**MU Graduate Council Meeting – April 21, 2023**

**AGENDA - FINAL**

Hybrid Meeting (So. Charleston Thomas Board Room + Teams)

**The meeting will begin at 1:00 p.m. sharp and end no later than 3:00 p.m.**

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| --- | --- |
| Davis | Welcome, Approval of the agenda |
| Lucas-Adkins | Approval of March 31, 2023, Minutes **(Attachment 1)** |
| Davis/Beard | Graduate Faculty Status Candidates **(GC-23-04-01-CRC) (Attachment 2)** |
| Vauth | * Planning Committee Requests **(GC-23-04-02 to 16-PC) (Attachment 3)** * Accelerated Graduate AdmissionPolicyApproval **(GC-23-04-17-PC) (Attachment 4)** |
| Wait | Curriculum Committee Requests **(GC-23-04-18 to 19-CC)** **(Attachment 5)** |
| Beard | Credentialing Audit Report Follow-up |
| Wait | Ad Hoc Bylaws Committee – Bylaws recommendation and approval   * **(Attachment 6)** – (Current, Track Changes, Clean) **(GC-23-04-20-AH)** |
| Davis | Discussion Items   * Student Appeal Hearings * AA-12 Academic Dishonesty * Budget Steering Committee * Title IX Training |
| Heaton | AA-20 Implementation Procedures/Forms (**Attachment 7)** |
| Mummert | Graduate Studies Report |
| Schulenberg | Faculty Senate Report |
| Davis | Wrap Up |

**All meetings will be hybrid alternating between Huntington and So. Charleston with a virtual Teams option. Meetings will start at 1:00 PM and end by 3:00 PM):**

***Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which the Council meets.***

**Attachments:**

1. Minutes from March 31, 2023
2. Graduate Faculty Status Candidates
3. Planning Committee Requests
4. Accelerated Admissions Policy
5. Curriculum Committee Requests
6. Graduate Council Bylaws Draft -Current, Track Change, Clean, and Apportionment Illustration.
7. AA-20 Implementation Procedures/Forms

**Attachment 1**

**MU Graduate Council Meeting Minutes**

**March 31, 2023**

Hybrid Meeting (Huntington Drinko Library + Teams)

**Members Present:** Christofero, Davis, Egleton, Gage, Heaton, Larison, Lucas-Adkins, Meadows, Schulenberg, Simonton, Thompson, Vance, Vauth, Wait, Beard

**Members Absent**: Rorabaugh

**Ex-Officio Members Present**: Mummert

**Ex-Officio Members Absent**: Maher, Mukherjee

**Guests:** Daneker, Georgel, Adkins, Johnson, Cantrell-Johnson, McGuffey, Spradlin, McComas, Chapa, Antonsen, Waugh, Stroebel, Prather, Tolliver, Tighchelar

|  |  |
| --- | --- |
| Davis | Welcome, Approve Agenda |
| Lucas-Adkins | Approval of February 24, 2023, Minutes **(Attachment 1)**  Approve |
| Davis/Beard | Graduate Faculty Status Candidates **(GC-23-03-01-CRC) (Attachment 2)** |
| Vauth | Planning Committee Requests **(GC-23-03-02 to 18-PC) (Attachment 3)** |
| Wait | Curriculum Committee Requests **(GC-23-03-19 to 23-CC)** **(Attachment 4)** |
| Beard/Davis | * Credentialing Committee Update * Credentialing Audit Report **(Attachment 5)** * Rucker Award Update |
| Wait | Ad Hoc Bylaws Committee – Progress Report and Discussion   * **(Attachment 6)** – (Current, Track Changes, Clean, and Apportionment Illustration (Will be voted on in April) |
| Davis | Discussion Items   * BOG AA-20 * University Calendar * Accelerated Graduate Admissions Discussion |
| Wait | Election Issue **(GC-23-03-EC)** |
| Mummert | Graduate Studies Report |
| Schulenberg | Faculty Senate Report |
| Davis | Wrap Up |

**All meetings will be hybrid alternating between Huntington and So. Charleston with a virtual Teams option. Meetings will start at 1:00 PM and end by 3:00 PM):**

* April 21, 2023 (So. Charleston – Thomas Boardroom)

***Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which the Council meets.***

**Attachments:**

1. Minutes from February 24, 2023
2. Graduate Faculty Status Candidates
3. Planning Committee Requests
4. Curriculum Committee Requests
5. Credentialling Committee Audit Report
6. Graduate Council Bylaws Draft -Current, Track Change, Clean, and Apportionment Illustration.

**Meeting Called to Order at 1:00 PM**

**WELCOME, INTRODUCTIONS, ANNOUNCEMENTS**

**MOTION TO APPROVE AGENDA** **APPROVED**

**MINUTES OF PREVIOUS MEETING APPROVED**

(See Attachment 1)

**GRADUATE FACULTY STATUS**

(See Attachment 2)

**GC-23-03-01-CRC APPROVED**

**PLANNING COMMITTEE**

(See Attachment 3)

Henning Vauth presented the committee report.

School of Pharmacy

1. *Accelerated Master’s Degree (AMD) Proposal* **(GC-23-03-02-PC)**

Department: School of Pharmacy

Degree program: **Pharm D./B.S. in Pharmaceutical Sciences (B.S.P.S.)**

Rationale: “The B.S. in Pharmaceutical Sciences (BSPS) program prepares students for careers in pharmaceutical, biomedical, and other healthcare fields. The first 3 years of t h e BSPS program include all prerequisite courses that are required for matriculation into the Pharm. D. program as well as all university core requirements for a B.S. The coursework in the fourth year of the BSPS program is synonymous with the first year of the Pharm. D. program, allowing both degrees to be completed within 7 years. This will facilitate recruitment of students into both the B.S. and Pharm. D. programs by allowing us to recruit at the high school level. PharmD recruitment efforts are currently restricted to students that have met the 55 credit hours of prerequisite course work that is required for entry into the Pharm. D.  program.”

* Committee recommends approval.
* No discussion
* Motion approved

Lewis College of Business

1. *Accelerated Master’s Degree (AMD) Proposal* **(GC-23-03-03-PC)**

Department: \_\_\_\_\_\_\_\_

Degree program: **M.S. in Information Systems/B.B.A. in Management Information Systems (M.I.S.)**

Rationale: “The AMD is needed so the students in the BBA Management Information Systems (MIS) major can take graduate MSIS classes and shorten the time it will take them to complete the MS IS degree program. LCOB undergraduate MIS students will benefit by earning their undergraduate and graduate degrees in less time, I.e., taking up to 12 graduate credit hours while still paying undergraduate tuition. The benefit to the university and college is the retention of students In a Lewis College of Business degree rather than students going elsewhere for their Information Systems graduate degree.

Note that this AMD will also be available to other LCOB undergraduate students. This is appropriate because the only prerequisite for the MS IS program is a programming language course, which all LCOB undergraduate students can take. In addition, the MS IS degree supplements all LCOB undergraduate majors and can expand students career opportunities.

* Committee recommends approval.
* No discussion
* Motion approved

1. *Request for Change of Degree/Major* **(GC-23-03-04-PC)**

Department: Accountancy and Legal Environment

Degree program: **M.S. in Accountancy**

Type of change: The number of required courses will be reduced from seven to four and two areas of emphasis will be created.

Effective Date: Fall 2023

Rationale: “The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name.”

* Committee recommends approval with friendly amendment to avoid the term “graduate college”.
* Discussion from Amanda Meadows- her chair agrees with amendment.
* Motion approved

1. *Request for Addition of Area of Emphasis* **(GC-23-03-05-PC)**

Department: Accountancy and Legal environment

Degree program: **M.S. in Accountancy**

Area of Emphasis: **Business Analysis and Reporting**

Type of change: 9 credits taken from ACC 512, ACC 514, ACC 617, and ACC 640 constitute the new emphasis.

Effective Date: Fall 2023

Rationale: “The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name.”

* Committee recommends approval.
* No discussion
* Motion approved

1. *Request for Addition of Area of Emphasis* **(GC-23-03-06-PC)**

Department: Accountancy and Legal environment

Degree program: **M.S. in Accountancy**

Area of Emphasis: **Tax Compliance and Planning**

Type of change: 9 credits taken from ACC 544, ACC 548, ACC 616, and ACC 648 constitute the new emphasis.

Effective Date: Fall 2023

Rationale: “The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name.”

* Committee recommends approval.
* No discussion
* Motion approved

College of Science

1. *Request for Change of a Certificate* **(GC-23-03-07-PC)**

Department: Forensic Science

Graduate Certificate: **Digital Forensics**

Type of Change: Adding two credits of FSC 680

Effective Date: Fall 2023

Rationale: “Current Digital Forensics Graduate Certificate has been removed from Title IV Financial Aid eligibility. New federal regulations require that graduate certificates consist of a minimum of 16 hours and require at least two semesters to complete to be eligible for Title IV funds. The current certificate program includes 14 hours and we are requesting to add two credits to the certificate to reinstate it for Title IV Financial Aid eligibility. Two credits of seminar would be added to include the certificate students in the various career development opportunities provided in the course such as mock interviews, poster presentations, lay talk presentations, and guest speakers, which they are currently not receiving.”

