

Graduate Council

MEMORANDUM

To:

President Stephen J. Kopp

From:

Tracy Christofero - Chair, Graduate Council

Date:

March 21, 2011

Subject:

Approval of Graduate Council Minutes: March 18, 2011

Attached are the minutes of the March Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions and graduate faculty status.

Please advise if you have any comments/concerns/questions.

Minutes approved.

Dr. Stephen J. Kopp

President, Marshall University

Note to President's secretary:

Please return the signed original to Tracy Christofero with copies to:

To Dr. Tracy Christofero, MUGC 328, South Charleston Campus

Dr. Donna Spindel, Dean, Graduate College, Old Main, Huntington campus

Dr. Deanna Mader, Secretary, Graduate Council, CH 414, Huntington campus

Ms. Barbara Hicks, Office of Academic Affairs, Old Main, Huntington campus

Ms. Jennifer Lauhon, Office of Academic Affairs, Old Main, Huntington campus

Ms. Crystal Stewart, Information Technology, Drinko 313A, Huntington campus

MU Graduate Council Minutes March 18, 2011 John Spotts Room – Huntington Campus

Members Present: Christofero, Trzyna, Brammer, Gruetter, Heaton, Midkiff, Watts,

Zanter, McComas, Stroebel, Sottile, Krieg

Members Absent: Mader, Edington, Mulder, Securro, Swindell

Ex-Officio Members Present: Spindel

Ex-Officio Members Absent: Ormiston, Hensley, Maher

Guest: Penny Kroll

Christofero convened the meeting at 1:00pm.

Agenda

Christofero	Welcome, Introductions, Announcements
Christofero	Approval of previous Meeting Minutes (Attachment 1)
Christofero	Report of Graduate Faculty Status candidates (Attachment 2)
Midkiff	Curriculum Committee business (Attachment 3)
Trzyna	Academic Planning, Standards, & Policies Committee business
Gruetter	Credentialing Committee business
Watts	Program Review & Assessment Committee business
Sottile	BAPC Recommendation
Spindel	IBAM
Christofero	Miscellaneous business of the Council

Minutes Approved: Minutes for the February 25th meeting were approved as distributed (Attachment 1).

Graduate Faculty Status: The Graduate Faculty List (Attachment 2) was approved.

Curriculum Committee Business: Midkiff, representing Mulder, presented fourteen curriculum requests (Attachment 3). GC members debated implications of changing course level numbers. It was determined if course level numbers change, sufficient course content documentation change be represented in the request, e.g., changing from a 600- to a 700-level course, to provide an audit trail. CITE and GSEPD requests were returned for documentation of any course content change.

College	Request	Result
Graduate School	Change in Catalog: Grade Point	Approved
Dean	Average	
CITE	Change in Course Number 614 to 514	Returned to
		Committee
CITE	Change in Course Number 660 to 560	Returned to
		Committee
GSEPD	Change in Course Number 646 to 747	Returned to
		Committee
GSEPD	Addition: LS 708	Approved
GSEPD &	Change in Course Content and Catalog:	Approved
COEHS	Description: EDF 537 increase hours	
GSEPD &	Change in Course Content and Catalog:	Approved
COEHS	Description: EDF 637 increase hours	
COS	Addition: PHY 685	Approved
COS	Addition: PHY 686	Approved
COS	Addition: BSC 640	Approved
COHP	Change of an Area of Emphasis within	Approved
	and Existing Major-Addition ESS 644	
COHP	Change of an Area of Emphasis within	Approved
	and Existing Major-Deletion ESS 687	
COHP	Doctor of Physical Therapy Proposed	Approved
	Curriculum	

Academic Planning, Standards, & Policies Committee Business: Trzyna reported that the committee is working on procedures for making changes in the graduate catalog, and are reviewing Graduate Council by-laws. The committee is also in process of reviewing and documenting their procedures for future Academic Planning, Standards, & Policies Committee members.

Credentialing Committee Business: Gruetter reported on the progress of the graduate faculty status audits. Gruetter and Mader will conducted the GSEPD audit on March 8, 2011. Audits for Health Professions and Liberal Arts are scheduled. Documentation of the Credentialing Committee's procedures is complete.

Program Review & Assessment Committee Business: Watts, representing Securro, indicated that all reviews have been completed, except those not submitted by the programs. The committee will send the reports to Dr. Reynolds.

Miscellaneous Business of the Council:

1. Sottile submitted recommended changes in graduate academic appeals process language. These changes will aid in clarification for students and faculty, and will be more in line with the undergraduate academic appeals process. The changes will allow additional appeal boards to deal with

heavy loads, outline a process for the chair to handle an inappropriate member, and define what a witness is. Graduate Council approved the Recommendation. [Note: Post-meeting, the Faculty Senate Recommendation form was modified for Graduate Council use. Following the Faculty Senate procedure, Christofero will sign and submit for President Kopp's approval.)

- 2. Spindel presented proposed changes in the catalog language describing the Integrated Bachelors and Masters (IBAM) degree program. She discussed changing the name to Accelerated Master's Degree and outlined steps to complete the degree. She will submit a proposal.
- 3. Christofero discussed the Outstanding Graduate Advisor award, and will send a request for nominations to all students, once Academic Affairs (Hensley) advises if funds are available. Nominations will be sent to Gruetter for the Credentially Committee to select one winner from South Charleston and one from Huntington. Discussion centered on what to do if funding is unavailable. Winners must be selected by April 1st to assure names are in the commencement bulletin.
- 4. Christofero reminded everyone that end-of-year summaries detailing what each committee accomplished this year are due in May. She will send out a reminder to committee chairs.

Meeting adjourned at 2:30pm.

Submitted by Sandra Strobel, Secretary substitute, March 18, 2011 and revised by Tracy Christofero, March 21, 2011.

ATTACHMENT 2 Graduate Faculty Membership Approvals

The following is a list of requests still pending in the RedBook Admin system:

Type	Faculty Member	College/School	Dept//Div	Level	Start	Expires
<u>Add</u>	Greenwood, Kristine	COLA	Communication Studies	Instructor	02/25/2011	02/25/2013
<u>Edit</u>	Brunty, Joshua	SOM	Forensic Science	Associate	03/01/2011	03/01/2014

ATTACHMENT 3 Graduate Curriculum Change Approvals

College: Graduate

Request for Graduate Catalog Change

Degree and page number from the latest catalog where the degree or program description begins: p. 16

Current Catalog Description

Degree Seeking – A student who desires admission as a degree-seeking graduate student must have an overall undergraduate Grade Point Average of 2.5 on a 4.0 scale. Individual schools and programs may require higher grade point averages.

Edits to the Current Description

Degree Seeking – A student who desires admission as a degree-seeking graduate student must have an overall undergraduate Grade Point Average of 2.5 on a 4.0 scale. Individual schools and programs may require higher grade point averages.

New Catalog Description

Degree Seeking – A student who desires admission as a degree-seeking graduate student must have an overall Grade Point Average of 2.5 on a 4.0 scale from the bachelor's degree granting institution. The applicant must provide an official transcript from the degree-granting institution. Individual schools and programs may require a higher grade point average and/or additional credentials or documentation.

College: CITE

Request for Graduate Course Change

Department/Division: Applied Science and Technology

Current Course Number and Title: ES 614: Environmental Risk Assessment

Change In Course Number? Yes

If "Yes," old Course Number: 614
If "Yes," new Course Number: 514

Rationale: The course number needs to be 500-level so that we may cross-list with undergrad programs

in IST so as to facilitate cooperation between the two programs (ES and IST)

Change In Course Title? No

Change In Course Alpha Designator? No

Request for Graduate Course Change

Department/Division: Applied Science and Technology

Current Course Number and Title: ES 660: Environmental Law

Change In Course Number? Yes

If "Yes," Old Course Number: 660 If "Yes," New Course Number: 560

Rationale: The Course Number Needs To Be 500-Level So That We May Cross-List With Undergrad Programs In Ist So As To Facilitate Cooperation Between The Two Programs (Es And Ist)

Change In Course Title? No

Change In Course Alpha Designator? No

College GSEPD

Request for Change in Course Title and Number

Department/Division: Leadership Studies

Current Course Number and Title: LS 646 Administration of Community and Technical Colleges

Change in Course Title? Yes

If "Yes," OLD Title: Administration of Community and Technical Colleges

If "Yes." NEW Title: Administration of Community Colleges

Rationale: This is a better title for the course objectives.

Change In Course Number? Yes

If "Yes," old Course Number: 646 If "Yes," new Course Number: 747

Rationale: This is an advanced class and needs to be restrited to EdS and EdD students. The "700" course

level designation till accomplish that restriction.

Change In Course Alpha Designator? No

Request for Graduate Course Addition

Department/Division: Leadership Studies

New Course Title: A Comparative Study of Community Colleges

Alpha Designator & Number LS 708

Graded

Course Catalog Description: An examination of community colleges in the U.S. and abroad including

Canada, Europe, Asia, Africa, and South America. Areas for comparison include governance,

finances, curriculum, faculty and students.

Course being DELETED in place of this addition. None

Credit Hrs. 3

College: GSEPD and COEHS

Request for Change in Course Content and Catalog Description

Department/Division: School of Education

Current Course Number and Title: EDF 537 MAT Level I Clinical Experiences

Change In Course Number? No Change In Course Title? No

Change In Course Alpha Designator? No

Change In Content? Yes

From: Change in student contact hours in the school from twenty to thirty five

To: Student contact hours in the school will be thirty five

Rationale: The change represents the current trend for students to spend more time in the schools working with professionals in the classroom. The students have the opportunity for more

contact with the cooperating teacher and students.

Chng catalog descr yes

From: 537MAT Level I Clinical Experience. 0 hrs. Twenty-hour public school clinical experience in middle/secondary schools designed to provide an opportunity for MAT students to work

with faculty, staff and students in a teaching environment. (CR: EDF 616)
To: 537 MAT Level I Clinical Experience. 0 hrs. Thirty five-hours public school clinical

experience in middle/secondary schools designed to provide an opportunity for MAT students to work with faculty, staff and students in a teaching environment.

(CR: EDF 616 or EDF 619)

Request for Change in Course Content and Catalog Description

Department/Division: School of Education

Current Course Number and Title: EDF 637 MAT Level II Clinical Experiences

Change In Course Number? No Change In Course Title? No

Change In Course Alpha Designator? No

Change In Content? Yes

From: Change in student contact hours in the school from sixty to seventy five

To: Student contact hours in the school will be seventy five

Rationale: The change represents the current trend for students to spend more time in the schools working with professionals in the classroom. The students have the opportunity for more contact with the cooperating teacher and students.

Chng catalog descr yes

From: 637 MAT Level II Clinical Experience. 0 hrs.

Sixty-hour secondary public school experience provides opportunity for preservice, master's-level teachers to put theory into classroom practice through observation, participation, reflection, individual/small group teaching, and up-front classroom teaching. (PR: EDF 537; CR: CI 515)

To: 637 MAT Level II Clinical Experience. 0 hrs.

Seventy five-hour secondary public school experience provides opportunity for preservice, master's-level teachers to put theory into classroom practice through observation, participation, reflection, individual/small group teaching, and up-front classroom teaching. (PR: EDF 537; CR: CI 515)

College: COS

Request for Course addition

Department / Division: Physics and Physical Science

New Course Title: Alpha Designator & Number PHY 685 Independent Study

Graded

Course Catalog Description: Advanced Independent Study in Physics

Course being DELETED in place of this addition. None

Credit Hrs. 3

Request for Course addition

Department / Division: Physics and Physical Science

New Course Title: Alpha Designator & Number PHY 686 Independent Study

Graded

Course Catalog Description: Advanced Independent Study in Physics

Course being DELETED in place of this addition. None

Credit Hrs. 3

Request for Course addition

Department / Division: Biological Sciences

New Course Title: Alpha Designator & Number BSC Cell Biology and Biotechnology

Graded / First Term Offered: Fall 2011

Course Catalog Description: Broad coverage of applied cell biology, biotechnology with high current interest and utility to the medical, agricultural and commercial product development. Application of DNA technologies for biotech communication.

Course being DELETED in place of this addition. None

Credit Hrs. 3

College: COHP

Health Professions

Change of an Area of Emphasis within and Existing Major - Addition

Department/Division: School of Kinesiology

Major: MS Exercise Science

Area of Emphasis: : Clinical Applied Area

New Course Title: Alpha Designator & Number ESS 644 Cardiovascular Exercise Physiology 3hrs

Graded

Course Catalog Description:

Credit Hrs. 3

Course being DELETED in place of this addition. ESS 687 Advanced Cardiac Life Support

Rationale: ESS 687 Advanced Cardiac Life Support is being offered through Cabell-Huntington

Hospital; therefore, it is not necessary for the School of Kinesiology to duplicate the same course for our graduate students pursuing the Master of Science in Exercise Science with concentration areas in Exercise Physiology and the Clinical Applied Area. ESS 644 Cardiovascular Exercise Physiology will be sustituted for ESS 687 Advanced Cardiac Life Support. ESS 644 Cardiovascular Exercise Physiology is presently offered as an elective for students pursuing the Clinical Applied Area and Exercise Physiology area and now will be a required course.

Change in Catalog Description: Yes

From: Clinical Area of Emphasis: Exercise Physiology :ESS 644 Cardiovascular Exercise

Physiology 3hrs Required

To: Clinical Area of Emphasis: Exercise Physiology :ESS 644 Cardiovascular Exercise

Physiology 3hrs Required

Note: No change in the Current Catalog Description for ESS 644 Cardiovascular Exercise

Physiology is necessary.

Change of an Area of Emphasis within and Existing Major - Deletion

Department/Division: School of Kinesiology

Major: MS Exercise Science

Area of Emphasis: Clinical Applied Area

Deleted Course Title: Alpha Designator & Number ESS 687 Advanced Cardiac Life Support

Change in Course Catalog Description:

Credit Hrs. 3

Course being ADDED in place of this addition. ESS 644 Cardiovascular Exercise Physiology

3hrs Required

Rationale: ESS 687 Advanced Cardiac Life Support is being offered through Cabell-Huntington

Hospital; therefore, it is not necessary for the School of Kinesiology to duplicate the same course for our graduate students pursuing the Master of Science in Exercise Science with concentration areas in Exercise Physiology and the Clinical Applied Area. ESS 644 Cardiovascular Exercise Physiology will be sustituted for ESS 687 Advanced Cardiac Life Support. ESS 644 Cardiovascular Exercise Physiology is presently offered as an elective for students pursuing the Clinical Applied Area and Exercise Physiology area and now will be a required course.

Change in Catalog Description: Yes

From: Clinical Applied Area: Exercise Physiology: ESS 687 Advanced Cardiac Life Support

3hrs Required

To: Clinical Applied Area:: Exercise Physiology: ESS 644 Cardiovascular Exercise Physiology

3hrs Required (ESS 687 Advanced Cardiac Life Support is being deleted)

Note: No change in the Current Catalog Description for ESS 644 Cardiovascular Exercise Physiology is necessary.

