**General Education Council**
Meeting Minutes   *(approved on 12/12/2012)*

Meeting Date: 11/15/2012
Time: 8:30 am – 9:55 am
Location: Student Resource Center Conference Room, MSC

| Name | Organization | Status | Attended |
|---|---|---|---|
| Beach, Gretchen Rae | Library | Voting Member | 1 |
| Brammer, Camilla A | COLA | Voting Member | 0 |
| Cartwright, Tina | COE | Voting Member | 1 |
| Graham, Mary Jo | COE | Voting Member | 1 |
| Holland, Pam | COHP | Voting Member | 0 |
| Laubach, Marty | COLA | Voting Member | 1 |
| Lawson, Stephen | COFA | Voting Member | 1 |
| LoCascio, Nicki | Honors/COS | Voting Member | 1 |
| McClure, Rex | COB | Voting Member | 1 |
| Sias, Jennifer | SOJMC | Voting Member | 1 |
| Silver, Judith | COS | Voting Member | 1 |
| Simonton, Scott | CITE | Voting Member | 0 |
| Stroeher, Vicki | COFA | Voting Member | 0 |
| Swindell, Christopher | SOJMC | Voting Member | 0 |
| Wait, Isaac William | CITE | Voting Member | 1 |
| Dennison, Corley | AA | ex-officio | 1 |
| Reynolds, Mary E | Assessment | ex-officio | 1 |
| Smith, Sherri | CTL | ex-officio | 0 |

1. Minutes of the 10/26/12 meeting were approved.

2. Report on items discussed during last meeting:
    a. **Expedited approvals** – faculty and/or administrators have been notified of need to recertify and extended deadline of expedited approvals process for the 96 INTL/MC courses needing recertification this academic year
        i. Minor edit of recertification forms.  Available on the GenEd Sharepoint Site: http://webcontent.marshall.edu/sites/general_ed_council/SitePages/Home.aspx
    b. Minor edits to **GenEd website**: www.marshall.edu/gened
        i. Updated Council membership list
        ii. "Introducing the Core Curriculum" text has been moved local
        iii. Edits to description of Recertification procedures & extend submission deadline to Dec 7, 2012
    c. Core I and Core II **Schedule of Courses search tool** added on Registrar's website: (example: https://mubert.marshall.edu/scheduleofcourses.php?term=201302&showschedule=U&Core=CTMCIRWCOMMMTHNSIISSIIHUMFALIT&campuses=|1|2|3|E|H|&termparts=|1|2|3| )

      d. **Automatically-updated list** of Core I and Core II courses (offered during last year and any future term).
          i. **BETA** (yet unformatted) tools –
              Core I: https://mubert.marshall.edu/coreIcourses.php
              Core II: https://mubert.marshall.edu/coreIIcourses.php
          ii. Needs link to *Degree Works*

3. New Course Approval Requests
    a. ANT 371 (INTL)  -  Approved
    b. ENG 430 (MC)   -   Approved, and recommended as a good example for Gen Ed website
    c. FRN 402 (MC)   -   On Hold (single culture), Pending Additional Information
    d. FRN 403 (MC)   -   On Hold (single culture, syllabus needs prereqs), Pending Additional Information
    e. JPN 240 (CT/INTL)   -   Approved
    f. JPN 335 (INTL)  -  Approved
    g. JPN 401 (INTL)  -  Approved
    h. JPN 402 (INTL)  -  Approved
    i. JPN 490 (INTL)  -  Approved
    j. SPN 240 (CT/INTL)   -   Approved; does not satisfy info lit critical thinking though
    k. SPN 336 (INTL)   -   Approved

During the review of New Course Approval Requests, there was a discussion of the differences in requirement between "Multicultural" and "International" courses.  The outcome of this discussion – an explanatory matrix that will clarify the GenEd Council's interpretation of existing guidelines – is attached.

4. Recertification Requests
    a. FRN 404 (INTL)     -   On Hold (single culture), Pending Additional Information
    b. SPN 411 (INTL)    -   Approved
    c. SWK 320 (MC)    -   Approved
    d. SWK 473 (MC)    -   Approved

5. New Business
    a. Elimination of reference to separate application materials required for "E" or "H" courses.  The Council voted to eliminate this obsolete reference from the GenEd website, and affirmed the requirement that only one application needs to be submitted for courses that are offered both in-class and online.
    b. Addition of "Composition" attribute to BANNER.  The Council voted to request that the "Composition" attribute be added in the Registrar's computer systems, to aid in the generation of lists containing core curriculum courses.
    c.  Further clarification between INTL and MC. Additional discussion on the previously-mentioned subject of how to distinguish MC from INTL courses.  (Didn't we vote to approve the explanation you wrote?  Or was it to be sent around for consideration before the next meeting?)

  d. Further website info regarding Core 2 designations.  Isaac will investigate to see where the decisions are made.

6. Other Business – Electronic voting will be discussed at our next meeting.


Next Meeting:  Wednesday, December 12, 10:00 a.m.


**The difference between MC and INTL Courses**  (Draft: 11/15/2012)


There are several common characteristics between International and Multicultural courses, and thus when an instructor wishes to apply for the "INTL" or "MC" attribute to be applied to a course they teach, it can be challenging to determine which of the two designations should be sought.

In the table below, the General Education Council provides its understanding of some of the key differences between International and Multicultural courses. This information is provided in hopes that it may help guide instructors in knowing which designation to apply for, and in better understanding which characteristics should be demonstrated in the syllabi and course application materials that are provided to the General Education Council.


| Characteristic | International | Multicultural |
|:---:|:---:|:---:|
| Time | At least 50% of content *must* focus on the **current**[1] world | Content *may* include the **past and/or present** cultures |
| Location | At least 50% of content *must* cover topics **beyond** US borders | Coverage *may* include cultures **within** the US. |
| Focus | *May* focus on a **single** region / country | *Must* include **multiple** cultures beyond students' own |

[1]Note: the definition of the "current world" is not explicitly defined, since it may vary by country, region, or issue. For example, in Norway 'the current world' might be since 1905, when Norway became independent of Sweden. By contrast, in the United Arab Emirates, 'the current world' might be since 1971, when the country was founded.