* Committee recommends approval with editorial change noted (Title IV is the correct funding source)
* Motion approved all

College of Liberal Arts

1. *Request for Change of Degree/Major* **(GC-23-03-08-PC)**

Department: Geography

Degree program: **M.S. and M.A. in Geography**

Type of change: “Remove one course, GE0601, from the major requirements. The course content will be covered in another course, GEO679, which is still required. Update the electives list.”

Effective Date: Fall 2023

Rationale: “Remove one course, GE0601, from the major requirements. The course content will be covered in another course, GEO679, which is still required. Update the electives list.”

* Committee recommends approval.
* No discussion
* Motion approved

1. *Request for Addition of a Certificate* **(GC-23-03-09-PC)**

Department: Geography

Graduate Certificate: **Meteorology**

Effective Date: Fall 2023

Rationale: “We have received inquiries from graduate students interested in meteorological studies but do not necessarily want a career in forecasting or broadcasting. Our program currently does not offer any

graduate level meteorology degree or credential to students. The addition of the meteorology graduate certificate would help satisfy student interest.”

* Committee recommends approval.
* Dr. Law has provided admission language for the catalogue description.

* Motion approved

College of Health Professions

1. *Request for Addition of a Certificate* **(GC-23-03-10-PC)**

Department: Social Work

Graduate Certificate: **School Social Work**

Effective Date: Fall 2023

Rationale: “A market analysis on the outlook for School Social Workers shows that vacancies for school social workers have increased by 30.83 percent nationwide in that time, with an average growth of 1.93 percent per year. Demand for Child, Family, and School Social Workers is expected to go up, with an expected 54,480 new jobs filled by 2029. Overall employment of social workers is projected to grow 9 percent from 2021 to 2031, faster than the average for all occupations. About 74,700 openings for social workers are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. The MSW courses will also qualify for professional continuing education which will be promoted in the marketing campaign extending throughout the region.”

* Committee recommends approval.
* Dr. Harman will provide a course plan for the catalogue.
* Motion approved

1. *Request for Addition of Area of Emphasis* **(GC-23-03-11-PC)**

Department: Social Work

Degree program: **Master of Social Work**

Area of Emphasis: **Advanced Standing Behavioral Health Administration**

Type of change: Addition of one-year online only AoE option.

Effective Date: Fall 2022, needs to be changed to Fall 2023

Rationale: “This is the initial submission of the MSW Advanced Standing (one year) 36 hour Online Only program with a specialization in Behavioral Health Administration. Current resources include a field management system - "Livetext", Blackboard, Zoom, library resources and staff support from the MSW proforma budget. U.S. Department of Labor Statistics projects that the overall employment of social workers is

projected to grow 11% from 2018 to 2028, much faster than the average for all occupations. There is a current need for behavioral health administrators and for social workers who are specialized administration and policy practice. The current M S program is offered via hybrid/distance education. A needs assessment in 2015 suggested that an online only program is needed in addition to the face to

face/hybrid MSW program in the Tri-State region.”

* Committee received clarification of exact catalogue description for the AoE, so committee recommends approval
* No discussion
* Motion approved

1. *Request for Non-Curricular Change* **(GC-23-03-12-PC)**

Department: Nursing

Degree Program: **Doctor of Nursing Practice (D.N.P.)**

Type of Change: Change admission criteria to include applicants with a master’s degree in nursing.

Effective Date: Fall 2023

Rationale: “We have changed our admission criteria to include graduates with masters degrees in nursing. Originally the criteria specifically stated advanced practice. Our accrediting body and most DNP schools allow students with masters in nursing to participate in a post master’s DNP.”

* Committee recommends approval.
* No discussion
* Motion approved

1. *Request for Change of a Major or Degree* **(GC-23-03-13-PC)**

Department: Communication Disorders

Degree Program: **M.S. in Communication Disorders**

Type of Change: CD 692 -Pediatric Feeding and Swallowing Disorders is being added to the graduation requirements. This 2- hour course will increase graduate hours from 58 to 60 hours.

Effective Date: Summer 2024

Rationale: “This form is being completed at the direction of the Registrar. The program is adding a new course- Pediatric Feeding and Swallowing Disorders. It should be noted that the program is choosing to use CD 692, a course currently in BANNER but that has not been offered since 1995. This course number is being requested as it follows a course in a related topic.

“This course is being added to the graduate course sequence due to the increased incidence and prevalence of pediatric feeding and swallowing disorders. According to Feeding Matters (2022), conservative evaluations estimate that PFD affects more than 1 in 37 children under the age of 5 in the United States each year.

“The Council on Academic Accreditation in Audiology and Speech-Language Pathology (CA) of the American Speech-Language-Hearing Association (ASHA) require programs to offer academic and clinical experiences with dysphagia (swallowing disorders) across the life span. Currently our program offers a course that focuses on the adult population with 1-2 day lecture related to pediatrics. This is no longer adequate to ensure competency with this unique population.”

* Committee recommends approval.
* No discussion
* Motion approved

1. *Request for Non-Curricular Change* **(GC-23-03-14-PC)**

Department: Communication Disorders

Degree Program: **M.S. in Communication Disorders**

Type of Change:

Effective Date: Fall 2023

Rationale: “Currently requires a passing score of 163 on the Speech Language Pathology Praxis as graduation requirement. The Council for Academic Accreditation has cited programs for using the praxis as the only summative assessment. For this reason, the department would like to change the graduation requirement to a comprehensive portfolio with oral defense and remove the passing score from the praxis exam.”

* Committee recommends approval with edit to type of change since it was a typographical error.
* No discussion
* Motion approved

 College of Engineering and Computer Science

1. *Accelerated Master’s Degree (AMD) Proposal* **(GC-23-03-15-PC)**

Department: Mechanical and Industrial Engineering

Degree program: **M.S. in Environmental Safety and Health/B.S. in Occupational Safety and Health**

Rationale: “Improved career prospects for graduating students and an expanded range of elective course options will arise from an AMD program linking the undergraduate Bachelor of Science in Occupational Safety and Health (BS OSH) ITS20] and the graduate Master of Science in Environmental, Safety and Health (MSES&H),[GTFO], Increased enrollment in graduate courses is also anticipated. The AMD will allow BSOSH students to take up to four graduate courses in lieu of existing undergraduate degree requirements.”

* Committee recommends approval.
* No discussion
* Motion approved

College of Education and Professional Development

1. *Request for Change of a Certificate* **(GC-23-03-16-PC)**

Department: Curriculum and Instruction

Graduate Certificate: **Instructional Technology and Learning**

Type of Change: Eliminating three-hour elective course from requirements: 21 to 18 credit hours.

Effective Date: Fall 2023

Rationale: “This change is supposed to eliminate the three hour “advisor approved elective in instructional technology.” The course was intended as an opportunity for students to add their technology expertise by taking an elective course in a related field. Technology-related courses from other programs were used for this purpose. Many of these courses are no longer taught. Removal of this course will reduce the hours needed to complete the certificate from 21 to 18. The reduction in hours will also streamline the program for part-time students who complete the program by taking two courses per semester.”

* Committee recommends approval.
* No discussion
* Motion approved

1. *Request for Change of Area of Emphasis* **(GC-23-03-17-PC)**

Department: Curriculum and Instruction

Degree program: **M.A. in Education**

Area of Emphasis: **Instructional Processes and Strategies**

Type of change: Remove an existing course (CI 638); add one existing course (CI 623). Both are worth 3 credits.

Effective Date: Summer 2023

Rationale: “The departments feels CI 623 (Instructional Models and Assessment Techniques), which was removed from the core curriculum of the program is a better fit for the Instructional Processes and Strategies Area of Emphasis instead of CI 638 (Curriculum Planning). One of our program goals states candidates need to demonstrate their understanding of assessment. Based on informal feedback in CI 690 (Capstone), some students were not exposed to assessment after the removal of CI 623 from the core curriculum. CI 638 is focused more on school and program level planning and evaluation rather than student instruction assessment.”

* Committee recommends approval.
* No discussion
* Motion approved

1. *Request for Non-Curricular Change* **(GC-23-03-18-PC)**

Department: Counseling

Degree Program: **Counseling Program**

Type of Change: Add an elective to counseling program course offerings.

Effective Date: Fall 2021 (change to Fall 2023)

Rationale: “Add an elective to counseling program course offerings.”

* Committee requests removal because this will be taken care of with another committee
* All approved removal of this request

**CURRICULUM COMMITTEE**

(See Attachment 4)

Isaac Wait presented the committee report

**GC-23-03-19-CC-COB – College of Business** – 2 requests

Course Change (1)

Department: Accountancy and Legal Environment

# / Title (current): ACC 619 / Corporate and Partnership Accounting

# / Title (new): ACC 514 / Corporate and Partnership Accounting

Rationale: Change to accommodate 3 + 2 students, who only take 500-level courses.

Catalog desc: Accounting, reporting, and analysis of complex corporate transactions, with an emphasis on business combinations and international transactions. Accounting for and understanding issues related to partnerships is also covered.

Course Addition (1)

Department: Accountancy and Legal Environment

# / Title: ACC 548 / Taxation of Entities

Catalog desc: Advanced course that emphasizes the taxation of entities such as corporations, partnerships, estates, trusts, and not-for-profits. Includes state and local taxation and multinational taxation.