Department/Division: School of Kinesiology

Major: MS Exercise Science

Area of Emphasis: MS in Exercise Science

New Course Title: Alpha Designator & Number ESS 644 Cardiovascular Exercise Physiology 3hrs

Graded

Course Catalog Description:

Credit Hrs. 3

Course being DELETED in place of this addition. ESS 687 Advanced Cardiac Life Support

Rationale: ESS 687 Advanced Cardiac Life Support is being offered through Cabell-Huntington

Hospital; therefore, it is not necessary for the School of Kinesiology to duplicate the same course for our graduate students pursuing the Master of Science in Exercise Science with concentration areas in Exercise Physiology and the Clinical Applied Area. ESS 644 Cardiovascular Exercise Physiology will be sustituted for ESS 687 Advanced Cardiac Life Support. ESS 644 Cardiovascular Exercise Physiology is presently offered as an elective for students pursuing the Clinical Applied Area and Exercise Physiology area and now will be a required course.

Clinical Applied Area and Exercise Physiology area and now will be a required course.

Change in Catalog Description: Yes

From: MS Exercise Science: Exercise Physiology: ESS 687 Advanced Cardiac Life Support 3hrs Required

To: MS Exercise Science: Exercise Physiology: ESS 644 Cardiovascular Exercise Physiology 3hrs Required (ESS 687 Advanced Cardiac Life Support is being deleted)

Note: No change in the Current Catalog Description for ESS 644 Cardiovascular Exercise Physiology is necessary.

Change of an Area of Emphasis within and Existing Major - Deletion

Department/Division: School of Kinesiology

Major: MS Exercise Science

Area of Emphasis: Exercise Science

Deleted Course Title: Alpha Designator & Number ESS 687 Advanced Cardiac Life Support

Change in Course Catalog Description:

Credit Hrs. 3

Course being ADDED in place of this addition. ESS 644 Cardiovascular Exercise Physiology 3hrs Required

Rationale: ESS 687 Advanced Cardiac Life Support is being offered through Cabell-Huntington

Hospital; therefore, it is not necessary for the School of Kinesiology to duplicate the same course for our graduate students pursuing the Master of Science in Exercise Science with concentration areas in Exercise Physiology and the Clinical Applied Area. ESS 644 Cardiovascular Exercise Physiology will be sustituted for ESS 687 Advanced Cardiac Life Support. ESS 644 Cardiovascular Exercise Physiology is presently offered as an elective for students pursuing the Clinical Applied Area and Exercise Physiology area and now will be a required course.

Change in Catalog Description: Yes

From: MS Exercise Science: Exercise Physiology: ESS 687 Advanced Cardiac Life Support 3hrs Required

To: MS Exercise Science: Exercise Physiology: ESS 644 Cardiovascular Exercise Physiology 3hrs Required (ESS 687 Advanced Cardiac Life Support is being deleted)

Note: No change in the Current Catalog Description for ESS 644 Cardiovascular Exercise Physiology is necessary.

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Year/Sem/ Term/# of Wks in Term or block	Course #	Credit s	Gradin g Scale	Course Title	Abbreviate Title	Course Description
11	PT 700	5	A-C	Gross Anatomy for Physical Therapy	Gross Anatomy	Lecture and laboratory focusing on anatomical structure and function of the human body. Cadaver dissection provides practical experiences allowing students to develop working images of the body and its function.
11	PT 710	1	A-C	Introduction to Human Movement	Intro to Human Movement	Lecture and laboratory introducing students to bas histology of connective, nervous, epithelial and muscle tissues utilized in human movement, and biomechanical terminology and principles used to describe and analyze movement.
11	PT 750	2	A-C	Foundations of Physical Therapy Practice	Foundations of Phys. Ther.	Introduces students to medical terminology, histori foundations, and contemporary practice of physical therapy, traditional and emerging roles and responsibilities and professional behaviors of the physical therapist.
15	PT 701	4	A-C	Neuroanatomy	Neuroanatomy	Normal and abnormal structure and function of central, peripheral and autonomic systems, neurodevelopment, and neural mechanisms medial motor control and pain with emphasis on clinical relevance to physical therapy.
15	PT 711	3	A-C	Human Movement I	Human Movement I	Biomechanical principles, muscle actions, joint mechanics, joint segments and whole body movem pattern analysis, and mastery of surface anatomy a palpation skills necessary for differential diagnosis movement dysfunction.
15	PT 720	3	A-C	Advanced Clinical Physiology	Advanced Clin Physiology	Reviews normal human cellular- and organ-level physiology, histology, and function, and introduces related topics of pathophysiology including: clinical signs and symptoms, clinical laboratory science, medical management and pharmacological issues.
15	PT 731	3	A-C	Clinical Skills I	Clinical Skills I	Lecture and laboratory covering basic evaluation slincluding clinical decision making, history taking, postural and functional assessment, surface palpation, manual muscle testing, and goniometric measurement.
7w	PT 741	1	A-C	Medical Pathology in Physical Therapy I	Med Pathology in PT I	Pathological conditions, and medical and surgical considerations for treatment of genetic, gastrointestinal renal, endocrine and metabolic, immune, hematologic, and infectious disorders in patients treated by physical therapists.
8w	PT 751	2	A-C	Professional Practice I	Professional Practice I	Development of cultural competence, analysis and practice of communications skills including patient-therapist interaction, professionalism, group dynam and leadership to assume roles of practitioner, instructor, supervisor, and leader.

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8w	PT 761	2	A-C	Evidence Based Practice	EBP I	Introduction to physical therapy clinical decision making and diagnosis including clinical hypothesis development, utilization of information sources, and use and interpretation of research methodology relevant to clinical practice and research.
7w	PT 771	1	P/F	Clinical Application Seminar and Experiences I	Clin Application Sem I	A seminar course designed to foster application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on clinical interview and basic evaluation skills.
8w	PT 702	1	A-C	Neuroscience I	Neuroscience I	Comprehensive screening, exam and evaluation of patients with neurological dysfunction with focus on selection and interpretation of examination components in order to discern underlying pathophysiology reflective of neurological dysfunction.
7w	PT 703	2	A-C	Neuroscience II	Neuroscience II	Functional neuroanatomy and neuropathology correlated with select neuropathological conditions or injury, focusing on etiology, epidemiology, clinical signs, symptoms, neural substrates of cognitive, perceptual, sensory, and motor functions and dysfunctions.
15	PT 712	4	A-C	Human Movement II	Human Movement II	Reviews maturation of movement systems, lifespan motor skills development, and contemporary theories of motor control and learning to build evidence-based foundations for evaluation and management of movement dysfunction.
15	PT 721	3	A-C	Applied Exercise Physiology and Therapeutic Exercise in Rehabilitation	Appl Ex Phys &	Physiological effects of exercise and training in healthy individuals and individuals with pathological dysfunction. Includes exercises for joint and muscle mobility, muscle strength, cardiopulmonary, and neuromuscular function.
15	PT 732	3	A-C	Clinical Skills II	Clinical Skills II	Theory and practice of essential physical therapy skills, including clinical decision making methodology, modalities, and safe patient handling techniques of positioning, bed mobility, transfers, and use of assistive devices.
7	PT 742	1	A-C	Medical Pathology in Physical Therapy II	Med Pathology	Pathological conditions, and medical and surgical considerations for treatment of musculoskeletal disorders in patients treated by physical therapists.
8	PT 746	1	A-C	Medical Test & Measures	Medical Test & Measures	Basic principles of medical diagnostic tests such as laboratory tests, medical imaging, electromyography, sonography, EKG, and others commonly encountered in physical therapy.
8	PT 752	2	A-C	Professional Practice II	Professional Practice II	Introduction to legislative process, liability, and legal and ethical issues, including considerations of task delegation and supervision of patients/clients, physical therapist assistants, staff, and students.
8	PT 762	1	A-C	Evidence Based Practice	EBP II	Principles, concepts, and basic skills required to conduct clinical research in physical therapy. Topics include research design, sampling, bias, sensitivity and specificity, questionnaire design, statistical computing, conceptual review of literature.

7	PT 772	1	P/F	Clinical Application Seminar and Experiences II	Clin Application Sem II	Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on general interventions in neuromuscular dysfunction.
. 10	PT 713	2	A-C	Human Movement III	Human Movement III	Practice of standardized clinical tools utilized in assessment of movement dysfunction across various patient populations. Review of statistical data (population specific reliability, validity, sensitivity, specificity, odds ratios) on said tools.
10	PT 743	1	A-C	Medical Pathology in Physical Therapy III	Med Pathology in PT III	Pathological conditions, and medical and surgical considerations for treatment of Cardio-pulmonary disorders in patients treated by physical therapists.
10	PT 747	1	A-C	Pharmacology in Rehabilitation	Pharmacology in Rehab	Examination of the effects of commonly used prescription, over the counter and homeopathic drugs. Focus on method of action, indications, contraindications, side effects and impact on physical therapy patients.
10	PT 753	2	A-C	Professional Practice III	Professional Practice III	Teaching and learning principles, practitioner and clinical instructor roles, clinical education program, facility, faculty, and student responsibilities, clinical and program evaluative instruments, patient advocacy and preparation for community service opportunities.
10	PT 773	1	P/F	Clinical Application Seminar and Experiences III	Clin Application Sem III	Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on upper and lower extremities.
10	PT 781	3	A-C	Musculoskeleta	Musculoskeletal	Principles of orthopaedic medicine with overview of etiology, diagnosis, and surgical management, and physical therapy examination, evaluation, diagnosis and treatment of various upper and lower extremity dysfunctions.
8	PT 744	1	A-C	Medical Pathology in Physical Therapy IV	Med Pathology in PT IV	Pathological conditions, and medical and surgical considerations for treatment of neuromuscular disorders in patients treated by physical therapists.
8	PT 754	2	A-C	Professional Practice IV	Professional Practice IV	Micro and macro principles of healthcare delivery systems, sites, and organizations and pro bono services. Legalities of appropriate documentation for third party payers and federal insurance programs are addressed.
8	PT 763	2	A-C	Evidence Based Practice	EBP III	Exposure to additional topics relevant to clinical research in Physical Therapy, including data analysis, design, error, philosophy of science, and research reporting. Proposal of capstone project to complete before graduation.
8	PT 774	1	P/F	Clinical Application Seminar and Experiences IV	Clin Application Sem IV	Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on spinal pathology and neuromuscular dysfunction.

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	8	PT 782	2	A-C	Musculoskeleta I II	Musculoskeletal II	Principles of orthopaedic medicine with overview of etiology, diagnosis, and surgical management, and physical therapy examination, evaluation, diagnosis and treatment of various spine, head and neck dysfunctions.
	8w	PT 791	4	P/F	Clinical Internship I	Clinical Internship I	Supervised clinical education experience emphasizing continued development and reinforcement of clinical skills in clinical settings. Competence is expected in areas of the material presented to date in the curriculum.
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	15	PT 704	4	A-C	Neurorehabilita tion	Neurorehabilitati on	Theoretical basis and clinical application of neurophysiological approaches to treatment utilizing motor control, sensorimotor development and integration principles, including discussion and practice of current methods of evaluation and intervention.
	, 7	PT 745	1	A-C	Medical Pathology in Physical Therapy V	Med Pathology in PT V	Pathological conditions, and medical and surgical considerations for treatment of integumentary disorders in patients treated by physical therapists.
	15	PT 755	1	P/F	Professional Practice V	Professional Practice V	Allows participation in service learning programs developed in Professional Practice III, emphasizing health needs of the region, as well as coordination with community agencies.
	15	PT 764	1	P/F	Evidence Based Practice IV	EVP IV	Continuation of Evidence Based Practice III where students receive continued guidance in the completion of the faculty led capstone project begun in EBP III. Presentation of capstone required before graduation.
	15	PT 775	2	P/F	Clinical Application Seminar and Experiences V	Clin Application Sem V	Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on cardiopulmonary and complex neuromuscular dysfunction.
	15	PT 783	4	A-C	Cardio- Pulmonary Rehabilitation	Cardio- Pulmonary Rehab	An overview of cardiovascular and pulmonary systems pathologies, medical diagnosis and management and physical therapy diagnosis, examination, assessment and management of related physiological and movement dysfunctions.
	15	PT 786	2	A-C	Rehabilitation Consideration in Selected Patient Population I	Rehab in Select Pops I	Principles of evaluation and treatment in the areas of pediatrics and geriatrics. Emphasis placed on biopsychosocial aspects of developmental disabilities, coordination of care and complexities of multi-system and multi-organ disease.
	11	PT 756	3	A-C	Professional Practice VI	Professional Practice VI	Emphasis on administration of clinical practice in multiple settings. Information about licensure, attainment and retention of employment, professional organization membership, residency and fellowship programs, and specialization.

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	11	PT 765	1	P/F	Evidence Based Practice V	EBP V	Continuation of Evidence Based Practice IV where students receive continued guidance in the completion of the faculty led capstone project begun in EBP III. Presentation of capstone required before graduation.
	11	PT 776	1	P/F	Clinical Application Seminar and Experiences VI	Clin Application Sem VI	Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Interdisciplinary management of patients with complex concerns.
	11	PT 784	2	A-C	Integumentary	Integumentary	Lecture and laboratory practice to facilitate development of skills in physical therapy examination, assessment, and intervention directed toward prevention of integumentary dysfunction, restoration of integumentary health, and maximizing functional independence.
	11w	PT 787	2	A-C	Rehabilitation Consideration in Selected Patient Population II	Rehab in Select Pops II	Principles of evaluation and management of patients with amputation and/or neuromuscular disorders to maximize functional independence. Focus on prosthetic and orthotic prescription, components, fabrication, fit, and use during functional activities.
	6	PT 757	1	P/F	Professional Practice VII	Professional Practice VII	Reinforces Student's participation in health promotion and prevention programs emphasizing Chronic Disease Self-Management Course Leader Training and Diabetes Self-Management Course Leader Training for implementation in the future.
	6	PT 766	1	P/F	Evidence Based Practice VI	EBP VI	Continuation of Evidence Based Practice V where students receive continued guidance in the completion of the faculty led capstone project begun in EBP III. Presentation of capstone required before graduation.
	6	PT 777	1	P/F	Clinical Application Seminar and Experiences VII	Clin Application Sem VII	Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on health promotion and chronic disease prevention.
	6	PT 785	2	A-C	Health Promotion and Nutrition	Health Promo & Nutrition	Development and maintenance of healthy lifestyles for patients and clients. Focus on disease prevention, nutritional needs, and the benefits of exercise as well as managing individuals with injury or disease.
	6w	PT 788	2	A-C	Rehabilitation Consideration in Selected Patient Population III	Rehab in Selected Pops III	Principles of physical therapy management of select patient populations including bariatrics, women's health, cancer, and selected progressive and chronic diseases.
	12	PT 792	6	P/F	Clinical Internship II	Clinical Internship II	Supervised clinical education experience emphasizing continued development and reinforcement of clinical skills in various clinical settings. Competence is expected in areas of the material presented to date in the curriculum.

