General Education Council

Meeting Minutes

Meeting Date: March 1, 2013
Time: 12:00 p.m. – 1:00 pm
Location: Student Resource Center Conference Room, MSC

Name	Organization	Status	Attended (3/1)
Beach, Gretchen Rae	Library	Voting Member	1
Brammer, Camilla A	COLA	Voting Member	1
Cartwright, Tina	COE	Voting Member	1
Graham, Mary Jo	COE	Voting Member	0
Jackson, Susan	COFA	Voting Member	1
Laubach, Marty	COLA	Voting Member	1
Lawson, Stephen	COFA	Voting Member	1
Leonard, Tricia	COHP	Voting Member	1
LoCascio, Nicki	Honors/COS	Voting Member	0
McClure, Rex	COB	Voting Member	1
Sias, Jennifer	SOJMC	Voting Member	1
Silver, Judith	COS	Voting Member	1
Simonton, Scott	CITE	Voting Member	1
Swindell, Christopher	SOJMC	Voting Member	1
Wait, Isaac William	CITE	Voting Member	1
Bentley, Amber	University College	ex-officio	0
Dennison, Corley	AA	ex-officio	0
Reynolds, Mary E	Assessment	ex-officio	0
Smith, Sherri	CTL	ex-officio	0

1. Introduction of Susan Jackson, who is representing COFA on behalf of Vicki Stroeher, and Amber Bentley, who will represent University College as an ex-officio member of the Council.

2. Minutes of the 2/1/13 meeting were approved. [And are posted on the GEC website]

3. Report on items discussed during last meeting:

   a. **Meeting Times for Spring** – the upcoming April 5th meeting will be held in the SRC Conference Room, and the May 3rd meeting will be held in Drinko 349. [This information is posted on the GEC website]

   b. **Advisor to Advisor Chat** – Judy and Isaac represented the GEC at the Advisor to Advisor Chat meeting on Friday, February 22nd. Discussed changes to the GEC website, including the course lists, and the possible merger of INTL and MC attributes.

c. **GEC Chair Duties** - suggestions were solicited to changes for the previously-distributed 'Chair Duties' document. No feedback was provided, but an open invitation was extended to offer additional suggestions.

Judy mentioned her intention to step down from the GEC at the end of this academic year, which will necessitate a new co-chair. Two-year terms for GEC chairs were discussed, and the suggestion was made to enact rolling terms, so that only one co-chair steps down in any year. This suggestion will be translated into a proposed amendment to the GEC Bylaws, to be presented at a future meeting of the GEC.

d. **Old CT Applications** – A discussion of this subject concluded with idea to put old applications onto the current SharePoint archive on an 'as-needed' basis; as Sherri Smith requests access to old CT applications for purposes of training faculty members, the applications that are needed will be mined from the email archives held by several of the GEC members, and the applications will be placed onto the GEC SharePoint.

e. **Revision to CT Requirements** - Sherri Smith was to write up suggested changes to the CT materials on the Gen Ed website. (She is out of town, at the HLC meeting in Chicago. Will present in April.)

4. New Course Approval Requests
    (See http://webcontent.marshall.edu/sites/general_ed_council/SitePages/Home.aspx.)

    a. ACC 215 (CT) - approved
    b. CS 105 (CT) – approved
    c. GEO 203 (CT) – approved
    d. JPN 245 (CT & INTL) – approved for both attributes
    e. JPN 250 (CT & INTL) – approved for both attributes

5. New Business

    a. **Auto-Generated Gen Ed Course List Issues, Core II Course List** – Isaac identified that the offering date restriction has been removed from the auto-generated course lists, so that courses that have not been offered in the last academic year are still shown on the course lists. This change means that some very old, obsolete courses are now shown on the Core II course list. If a department or college wants to have these old courses removed from the Core II course list, the appropriate Dean can email the registrar to indicate an attribute should be removed from that course.

    The suggestion was made to add information to the three auto-generated course lists that semester-by-semester availability of courses by attribute can be found by using the search tool available on the Registrar's Schedule of Courses.

    b. **Clarification of the Physical/Natural Science Requirement** - Discussion of whether the 4-hour Physical / Natural Science Core II requirement means that students must take a course and its corresponding lab, or whether two dissimilar courses could be used to satisfy the requirement (e.g., Chemistry class and Geology lab). Although no GenEd

Council members are aware of written clarification of the policy either way, this issue will be referred to Corley for his input.

6. Other Business
   a. Marty Laubach suggested that dedicated faculty members be hired to teach FYS. He will bring a proposal to the April 5 meeting. He would like the GEC to make a recommendation to Academic Affairs.

7. Next Meeting – Friday, April 5, 2013, 12:00 p.m.
   SRC Conference Room