Prerequisites: Admission to the Masters of Accountancy Program or permission of Program Coordinator

First Term Offered: Fall 2024

Credit Hours: 3

* Committee recommends approval of both requests from COB.
* No discussion
* Requests from COB approved

**GC-23-03-20-CC-COHP – College of Health Professions** – 5 requests

Course Change (4)

Department: Communication Disorders

# / Title (current): CD 602 / Professional Issues in SLP

# / Title (new): CD 602 / Counseling in CSD

Catalog desc (current): This course will discuss current professional issues in speech-language-pathology, including ethics, reimbursement, multiculturalism, counseling, professional conduct, advocacy, and scope of practice.

Catalog desc (new): This course provides a foundation for speech-language pathologists to counsel individuals with communication and swallowing disorders. Emphasis is on therapeutic relationships, concepts of self/identity, and issues of diversity and access.

Rationale: Previously this course dealt with a variety of professional issues at a foundational level. This course will be redesigned as a counseling course to provide more detailed content about counseling practices for clients coping with communication, cognitive, and swallowing disorders.

Department: Communication Disorders

# / Title: CD 691 / Dysphagia and Associated Motor Speech Disorders

Catalog desc (current): The study of normal and disordered swallowing across the lifespan including assessment, treatment, and differential diagnosis of dysphagia and associated motor speech disorders; critical analysis of the literature.

Catalog desc (new): The study of normal and disordered swallowing in adults including assessment, treatment and differential diagnosis of dysphagia and associated motor speech disorders; critical analysis of the literature.

Prerequisites: CD 624 or permission of instructor

Credit hours (current): 1 to 4

Credit hours (new): 3

Rationale: Content related to pediatrics will be moved to a different course. This change will provide the much-needed space for content related to the growing body of literature on adult dysphagia and provide more opportunities for problem-based learning scenarios that will benefit students in their careers. Course has always been offered as a 3 hour course.

Department: Communication Disorders

# / Title (current): CD 692 / Seminar

# / Title (new): CD 692 / Pediatric Feeding and Swallowing Disorders

Catalog desc (current): Topics in Communication Disorders not covered in other courses; topics vary from semester to semester.

Catalog desc (new): Discussion of prevention, assessment, and treatment of feeding and swallowing disorders from birth to school-age children including medical, nutritional, feeding skill, and/or psychosocial dysfunction.

Prerequisites: CD 691

Credit hours (current): 1 to 4

Credit hours (new): 2

Rationale: Change reflects increased incidence and prevalence of pediatric feeding and swallowing disorders. The CD 692 course number is being utilized since it follows a course in a related topic.

Department: Physical Therapy

# / Title: PT 774 / Clinical Application Seminar & Experiences IV

Catalog desc (current): Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on spinal pathology and neuromuscular dysfunction.

Catalog desc (new): Continued application of information and clinical skills in concurrent and prior DPT coursework in small group discussion and simulated clinical settings. Focus on neurological, integumentary dysfunction, and prosthetic & orthotic prescription.

Rationale: PT 774 is moved from fifth to seventh semester of curriculum, requiring revision of description and content delivery due to enhanced student preparation and completion of initial full-time clinical experience.

Course Addition (1)

Department: Physical Therapy

# / Title: PT 714 / Movement Integration

Catalog Description: This course prepares students to integrate knowledge of the movement system with synthesis of pathology and patient specific movement patterns. Identification and treatment of movement impairments will be emphasized.

Prerequisites: Successful completion of all prior MUSOPT coursework.

First Term Offered: Fall 2023

Credit Hours: 1

* Discussion from Richard Egleton- he asked question regarding move from CD 692 seminar to a course: will there be a new syllabus? One was not provided with submission. Isaac will ask for new syllabus, so CD 692 seminar change was removed from approval pending more info.
* Committee recommends other 4 requests from COHP to be approved.
* Motion approved for the 4 requests: CD 602, CD 691, PT 774 and PT 714

**GC-23-03-21-CC-COLA – College of Liberal Arts** – 2 requests

Course Change (1)

Department: Geography

# / Title: GEO 617, GEO 618, GEO 619 / Seminars in Geography

Credit Hours (current): 1 - 3

Credit Hours (new): 1 - 4

Rationale: A new meteorology graduate certificate is being proposed where many of the courses contain labs and are 4 credit hours. By increasing the seminars to a maximum of 4 credit hours it gives the opportunity for the seminars to be consistent with those lab courses.

Catalog desc: Selected geography subjects/topics not included in the regular course offerings of the department are considered, using a seminar approach to learning.

Course Addition (1)

Department: English

# / Title: ENG 662 / Topics in Film & Media

Catalog Description: Intensive study of a specific theme or genre in film, television, digital media, video games, and other new media.

Prerequisites: No prerequisites

First Term Offered: Fall 2023

Credit Hours: 3

* Discussion from Carl that in the curriculum paperwork ENG 662 is 3 hours but on agenda it says 1. This typo was corrected, so ENG 662 is listed as 3 credit hours in minutes. Also, there are no prerequisites for the course so the info included on the agenda was a typographical error. This error was corrected in minutes.
* Committee recommends approval of both COLA requests, with the edits to ENG 662.
* Motion approved.

**GC-23-03-22-CC-CECS – College of Engineering and Computer Sciences** – 1 request

Course Change (1)

Department: Civil Engineering

# / Title (current): EM 661 / Advanced Project Management

# / Title (new): EM 661 / Project Management in Practice

Catalog desc (current): Course is designed to increase proficiency in the advanced aspects of project management. Participants will become aware of the project management processes in PMI's Project Management Body of Knowledge.

Catalog desc (new): Covers the Project Management Body of Knowledge. Designed to prepare project managers to pass the Project Management Professional exam, and to improve their skills as a project manager.

Rationale: Updated title reflects the applied, practical nature of the course. Updated catalog description specifically mentions that the course is intended to help prepare students for the Project Management Professional exam.

* Committee recommends approval
* No discussion
* Motion approved

**GC-23-03-23-CC-COEPD – College of Education and Professional Development** – 3 requests

Course Change (1)

Department: Curriculum & Instruction

# / Title: EDF 679 / Problem Report

Course Grade (current): Graded

Course Grade (new): Credit / No Credit

Catalog desc (current): The preparation of a written report on a research problem, experiment or field project in education. This report is not a thesis; students must complete an additional 33 credit hours unless 697 is followed by 681 for 3 hours credit. The preparation of a written report on a research problem, experiment or field project in education. This report is not a thesis; students must complete an additional 33 credit hours unless 697 is followed by 681 for 3 hours credit.

Catalog desc (new): The preparation of a written report on a research problem, experiment, or field project in education. This report is not a thesis.

Rationale: Students work on their problem report throughout the semester with multiple edits and revisions until the project is acceptable. It would be more efficient to grade the course as Credit/No Credit, which is common in similar capstone courses such as CI 797, Dissertation Research. The catalog description is duplicated and outdated: the number of hours noted for the program is inaccurate, and the two courses referenced in the description are no longer offered. Revisions are provided to resolve these catalog description issues.

Course Addition (2)

Department: Counseling

# / Title: COUN 578 / Creativity in Counseling

Catalog Description: Provides methods of integrating creativity and expressive therapy modalities into the therapeutic relationship in school and clinical mental health screenings.

Prerequisites: COUN 600, COUN 603

First Term Offered: Summer 2023

Credit Hours: 3

Department: Curriculum & Instruction

# / Title: CI 785 / Independent Study

Catalog Description: [None]

Prerequisites: NA

First Term Offered: Summer 2023

Credit Hours: 3

* Committee recommends approval for all 3 COEPD requests.
* Isaac L. asked for clarification about COUN 578 paperwork. Isaac W. said the course had been approved by college committee in 2020, but paperwork had not made it to Graduate Council. Dr. Stroebel clarified that the course is an elective.
* Motion approved for all 3 COEPD requests.

**CREDENTIALING COMMITTEE**

* See **Attachment 5** for audit report
* Deans will address the report with their colleges and committee will update GC in April
* Rucker Award- There are technical issues that need resolved before the announcement is made.

**AD HOC BYLAWS COMMITTEE** – Progress Report and Discussion

* **(Attachment 6)** – (Current, Track Changes, Clean, and Apportionment Illustration (Will be voted on in April)
* Isaac W. thanked committee and summarized attachment 6 as follows: Average enrollment of graduate students would be the basis for the allotted grad council seats. Every 4 years there would be a calculated # of average grad students, so # seats could change over time. This will have to go to Faculty Senate too. Isaac asks for everyone to review the proposal.
* Richard asked if it should be based on enrollment of students who actually report to campus, because med students do not. Henning suggests that standing committees should have no more than 1 college rep.
* Scott wants us to share with our colleges. # students is not reflective of how many credit hours student is enrolled. Carl said these data are available if needed.
* Shawn says proposed amendments must come to FS 1 week before voting; when Grad Council passes make sure it says membership portion does not go into effect until FS acts upon it.
* Mike McGuffey- question about whether to include “staff development” students in COEPD. These students are working professionals who sign up for professional development hours, according to Lisa H, and these are not degree applicable courses. Committee will discuss and bring back more information to GC.

**GRADUATE COUNCIL CHAIR DISCUSSION ITEMS**:

* BOG AA-20- will be going to BOG in April
* University Calendar- FS passed 15 week calendar
* Accelerated Graduate Admissions Discussion- received request from academic affairs for accelerated grad admissions. Planning committee is reviewing it and will make recommendation in April.