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3	PT 767	1	P/F	Evidence Based Practice VII	EBP VII	Continuation of Evidence Based Practice VI where students receive continued guidance in the completion of the faculty led capstone project begun in EBP III culminating with presentation of completed capstone.
15	PT 793	8	P/F	Clinical Internship III	Clinical Internship III	Supervised clinical education experience emphasizing continued development and reinforcement of clinical skills in various clinical settings. Competence is expected in areas of the material presented to date in the curriculum.
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APR 05 2011

GRADUATE COLLEGE



Graduate Council

MEMORANDUM

To:

President Stephen J. Kopp

From:

Tracy Christofero - Chair, Graduate Council

Date:

March 8, 2011

Subject:

Approval of Graduate Council Minutes: February 25, 2011

Attached are the minutes of the February Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions and graduate faculty status.

Please advise if you have any comments/concerns/questions.

Minutes approved.

Dr. Stephen J. Kopp

President, Marshall University

Note to President's secretary:

Please return the signed original to Tracy Christofero with copies to:

Dr. Tracy Christofero, MUGC 328, South Charleston Campus

Dr. Donna Spindel, Dean, Graduate College, Old Main, Huntington campus

Dr. Deanna Mader, Secretary, Graduate Council, CH 414, Huntington campus

Ms. Barbara Hicks, Office of Academic Affairs, Old Main, Huntington campus

Ms. Jennifer Lauhon, Office of Academic Affairs, Old Main, Huntington campus

Ms. Crystal Stewart, Information Technology, Drinko 313A, Huntington campus

MU Graduate Council Minutes February 25, 2011

Thomas Board Room South - Charleston Campus

Members Present: Christofero, Trzyna, Mader, Brammer, Edington, Gruetter, Heaton, Midkiff, Securro, Swindell, Watts, Zanter

Members Absent (Excused): Krieg, McComas, Mulder, Sottile, Stroebel

Ex-Officio Members Present: Spindel

Ex-Officio Members Absent: Ormiston, Hensley, Maher

Guests: Tammy Johnson

Christofero convened the meeting at 1:00pm.

Agenda

Christofero	Welcome, Introductions, Announcements				
Mader	Approval of previous Meeting Minutes (Attachment 1)				
Christofero	Report of Graduate Faculty Status candidates (Attachment 2)				
Christofero	Reminder to Committees				
Mulder	Curriculum Committee business (Attachment 3)				
Trzyna	Academic Planning, Standards, & Policies Committee business				
Gruetter	Credentialing Committee business				
Securro	Program Review & Assessment Committee business				
Christofero	Miscellaneous business of the Council				
Christotero	Miscellaneous business of the Council				

Minutes Approved: Minutes for the January meeting were approved as distributed (Attachment 1).

Graduate Faculty Status: Christofero stated she will work with Brian Morgan to continue refining Redbook organization and processes.

The Graduate Faculty List (Attachment 2) was approved.

Reminder to Committees: Christofero reminded committees to review and document the procedures of their respective committees for the benefit of future Graduate Council members. This should be completed by the April meeting.

Curriculum Committee Business: Midkiff, representing Mulder, presented one curriculum request (Attachment 3). Language change within the request was approved; however, the full request was sent back to committee for evaluation and revision.

College Request	Result
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Graduate School	Change in Catalog Description:	Returned to
Dean	Certificate programs	Committee

Academic Planning, Standards, & Policies Committee Business: Trzyna reported the committee has several charges and will meet prior to the March Graduate Council meeting.

Credentialing Committee Business: Gruetter reported on the progress of the graduate faculty status audits. Gruetter and Mader will conduct the GSEPD audit on March 8, 2011. The other audits will be scheduled. A letter, requested by Dean Bookwalter (COEHS; see December 3, 2010 GC Minutes), has been sent identifying deficiencies. Another COEHS audit will be scheduled in the fall.

Program Review & Assessment Committee Business: Securro reminded reviewers to communicate with him regarding the status of the annual program reviews. The committee will meet next week to review progress. Securro stated it is at the discretion of the reviewers whether or not to meet with program representatives. He noted some programs still have not posted their annual reviews to the MU assessment website. Dr. Reynolds has asked those programs to submit their annual as quickly as possible.

Swindell reported the 5-year program review for the MS in Environmental Science was revised, resubmitted, and again reviewed. The reviewers recommend approval, and Council approved.

Heaton reported the reviewers for the MS in Information Systems have not been contacted by the program or the Provost (GC Minutes January 28, 2011). Christofero stated the program review has been rewritten with the previously recommended discontinuation of the program removed. Heaton looked at the updated program review electronically and observed MS in Information Systems is now requesting resource development and includes an extensive list of needs. Discussion – Graduate Council cannot approve/disapprove resource development without a presentation by the program representatives. Securro will contact Dr. Reynolds to ascertain whether the process will be expedited or postponed until next year. Subsequent to the Graduate Council meeting, the MS in Information Systems was revised to request continuation at the current level. [Note: A March 3, 2011 (post-meeting) electronic vote by GC members resulted in approval of the reviewers' recommendation for the MS in IS to continue at the current level of activity.]

Miscellaneous Business of the Council:

1. Christofero, representing GC, and Brammer, representing FS, will facilitate the March 7th Campus Conversation and need volunteers for a panel discussion of the book, *Academically Adrift*. Trzyna, Zanter, and Edington volunteered.

- 2. Sottile submitted recommended changes in the language describing the graduate academic appeals process. Rationale: the changes will aid in clarification for students and faculty and will be more in line with the undergraduate academic appeals process. Brammer suggested Council wait to vote until members have had time to review the proposal, discuss it, and make any additional changes prior to submitting it to Faculty Senate. The motion to postpone discussion and vote until the March meeting was passed.
- 3. Brammer stated an at-large representative is needed for the Legislative Affairs Committee. She discussed the role and importance of the committee. Trzyna volunteered. [Note: Post-meeting, Council was advised that the LAC representative needed to be from the SC campus. Watts volunteered.]
- 4. Spindel and Tammy Johnson presented a revised undergraduate GPA proposal pertaining to graduate admissions (GC Minutes January 28, 2011). The revision remedies problems of the original document and allows programs the flexibility to require higher GPAs and additional documentation. Approved Spindel will submit on the appropriate form.
- 5. Spindel presented proposed changes in the catalog language describing the Integrated Bachelors and Masters (IBAM) degree program. Rationale: revision will improve clarity and make the degree more appealing to undergraduate students. To date, no students have completed this program. The revision, in part, will include changing the applicable 8 credit hours to 12 credit hours. This is similar to other institutions and fits logically with the typical credit hours per semester load. Spindel stated the Registrar indicated students' transcript will state IBAM or a similar notation to explain the reduced total undergraduate hours. Discussion was largely in agreement for the need for change, but additional edits and a possible degree name change are necessary. Spindel will continue to work on the language for clarification and marketing potential. Spindel will contact graduate advisors for feedback.
- 6. Spindel distributed the current and proposed forms for Revalidation of Credit. The purpose of the Graduate Dean's signature is to maintain necessary checks and balances for academic integrity. In the current form, the Dean's signature essentially occurs after everything has been completed, making it difficult to remedy errors. Part A of the proposed form requires the Dean to sign off on the process/strategy proposal, while Part B requires only the signatures of those persons directly responsible for carrying out the process. Council members will take the proposed form to their respective colleges and get feedback from deans and advisors.

Meeting adjourned at 2:48pm.

Submitted by Deanna Mader, Secretary, March 6, 2011, and revised by Tracy Christofero, March 7, 2011.

Future 2010-2011 Graduate Council Meetings – Please reserve these dates

- March 18, 2011 Huntington John Spotts
- April 22, 2011 South Charleston Thomas Board Room

Attachments:

- 1. Minutes from the January meeting
- 2. Graduate faculty membership approvals
- 3. Graduate curriculum change request

ATTACHMENT 1 Minutes from the January meeting

MU Graduate Council Minutes

January 28, 2011

John Spotts Room - Huntington Campus

Members Present: Christofero, Trzyna, Mader, Mulder, Brammer, Stroebel, McComas, Sottile, Krieg, Securro, Heaton, Midkiff, Edington, Swindell, Watts, Zanter

Members Absent: Gruetter (Excused)

Ex-Officio Members Present: Spindel, Ormiston, Hensley

Ex-Officio Members Absent: Maher

Guests: Dr. Mary Beth Reynolds, Dr. Tammy Johnson, Dr. Byron Clercx

Christofero convened the meeting at 1:00pm.

Draft Agenda

Christofero	Welcome, Introductions, Announcements
Mader	Approval of previous Meeting Minutes (Attachment 1)
Christofero	Report of Graduate Faculty Status candidates (Attachment 2)
Mulder	Curriculum Committee business (Attachment 3)
Trzyna	Academic Planning, Standards, & Policies Committee business
Gruetter	Credentialing Committee business
Securro	Program Review & Assessment Committee business
Mary Beth Reynolds	Annual Review Procedures
Christofero	Miscellaneous business of the Council

Minutes Approved: Minutes for the December meeting were approved as distributed (Attachment 1).

Graduate Faculty Status: Christofero stated the new procedures and format for Graduate Faculty status approval are in place and thanked Brian Morgan and Donna Spindel for their hard work in the redesign. Colleges will now enter their own data; however, approvals will still be granted by Graduate Council. Spindel told members the entered names must match in both the Redbook and Banner and requested Christofero or she be informed of any discrepancies. Christofero encouraged members to make sure their respective colleges keep the Redbook updated.

The Graduate Faculty List (Attachment 2) was approved.

Curriculum Committee Business: Mulder presented nine curriculum requests (Attachment 3). All nine were approved as is.

College	Request	Results
COLA	Delete: SOC 571 – Sociological Field Experience	Approved
COLA	Delete: SOC 597 - Itv	Approved
COLA	Delete: SOC 598 - Itv	Approved
COLA	Delete: SOC 614 – Applied Demography	Approved
COLA	Delete: SOC 680 SP TP – Part Time Social Work	Approved
	Change of Course Title, Content, & Catalog Description:	
COLA	CMM 574	Approved
GSEPD	Change in Course Title: COUN 630	Approved
GSEPD	Change in Course Title: COUN 691	Approved
COFA	Change in Catalog Description: ART 508	Approved

Academic Planning, Standards, & Policies Committee Business: Trzyna reported the committee had no new business.

Credentialing Committee Business: The committee had no new business.

Program Review & Assessment Committee Business: Securro thanked members for their work on the 5-year program reviews and called on each team to report their recommendations.

MA Early Childhood Education, Ed S Education Specialist, MS Engineering, MS Safety Technology, MA English, MS Dietetics and M.D. all received recommendations to continue at the current level of activity. Mader & Trzyna reported that although their recommendation for the M.D. program is to continue at the current level of activity, several omissions were noted in the M.D. program review and none of the recommended changes were made. Discussion followed. Christofero recommended, starting with this program review cycle, all work by reviewers documented on the Program Review Evaluator's Check Sheet should proceed along with each program review to the next level of the approval process. Discussion followed and the recommendation was approved.

MS Environmental Science program review was discussed and the consensus was to send it back to the program for revision. Revision must be completed by February 15, 2011.

MS Information Systems requested the program be dissolved. Provost Ormiston asked Graduate Council to defer its decision until he has time to talk to their dean. Members agreed. The Provost will be in communication with the program reviewers.

The question was raised as to the role of the Graduate Council in program reviews – helpful suggestions or making a judgment/recommendation? Discussion followed. Reynolds and Hensley stated Graduate Council performs both roles; first in recommending manuscript changes to make the program review as strong as possible, and then as evaluator when the committee recommendation form is submitted.

Annual Assessment Reports: Dr. Reynolds reviewed the procedures for the annual assessment reports. Forty annual assessment reports will be reviewed this year. Teams of two will evaluate each report. Securro will forward the link for additional materials along with the team assignments. Members were reminded programs do not need to assess each outcome every year (e.g. they may choose an assessment cycle rather than assessing all outcomes annually). Reviews are due by March 15, 2011 to the Office of Assessment. Teams are encouraged to review independently and then combine into one form.

Miscellaneous Business of the Council:

- 1) Ad Hoc Committee on Organizational Structure: Trzyna reported the committee began their charge by reviewing the Graduate Council Bylaws (most recent dated 2004) and a letter of September 2007 clarifying the Bylaws. The university has changed considerably in the past seven years and the 2004 Bylaws do not reflect those changes. Recommendation disband the ad hoc committee and send charge to the Academic Planning, Standards, & Policies Committee for further investigation and recommendations. The recommendation was approved
- 2) Fees for Revalidation of Credit: Spindel reported the current balance in the Revalidation Account is \$5000. Fees are assessed at \$25 per credit hour revalidated. According to Spindel, tracking the source of the fees is extremely difficult, and so getting the money back to the appropriate departments is also difficult. Spindel noted although Graduate Council approved that the fees should go back to the departments several years ago; it did not specify the process. The return of fees to departments was attempted in 2005-2006. Spindel stated the Graduate College Office is not an office that normally handles money so it is not equipped to handle the tracking and disbursement.

Regarding expenditures from the Revalidation Account, Spindel stated she asked for and was granted permission by Academic Affairs to spend \$4500 to pay for membership in the Council of Graduate Schools. The \$4500 came from the Graduate College operating account previously; however, that budget has been cut. Spindel requested permission to recommend how the money should be spent and stated the funds would be best used to pay outside readers of theses and dissertations. Currently outside readers are being paid out of the now-eliminated thesis and dissertation binding fund. Graduate student travel is being paid through donations. Discussion followed. Christofero summarized by

stating Graduate Council procedures are not being followed and the issues needs to be resolved. The Academic Planning, Standards, & Policies Committee will address the situation and make a recommendation as to how the revalidation fees should be spent. Members should contact Trzyna with comments and concerns.

3) Policy for Undergraduate GPA: Dr. Johnson stated the current admissions policy for calculating undergraduate GPA states all undergraduate work must be included in the calculation (i.e. every course at every institution) and the minimum average GPA must be at least 2.5 on a 4 pt scale. In the past, the policy was not enforced and departments determined their own calculation procedures. The policy began to be enforced approximately three years ago; however, the calculation process is very time consuming since all transcripts (both domestic and abroad) must be received prior to calculating the GPA.

