusive events and programming are held weekly within these complexes
- Amenities include security, laundry, high-speed internet, pools, gyms and more!
- Weekly housing costs are determined by unit size and number of occupants

## EARNING

- From costumes to role responsibilities, no two jobs are the same!
- Applicants have the opportunity to express interest in the roles for which they would like to be considered
- More than 20 different positions are offered across theme parks, resorts, water parks, mini-golf and Downtown Disney District/Disney Springs
- Participants work the equivalent of a full-time schedule and must have full work availability, including days, nights, weekends and holidays

## LEARNING

- An array of collegiate, seminar and self-paced courses are offered on both coasts
- Training classes, professional and personal development activities and networking opportunities are also available
- Disney's education program provides a unique and comprehensive experiential learning opportunity

## QUICK FACTS

- Established: 1981
- Recruiting seasons: Spring and Fall, with extended programs available
- Annual program participation: 12,000-13,000 participants
- Applicants must have completed at least one semester of college, be 18 years of age upon arrival and are currently taking classes at an accredited program or institution or graduated within the past six months
- All majors are welcome





# Internship with impact



## Get real-world, hands-on experience



A real-world business environment



Work with an experienced financial representative

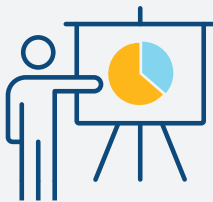


Training and support



Mentoring and business coaching

## Leadership training



57.3%

of all senior leaders  
got their start in the internship

Since 1967 nearly  
**65,000**  
students have become  
**financial representative interns**



**1 in 3**  
eligible interns **converts**  
**to a full-time financial**  
**representative** upon graduation

To learn more and apply, visit  
[www.northwesternmutual.com/internships](http://www.northwesternmutual.com/internships)

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