**ELECTION ISSUE**

(update provided by Isaac Wait)

* In COHP, election was held out of cycle due to someone stepping down. Scott was re-elected. The idea is to bring COHP cycle back into the even- year cycle as described in the bylaws.
* Recommend that Scott’s term be 3 years term instead of 4. This will put them back on even-year cycle.
* Motion made that it will be suggested to COHP that, “the Graduate Council representative term to which Scott Davis has recently been elected should be a 3 year term.” **(GC-23-03-EC)**
* Motion approved

**GRADUATE STUDIES REPORT**:

(update from Carl Mummert)

1. **Admissions and recruitment**
   1. As of 3/27/2023, we have received 1,778 graduate applications, compared to 1,492 at the same point in last year’s admissions cycle. We have 339 accepted applications vs 235 accepted at this point last year. We are about two weeks ahead of where we were last year. This is good news. One factor is likely the fact that we have waived application fees this spring. Nothing is definitive until we see the enrollments in the fall.
   2. We have signed the contract with the Anthology corporation to help with enrollment this fall. Their role will be to reach out to students who begin an application, to encourage them to complete the application end then enroll for the fall.
   3. The search for the Chief Enrollment Officer / Vice President of Enrollment Management is ongoing.
   4. There will be a Graduate Preview Evening on April 10 from 4pm to 7pm in the Memorial Student Center. All units with graduate programs have been contacted and are participating.
2. **Staffing update.**  We are glad to say that Carleen O’Neill has accepted the position of administrative assistant for Graduate Studies. Carleen will support both the Graduate Studies office and the Graduate Council. Her first day in this newly created position will be April 10. We have made a space request for an office in Old Main, which we hope to announce soon.
3. **FY 2023-2024 Budget.** The Finance Office will present a 2023-2024 budget to the Board of Governors on April 26, 2023. There are two key items being discussed related to Graduate Studies. The first is the potential for a raise for Graduate Assistants. I am continuing to discuss this with the Finance Office. The second is a possible change to the distance tuition rate system. I will have more information at the April 21 Graduate Council meeting.

**FACULTY SENATE REPORT**

(Update from Shawn Schulenberg)

* 15 week calendar passed on to Pres. & SGA passed same calendar
* Search committee selection for faculty ombudsperson is Robin Riner
* Walker Tatum & N. Harmon are new SGA pres. & vice pres.
* PEIA does have significant increases coming our way
* Senate will send out nominations for ACF & BOG positions
* April 20 is last FS meeting; April 11 at 2pm is General Faculty Meeting

**ENDING COMMENTS FROM CHAIR**

Scott D. thanked all committees for their work.

**Meeting adjourned at 2:13PM.**

**Attachment 2**

**Credentialing Committee**

**March 2023**

**(GC-23-03-01-CRC)**

| **Type** | **Faculty Member** | **E-mail** | **College/School** | **Department/Division** | **Graduate Faculty Level** | **Term Start** | **Term Expires** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-23&type=A) | Benson, Wendi | bensonw@marshall.edu | COLA | Psychology | Graduate | 01/09/2023 | 04/28/2028 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-777&type=A) | Lee, Katherine | lawrence46@marshall.edu | SOM | Physician Assistant | Associate | 01/09/2023 | 04/28/2026 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-552&type=A) | Taylor, Emily | etaylor@calpoly.edu | COS | Biology | Associate | 01/09/2023 | 04/28/2026 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-556&type=A) | Toyama, Masa | toyama@marshall.edu | COLA | Psychology | Graduate | 01/09/2023 | 04/28/2028 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=132&type=D) | Bingham, Ann |  | CAM | Music | Graduate | 01/09/2017 | 05/06/2022 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1470&type=D) | Bryce, James | Bryce@marshall.edu | CECS | Engineering | Graduate | 08/20/2018 | 12/08/2023 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1559&type=D) | Hua, Xia | huax@marshall.edu | CECS | Engineering | Graduate | 08/26/2019 | 12/07/2024 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=968&type=D) | Liu, Jian | Jian.Liu@marshall.edu | CECS | Applied Science and Technology | Graduate | 08/20/2018 | 12/08/2023 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1326&type=D) | Pu, Cong | puc@marshall.edu | CECS | Computer Science | Graduate | 08/24/2020 | 12/06/2025 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=21&type=D) | Szwilski, Anthony | szwilski@marshall.edu | CECS | Applied Science and Technology | Graduate | 08/21/2017 | 12/09/2022 |

**Attachment 3**

**Planning Committee Requests**

**March 2023**

School of Pharmacy

* 1. *Accelerated Master’s Degree (AMD) Proposal* **(GC-23-03-02-PC)**

Department: School of Pharmacy

Degree program: **Pharm D./B.S. in Pharmaceutical Sciences (B.S.P.S.)**

Rationale: “The B.S. in Pharmaceutical Sciences (BSPS) program prepares students for careers in pharmaceutical, biomedical, and other healthcare fields. The first 3 years of t h e BSPS program include all prerequisite courses that are required for matriculation into the Pharm. D. program as well as all university core requirements for a B.S. The coursework in the fourth year of the BSPS program is synonymous with the first year of the Pharm. D. program, allowing both degrees to be completed within 7 years. This will facilitate recruitment of students into both the B.S. and Pharm. D. programs by allowing us to recruit at the high school level. PharmD recruitment efforts are currently restricted to students that have met the 55 credit hours of prerequisite course work that is required for entry into the Pharm. D.  program.”

Committee recommends approval.

Lewis College of Business

* 1. *Accelerated Master’s Degree (AMD) Proposal* **(GC-23-03-03-PC)**

Department: \_\_\_\_\_\_\_\_

Degree program: **M.S. in Information Systems/B.B.A. in Management Information Systems (M.I.S.)**

Rationale: “The AMD is needed so the students in the BBA Management Information Systems (MIS) major can take graduate MSIS classes and shorten the time it will take them to complete the MS IS degree program. LCOB undergraduate MIS students will benefit by earning their undergraduate and graduate degrees in less time, I.e., taking up to 12 graduate credit hours while still paying undergraduate tuition. The benefit to the university and college is the retention of students In a Lewis College of Business degree rather than students going elsewhere for their Information Systems graduate degree.

Note that this AMD will also be available to other LCOB undergraduate students. This is appropriate because the only prerequisite for the MS IS program is a programming language course, which all LCOB undergraduate students can take. In addition, the MS IS degree supplements all LCOB undergraduate majors and can expand students career opportunities.

Committee recommends approval.

* 1. *Request for Change of Degree/Major* **(GC-23-03-04-PC)**

Department: Accountancy and Legal Environment

Degree program: **M.S. in Accountancy**

Type of change: The number of required courses will be reduced from seven to four and two areas of emphasis will be created.

Effective Date: Fall 2023

Rationale: “The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name.”

Committee recommends approval.

\*Friendly amendment to avoid the term “graduate college”.

* 1. *Request for Addition of Area of Emphasis* **(GC-23-03-05-PC)**

Department: Accountancy and Legal environment

Degree program: **M.S. in Accountancy**

Area of Emphasis: **Business Analysis and Reporting**

Type of change: 9 credits taken from ACC 512, ACC 514, ACC 617, and ACC 640 constitute the new emphasis.

Effective Date: Fall 2023

Rationale: “The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name.”

Committee recommends approval.

* 1. *Request for Addition of Area of Emphasis* **(GC-23-03-06-PC)**

Department: Accountancy and Legal environment

Degree program: **M.S. in Accountancy**

Area of Emphasis: **Tax Compliance and Planning**

Type of change: 9 credits taken from ACC 544, ACC 548, ACC 616, and ACC 648 constitute the new emphasis.

Effective Date: Fall 2023

Rationale: “The AICPA is making changes to the CPA exam that encourage the specialization in areas of accounting practice. To better prepare students for taking this revised version of the CPA exam, the proposed change would create an area of emphasis that would help prepare students for the CPA exam section of the same name.”

Committee recommends approval.

College of Science

* 1. *Request for Change of a Certificate* **(GC-23-03-07-PC)**

Department: Forensic Science

Graduate Certificate: **Digital Forensics**

Type of Change: Adding two credits of FSC 680

Effective Date: Fall 2023

Rationale: “Current Digital Forensics Graduate Certificate has been removed from Title IV Financial Aid eligibility. New federal regulations require that graduate certificates consist of a minimum of 16 hours and require at least two semesters to complete to be eligible for Title VI funds. The current certificate program includes 14 hours and we are requesting to add two credits to the certificate to reinstate it for Title IV Financial Aid eligibility. Two credits of seminar would be added to include the certificate students in the various career development opportunities provided in the course such as mock interviews, poster presentations, lay talk presentations, and guest speakers, which they are currently not receiving.”

Committee recommends approval.

College of Liberal Arts

* 1. *Request for Change of Degree/Major* **(GC-23-03-08-PC)**

Department: Geography

Degree program: **M.S. and M.A. in Geography**

Type of change: “Remove one course, GE0601, from the major requirements. The course content will be covered in another course, GEO679, which is still required. Update the electives list.”

Effective Date: Fall 2023

Rationale: “Remove one course, GE0601, from the major requirements. The course content will be covered in another course, GEO679, which is still required. Update the electives list.”

Committee recommends approval.