Dr. Johnson recommends better language may be "overall undergraduate degree GPA." Dr. Johnson's office has reviewed this issue in-depth and statistics show there is very little difference between overall GPA and degree GPA. She emphasized this has nothing to do with lowering standards but has a lot to do with Office of Admissions customer service. Discussion followed. Christofero stated members should take this recommendation back to their respective colleges for input. The Academic Planning, Standards, and Policies Committee will review and make a recommendation. This item will be discussed at the next GC meeting.

- **4) Additional Agenda Items:** Christofero commended the members on thorough discussions; however, given the time allotted, additional items on the agenda will be moved to next month's meeting.
- **5) Material for February Meeting:** Spindel distributed information on Integrated Bachelor's and Master's (IBAM) degree programs. Members should read the material and be ready to discuss it at the February meeting.

Meeting adjourned at 2:51pm.

Submitted by Deanna Mader, Secretary, February 3, 2011 and revised by Tracy Christofero, February 4, 2011.

Future 2010-2011 Graduate Council Meetings – Please reserve these dates

- February 25, 2011 South Charleston Thomas Board Room
- March 18, 2011 Huntington John Spotts
- April 22, 2011 South Charleston Thomas Board Room

ATTACHMENT 2 Graduate Faculty Membership Approvals

The following is a list of requests still pending in the RedBook Admin system:

Туре	Faculty Member	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
<u>Add</u>	Berhie, Girmay	COHP	Health Informatics	Graduate	02/22/2011	02/22/2016
<u>Add</u>	Dunn, Nancy	СОНР	Nursing	Instructor	01/31/2011	01/31/2013
<u>Add</u>	lan Hagarty	COFA	Art and Design	Graduate	January 27, 2011	January 27, 2016
<u>Add</u>	Konz, Suzzanne	СОНР	School of Kinesiology	Doctoral	02/22/2011	02/22/2016
<u>Add</u>	Margaret Richardson	COFA	Art and Design	Graduate	January 27, 2011	January 27, 2016
<u>Add</u>	Stephen Lawson	COFA	Music	Graduate	February 1, 2011	February 1, 2016
<u>Edit</u>	Antonsen, Brian	SOM	Pharmacology, Physiology & Toxicology	Doctoral	03/31/08	03/31/13
<u>Edit</u>	Biros, John	CITE	Engineering & Computer Science	Graduate	12/17/10	12/17/15
<u>Edit</u>	Collier, Patrick	SOM	Biochemistry & Microbiology	Doctoral	07/31/08	07/31/13
<u>Edit</u>	Egnor, Michael	CITE	Applied Science & Technology	Instructor	12/08/10	12/08/12
<u>Edit</u>	Johnson, Rebecca	SOM	Forensic Science	Instructor	02/01/11	02/01/13
<u>Edit</u>	Newsome, Jason	GSEPD	Counseling	Associate	11/09/10	11/09/13
<u>Edit</u>	Rankin, Gary	SOM	Pharmacology, Physiology & Toxicology	Doctoral	2/1/11	2/1/14
<u>Edit</u>	Rosiek, John	CITE	Applied Science & Technology	Instructor	12/8/10	12/8/12

ATTACHMENT 3 Graduate Curriculum Change Approvals

Request for Graduate Catalog Change To Description of Certificate Programs

Question – some approved programs have 24 hours; discussion; motion – change language from 12-21 to 12-24, Approved

Question – Currently a student may pursue a masters degree and a certificate at the same time; Discussion – student can take up to 12 (area of emphasis is 12 hours) student may decide not to complee the masters, but the program would have already approved the 12 hrs; Certificate can only have 6 hours transferred; Suggestion – complete two separate programs of study for the Masters and the Certificate (inappropriate for students to earn an MU certificate with 12 hrs transferred from another institution); The curriculum for each certificate needs to be reviewed; The role of the advisor is very important. Motion – send it back to committee for evaluation and revision. Motion passed.

Contact Person:

Donna Spindel, Ph.D.

Office:

Dean of the Graduate School

Current Description:

Certificate Programs

Certificate programs are professional continuing education programs of typically 12 to 21 credit hours as designated by the program faculty and available to students admitted under the Professional Development and Degree-seeking categories. The main purpose of certificate programs is to provide opportunities to students to complete a cohesive program of coursework that is less than a graduate degree, but which provides advanced training in a specific area. Please consult the department offering the certificate program for complete information.

p. 61

Edits:

Please consult the department offering the certificate program for complete information. (plus the additional items as shown in the proposed new description, below)

New / Clean (Proposed) Catalog Description:

Certificate Programs

Certificate programs are professional continuing education programs of typically 12 to 21 credit hours as designated by the program faculty and available to students admitted under the Professional Development and Degree-seeking categories. The main purpose of certificate programs is to provide opportunities to students to complete a cohesive program of coursework that is less than a graduate degree, but which provides advanced training in a

specific area.

- No more than 6 credit hours from outside Marshall University may be transferred into any certificate programs.
- An overall GPA of at least 3.00 must be earned for all courses within the certificate program.

General Admission Requirements

- An application for admission to a certificate program (with the non-refundable application fee), unless a student is already admitted to the degree program offering the certificate;
- An official transcript from the regionally accredited institution granting an applicant's baccalaureate degree.

Students should consult the catalog for specific admission requirements to a particular certificate program.

Note 1: Admission to a degree program requires a separate application. Completion of a certificate program does not guarantee acceptance as a degree student in a particular graduate program. Individual departments may, however, choose to use performance in certificate courses as supporting data when considering an application for full admission into a degree program.

Note 2: Students who wish to pursue degree and certificate programs concurrently should complete the application for admission to a degree program.





Graduate Council

MEMORANDUM

To:

President Stephen J. Kopp

From:

Tracy Christofero - Chair, Graduate Council

TC

Date:

February 4, 2011

Subject:

Approval of Graduate Council Minutes: January 28, 2011

Minutes of the January Graduate Council meeting are attached for your review. Approval of these minutes will also serve as approval of curricular motions and graduate faculty status.

Please advise if you have any comments/concerns/questions.

Minutes approved.

Dr. Stephen J. Kopp

President, Marshall University

Note to President's secretary:

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Dr. Donna Spindel, Dean, Graduate College, Old Main, Huntington campus

Dr. Deanna Mader, Secretary, Graduate Council, CH 414, Huntington campus

Ms. Barbara Hicks, Office of Academic Affairs, Old Main, Huntington campus

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Ms. Crystal Stewart, Distributed Education, CB 219, Huntington campus

MU Graduate Council Minutes January 28, 2011

John Spotts Room - Huntington Campus

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Submitted by Deanna Mader, Secretary, February 3, 2011 and revised by Tracy Christofero, February 4, 2011.

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- March 18, 2011 Huntington John Spotts
- April 22, 2011 South Charleston Thomas Board Room

Attachments:

- 1. Minutes from the December meeting
- 2. Graduate faculty membership approvals
- 3. Graduate curriculum change approvals

ATTACHMENT 1 Minutes from the December meeting

Marshall University Graduate Council Minutes

December 3, 2010 Thomas Board Room, South Charleston Campus

Members Present: Christofero, Trzyna, Mader, Mulder, Brammer, Stroebel, McComas, Sottile, Krieg, Securro, Heaton, Midkiff, Edington, Gruetter, Swindell, Watts, Zanter **Members Absent**:

Ex-Officio Members Present:

Ex-Officio Members Absent: Spindel, Ormiston, Hensley, Maher

Guests: Comeau, Gomati, Hill, White

Christofero convened the meeting at 1:00 pm.

Christofero	Welcome, Introductions, Announcements
Mader	Approval of previous Meeting Minutes (Attachment 1)
Christofero	Report of Graduate Faculty Status candidates (Attachment 2)
Jane Hill	Presentation: MA English request for Resource Development
Mulder	Curriculum Committee business (Attachment 3)
Trzyna	Academic Planning, Standards, & Policies Committee business
Gruetter	Credentialing Committee business
Securro	Program Review & Assessment Committee business
Christofero	Miscellaneous business of the Council

Christofero announced both of the GC meetings in South Charleston next semester will be in the Thomas Board Room

Minutes Approved: Minutes for the September and October 2010 meetings were approved as distributed (Attachment 1).

Graduate Faculty Status: Graduate Faculty List (Attachment 2) was approved with the addition of Fondren (COLA).

Program Reviews: Jane Hill, representing Dean Pittenger (COLA), addressed the Graduate Council regarding the English Department's request for resource development in their Program Review. Teaching English to Speakers of Other Languages (TESOL) is being moved to English which will result in additional demands placed on existing resources. Graduate Council expressed several questions and concerns (e.g. Is the request for GTA positions only or funding for GTAs? Where will the TESOL resources go when the move takes place?) Council approved Christofero's request to suspend the agenda in order to allow Hill to obtain additional information from Dean Pittenger who was not in attendance. Hill spoke to Dr. Pittenger, Dr. Ormiston, and Dr. Pauley and was informed the Graduate Council does not approve positions, but the Dean does need permission to shift resources. Graduate Council discussion concluded that role is the

responsibility of Dr. Spindel as Dean of the Graduate College. Hill requested retraction of the original request for resource development for the MA in English Program and stated she will submit a new cover sheet indicating such. Discussion continued. Graduate Council expressed concern regarding procedural issues affecting students and resources. Graduate Council also expressed concern as to its exclusion in the decision to move TESOL.

Curriculum Committee Business: Mulder presented 19 curriculum requests (Attachment 3). Of the 19, 17 were approved as is, and 2 were approved with changes.

College	Request	Results
	Course Number Change: ES 600 (Introduction to	
CITE	Environmental Science) to ES 575	Approved
	Change of Course Title, Content and Catalog Description:	
COLA	Psychology - PSY 672	Approved
COLA	Add: ANT 568 National Identity	Approved
COLA	Add: SOC 568 National Identity	Approved
COLA	Changes to Admission Requirements: M.S. in Criminal Justice	Approved
	Change of a Major or Degree: MA and MS in	
COLA	Geography	Approved
	Change of Course Title, Content and Catalog Description:	
COLA	Geography - GEO 514	Approved
	Change of Course Title, Content and Catalog Description:	
COLA	Geography – GEO 515	Approved
	Change of Course Title, Content and Catalog Description:	
COLA	Geography – GEO 516	Approved
COLA	Add: ENG 505: History of the English Language	Approved
	Change of Course Title, Number and Catalog Description:	
COLA	English – ENG 576 to ENG 626	Approved
	Add: ENG 617 TESOL Curriculum Development and Materials	
COLA	Design	Approved
COLA	Add: ENG 634 Teaching English for Academic Purposes	Approved
	Add: ENG 670 Observation Practicum TESOL (the word	Approved
	"supervised" was added to the course description)	with
COLA		Changes
	Add: ENG 671 Teaching Practicum TESOL (the word	Approved
	"supervised" was added to the course description)	with
COLA		Changes
	Addition of an Area of Emphasis Within an Existing Major: English	
COLA	- MA English with an area of emphasis in TESOL	Approved
005110	Change of Course Title and Catalog Description: School of	
COEHS	Kinesiology - ESS 652	Approved
COHP	Change of Course Title: Kinesiology – ESS 670	Approved
00115	Addition of a Major or Degree (Intent to Plan): School of	
COHP	Kinesiology - MS in Athletic Training	Approved

Academic Planning, Standards, & Policies Committee Business: Trzyna reported the organizational chart was corrected in the Master of Public Health Intent to Plan. The MPH Intent to Plan was approved.

Credentialing Committee Business: Gruetter advised COFA and COEHS of their scheduled graduate faculty status audits this semester. The COFA audit went well. Several problems were noted in the COEHS audit. A letter outlining identified problems and Graduate Council concerns will be sent to Dean Bookwalter. It was recommended and approved to audit the COEHS again in 2011-2012.

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coursework. It was moved and approved that the Graduate Dean would provide a report to Graduate Council of the last 5 years of revalidation fees, including amount and origin by department, amount and benefactor of each distribution, and the current balance of that account.

Meeting adjourned at 2:45 pm.

Submitted by Deanna Mader, Secretary, December 10, 2010 and revised by Tracy Christofero, December 10, 2010.

Attachments:

- 1. Minutes from the September and October meetings
- 2. Graduate faculty membership approvals
- 3. Graduate curriculum change approvals

Future Graduate Council Meetings for 2010-2011 Academic Year:

- January 28, 2011 Huntington John Spotts
- February 25, 2011 South Charleston Thomas Board Room
- March 18, 2011 Huntington John Spotts
- April 22, 2011 South Charleston Thomas Board Room

ATTACHMENT 2 Graduate Faculty Membership Approvals

			Applied Science &			
<u>Delete</u>	Thacker, Allen	CITE	Technology Engineering & Computer	Associate	4/30/2005	4/30/2010
<u>Delete</u>	Schafer, Kyle	CITE	Science Educational	Associate	9/30/2007	9/30/2010
<u>Delete</u>	Arthur, George	COE	Foundations/Technology	Associate	11/31/07	11/31/10
<u>Delete</u>	Irvin, E. Annette	COE	Reading Education	Associate	11/30/2007	11/30/10
Delete	Bickel, Robert	COE	Advanced Ed. Studies	Doctoral	11/31/07	11/31/12
<u>Delete</u>	Gordon, Howard	COE	ATE	Graduate	11/31/07	11/31/12
<u>Delete</u>	Hankins, Linda Templeton,	COE	Counseling	Graduate	3/31/2006	3/31/11
<u>Delete</u>	Rosalyn	COE	Dean	Graduate	3/31/2008	3/31/13
<u>Delete</u>	Templeton, Larry Margaret Phipps	COE	Counseling	Instructor	1/31/2008	1/31/10
<u>Add</u>	Brown	COLA	Criminal Justice	Associate	12/15/2010	12/15/13
<u>Add</u>	Sergent F. Tyler Michael	COLA	History/Religious Studies	Associate	1/11/2011	1/11/2014
<u>Add</u>	Householder	COLA	English	Graduate	12/6/2010	12/6/2015
Add	Kathie Williams	COLA	History	Graduate	12/2/2010	12/2/2015
<u>19</u>	Edmunds, Robert	COLA	Communication Studies	Instructor	1/7/2011	1/7/2013
<u>velete</u>	Handler, Jerome	COLA	History	Associate	4/30/2008	4/30/2011
<u>Delete</u>	Fink, Stephen	COLA	Psychology	Associate	2/28/2008	2/28/2011
<u>Delete</u>	Fan, Shuhua Barrios, Juan de	COLA	History	Graduate	9/30/2006	9/30/2011
<u>Add</u>	Dios	cos	Biological Science	Associate	1/21/2011	1/21/2014
<u>Edit</u>	Morgan, Robert	cos	Chemistry	Graduate	9/30/2007	9/30/2012
<u>Add</u>	Clark, Deborah Ramsburg,	GSEPD	Elem/Sec Ed	Instructor	1/31/2011	1/31/2013
<u>Add</u>	Patricia	GSEPD	Elem/Sec Ed	Instructor	1/31/2011	1/31/2013
<u>Add</u>	Mayo, Jennifer	GSEPD	Reading	Instructor	1/31/2011	1/31/2013
<u>Add</u>	Pleska, Cathy	GSEPD	Reading	Instructor	1/31/2011	1/31/2013
<u>Delete</u>	Purcell, Boyd	GSEPD	Counseling	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Richard, Joseph	GSEPD	Counseling	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Tate, Lori Meharie,	GSEPD	Elem/Sec Ed	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Anduamlak Goodwin,	GSEPD	GSEPD	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Rebecca	GSEPD	Leadership Studies	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Ruddle, Melissa	GSEPD	Leadership Studies	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Akers, Deborah	GSEPD	Reading	Instructor	1/31/2009	1/31/2011
Delete	Bolton, Marcia	GSEPD	Reading	Instructor	8/31/2007	8/31/2009
<u>ete!</u>	Cadle, Connie	GSEPD	Reading	Instructor	8/31/2007	8/31/2009
<u>Delete</u>	Chandler, Judy	GSEPD	Reading	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Curry, Bonita	GSEPD	Reading	Instructor	1/31/2009	1/31/2011

<u>Delete</u>	Eggleston, Janet	GSEPD	Reading	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Fry, Frances	GSEPD	Reading	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Hindman, Linda	GSEPD	Reading	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Keeney, Linda	GSEPD	Reading	Instructor	8/31/2007	8/31/2009
<u>Delete</u>	Lance, Robin	GSEPD	Reading	Instructor	8/31/2007	8/31/2009
<u>Delete</u>	Waugh, Joyce	GSEPD	Reading	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Kramer, Jack	GSEPD	School Psychology	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Barnes, Barbara	GSEPD	Special Ed	Instructor	6/30/2007	6/30/2009
<u>Delete</u>	Burton, Nancy	GSEPD	Special Ed	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Carpenter, Lois	GSEPD	Special Ed	Instructor	8/31/2007	8/31/2009
<u>Delete</u>	Pillow, Gary	GSEPD	Special Ed	Instructor	1/31/2009	1/31/2011
<u>Delete</u>	Ward, Linda	GSEPD	Special Ed	Instructor	5/31/2008	5/31/2010
	Chapman, Arnold				4 (0.4 (0.000	4 104 1004 4
<u>Edit</u>	Clifford	GSEPD	Elem/Sec Ed	Associate	1/31/2009	1/31/2011
<u>Edit</u>	Moroose, Donald Cunningham,	GSEPD	Elem/Sec Ed	Associate	1/31/2009	1/31/2011
<u>Edit</u>	Michael	GSEPD	Leadership Studies Management, Marketing	Doctoral	1/31/2009	1/31/2014
<u>Add</u>	Gurung, Anil	LCOB	and MIS Management, Marketing	Doctoral	11/30/2010	11/30/2015
<u>Add</u>	McClure, Rex	LCOB	and MIS Management, Marketing	Doctoral	11/30/2010	11/30/2015
<u>Add</u>	McClure, Rex	LCOB	and MIS	Doctoral	11/30/2010	11/30/2011
Add	Cassandra Taylor	LCOB	Management/Marketing/MIS	Doctoral	9/30/2010	9/30/2015
<u>Add</u>	Weishen Wang	LCOB	Finance and Economics	Graduate	12/31/2010	12/31/2015
Add	Richard Agesa	LCOB	Finance/Economics	Graduate	11/30/2010	11/30/2015
<u>Add</u>	Shaorong Zhang	LCOB	LCOB	Graduate	12/31/2010	12/31/2015
<u>Add</u>	Ricky Weible	LCOB	Management/Marketing/MIS	Graduate	10/31/2010	10/31/2015
<u>Edit</u>	Prasad, Rose Chaudhry,	LCOB	Finance and Economics	Associate	10/31/2010	10/31/2013
<u>Edit</u>	Mukesh Maheshwari,	LCOB	Management/Marketing/MIS Accounting/Legal	Associate	10/31/2010	10/31/2013
<u>Edit</u>	Suneel	LCOB	Environment	Doctoral	12/31/2010	12/31/2015
<u>Edit</u>	Tate, Uday	LCOB	Management/Marketing	Doctoral	12/31/2010	12/31/2015
<u>Edit</u>	Emmett, Mary	LCOB	Management/Marketing/MIS	Doctoral	11/30/2009	11/30/2014
<u>Edit</u>	Subedi, Deepak	LCOB	Management/Marketing/MIS	Doctoral	12/31/2010	12/31/2015
<u>Edit</u>	Tomblin, Michael	LCOB	Management/Marketing	Graduate	1/31/2011	1/31/2016
<u>Add</u>	Shumlas, Alice Claudio, Pier	LCOB	Accounting/LE	Instructor	8/30/2010	8/30/2013
<u>Add</u>	Paolo	SOM	Biochemistry & Microbiology	Doctoral	12/31/2010	12/31/2013

ATTACHMENT 3 Graduate Curriculum Change Approvals

Graduate Curriculum Change Requests Summary – January 2011

COLLEGE: COLA

Request for Graduate Course Deletion Approved

Department/Division: Department of Sociology and Anthropology

Current Course Number and Title: SOC 571 Sociological Field Experience

Rationale for Course Deletion: We have another identical course (SOC 570) on the books and

have no reason to keep both.

Final term and year this course is to be offered: Spring 2011

No course is being added in place of this deletion.

Request for Graduate Course Deletion Approved

Department/Division: Department of Sociology and Anthropology

Current Course Number and Title: SOC 597 Itv

Rationale for Course Deletion: This class has not been taught for years and we have no intention

of scheduling it in the future.

Final term and year this course is to be offered: Spring 2011

No course is being added in place of this deletion.

Request for Graduate Course Deletion Approved

Department/Division: Department of Sociology and Anthropology

Current Course Number and Title: SOC 598 Itv

Rationale for Course Deletion: This class has not been taught for years and we have no intention

of scheduling it in the future.

Final term and year this course is to be offered: Spring 2011

No course is being added in place of this deletion.

Request for Graduate Course Deletion Approved

Department/Division: Dept of Sociology and Anthropology

Current Course Number and Title: SOC 614 Applied Demography

Rationale for Course Deletion: We have another class with an identical title (SOC 615) and we have no reason to maintain both as part of our curriculum. This class has no description in

the master list of courses.

Final term and year this course is to be offered: Spring 2011

No course is being added in place of this deletion.

Request for Graduate Course Deletion Approved

Department/Division: Dept of Sociology and Anthropology

Current Course Number and Title: SOC 680 SP TP – PART TIME SOCIAL WORK

Rationale for Course Deletion: We have another class with an identical title (SOC 615) and we have no reason to maintain both as part of our curriculum. This class has no description in the master list of courses.

Final term and year this course is to be offered: Spring 2011

No course is being added in place of this deletion.

Request for Graduate Course Change_Approved

Department/Division: Communication Studies

Current Course Number and Title: CMM 574: Interpersonal Health Communication

Change in Course TITLE? Yes

Old title of course: Health Communication

New title course: Interpersonal Health Communication

Change in Course ALPHA DESIGNATOR? No

Change in COURSE NUMBER? No

Change in CONTENT? Yes

From: A survey of health communication theories and findings covering both health communication in interpersonal contexts and health communication in public contexts (e.g., health promotion campaigns).

To: An in-depth study of health communication in interpersonal contexts.

Rationale: The need to adapt CMM 574 is grounded in the nature of the field of Health Communication and the need to provide greater depth of education for our graduate students. Studies in Health Communication primarily center around two major areas of scholarship and related career tracks: (1) Health communication in interpersonal contexts such as patient-provider and patient-family interactions and face-to-face communication in health care organization settings and (2) Health communication in public contexts such as health promotion campaigns and illness prevention programs. Currently, CMM 574 surveys both of these topic areas, however, we are requesting that this course focus in depth on health communication issues in interpersonal contexts.

Change in CATALOG DESCRIPTION as a result of this request? Yes

From: Explores communication demands of health care and promotion; examines communication controversies in the modern health care system; and examines communication strategies to resolve health care problems.

To: Investigates communication in establishing effective interactions between health providers, patients, and families. Explores theories and findings in relationship development, decision making, intercultural communication, social support, advocacy, and family relationships.

Rationale: To reflect the change in the nature of the information to be shared.

COLLEGE: GSEPD

Request for Graduate Course Change Approved

Department/Division: Counseling

Current Course Number and Title: Coun 630 - Introduction to Mental Health Counseling

Change in Course TITLE? Yes

Old title of course: Introduction to Mental Health Counseling

New title of course: Introduction to Clinical Mental Health Counseling

Rationale: Makes title of course consistent with the new title of the Area of Emphasis – Clinical

Mental Health Counseling

Request for Graduate Course Change Approved

Department/Division: Counseling

Current Course Number and Title: Coun 691 - Internship Mental Health Counseling

Change in Course TITLE? Yes

Old title of course: <u>Internship Mental Health Counseling</u>

New title of course: Internship Clinical Mental Health Counseling

Rationale: Makes title of course consistent with the new title of the Area of Emphasis – Clinical

Mental Health Counseling

COLLEGE: COFA

Request for Graduate Course Change Approved

Department/Division: Art And Design

Current Course Number and Title: ART 508

Change in CATALOG DESCRIPTION as a result of this request? Yes

From: History of the Visual Arts and Architecture in ancient Mesopotamia, Egypt, Greece, and Rome.

To: History of the Visual Arts and Architecture in Ancient Egypt in the context of social and religious influences.

Rationale: This was the catalog description originally proposed for this course. The schedule of classes continues to revert to a previous course description when 508 was Art of the Ancient World. I am simply trying to correct what appears to be a clerical error.



Graduate Council

MEMORANDUM

To:

President Stephen J. Kopp

From:

Tracy Christofero - Chair, Graduate Council

Date:

December 9, 2010

Subject:

Approval of Graduate Council Minutes: December 3, 2010

Minutes of the December Graduate Council meeting are attached for your review. Approval of these minutes will also serve as approval of curricular motions and graduate faculty status.

Please advise if you have any comments/concerns/questions.

Minutes approved.

Dr Stephen J. Kopp

President, Marshall University

Note to President's secretary:

Please return the signed original to Tracy Christofero with copies to:

Dr. Tracy Christofero, MUGC 328, South Charleston Campus

Dr. Donna Spindel, Dean, Graduate College, Old Main, Huntington campus

Dr. Deanna Mader, Secretary, Graduate Council, CH 414, Huntington campus

Ms. Barbara Hicks, Office of Academic Affairs, Old Main, Huntington campus

Ms. Jennifer Lauhon, Office of Academic Affairs, Old Main, Huntington campus

Ms. Crystal Stewart, Distributed Education, CB 219, Huntington campus

Marshall University Graduate Council Minutes December 3, 2010

Thomas Board Room, South Charleston Campus

Members Present: Christofero, Trzyna, Mader, Mulder, Brammer, Stroebel, McComas, Sottile, Krieg, Securro, Heaton, Midkiff, Edington, Gruetter, Swindell, Watts, Zanter

Members Absent:

Ex-Officio Members Present:

Ex-Officio Members Absent: Spindel, Ormiston, Hensley, Maher

Guests: Comeau, Gomati, Hill, White

Christofero convened the meeting at 1:00 pm.

Christofero	Welcome, Introductions, Announcements
Mader	Approval of previous Meeting Minutes (Attachment 1)
Christofero	Report of Graduate Faculty Status candidates (Attachment 2)
Jane Hill	Presentation: MA English request for Resource Development
Mulder	Curriculum Committee business (Attachment 3)
Trzyna	Academic Planning, Standards, & Policies Committee business
Gruetter	Credentialing Committee business
Securro	Program Review & Assessment Committee business
Christofero	Miscellaneous business of the Council

Christofero announced both of the GC meetings in South Charleston next semester will be in the Thomas Board Room

Minutes Approved: Minutes for the September and October 2010 meetings were approved as distributed (Attachment 1).

Graduate Faculty Status: Graduate Faculty List (Attachment 2) was approved with the addition of Fondren (COLA).

Program Reviews: Jane Hill, representing Dean Pittenger (COLA), addressed the Graduate Council regarding the English Department's request for resource development in their Program Review. Teaching English to Speakers of Other Languages (TESOL) is being moved to English which will result in additional demands placed on existing resources. Graduate Council expressed several questions and concerns (e.g. Is the request for GTA positions only or funding for GTAs? Where will the TESOL resources go

when the move takes place?) Council approved Christofero's request to suspend the agenda in order to allow Hill to obtain additional information from Dean Pittenger who was not in attendance. Hill spoke to Dr. Pittenger, Dr. Ormiston, and Dr. Pauley and was informed the Graduate Council does not approve positions, but the Dean does need permission to shift resources. Graduate Council discussion concluded that role is the responsibility of Dr. Spindel as Dean of the Graduate College. Hill requested retraction of the original request for resource development for the MA in English Program and stated she will submit a new cover sheet indicating such. Discussion continued. Graduate Council expressed concern regarding procedural issues affecting students and resources. Graduate Council also expressed concern as to its exclusion in the decision to move TESOL.

Curriculum Committee Business: Mulder presented 19 curriculum requests (Attachment 3). Of the 19, 17 were approved as is, and 2 were approved with changes.

College	Request	Results
	Course Number Change: ES 600 (Introduction to	
CITE	Environmental Science) to ES 575	Approved
	Change of Course Title, Content and Catalog Description:	
COLA	Psychology - PSY 672	Approved
COLA	Add: ANT 568 National Identity	Approved
COLA	Add: SOC 568 National Identity	Approved
COLA	Changes to Admission Requirements: M.S. in Criminal Justice	Approved
	Change of a Major or Degree: MA and MS in	
COLA	Geography	Approved
	Change of Course Title, Content and Catalog Description:	
COLA	Geography - GEO 514	Approved
	Change of Course Title, Content and Catalog Description:	
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	Change of Course Title, Content and Catalog Description:	
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COLA	- MA English with an area of emphasis in TESOL	Approved
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COHP	Change of Course Title: Kinesiology – ESS 670	Approved
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Academic Planning, Standards, & Policies Committee Business: Trzyna reported the organizational chart was corrected in the Master of Public Health Intent to Plan. The MPH Intent to Plan was approved.

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Meeting adjourned at 2:45 pm.

Submitted by Deanna Mader, Secretary, December 10, 2010 and revised by Tracy Christofero, December 10, 2010.