* 1. *Request for Addition of a Certificate* **(GC-23-03-09-PC)**

Department: Geography

Graduate Certificate: **Meteorology**

Effective Date: Fall 2023

Rationale: “We have received inquiries from graduate students interested in meteorological studies but do not necessarily want a career in forecasting or broadcasting. Our program currently does not offer any

graduate level meteorology degree or credential to students. The addition of the meteorology graduate certificate would help satisfy student interest.”

Committee recommends approval.

College of Health Professions

1. *Request for Addition of a Certificate* **(GC-23-03-10-PC)**

Department: Social Work

Graduate Certificate: **School Social Work**

Effective Date: Fall 2023

Rationale: “A market analysis on the outlook for School Social Workers shows that vacancies for school social workers have increased by 30.83 percent nationwide in that time, with an average growth of 1.93 percent per year. Demand for Child, Family, and School Social Workers is expected to go up, with an expected 54,480 new jobs filled by 2029. Overall employment of social workers is projected to grow 9 percent from 2021 to 2031, faster than the average for all occupations. About 74,700 openings for social workers are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. The MSW courses will also qualify for professional continuing education which will be promoted in the marketing campaign extending throughout the region.”

Committee recommends approval.

1. *Request for Addition of Area of Emphasis* **(GC-23-03-11-PC)**

Department: Social Work

Degree program: **Master of Social Work**

Area of Emphasis: **Advanced Standing Behavioral Health Administration**

Type of change: Addition of one-year online only AoE option.

Effective Date: Fall 2022, needs to be changed to Fall 2023

Rationale: “This is the initial submission of the MSW Advanced Standing (one year) 36 hour Online Only program with a specialization in Behavioral Health Administration. Current resources include a field management system - "Livetext", Blackboard, Zoom, library resources and staff support from the MSW proforma budget. U.S. Department of Labor Statistics projects that the overall employment of social workers is

projected to grow 11% from 2018 to 2028, much faster than the average for all occupations. There is a current need for behavioral health administrators and for social workers who are specialized administration and policy practice. The current M S program is offered via hybrid/distance education. A needs assessment in 2015 suggested that an online only program is needed in addition to the face to

face/hybrid MSW program in the Tri-State region.”

Committee recommends approval pending clarification of exact catalogue description for the AoE.

1. *Request for Non-Curricular Change* **(GC-23-03-12-PC)**

Department: Nursing

Degree Program: **Doctor of Nursing Practice (D.N.P.)**

Type of Change: Change admission criteria to include applicants with a master’s degree in nursing.

Effective Date: Fall 2023

Rationale: “We have changed our admission criteria to include graduates with masters degrees in nursing. Originally the criteria specifically stated advanced practice. Our accrediting body and most DNP schools allow students with masters in nursing to participate in a post master’s DNP.”

Committee recommends approval.

1. *Request for Change of a Major or Degree* **(GC-23-03-13-PC)**

Department: Communication Disorders

Degree Program: **M.S. in Communication Disorders**

Type of Change: CD 692 -Pediatric Feeding and Swallowing Disorders is being added to the graduation requirements. This 2- hour course will increase graduate hours from 58 to 60 hours.

Effective Date: Summer 2024

Rationale: “This form is being completed at the direction of the Registrar. The program is adding a new course- Pediatric Feeding and Swallowing Disorders. It should be noted that the program is choosing to use CD 692, a course currently in BANNER but that has not been offered since 1995. This course number is being requested as it follows a course in a related topic.

“This course is being added to the graduate course sequence due to the increased incidence and prevalence of pediatric feeding and swallowing disorders. According to Feeding Matters (2022), conservative evaluations estimate that PFD affects more than 1 in 37 children under the age of 5 in the United States each year.

“The Council on Academic Accreditation in Audiology and Speech-Language Pathology (CA) of the American Speech-Language-Hearing Association (ASHA) require programs to offer academic and clinical experiences with dysphagia (swallowing disorders) across the life span. Currently our program offers a course that focuses on the adult population with 1-2 day lecture related to pediatrics. This is no longer adequate to ensure competency with this unique population.”

 Committee recommends approval.

1. *Request for Non-Curricular Change* **(GC-23-03-14-PC)**

Department: Communication Disorders

Degree Program: **M.S. in Communication Disorders**

Type of Change: Change admission criteria to include applicants with a master’s degree in nursing. (edit to type of change)

Effective Date: Fall 2023

Rationale: “Currently requires a passing score of 163 on the Speech Language Pathology Praxis as graduation requirement. The Council for Academic Accreditation has cited programs for using the praxis as the only summative assessment. For this reason, the department would like to change the graduation requirement to a comprehensive portfolio with oral defense and remove the passing score from the praxis exam.”

Committee recommends approval

College of Engineering and Computer Science

1. *Accelerated Master’s Degree (AMD) Proposal* **(GC-23-03-15-PC)**

Department: Mechanical and Industrial Engineering

Degree program: **M.S. in Environmental Safety and Health/B.S. in Occupational Safety and Health**

Rationale: “Improved career prospects for graduating students and an expanded range of elective course options will arise from an AMD program linking the undergraduate Bachelor of Science in Occupational Safety and Health (BS OSH) ITS20] and the graduate Master of Science in Environmental, Safety and Health (MSES&H),[GTFO], Increased enrollment in graduate courses is also anticipated. The AMD will allow BSOSH students to take up to four graduate courses in lieu of existing undergraduate degree requirements.”

Committee recommends approval.

College of Education and Professional Development

1. *Request for Change of a Certificate* **(GC-23-03-16-PC)**

Department: Curriculum and Instruction

Graduate Certificate: **Instructional Technology and Learning**

Type of Change: Eliminating three-hour elective course from requirements: 21 to 18 credit hours.

Effective Date: Fall 2023

Rationale: “This change is supposed to eliminate the three hour “advisor approved elective in instructional technology.” The course was intended as an opportunity for students to add their technology expertise by taking an elective course in a related field. Technology-related courses from other programs were used for this purpose. Many of these courses are no longer taught. Removal of this course will reduce the hours needed to complete the certificate from 21 to 18. The reduction in hours will also streamline the program for part-time students who complete the program by taking two courses per semester.”

Committee recommends approval.

1. *Request for Change of Area of Emphasis* **(GC-23-03-17-PC)**

Department: Curriculum and Instruction

Degree program: **M.A. in Education**

Area of Emphasis: **Instructional Processes and Strategies**

Type of change: Remove an existing course (CI 638); add one existing course (CI 623). Both are worth 3 credits.

Effective Date: Summer 2023

Rationale: “The departments feels CI 623 (Instructional Models and Assessment Techniques), which was removed from the core curriculum of the program is a better fit for the Instructional Processes and Strategies Area of Emphasis instead of CI 638 (Curriculum Planning). One of our program goals states candidates need to demonstrate their understanding of assessment. Based on informal feedback in CI 690 (Capstone), some students were not exposed to assessment after the removal of CI 623 from the core curriculum. CI 638 is focused more on school and program level planning and evaluation rather than student instruction assessment.”

Committee recommends approval.

1. *Request for Non-Curricular Change* **(GC-23-03-18-PC)**

Department: Counseling

Degree Program: **Counseling Program**

Type of Change: Add an elective to counseling program course offerings.

Effective Date: Fall 2021 (change to Fall 2023)

Rationale: “Add an elective to counseling program course offerings.”

 Committee recommends approval. Requests removal because this will be taken care of with another committee) All approved removal

**Attachment 4**

**Curriculum Requests**

**March 2023**

**GC-23-03-19-CC-COB – College of Business** – 2 requests

Course Change (1)

Department: Accountancy and Legal Environment

# / Title (current): ACC 619 / Corporate and Partnership Accounting

# / Title (new): ACC 514 / Corporate and Partnership Accounting

Rationale: Change to accommodate 3 + 2 students, who only take 500-level courses.

Catalog desc: Accounting, reporting, and analysis of complex corporate transactions, with an emphasis on business combinations and international transactions. Accounting for and understanding issues related to partnerships is also covered.

Course Addition (1)

Department: Accountancy and Legal Environment

# / Title: ACC 548 / Taxation of Entities

Catalog desc: Advanced course that emphasizes the taxation of entities such as corporations, partnerships, estates, trusts, and not-for-profits. Includes state and local taxation and multinational taxation.

Prerequisites: Admission to the Masters of Accountancy Program or permission of Program Coordinator

First Term Offered: Fall 2024

Credit Hours: 3

**GC-23-03-20-CC-COHP – College of Health Professions** – 5 requests

Course Change (4)

Department: Communication Disorders

# / Title (current): CD 602 / Professional Issues in SLP

# / Title (new): CD 602 / Counseling in CSD

Catalog desc (current): This course will discuss current professional issues in speech-language-pathology, including ethics, reimbursement, multiculturalism, counseling, professional conduct, advocacy, and scope of practice.

Catalog desc (new): This course provides a foundation for speech-language pathologists to counsel individuals with communication and swallowing disorders. Emphasis is on therapeutic relationships, concepts of self/identity, and issues of diversity and access.

Rationale: Previously this course dealt with a variety of professional issues at a foundational level. This course will be redesigned as a counseling course to provide more detailed content about counseling practices for clients coping with communication, cognitive, and swallowing disorders.