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- January 28, 2011 Huntington John Spotts
- February 25, 2011 South Charleston Thomas Board Room
- March 18, 2011 Huntington John Spotts
- April 22, 2011 South Charleston Thomas Board Room



ATTACHMENT 2 Graduate Faculty Membership Approvals

		This file was last updated on :	11/28/30	A Commence	
Faculty	College or School	Department or Division	Graduate Faculty Level	Term Starts	Term Expires
Angel, Bob	COEHS	School of Education	Graduate	11/05/10	11/05/15
Arneson, Neil	COEHS	School of Education	Associate	11/05/10	11/05/13
Conner-Lockwood, Debbie	COEHS	School of Education	Graduate	11/05/10	11/05/15
Dozier, Janet	COEHS	Elementary Education	Doctoral	09/30/10	09/30/15
Garrett, Jeffrey	COEHS	HDAT, Counseling	Graduate	11/08/10	11/08/15
Guyer, Barbara	COEHS	School of Education	Doctoral	11/19/10	11/19/15
Klein, Thomas	COEHS	School of Education	Associate	11/05/10	11/05/13
Newsome, Jason	COEHS	Counseling	Associate	11/09/10	11/09/13
Sias, Betty	COEHS	HDAT - ATE	Graduate	11/09/10	11/09/15
Dobbs, Linda	COFA	Music	Associate	11/11/10	11/11/13
Stickler, Larry	COFA	Music	Graduate	11/15/10	11/15/15
Wray, Robert	COFA	Music	Associate	11/08/10	11/08/13
Karen McComas	COHP	Communication Disorders	Graduate	06/30/10	06/30/15
Adkins, Laura	cos	Mathematics	Graduate	09/30/10	09/30/15
Constantino, Paul J.	cos	Biological Sciences	Graduate	11/30/10	11/30/15
Kim, Min Kook	cos	Integrated Science & Technology	Graduate	11/30/10	11/30/15
Kolling, Derrick R.	cos	Chemistry	Graduate	09/30/10	09/30/15
Kovatch, Jeffrey J.	cos	Biological Sciences	Graduate	11/30/10	11/30/15
Litteral, Theresa M.	cos	Integrated Science & Technology	Graduate	11/30/10	11/30/15
Emmett, Mary	LCOB	Management/Marketing	Doctoral	11/30/09	11/30/14
Taylor, Cassandra L.	LCOB	Management/Marketing	Doctoral	09/30/10	09/30/15
DELETIONS					
Arthur, George	COEHS	School of Education	Associate	11/31/07	11/31/10
Gordon, Howard	COEHS	HDAT, ATE	Graduate	11/31/07	11/31/12
Irvin, E. Annette	COEHS	Reading Education	Associate	11/30/07	11/30/10
Templeton, Rosalyn A.	COEHS	Dean	Graduate	03/31/08	03/31/13
Ruiz, David	COEHS	Exercise Science/Sport/Recreation	Associate	11/30/08	11/30/11
Burcl, Rudolf	cos	Chemistry	Graduate	07/31/05	07/31/10

ATTACHMENT 3 Graduate Curriculum Change Approvals

Graduate Curriculum Action Requests – November, 2010

College: CITE - approved

Change of Course Number

Department: Applied Science and Technology

Current Course Number and Title: ES 600 Introduction to Environmental Science

Change of Course Title: No

Change in Course ALPHA DESIGNATOR? No

Change in COURSE NUMBER? Yes

Old Course Number: 600 New Course Number: 575

Rationale: The course number needs to be 500-level so that we may cross-list with undergrad programs in IST so as to facilitate cooperation between the two programs (ES and 1ST)

Other changes: None

Effective term and year: Spring. 2011

College: COLA - Approved with changes (add practica supervision to the graduate catalog description)

Change of Course Title, Content and Catalog Description

Department/Division: Psychology

Current Course Number and Title: PSY 672 Cognitive Psychology

Change in Course Title? Yes

Old title of course: Cognitive Psychology

New title of course: Cognitive & Emotional Bases of Behavior

Rationale: More accurately reflects the content of the class and our current understanding of the interaction of cognitive and emotional processes. The title change is intended to reflect that emotional aspects of behavior are part of the course. Emotional influences on behavior have always been pall of the course. But as the field of cognitive psychology has evolved there has been greater understanding of the role emotions play in cognition.

Change in Catalog Description as a result of this request? Yes

From: Theory and research findings in the process of learning/memory, attention, problem solving, decision making, concept formation and perception. Emphasis will be on the perceptual aspects of cognitive processes as they apply to psychological practices.

To: An exploration of the research and theory concerning cognitive and emotional processes and their influences on behavior.

Rationale:

The old description places emphasis is on perceptual processes. This is no longer accurate. It is only one of the important processes covered. In addition, the old description does not mention emotional processes, which have become more important in understanding cognitive processes.

Graduate Course Addition

Department/Division: Department of Sociology and Anthropology

Course Number and Title: ANT 568 National Identity

Graded: Yes

Course Catalog Description:

Exploration of the cultural, political and economic processes that contribute to the creation and maintenance of the modern nation state as an imagined community. PR: Six hours of undergraduate Anthropology on 300 level or higher or departmental permission.

Co-requisite(s)/Prerequisite(s): Noted First Term Offered: Spring 2011

Credit Hours: 3

Graduate Course Addition

Department/Division: Department of Sociology and Anthropology

Course Number and Title: SOC 568 National Identity

Graded: Yes

Course Catalog Description:

Exploration of the cultural, political and economic processes that contribute to the creation and maintenance of the modern nation state as an imagined community. PR: Six hours of undergraduate Anthropology on 300 level or higher or departmental permission.

Co-requisite(s)/Prerequisite(s): Noted First Term Offered: Spring 2011

Credit Hours: 3

Changes to Admission Requirements for M.S. in Criminal Justice

Department: Department of Criminal Justice & Criminology

The department seeks to make changes to the admission requirements for the M.S. Degree Program in Criminal Justice.

Rationale:

- 1) The current GRE standards are not realistic expectations of students who typically come into our program. In fact, very few of our most successful students actually achieved scores at this level in both areas. We feel while the GRE is a partial indicator of success, the UGPA is a better predictor. Furthermore, setting a specific minimum value is too restrictive; thus, we would like to provide the departmental admission committee more flexibility in weighing the totality of the applicants file.
- 2) An undergraduate statistics course is not necessary to successfully complete CJ 656-Applied Statistics in Criminal Justice, which is a core requirement. This course provides enough review of basic statistical concepts at the beginning of the course that it is not essential to have this requirement. Moreover, most undergraduate research methods courses provide the necessary exposure required, and the prerequisite to this course is CJ 655- Research Methods, which also provides enough elementary coverage of statistics.

Change in Catalog Description as a result of this request? Yes From:

ADMISSION REQUIREMENTS (all materials submitted to the Graduate Admissions Office)

- a baccalaureate degree from an accredited college or university (preference will be given to applicants with undergraduate majors in criminal justice or closely related social science discipline);
- an undergraduate Grade Point Average (GPA) of 3.0 or higher on a 4.0 scale for all previously completed undergraduate university work;
- a score in 50th percentile or higher in each area of the GRE;
- a score of 550 or higher on the TOEFL (for international students only);
- a C or better in an undergraduate statistics course;
- a C or better in an undergraduate research methods course or equivalent (documentation of course content may be required);
- two letters of recommendation (college instructors strongly preferred); and
- a personal statement (1-2 page essay regarding the student's interest in criminal justice and how the M.S. in Criminal Justice degree will benefit him or her).

To:

ADMISSION REQUIREMENTS (all materials submitted to the Graduate Admissions Office)

- a baccalaureate degree from an accredited college or university (preference will be given to applicants with undergraduate majors in criminal justice or closely related social science discipline);
- an undergraduate Grade Point Average (GPA) of 3.0 or higher on a 4.0 scale for all previously completed undergraduate university work;
- a score in 50th percentile or higher in each area of the GRE; (deleted)
- GRE scores (will be evaluated in combination with undergraduate GPA); (added)
- a score of 550 or higher on the TOEFL (for international students only);
- a C or better in an undergraduate statistics course; (deleted)
- a C or better in an undergraduate research methods course or equivalent (documentation of course content may be required);
- two letters of recommendation (college instructors strongly preferred); and
- a personal statement (1-2 page essay regarding the student's interest in criminal justice and how the M.S. in Criminal Justice degree will benefit him or her).

Change of a Major or Degree

Department/Division: Geography Effective term and year: Fall 2011

Rationale:

We would like to better distinguish our Master of Arts and Master of Science degree programs. Currently, students choose MA or MS arbitrarily because little difference exists in the two programs. We will distinguish the MA from the MS, first, by following the common practice of awarding MS for thesis students and MA for non-thesis graduates. Second, we will increase the admission standards for the MS degree. Third, we will slightly change the number of hours required for each degree. Due to our experiences over the past 10 years of slight modifications to our program, we have found that MA students can

complete their studies in 30 credit hours of coursework with final comprehensive written and oral exams, while MS students need additional hours for thesis research.

Curriculum: Course number, title, and credit hours. Indicate whether each course is Required or Optional (Add/Delete space as needed)

MA Curriculum:

GEO615 Geographic Thought and Methods, 3 hours (required)

GEO616 Geographical Research, 3 hours (required)

GEO540 Quantitative Methods, 3 hours (required)*

GEO526 Principles of GIS, 4 hours (required)*

GEO679 Applied Projects, 3 hours (required)

Core = 16 hours

Electives = 14 hours

At least 24 hours must be GEO; we sometimes allow students to take courses in other disciplines to complement GEO

Total required hours = 30

MS Curriculum:

GEO615 Geographic Thought and Methods, 3 hours (required)

GEO616 Geographical Research, 3 hours (required)

GEO540 Quantitative Methods, 3 hours (required)*

GEO526 Principles of GIS, 4 hours (required)*

GEO681 Thesis, 6 hours (required)

Core = 19 hours

Electives = 14 hours

At least 27 hours must be GEO; we sometimes allow students to take courses in other disciplines to complement GEO

Total required hours = 33

*Requirement waived if the course or its equivalent was taken as an undergraduate; another elective will take its place.

Current Catalog Description

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The Geography Department at Marshall University offers a supportive atmosphere featuring responsive, accomplished faculty and state-of-the-art facilities. In order to prepare students for professional employment or further education, the faculty strives to maintain a flexible curriculum, involve students in research, keep offerings updated with changes in the field and the job market, and help students obtain internships. As a result, many of our students secure employment as professional geographers before graduation, obtaining positions as urban and regional planners, GIS professionals, environmental scientists, geography doctoral students, economic development consultants, city/county/state/federal government professionals, historic preservationists,

international trade consultants, and more.

Students wishing to earn a master's degree in geography have the option of selecting either a Master of Arts (M.A.) or Master of Science (M.S.) degree. The core requirements are the same for both degrees. In consultation with a faculty advisor, a student choosing the M.S. option will specialize in natural science-based geography such as environmental science/planning, cartography, GIS/remote sensing, or physical geography. In consultation with a faculty advisor, a student pursuing an M.A. degree will specialize in social science-based geography emphasizing GIS, planning, geographic education, human or regional geography. Both the M.S. and M.A. degree options prepare the graduate for professional employment or advanced work at the doctoral level.

For more information, please see our the departmental Web site at www.marshall.edu/geography or call (304) 696-4364.

Admission Requirements and Procedures

Applicants should follow the admissions process described in the Graduate Catalog, or at the Graduate Admissions Web site: www.marshall.edu/graduate/admissionsrequirements.asp. In addition, applicants must:

- Submit GRE (Graduate Record Examination) scores with the graduate application;
- Have completed nine semester hours of undergraduate coursework in geography for full admission to the program.

Conditional admission for applicants who have not yet completed the GRE or nine hours of undergraduate coursework in geography may be granted with consent of the faculty. Students with coursework deficiencies may enroll for graduate work but may be asked to take undergraduate courses suggested by the Chair before full admission to the degree program. Students who have not taken the GRE may enroll for graduate work but must complete the GRE before full admission to the degree program.

Applications for department research or teaching assistantships are available from the Geography Department chair. For more information about graduate assistantship at Marshall University, please see www.marshall.edu/graduate/assistantships.asp. For more information about other financial support, please see www.marshall.edu/graduate.

Degree Requirements

Candidates for the master's degree (M.A. or M.S.) must meet the general requirements for the Graduate College and either complete a thesis with a minimum of 30 total credits or comprehensive finals with a minimum of 36 total credits.

Required Courses

- GEO609 Geographical Research I (taken during first year) 3 credit hours
- GEO615 Geographical Research II 3 credit hours
- GEO540 Quantitative Methods in Geography 3 credit hours; requirement waived if taken at the
- undergraduate level
- Any graduate-level geography GIS course (GEO 526, 529, 530, 531, 631, or GIS special

topics) -3 credit hours

[Other catalog material about minors and the GIScience certificate remains unchanged.]

Edits to the Current Description

Professionals in geography seek to understand 'why' phenomena (cultures, economic development, climates, soils, diseases, wildlife, ecosystems, etc.) vary from place to place and 'how' their locations change over time. Geography encourages students to appreciate the nature and variety of differences that make up the world, as well as the reasons those differences exist by examining how humans shape and are shaped by their natural environment. Faculty members in the Geography Department at Marshall University have teaching and research interests in Urban Planning; Meteorology and Climatology; Political, Economic, Medical and Cultural Geography; Environmental Studies; Geostatistics; and Geographic Information Systems.

The Geography Department at Marshall University offers a supportive atmosphere featuring responsive, accomplished faculty and state-of-the-art facilities. In order to prepare students for professional employment or further education, The faculty strives to maintains a flexible curriculum, involves students in research, keeps offerings updated with changes in the field and the job market, and helps students obtain internships. As a result, many of our students secure employment as professional geographers before graduation. Master's degree students are trained in the traditions and methods of geography including the latest geo-spatial technologies such as Geographic Information Systems (GIS) and Remote Sensing (RS).

Career options for geographers are as varied as the landscape itself. Our graduates have taken their degrees into the workplace around the world, but many have been successful in finding employment in the local region as well. Some of the fields that our graduates are employed in include: Cartography, Disaster Response, Economic Development, Environmental Conservation, Flood Prevention, Geographic Information Systems (GIS) Professions, Higher Education, Historic Preservation, Homeland Security, International Business, Military Intelligence, Natural Resources Management, Public Health Planning, Public Education, Real Estate, Regional and Urban Planning, Transportation Planning, Tourism Planning and Marketing, Water/Waste Infrastructure Management. obtaining positions as urban and regional planners, GIS professionals, environmental scientists, geography doctoral students, economic development consultants, city/county/state/federal government professionals, historic preservationists, international trade consultants, and more.

Students wishing to earn a master's degree in geography have the option of selecting either a Master of Arts (M.A.) or Master of Science (M.S.) degree. The core requirements are the same for both degrees. In consultation with a faculty advisor, a student choosing the M.S. option will specialize in natural science-based geography such as environmental science/planning, cartography, GIS/remote sensing, or physical geography. In consultation with a faculty advisor, a student

pursuing an M.A. degree will specialize in social science-based geography emphasizing GIS, planning, geographic education, human or regional geography. Both the M.S. and M.A. degree options prepare the graduate for professional employment or advanced work at the doctoral level. Because M.S. students are required to complete a thesis, the M.S. option is the best choice for students wishing to engage in geographical research projects or in preparation for entrance into a doctoral program.

For more information, please see our the departmental Web site at www.marshall.edu/geography or call (304) 696-4364.

Admission Requirements and Procedures

M.A.applicants should follow the admissions process described in the Graduate Catalog, or at the Graduate Admissions Web site: www.marshall.edu/graduate/admissionsrequirements.asp. In addition, applicants must:

- Submit GRE (Graduate Record Examination) scores with the graduate application;
- Have completed nine semester hours of undergraduate coursework in geography for full admission to the program.

M.S.applicants should follow the admissions process described in the Graduate Catalog, or at the Graduate Admissions Web site: www.marshall.edu/graduate/admissionsrequirements.asp. In addition, M.S. applicants must:

- Submit GRE (Graduate Record Examination) scores with the graduate application;
- Have a minimum undergraduate GPA of 2.9 or minimum GRE scores (for those taking the GRE prior to August 2011 the scores must be: Verbal plus Quantitative greater than or equal to 900 and Writing greater than or equal to 3.5; for those taking the GRE after that date, the scores must be Verbal plus Quantitative greater than or equal to 290 and Writing greater than or equal to 3.5).

Conditional admission for M.S. applicants who have not yet completed the GRE or nine hours of undergraduate coursework in geography may be granted with consent of the faculty. Students with coursework deficiencies may enroll for graduate work but may be asked to take undergraduate additional courses suggested by the Chair before full admission to the degree program. Students who have not taken the GRE may enroll for graduate work but must complete the GRE before full admission to the degree program.

Applications for department research or teaching assistantships are available from the Geography Department chair department website www.marshall.edu/geography. For more information about graduate assistantships at Marshall University, please see

www.marshall.edu/graduate/assistantships.asp. For more information about other financial support, please see www.marshall.edu/graduate.

Degree Requirements

Candidates for the master's degree (M.A. or M.S.) must meet the general requirements for the Graduate College and either complete a thesis with a minimum of 33 total credits (M.S.) or comprehensive exams with a minimum of 30 total credits (M.A.).

Required Courses (M.A.)

- GEO615 Geographical Research I Thought and Methods (taken during first year)—3 credit hours
- GEO616 Geographical Research H 3 credit hours
- GEO540 Quantitative Methods in Geography 3 credit hours; requirement waived if taken at the undergraduate level
- Any graduate-level geography GIS course (GEO 526 Principles of GIS, 529, 530, 531, 631, or GIS special topics)
 3-4 credit hours; requirement waived if taken at the undergraduate level
- GEO679 Applied Projects 3 credit hours

Of the 30 credit hours required for the M.A., at least 15 must be at the 600-level. Of the 30 credit hours, at least 24 must be GEO courses. Some electives from other departments may be taken to complement GEO courses, with permission of the graduate advisor.

Required Courses (M.S.)

- GEO615 Geographic Thought and Methods −3 credit hours
- GEO616 Geographical Research −3 credit hours
- GEO540 Quantitative Methods in Geography 3 credit hours; requirement waived if taken at the undergraduate level
- GEO526 Principles of GIS 4 credit hours; requirement waived if taken at the undergraduate level
- GEO681 Thesis 6 credit hours

Of the 33 credit hours required for the M.S., at least 17 must be at the 600-level. Of the 33 credit hours, at least 27 must be GEO courses. Some electives from other departments may be taken to complement GEO courses, with permission of the graduate advisor.

New Catalog Description

Professionals in geography seek to understand 'why' phenomena (cultures, economic development, climates, soils, diseases, wildlife, ecosystems, etc.) vary from place to place and 'how' their locations change over time. Geography encourages students to appreciate the nature and variety of differences that make up the world, as well as the reasons those differences exist by examining how humans shape and are shaped by their natural environment. Faculty members in the Geography Department at Marshall University have teaching and research interests in Urban Planning; Meteorology and Climatology; Political, Economic, Medical, and Cultural Geography; Environmental Studies; Geostatistics; and Geographic Information Systems.

The Geography Department offers a supportive atmosphere featuring responsive, accomplished faculty and state-of-the-art facilities. The faculty maintains a flexible curriculum, involves students in research, keeps offerings updated with changes in the field and the job market, and helps students obtain internships. As a result, many of our students secure employment as professional geographers before graduation. Master's degree students are trained in the traditions and methods of geography including the latest geo-spatial technologies such as Geographic Information Systems (GIS) and Remote Sensing (RS).

Career options for geographers are as varied as the landscape itself. Our graduates have taken their degrees into the workplace around the world, but many have been successful in finding employment in the local region as well. Some of the fields that our graduates are employed in include: Cartography, Disaster Response, Economic Development, Environmental Conservation, Flood Prevention, Geographic Information Systems (GIS) Professions, Higher Education, Historic Preservation, Homeland Security, International Business, Military Intelligence, Natural Resources Management, Public Health Planning, Public Education, Real Estate, Regional and Urban Planning, Transportation Planning, Tourism Planning and Marketing, Water/Waste Infrastructure Management.

Students wishing to earn a master's degree in geography have the option of selecting either a Master of Arts (M.A.) or Master of Science (M.S.) degree. Both the M.S. and M.A. degree options prepare the graduate for professional employment or advanced work at the doctoral level. Because M.S. students are required to complete a thesis, the M.S. option is the best choice for students wishing to engage in geographical research projects or in preparation for entrance into a doctoral program.

For more information, please see the department Web site at www.marshall.edu/geography or call (304) 696-4364.

Admission Requirements and Procedures

M.A. applicants should follow the admissions process described in the Graduate Catalog, or at the Graduate Admissions Web site: www.marshall.edu/graduate/admissionsrequirements.asp.

M.S.applicants should follow the admissions process described in the Graduate Catalog, or at the Graduate Admissions Web site: www.marshall.edu/graduate/admissionsrequirements.asp. In addition, M.S. applicants must:

- Submit GRE (Graduate Record Examination) scores with the graduate application;
- Have a minimum undergraduate GPA of 2.9 or minimum GRE scores (for those taking the GRE prior to August 2011 the scores must be: Verbal plus Quantitative greater than or equal to 900 and Writing greater than or equal to 3.5; for those taking the GRE after that date, the scores must be Verbal plus Quantitative greater than or equal to 290 and Writing greater than or equal to 3.5).

Applications for department research or teaching assistantships are available from the department website www.marshall.edu/geography. For more information about graduate assistantships at Marshall University, please see www.marshall.edu/graduate/assistantships.asp. For more information about other financial support, please see www.marshall.edu/graduate.

Degree Requirements

Candidates for the master's degree must meet the general requirements for the Graduate College and either complete a thesis with a minimum of 33 total credits (M.S.) or comprehensive exams with a minimum of 30 total credits (M.A.).

Required Courses (M.A.)

- GEO615 Geographic Thought and Methods 3 credit hours
- GEO616 Geographical Research 3 credit hours
- GEO540 Quantitative Methods in Geography 3 credit hours; requirement waived if taken at the undergraduate level
- GEO526 Principles of GIS 4 credit hours; requirement waived if taken at the undergraduate level
- GEO679 Applied Projects 3 credit hours

Of the 30 credit hours required for the M.A., at least 15 must be at the 600-level. Of the 30 credit hours, at least 24 must be GEO courses. Some electives from other departments may be taken to complement GEO courses, with permission of the graduate advisor.

Required Courses (M.S.)

- GEO615 Geographic Thought and Methods 3 credit hours
- GEO616 Geographical Research −3 credit hours
- GEO540 Quantitative Methods in Geography 3 credit hours; requirement waived if taken at the undergraduate level
- GEO526 Principles of GIS 4 credit hours; requirement waived if taken at the undergraduate level
- GEO681 Thesis 6 credit hours

Of the 33 credit hours required for the M.S., at least 17 must be at the 600-level. Of the 33 credit hours, at least 27 must be GEO courses. Some electives from other departments may be taken to complement GEO courses, with permission of the graduate advisor.

Change of Course Title, Content and Catalog Description

Department/Division: Geography Current Course Number and Title:

514 Methods And Techniques Of Regional Planning

Change in Course Title? Yes

Old title of course: Methods And Techniques Of Regional Planning

New title of course: Principles And Methods Of Planning

Rationale:

First, there is mismatch between the intent of the course as currently described in the catalog and the implication of the catalog title. As indicated in the words "principles" and "methods" in the catalog description, this course is intended to lay a foundation for advanced, elective study in planning practice in any substantive area of planning. On the contrary, the current title explicitly suggests that the course is an elective in planning practice, focused on regional planning. Further, the specification of "regional planning" in the current title, in effect, excludes other types of planning, such as urban planning, to which the preparation offered by the course can be applied. The new title better reflects the purpose of the course.

Change in Course Alpha Designator? No

Change in Course Number? No Change in Course Content? Yes

From: The methods, techniques, tools, and principles of regional planning.

To: Theory and methods of planning, the political and legal contexts, and code of ethics in contemporary planning.

Rationale:

This foundational course will serve the needs of students better if it focuses on theoretical understanding of planning and the methods of the field. "Political" context implies the politicized environment of planning, such as the role of citizens' groups as power blocks; the fragmentation of planning activity due to the separation of governmental power; and the various levels of political power (federal, state, and substate) that planners have to deal with in their practice. "Legal" context is about whether law allows or requires planning, and centers on the constitutional framework of planning, state enabling legislation, and the role of the federal government. "Ethical" context refers to the ethical and moral dilemmas professional planners face in their responsibility to serve the public interest.

Planning theory and methods are being combined into one course because it is possible to cover the relevant material for both of them in one semester. This removes the need to devote a whole semester to each of them as is currently the case with GEO 514 and GEO 515. The saved semester (time and financial resources) can be used to pursue an elective course in planning practice to begin the process of specialization. This is also likely to promote an early completion of students' programs of study.

Graduate students in this course (which has an undergraduate form – GEO414) will fulfill additional course requirements. They will complete individual research papers on the land use planning system of a community of their choice. They will present and discuss the paper in class. They will also be required to submit individual reaction papers on a controversial public meeting of the planning commission of the community chosen for the planning system study.

Change in Catalog Description as a result of this request? Yes

From: Introductory planning with emphasis on methods, techniques, tools, and principles necessary to accomplish objective regional planning.

To: An examination of contemporary planning focusing on principles, methods, techniques, and tools; and the political, legal, and ethical contexts of planning.

Rationale:

The word "principles" is removed from the new catalogue description because it is implied in "theory." "Regional planning" is also dropped for the same reason that they are removed from the catalog title. "Regional planning" is replaced with just "planning" to better indicate the generality in theoretical and methodological preparation that the course offers, giving the student latitude and ability to pursue advanced study in planning practice in any substantive area, including regional planning.

Change of Course Title, Content and Catalog Description

Department/Division: Geography

Current Course Number and Title: 515 Urban Land Use Planning

Change in Course Title? Yes

Old title of course: Regional Planning And Development

New title of course: Urban Land Use Planning

Rationale: The title is changed in order to be internally consistent with the proposed new focus

and content of the course.

Change in Course Alpha Designator? No

Change in Course Number? No Change in Course Content? Yes

From: The philosophies, theories, and principles involved in regional planning and development.

To: Application of the principles, methods, and tools of planning in urban land use planning.

Rationale:

The content is changed to reflect the new focus of the course - application of planning principles and methods in urban land use planning. Along with the companion undergraduate course change being requested for GEO 414, the change in the content of this course will make for a logical progression from a course in planning theory to an elective course in planning practice.

Graduate students in this course (which has an undergraduate form – GEO415) will fulfill additional course requirements. They will be required to complete an individual project involving a review and a detailed constructive critique of an existing city-wide land use plan or zoning code, and a proposal for revisions; or a preliminary draft of a land use plan for a selected area. The project will be done in cooperation with the Planning Commission of the community they choose.

Change in Catalog Description as a result of this request? Yes

From: The philosophy, theories, and principles involved in planning of urban and rural areas. To: Application of principles, methods, and tools of planning; and overview of government policy, code of ethics, and the constitutional basis of contemporary urban land use planning. (PR: GEO 514 or permission of instructor)

Rationale:

This is an advanced, elective course in urban land use planning intended to logically succeed the principles and methods course (GEO 514). The shift away from the regional planning focus of the current course is partly in view of the indicated low student interest in the course (excepting a notable spike in enrollment in spring 2001) and the sporadic teaching interest in it since fall 1995. To illustrate, this course was taught only 8 times in the 31 semesters (counting only fall and spring semesters) since fall 1995. The median enrollment is 4.5 (including both undergraduate and graduate students). Long periods of continued dormancy have occurred, such as between spring 1997 and fall 2000, and since spring 2008. The requested change to an urban planning focus is also in view of recent discussions with planning officials of the City of Huntington, which indicate predisposition to, and opportunities for mutually beneficial collaboration in various areas urban planning and development. Therefore, the proposed change, which will reflect as well as substantiate our Department's commitment and readiness in this regard, is both

timely and appropriate.

Change of Course Title

Department/Division: Geography

Current Course Number and Title: 516 Environmental Land Use Planning

Change in Course Title? Yes

Old title of course: Environmental Land Use Planning New title of course: Environmental Issues In Planning

Rationale:

The title is being changed to more accurately reflect the purpose of the course as indicated in the course description. The current title, "Environmental Planning," refers to planning for the management of physical environmental phenomena, such as forests, surface water, slope, beaches, ambient air, deserts, watersheds, etc. As the catalog description indicates, however, this course is about planning for urban land use (such as housing, commerce, industry, mass transit, and indoor recreation) and rural land use (such as foraging, ranching, and poultry farming), taking into consideration the existence or anticipated occurrence of certain physical environmental phenomena. The course emphasizes the application of planning techniques and planning for the consequences of land use change.

Other changes: None

Graduate Course Addition

Department/Division: English

Course Number, Alpha Designator and Title: ENG 505: History of the English Language

Graded: Yes Credit Hours: 3

Course Catalog Description:

The phonology, spelling, grammar, syntax, and vocabulary of previous language periods

as background to Modern English.

Co-requisite(s)/Prerequisite(s): None

First Term Offered: Fall 2011

Change of Course Title, Number and Catalog Description

Department/Division: English

Current Course Number and Title: ENG 576 Modern Grammar

Change in Course Title? Yes

Old title of course: Modern Grammar

New title of course: Systemic Functional Grammar

Rationale:

The old title does not reflect the content of the course and is a common title for for-based grammar classes in other institutions. The course is taught with a heavy emphasis on language as both syntagmatic, paradigmatic, stratified, instantial and metafunctional. The proposed title better reflects the course content.