Department: Communication Disorders

# / Title: CD 691 / Dysphagia and Associated Motor Speech Disorders

Catalog desc (current): The study of normal and disordered swallowing across the lifespan including assessment, treatment, and differential diagnosis of dysphagia and associated motor speech disorders; critical analysis of the literature.

Catalog desc (new): The study of normal and disordered swallowing in adults including assessment, treatment and differential diagnosis of dysphagia and associated motor speech disorders; critical analysis of the literature.

Prerequisites: CD 624 or permission of instructor

Credit hours (current): 1 to 4

Credit hours (new): 3

Rationale: Content related to pediatrics will be moved to a different course. This change will provide the much-needed space for content related to the growing body of literature on adult dysphagia and provide more opportunities for problem-based learning scenarios that will benefit students in their careers. Course has always been offered as a 3 hour course.

Department: Communication Disorders

# / Title (current): CD 692 / Seminar

# / Title (new): CD 692 / Pediatric Feeding and Swallowing Disorders

Catalog desc (current): Topics in Communication Disorders not covered in other courses; topics vary from semester to semester.

Catalog desc (new): Discussion of prevention, assessment, and treatment of feeding and swallowing disorders from birth to school-age children including medical, nutritional, feeding skill, and/or psychosocial dysfunction.

Prerequisites: CD 691

Credit hours (current): 1 to 4

Credit hours (new): 2

Rationale: Change reflects increased incidence and prevalence of pediatric feeding and swallowing disorders. The CD 692 course number is being utilized since it follows a course in a related topic.

Department: Physical Therapy

# / Title: PT 774 / Clinical Application Seminar & Experiences IV

Catalog desc (current): Continued application of information and clinical skills learned in concurrent and prior DPT coursework in a small group discussion and pseudo-clinical setting. Focus on spinal pathology and neuromuscular dysfunction.

Catalog desc (new): Continued application of information and clinical skills in concurrent and prior DPT coursework in small group discussion and simulated clinical settings. Focus on neurological, integumentary dysfunction, and prosthetic & orthotic prescription.

Rationale: PT 774 is moved from fifth to seventh semester of curriculum, requiring revision of description and content delivery due to enhanced student preparation and completion of initial full-time clinical experience.

Course Addition (1)

Department: Physical Therapy

# / Title: PT 714 / Movement Integration

Catalog Description: This course prepares students to integrate knowledge of the movement system with synthesis of pathology and patient specific movement patterns. Identification and treatment of movement impairments will be emphasized.

Prerequisites: Successful completion of all prior MUSOPT coursework.

First Term Offered: Fall 2023

Credit Hours: 1

**GC-23-03-21-CC-COLA – College of Liberal Arts** – 2 requests

Course Change (1)

Department: Geography

# / Title: GEO 617, GEO 618, GEO 619 / Seminars in Geography

Credit Hours (current): 1 - 3

Credit Hours (new): 1 - 4

Rationale: A new meteorology graduate certificate is being proposed where many of the courses contain labs and are 4 credit hours. By increasing the seminars to a maximum of 4 credit hours it gives the opportunity for the seminars to be consistent with those lab courses.

Catalog desc: Selected geography subjects/topics not included in the regular course offerings of the department are considered, using a seminar approach to learning.

Course Addition (1)

Department: English

# / Title: ENG 662 / Topics in Film & Media

Catalog Description: Intensive study of a specific theme or genre in film, television, digital media, video games, and other new media.

Prerequisites: Successful completion of all prior MUSOPT coursework.

First Term Offered: Fall 2023

Credit Hours: 1

**GC-23-03-22-CC-CECS – College of Engineering and Computer Sciences** – 1 request

Course Change (1)

Department: Civil Engineering

# / Title (current): EM 661 / Advanced Project Management

# / Title (new): EM 661 / Project Management in Practice

Catalog desc (current): Course is designed to increase proficiency in the advanced aspects of project management. Participants will become aware of the project management processes in PMI's Project Management Body of Knowledge.

Catalog desc (new): Covers the Project Management Body of Knowledge. Designed to prepare project managers to pass the Project Management Professional exam, and to improve their skills as a project manager.

Rationale: Updated title reflects the applied, practical nature of the course. Updated catalog description specifically mentions that the course is intended to help prepare students for the Project Management Professional exam.

All approved

**GC-23-03-23-CC-COEPD – College of Education and Professional Development** – 3 requests

Course Change (1)

Department: Curriculum & Instruction

# / Title: EDF 679 / Problem Report

Course Grade (current): Graded

Course Grade (new): Credit / No Credit

Catalog desc (current): The preparation of a written report on a research problem, experiment or field project in education. This report is not a thesis; students must complete an additional 33 credit hours unless 697 is followed by 681 for 3 hours credit. The preparation of a written report on a research problem, experiment or field project in education. This report is not a thesis; students must complete an additional 33 credit hours unless 697 is followed by 681 for 3 hours credit.

Catalog desc (new): The preparation of a written report on a research problem, experiment, or field project in education. This report is not a thesis.

Rationale: Students work on their problem report throughout the semester with multiple edits and revisions until the project is acceptable. It would be more efficient to grade the course as Credit/No Credit, which is common in similar capstone courses such as CI 797, Dissertation Research. The catalog description is duplicated and outdated: the number of hours noted for the program is inaccurate, and the two courses referenced in the description are no longer offered. Revisions are provided to resolve these catalog description issues.

Course Addition (2)

Department: Counseling

# / Title: COUN 578 / Creativity in Counseling

Catalog Description: Provides methods of integrating creativity and expressive therapy modalities into the therapeutic relationship in school and clinical mental health screenings.

Prerequisites: COUN 600, COUN 603

First Term Offered: Summer 2023

Credit Hours: 3

Department: Curriculum & Instruction

# / Title: CI 785 / Independent Study

Catalog Description: [None]

Prerequisites: NA

First Term Offered: Summer 2023

Credit Hours: 3

**Attachment 5**

**March 2023**

**Graduate Faculty Status Audit Report**

Submitted by: Keith Beard on behalf of the Credentialing Committee

March 2023 Graduate Council Meeting

Report:

For the 2022-2023 academic year, audits for the following Colleges were completed

* College of Arts and Media
* College of Education and Professional Development
* School of Pharmacy

Out of the 61 files submitted for review, 37 files were randomly assigned and reviewed by two members of the Credentialing Committee. The following findings were discovered:

College of Arts and Media

4 files – No issues/concerns

3 files – File missing in Teams; will follow-up with Dean/staff

College of Education and Professional Development

8 files – No issues/concerns

11 files – not listed in Redbook; will follow-up

4 files – Redbook status is out of date; will follow-up

1 file – status expired and needs to reapply; will follow-up

1 file – faculty applied for doctoral status but was evaluated and granted Graduate Status

1 file – not met scholarly requirements; will follow-up with Dean to see if exception made

13 files – File missing in Teams; will follow-up with Dean/staff

School of Pharmacy

7 files – No issues/concerns

8 files – File missing in Teams; will follow-up with Dean/staff

For the 2023-2024 academic year, the following Colleges/Schools should be audited:

* School of Medicine
* College of Health Professions
* College of Business

**Attachment 6**

**March 2023**

**Links to Bylaws Documents**

**1. Current Bylaws** [**https://www.marshall.edu/graduate-council/files/Current-Bylaws-from-website.pdf**](https://www.marshall.edu/graduate-council/files/Current-Bylaws-from-website.pdf)

**2. Track Change Bylaws** [**https://www.marshall.edu/graduate-council/files/Proposed-Bylaws-showing-changes.pdf**](https://www.marshall.edu/graduate-council/files/Proposed-Bylaws-showing-changes.pdf)

**3. Clean Proposed Bylaws** [**https://www.marshall.edu/graduate-council/files/Proposed-Bylaws-clean-version.pdf**](https://www.marshall.edu/graduate-council/files/Proposed-Bylaws-clean-version.pdf)

**4. Apportionment Illustration** [**https://www.marshall.edu/graduate-council/files/Membership-Apportionment-Illustration.pdf**](https://www.marshall.edu/graduate-council/files/Membership-Apportionment-Illustration.pdf)