Change in Course ALPHA Designator? No

Change in Course Number? Yes

Old Course Number: ENG 576 New Course Number? ENG 626

Rationale:

This course will be taught as an entry level introduction to Systemic Functional Grammar at the graduate level and the focus of the course will be on the principles and practice of the social semiotic functional linguistic theory.

Change in Catalog Description? Yes

From: A descriptive analysis of the structure of present-day English, utilizing the basic theory of generative transformational grammar.

To: This course is a general introduction to the principles and practice of Systemic Functional Grammar with an emphasis on the paradigmatic meaning making potential of language systems.

Rationale:

The old catalog description is based on formal aspects of English, and the focus of the course at the 600 level is on the social semiotic linguistic perspective with a heavy emphasis on the social and functional uses of language (that is, language as a set of paradigmatic systems with formal structures as instantial realization of the interplay between system networks).

Graduate Course Addition

Department/Division: English

Course Number, Alpha Designator & Title:

ENG 617 TESOL Curriculum Development and Materials Design

Graded: Yes Credit Hours: 3

Course Catalog Description:

This course introduces students to core principles of curriculum development for the language classroom. Students develop the abilities to critique and adapt textbooks and to design and create classroom materials.

Co-requisite(s)/Prerequisite(s): None First Term Offered: Spring 2011

Graduate Course Addition

Department/Division: English

Course Number, Alpha Designator & Title: ENG 618 TESOL Language Assessment

Graded: Yes Credit Hours: 3

Course Catalog Description:

Students are introduced to core principles of language assessment. By exploring a variety of assessment techniques, students develop the ability to critique current assessments and to build their own assessments.

Co-requisite(s)/Prerequisite(s): None First Term Offered: Spring 2011

Graduate Course Addition

Department/Division: English

Course Number, Alpha Designator & Title: ENG 634 Teaching English for Academic Purposes

Graded: Yes Credit Hours: 3

Course Catalog Description:

To help students understand the characteristics of academic English, and to train pre-service

ESL or EFL teachers on how to teach English for academic purposes.

Co-requisite(s)/Prerequisite(s): None First Term Offered: Spring 2011

<u>Graduate Course Addition</u> Suggestion – supervision should be so indicated in the course description (suggestion approved)

Department/Division: English

Course Number, Alpha Designator & Title: ENG 670 Observation Practicum TESOL

Graded: Yes Credit Hours: 3

Course Catalog Description:

Catalog Description:

This practicum engages students in classroom observation and promotes their ability to

reflect on classroom practice.

Co-requisite(s)/Prerequisite(s): ENG 615 or ENG 617

First Term Offered: Fall 2011

<u>Graduate Course Addition</u> Suggestion – supervision should be so indicated in the course description (suggestion approved)

Department/Division: English

Course Number, Alpha Designator & Title: ENG 671 Teaching Practicum TESOL

Graded: Yes Credit Hours: 3

Course Catalog Description:

Catalog Description:

In this practicum, students design and implement lessons in language classrooms. Students receive feedback on their teaching and engage in the practice of reflection.

Co-requisite(s)/Prerequisite(s): ENG 670

First Term Offered: Spring 2012

Addition of an Area of Emphasis Within an Existing Major

Further discussion of additional resources issue – Where is the ATE \$, some existing courses and will be supplemented, the ATE \$ should go to the department picking up the work, in ATE most teaching was done by part time faculty – will be taught by fulltime faculty in English

Department / Division: English

Major: English

Name of new area of emphasis: Master of English with an area of emphasis in TESOL

Rationale:

This MA program prepares students to teach English to adult speakers of other languages. The core curriculum explores both language pedagogy and applied linguistic theory. Upon completion of the degree, students will (1) be familiar with current methodologies in language teaching, (2) be able to use research findings within applied linguistics to make informed pedagogical decisions for local contexts, and (3) be able to engage in reflective teaching and observation practices.

Curriculum:

Number of credit hours: 33

Prerequisite: Eng 575 Introduction to Linguistics or CISL 551 Linguistics for ESL

Required 3-credit hour courses:

Eng 578 Introduction to Sociolinguistics

Eng 615 Teaching English and Applied Linguistics

Eng 617 TESOL Curriculum Development & Materials Design

Eng 618 TESOL Language Assessment

Eng 622 Language Development or CISL 550 Second Language Acquisition

Eng 626 Systemic Functional Grammar

Eng 627 Text Analysis

Eng 670 Observation Practicum TESOL

Eng 671 Teaching Practicum TESOL

2 Electives:

Choose 1 from:

Eng 508 Advanced Expository Writing

Eng 560 Composition Theory 1

Eng 633 Research Methods and Applied Linguistics

Eng 634 Teaching English for Academic Purposes

Eng 638 Language & Context

Eng 640 Composition Pedagogy

Eng 647 Teaching English in the Two-Year College

Choose 1 Pure Elective (any Marshall course offered at the graduate level)

Effective Date: Spring 2011

New Resources Required: Library support in terms of reference books and journal articles.

Statement of Non-Duplication:

This field of study does not duplicate any other current program at Marshall University. The proposed program is the result of the agreed upon transfer of the TEFL program in the Adult and Technical Education Department to the English Department. The new title of TESOL reflects the mission of preparing students to teach English to speakers of other languages, specifically adult learners. This differs from the Graduate School of Education and Professional Development's TESL program, which prepares students to teach English as a second language to children in P12 settings.

Admission requirements:

A minimum of six hours of college credit in a foreign language or demonstrated reading ability to the satisfaction of the English Department is required for admission to

candidacy.

Undergraduate GPA 3.0 or higher.

Application Requirements:

- letter of interest/personal statement (1-2 pages);
- writing sample;
- at least two letters of recommendation, preferably from college instructors;
- current GRE scores;
- current TOEFL score (550 for paper-based, 79-80 for IBT, internet-based, or 213 for CBT, computer-based) or IELTS scores (6.5).

Students may be conditionally admitted to the MA in English program without having taken the GRE General Test; however to receive full admission, they must take the GRE during the first semester of study at Marshall.

Program Requirements:

- minimum GPA 3.0 (B) maintained throughout program;
- successful completion of comprehensive examinations in final semester;
- successful completion of a portfolio to include:
 - o statement of teaching philosophy,
 - o reflective paper on teaching experience,
 - o reflective paper on observation,
 - o sample lesson plan with detailed rationale,
 - o sample assessment measure with detailed rationale,
 - o two papers on the application of linguistic theory.

Abilities:

The English MA graduate with an emphasis in TESOL should be able to:

- demonstrate in both writing and speaking a sophisticated level of understanding of linguistics;
- use terms and methods of linguistics theories as integrated aspects of the student's own pedagogical practices;
- apply current TESOL theories within the student's own teaching practice;
- use reflection as a means toward improving the student's own teaching.

College: COEHS - Approved

Change of Course Title and Catalog Description

Department/Division: School of Kinesiology

Change in Course Title? Yes

Old title of course: ESS 652 Administrative Theories in Physical Education and Athletics New title of course: ESS 652 Organizational Behavior of Sport and Leisure Industry

Rationale:

The name is being changed to reflect 21st century training and scope of practice in the field of Sport Administration

Change in Catalog Description? Yes

From: The student is introduced to the background and development of administrative theories in physical education and athletics in a context of a social scientific milieu.

To: Examines the complexity of human behavior in organizational settings in sport and leisure industry, and the role of managers and leaders in affecting that behavior.

Other changes: None

College: COHP – Approved

Change of Course Title

Department/Division: Kinesiology Change in Course Title? Yes

Old title of course: ESS 670 Research in Physical Education New title of course: ESS 670 Research Methods in Kinesiology

Rationale:

The course name will reflect the name change to the School of Kinesiology. The discipline of Kinesiology as been recognized as a research academic area by the National Research Council; therefore, the research methods course name should reflect this.

Other changes: None

Addition of a Major or Degree (Intent to Plan)

Department/Division: School of Kinesiology

Name of Major or Degree: Master of Science in Athletic Training

Effective term and year: Fall 2011

Rationale:

The MS in Athletic Training would prepare students to enter the profession of Athletic Training with an enhanced knowledge of orthopedic assessment, therapeutic modalities, and rehabilitation focusing on evidence based practice. Once this major is approved, we would seek to become accredited by the National Athletic Trainers' Association (NATA). There are currently only 12 NATA accredited programs in the country. There is not currently an NATA accredited program in West Virginia. The opportunities within the College of Health Professions to allow students to gain knowledge in the field of nutrition and rehabilitation and with the close working relationship that already exists with the Dept of Orthopedics at the medical school, it is a perfect environment for this major. Currently, there are 16 graduate assistant positions through MU athletics and various clinical facilities around Huntington. With this number of athletic training students on campus, the program has a strong foothold to become larger in the future. According to the Bureau of Labor Statistics, employment of athletic trainers is projected to grow 37 percent from 2008 to 2018, much faster than the average for all occupations. Over 70% of athletic trainers currently practicing in the profession have a Master's degree; therefore, the demand of the profession promotes the growth of a Master's in Athletic Training. Current legislative changes in West Virginia (HB 3152 - Athletic Trainer's Registration Act) will require that all athletic trainers' be registered. In order to be registered, the applicant has to be Board of Certification (BOC) certified. Therefore, the demand for certified athletic trainers (ATC) in West Virginia will also increase. As well, growth of the degree will be increased because high schools will be seeking to hire graduate assistants for the athletic training needs in an effort save money with reduced salaries compared to hiring a full time athletic trainer. Also, HB 3152 eliminates persons who were calling themselves athletic trainers under the old state certification path. Therefore, the demand for ATC's will increase.

This area is currently a concentration under the MS in Exercise Science with faculty already in place and no additional funding would be needed.

Indicate whether	each course is Required or
, indicate wilder	
3 hours	Required
	Required
	Required
	Required
5 Hours	1104
3 hours	Required
	Required
	Required
Jilouis	rtoquilou
3 hours	Required
	Required
	Required
	Required
Jilouis	rtoqunou
3 hours	Optional
	3 hours 4 hours 5 hours 6 hours 7 hours

Current Catalog Description

PG 134

The M.S. in Exercise Science degree prepares students for allied health and medical careers in the clinical, commercial, corporate, community, university, and medical settings. Options include an emphasis on leadership roles and skills that permit one to work with individuals on a client/patient continuum extending from the elite athlete to those with chronic disorder/disease to the cardiac transplantation patient as well as the in between – the recreational athlete and those simply wishing to stay healthy by living sensibly. Options include careers as clinicians in cardiopulmonary rehabilitation and diabetes management programs, as athletic trainers, as exercise physiologists, as well as preparation for other medical fields including physical therapy, pharmaceutical and pacemaker sales, as pharmacists, as physician assistants, as physicians, and for advanced degrees in related doctoral programs.

The course of study for the M.S. in Exercise Science degree is a two-year program with a 36-39-hour requirement. Admission to the program requires a 2.75 GPA, an appropriate undergraduate/graduate background, completion of the GRE, three letters of reference, and admission to the Graduate College. The *Athletic Training Area of Emphasis* is designed to meet the needs of the clinical, high school, middle school, college, professional, industrial, and independent athletic trainer. The program is designed to build on existing knowledge and skills the student has acquired in the student's respective undergraduate program. Elective courses can chose from the approved courses with approval of the student's assigned

academic advisor and/or can be determined by the academic advisor depending on the student's background, needs, and/or weaknesses. The emphasis in athletic training can be accomplished by a thesis or non-thesis track. Successful completion of oral comprehensive exam/thesis defense is required for graduation. Six hours of the degree may be fulfilled with coursework outside the School of Kinesiology.

PG 135

Course Requirements	
Athletic Training Area of Emphasis	36 Hours
Research: ESS 670	
Statistics: EDF 517 or equivalent	3
Required: ESS 621, HS 579, ESS 601, ESS 687	12
HS 540 or HS 640	3
HS 548 or 646	
Restricted Electives (as approved by advisor)	6
Thesis (HS 681) or Internship (HS 660)	6

Edits to the Current Description

The M.S. in Exercise Science Athletic Training degree prepares students for a career as an allied health care provider and medical careers in the clinical, commercial, corporate, community, university, and medical settings. Options include an emphasis on leadership roles and skills that permit one to work with individuals on a client/patient continuum extending from the elite athlete to those with chronic disorder/disease to the cardiac transplantation patient as well as the in between the recreational athlete and those simply wishing to stay healthy by living sensibly. Options include careers as clinicians in cardiopulmonary rehabilitation and diabetes management programs, as athletic trainers, as exercise physiologists, as well as preparation for other medical fields including physical therapy, pharmaceutical and pacemaker sales, as pharmacists, as physician assistants, as physicians, and for advanced degrees in related doctoral programs. The Athletic Training Area of Emphasis degree is designed to meet the needs of the clinical, high school, middle school, college, professional, industrial, and independent athletic trainer. The program is designed to build on existing knowledge and skills the student has acquired in the student's respective undergraduate program. Elective courses can be chose thosen from the approved courses with approval of the student's assigned academic advisor and/or can be determined by the academic advisor depending on the student's background, needs, and/or weaknesses. Successful completion of an oral comprehensive exam/thesis oral thesis defense is required for graduation, Six hours of the degree may be fulfilled with coursework outside the School of Kinesiology. The course of study for the M.S. in Exercise Science Athletic Training degree is a two-year program with a 36-39-hour requirement. Admission to the program requires a 2.75 GPA, an appropriate undergraduate/graduate background BOC cligible or BOC Certified, completion submission of the GRE scores, and three letters of reference. and admission to the Graduate College.

The Athletic Training Area of Emphasis is designed to meet the needs of the clinical, high school, middle school, college, professional, industrial, and independent athletic trainer. The program is designed to build on existing knowledge and skills the student has acquired in the student's respective undergraduate program. Elective courses can chose from the approved courses with approval of the student's assigned academic advisor and/or can be determined by the academic advisor depending on the student's background, needs, and/or weaknesses. The emphasis in athletic training can be accomplished by a thesis or non-thesis track. Successful completion of oral comprehensive exam/thesis defense is required for graduation. Six hours of the degree may be fulfilled with coursework outside the School of Kinesiology.

New Catalog Description

The M.S. in Athletic Training degree prepares students for a career as an allied health care provider in the clinical, commercial, corporate, community, university, and medical settings. The degree is designed to meet the needs of the clinical, high school, middle school, college, professional, industrial, and independent athletic trainer. The program is designed to build on existing knowledge and skills the student has acquired in the student's respective undergraduate program. Elective courses can be chosen from the approved courses with approval of the student's assigned academic advisor and/or can be determined by the academic advisor depending on the student's background, needs, and/or weaknesses. Successful completion of an oral thesis defense is required for graduation. The course of study for the M.S. in Athletic Training degree is a two-year program with a 36 hour requirement. Admission to the program requires a 2.75 GPA, BOC eligible or BOC Certified, submission of GRE scores, and three letters of reference.