**Attachment 2**

**April 2023**

**(GC-23-04-01-CRC)**

| **Type** | **Faculty Member** | **E-mail** | **College/School** | **Department/Division** | **Graduate Faculty Level** | **Term Start** | **Term Expires** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Add | Agee, James | james.v.agee@k12.wv.us | COEPD | C&I | Instructor | 08/22/2022 | 12/07/2024 |
| Add | Baldwin, Jonathan | baldwin16@marshall.edu | COEPD | LS | Instructor | 08/22/2022 | 12/07/2024 |
| Add | Hightower, Charity | charity.hightower@k12.wv.us | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Add | McCormick, Laurie | mccormick1@marshall.edu | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Add | Moats, Jessica | jmoats31@gmailcom | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Add | Mobley, Jaylan | mobley33@marshall.edu | CECS | CSEE | Instructor | 08/21/2023 | 12/06/2025 |
| Add | Morgan, Lesley | lesleymorgan.ell.specialist@gmail.com | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Delete | Bragg, Brittany | bragg52@marshall.edu | COEPD | Elementary/Secondary Ed. | Instructor | 08/21/2017 | 12/13/2019 |
| Delete | Burdette, Stephanie | toney14@marshall.edu | COEPD | Reading | Associate | 01/09/2017 | 05/08/2020 |
| Delete | Campbell, Shelvy | campbels@marshall.edu | SOP | Pharmacy Practice, Admin and Research | Associate | 08/24/2020 | 12/08/2023 |
| Delete | Chambers, Christina | cdchambe@k12.wv.us | COEPD | Leadership Studies | Instructor | 08/26/2019 | 12/10/2021 |
| Delete | Dalton, Adam | daltona@marshall.edu | CAM | Music | Graduate | 01/14/2019 | 01/14/2024 |
| Delete | Davies, Karen | davies3@marshall.edu | COEPD | Leadership Studies | Instructor | 01/09/2017 | 05/03/2019 |
| Delete | Dooley, Janet | dooley@marshall.edu | CAM | Journalism and Mass Communications | Associate | 01/14/2019 | 05/06/2022 |
| Delete | Fitzpatrick, Casey | fitzpatrick5@marshall.edu | SOP | Pharmacy Practice, Administration, and Research | Graduate | 01/08/2018 | 05/05/2023 |
| Delete | Ghomian, Taher | ghomian@marshall.edu | CECS | Engineering | Graduate | 01/10/2022 | 05/15/2027 |
| Delete | Gripper, Erin | gripper@marshall.edu | COEPD | Elementary/Secondary Ed. | Instructor | 08/21/2017 | 12/13/2019 |
| Delete | Hall, Donald | hall@marshall.edu | COEPD | Counseling | Graduate | 01/09/2017 | 05/06/2022 |
| Delete | Halstead, Tammy | thalstead@k12.wv.us | COEPD | Literacy Education | Instructor | 08/26/2019 | 12/10/2021 |
| Delete | Hankins, Linda | maier4@marshall.edu | COEPD | Counseling | Instructor | 08/21/2017 | 12/13/2019 |
| Delete | Ingersoll, Christine | ingersoll@marshall.edu | CAM | Journalism | Instructor | 08/20/2018 | 12/11/2020 |
| Delete | Isaacs, Melinda | isaacs15@marshall.edu | COEPD | ACE | Instructor | 08/23/2021 | 12/08/2023 |
| Delete | Klein, Thomas | klein@marshall.edu | COEPD | CIF | Graduate | 10/24/14 | 10/24/19 |
| Delete | Lee, Alexander | leeal@marshall.edu | CAM | School of Music | Graduate | 08/21/2017 | 12/09/2022 |
| Delete | MacCorkle, Mary Lu | mmaccork@k12.wv.us | COEPD | Leadership Studies | Instructor | 05/20/2019 | 05/20/2021 |
| Delete | Meisel, Edna | meisele@marshall.edu | COEPD | Elem/Sec Ed | Doctoral | 08/22/2016 | 12/10/2021 |
| Delete | Milam, Mark | memilam@mail.kana.k12.wv.us | COEPD | Leadership Studies | Instructor | 05/20/2019 | 05/20/2021 |
| Delete | Mirzakhani, Amad | mirzakh3@marshall.edu | COEPD | Elem/Sec Ed | Instructor | 08/21/2017 | 12/13/2019 |
| Delete | Pentasuglia-Filipek, Kristal | pentasuglia1@marshall.edu | COEPD | Leadership Studies | Instructor | 08/21/2017 | 12/13/2019 |
| Delete | Rabe, Robert | rabe@marshall.edu | CAM | Journalism and Mass Communications | Graduate | 12/12/2015 | 12/12/2020 |
| Delete | Reed, Sandra | reedsa@marshall.edu | CAM | School of Art and Design | Instructor | 08/21/2017 | 12/13/2019 |
| Delete | Richards, Lisa | richar12@marshall.edu | COEPD | Literacy Education | Instructor | 08/21/2017 | 12/13/2019 |
| Delete | Riley, Sigrid | riley23@marshall.edu | COEPD | Literacy Education | Instructor | 08/26/2019 | 12/10/2021 |
| Delete | Romaine, Chelsea | cstroeb@gmail.com | COEPD | Special Education | Instructor | 01/09/2017 | 05/03/2019 |
| Delete | Romano-Potter, Paula | potter20@marshall.edu | COEPD | Leadership Studies | Instructor | 01/13/2020 | 05/06/2022 |
| Delete | Stahle, Cheryl | cherylstahle@gmail.com | COEPD | Literacy Education | Instructor | 08/21/2017 | 12/13/2019 |
| Delete | Vauth, Henning | vauth@marshall.edu | CAM | Department of Music | Graduate | 01/09/2017 | 05/06/2022 |
| Delete | Warren, Carla | carla.warren@k12.wv.us | COEPD | C&I | Instructor | 08/26/2019 | 12/10/2021 |
| Delete | Watts, Kelly |  | COEPD | Elem/Sec Ed | Instructor | 6/16/15 | 6/16/20 |
| Delete | Watts, Louis | wattsl@marshall.edu | COEPD | Leadership Studies | Instructor | 08/24/2020 | 12/09/2022 |
| Delete | Wolfe, Jeffrey | wolfe9@marshall.edu | CAM | Music | Associate | 01/14/2019 | 05/06/2022 |
| Delete | Yost, David | yost28@marshall.edu | COEPD | ACE | Instructor | 08/23/2021 | 12/08/2023 |
| Edit | Akinsete, Alfred | akinsete@marshall.edu | COS | Mathematics | Graduate | 08/21/2023 | 12/08/2028 |
| Edit | Axel, Anne | axel@marshall.edu | COS | Biological Sciences | Graduate | 05/08/2023 | 08/11/2028 |
| Edit | Bailey, Catherine | baileyca@marshall.edu | COEPD | School Psychology | Instructor | 08/22/2022 | 12/07/2024 |
| Edit | Bingham, Edwin | bingham@marshall.edu | CAM | Music | Graduate | 01/09/2023 | 04/28/2028 |
| Edit | Coakley, Rebecca | coakleyr2@gmail.com | COEPD | Special Ed | Instructor | 01/09/2023 | 04/28/2025 |
| Edit | Dobbs, Wendell | dobbs@marshall.edu | CAM | Music | Associate | 01/09/2023 | 04/28/2026 |
| Edit | Dobbs, Wendell | dobbs@marshall.edu | CAM | Music | Associate | 01/09/2023 | 04/28/2026 |
| Edit | Hall, James | hallj@marshall.edu | CAM | Music | Associate | 01/09/2023 | 04/28/2026 |
| Edit | Hall, James | hallj@marshall.edu | CAM | Music | Graduate | 01/09/2023 | 04/28/2028 |
| Edit | Hovious, Meredith | meeks4@marshall.edu | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Edit | Hovious, Meredith | meeks4@marshall.edu | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Edit | Lambert, Eugenia | webb24@marshall.edu | COEPD | Leadership Studies | Doctoral | 08/24/2020 | 12/06/2025 |
| Edit | Manley, Michael | manleymi@SCSdoh.org | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Edit | Meisel, Edna | meisele@marshall.edu | COEPD | Elem/Sec Ed | Doctoral | 01/09/2023 | 04/28/2028 |
| Edit | Perry, Allyson | perry.allyson@gmail.com | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Edit | Singleton, Ray | singleton@marshall.edu | COEPD | C&I | Instructor | 01/09/2023 | 04/28/2025 |
| Edit | Smith, Elizabeth | smither@marshall.edu | CAM | Music | Graduate | 01/09/2023 | 04/28/2028 |
| Edit | Smith, Elizabeth | smither@marshall.edu | CAM | Music | Graduate | 01/09/2023 | 04/28/2028 |
| Edit | Spitzer, Nadja | spitzern@marshall.edu | COS | Biological Sciences | Graduate | 05/08/2023 | 08/11/2028 |
| Edit | Walden, Harley | walden4@marshall.edu | COEPD | Elementary/Secondary Ed. | Instructor | 01/09/2023 | 04/28/2025 |
| Edit | Wehner, Andre | wehner2@marshall.edu | COS | Physics | Instructor |  | 2 |

**Attachment 3**

**April 2023**

**Planning Committee Requests**

College of Education and Professional Development

1. *Intent to Plan* (GC-23-04-02-PC)

Department: Special Education

Degree program: **M.A. in Applied Behavior Analysis**

Effective Date: Fall 2024

Rationale:

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Approval recommendation.

1. *Request for Non-Curricular Change* (GC-23-04-03-PC)

Department: Curriculum & Instruction

Degree Program: **Ed. D.**

Type of Change: Addition of information to catalogue description.

Effective Date: Fall 2023

Rationale: “Requesting addition of information to be located on Plan of Study and Program Requirements catalogue web page tabs.

Approval recommendation.

1. *Request for Change of Degree/Major* (GC-23-04-04-PC)

Department: Curriculum and Instruction

Degree program: **M.A. in Education**

Effective Date: Fall 2023

Rationale:

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Approval recommendation.

1. *Request for Change of Area of Emphasis* (GC-23-04-05-PC)

Department: Curriculum and Instruction

Degree program: **M.A. in Education**

Area of Emphasis: **Early Childhood Education, Option 1**

Type of change: Addition of one-year online only AoE option.

Effective Date: Fall 2023

Rationale: The request is supplemental to a course title change submitted for CI 559 and a degree change submitted for the MA in Education. The MA in Education change is intended to streamline the number of hours and amount of time needed to complete the degree. If approved the non-licensure areas of emphasis will total 30 hours and added endorsement areas of emphasis will total 33 hours. Option 1, covered in this change request, is a non-licensure area of emphasis.

Approval recommendation.

1. *Request for Non-Curricular Change* (GC-23-04-06-PC)

Department: Counseling

Degree Program: **Clinical Mental Health and School Counseling**

Type of Change: Title and course description change and course additions.

Effective Date: Fall 2023

Rationale:

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Approval recommendation.

College of Engineering and Computer Science

1. *Accelerated Master’s Degree (AMD) Proposal* (GC-23-04-07-PC)

Department: Computer Sciences and Electrical Engineering

Degree program: **M.S. in Engineering Management and Bachelor of Electrical and Computer Engineering**

Rationale: The AMD to MS in Engineering Management (MSE) will allow students in the Bachelor of Electrical and Computer Engineering program to augment their technical knowledge with management knowledge. The Engineering Management knowledge will significantly improve their employment prospect along with long term career growth. The increase of graduate enrollment will be an added benefit along with strengthening the workforce in the area.

Approval recommendation.

1. *Accelerated Master’s Degree (AMD) Proposal* (GC-23-04-08-PC)

Department: Computer Sciences and Electrical Engineering

Degree program: **M.S. in Electrical and Computer Engineering and Bachelor of Electrical and Computer Engineering**

Rationale: The AMD program will allow student to pursue the Electrical and Computer Engineering that advances their practical skills and to help them to specialize as an electrical engineer. A master's in electrical engineering will also prepare students for leadership positions and education roles. The increase of graduate enrollment will be an added benefit along with strengthening the workforce in the area.

Approval recommendation.

1. *Request for Change of a Major or Degree* (GC-23-04-09-PC)

Department: Weisberg Dept. of Mechanical and Industrial Engineering

Degree Program: **M.S. in Environmental Safety and Health**

Effective Date: Fall 2023

Rationale: The proposed catalog changes clarify requirements for the two degree options and expand elective choices within the program.  Also, SFT 599 is proposed to replace SFT 554 as a core degree requirement.

Approval recommendation.

College of Health Professions

1. *Request for Non-Curricular Change* (GC-23-04-10-PC)

Department: Biomechanics

Degree Program: **M.S. in Biomechanics** and **M.S. in Biomechanics, Sport Science Area of Emphasis**

Type of Change: The Biomechanics program is requesting to remove the GRE requirement from the admissions process.

Rationale: The GRE is limited in its predictive ability for graduate school performance overall. The cost and current formats of taking the GRE is prohibitive creating more hurdles for them to cross. Lower socioeconomic-based students do not have the means to take one exam, let alone repeated exams, to achieve a solid score. Students from rural and lower economic backgrounds may not have access to testing centers. Therefore, the online option may not be possible either due to poor or lack of connectivity in their homes. These factors limit the potential pool of graduate students.

The Biomechanics program requests the addition of a scholarly writing sample.

Approval recommendation.

College of Liberal Arts

1. *Request for Change of Major or Degree* (GC-23-04-11-PC)

Department: Geography

Degree Program: **M.A./M.S. in Geography**

Effective Date: Fall 2023

Rationale: External 5-year program reviewers suggested removal of GRE requirement from admissions criteria will attract more students.

Approval recommendation.

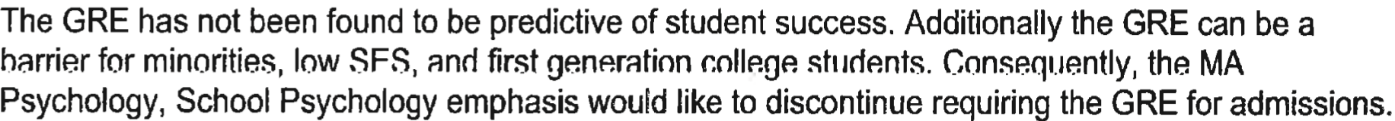
1. *Request for Non-Curricular Change* (GC-23-04-12-PC)

Department: Psychology

Degree Program: **M.A. in Psychology, School Psychology Emphasis**

Type of Change: The psychology program is requesting to remove the GRE requirement from the admissions process.

Rationale:



Approval recommendation.

Lewis College of Business

1. *Request for Addition of Area of Emphasis* (GC-23-04-13-PC)

Department: Doctor of Business Administration

Degree program: **D.B.A.**

Area of Emphasis: **Accountancy**

Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of Accountancy within the DBA.

Effective Date: Summer 2023

Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, health care management, or management and entrepreneurship). However, a banner code for each major or concentration was never created internally when the B A Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Accountancy to the DBA Program so that the academic record will show and recognize each concentration.

Approval recommendation.

1. *Request for Addition of Area of Emphasis* (GC-23-04-14-PC)

Department: Doctor of Business Administration

Degree program: **D.B.A.**

Area of Emphasis: **Healthcare Management**

Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of Healthcare Management within the DBA.

Effective Date: Summer 2023

Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, health care management, or management and entrepreneurship). However, a banner code for each major or concentration was never created internally when the B A Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Healthcare Management to the DBA Program so that the academic record will show and recognize each concentration.

Approval recommendation.

1. *Request for Addition of Area of Emphasis* (GC-23-04-15-PC)

Department: Doctor of Business Administration

Degree program: **D.B.A.**

Area of Emphasis: **Management/Entrepreneurship**

Type of change: To create a banner code for each concentration for the DBA Program. This particular application is to request creating a concentration of management/Entrepreneurship within the DBA.

Effective Date: Summer 2023

Rationale: The current Graduate Catalog lists all 3 concentrations (accounting, healthcare management, or management and entrepreneurship). However, a banner code for each major or concentration was never created internally when the BA Program was approved 3 years ago. The main goal of this application is to officially add a concentration of Management/Entrepreneurship to the DBA Program so that the academic record will show and recognize each concentration.

Approval recommendation.

School of Pharmacy

1. *Request for Deletion of Major or Degree* (GC-23-04-16-PC)

Department: Pharmacy

Degree Program: **Pharm. D./MPH (Master of Public Health)**

Effective Date: Fall 2023

Rationale: The Department of Public Health intends to suspend its dual degree programs, including the MPH / PharmD program. Thus, we need to remove this dual degree program from the School of Pharmacy's section of the catalog.

Approval recommendation.

**Attachment 4**

**April 2023**

**Accelerated Admission Policy**

(GC-23-04-17-PC)

To: Graduate Council

From: Carl Mummert, Asst. Provost for Graduate Studies

Date: February 9, 2023

**Subject: Accelerated Graduate Admissions Procedure - Proposal for Graduate Council**

**Summary**

I would like to propose a change in our graduate admissions procedures to let programs opt in to an accelerated admissions process.  In the current process, Graduate Admissions sends a credential sheet for every applicant to the program for their review and signature. In the proposed system, graduate programs could voluntarily opt-in to allow the Graduate Admissions office to immediately accept qualified applicants without requiring a signed credential sheet.

Speed of admissions is particularly important for graduate students who might change their mind or select another school due to a delay. The proposed procedure would speed our admissions process for programs that opt in, avoiding the unavoidable delay when a credential sheet must signed.  Each program would continue to receive credential sheets for all other applicants, allowing full review.

**Eligibility**

To participate, a program must have objective admissions criteria that the Graduate Admissions office can evaluate. Examples of objective credentials include GPA and exam score requirements, and having a undergraduate degree in a particular field. Examples of requirements the Graduate Admissions office cannot evaluate include personal statements and letters of recommendation.

**Accelerated Admissions Process**

For programs that opt in, Graduate Admissions will verify whether each applicant meets the objective admissions criteria for a program. If so, the Admissions office will immediately accept the student and send the application packet to the department, but will not send a credential sheet.

If an applicant does not meet the admissions criteria, or if this is unclear, the Graduate Admissions office will send the application packet and a credential sheet to the department.  The department will be able to review all students who do not clearly meet the requirements in the same way they currently do.

**How to opt in**

To opt in, the program director will contact their Dean. The Dean, if supportive, will send an email to Graduate Admissions ([graduateadmissions@marshall.edu](mailto:graduateadmissions@marshall.edu)) and the chair of Graduate Council (Scott Davis, [davis1090@marshall.edu](mailto:davis1090@marshall.edu)) stating the program wishes to opt in. Each program must opt in separately, and programs that do not opt in will not be affected by this proposed procedure.

**Attachment 5**

**April 2023**

**Curriculum Requests**

**GC-23-04-18-CC-COHP – College of Health Professions** – 3 requests

Course Change (2)

Department: Physical Therapy

# / Title (current): PT 789 / Musculoskeletal III

# / Title (new): PT 789 / Ortho II Primary Care PT

Catalog desc (current): Advanced diagnosis and management approaches for complex orthopedic and sports PT populations will be covered. Differential diagnosis of upper and lower quarter pathology, along with specialized treatments unique to this population will be emphasized.

Catalog desc (new): The course will prepare students to collaboratively function as a human movement system expert within the primary care delivery model. Screening, triage, decision making, consulting, and education will be emphasized.

Credit hours (current): 1

Credit hours (new): 2

Rationale: New title more accurately reflects the course’s focus on primary care physical therapy, and the updated catalog description reflects updates to the course and content that will arise from it being offered in semester 8 instead of semester 5.

Department: Communication Disorders

# / Title (current): CD 692 / Seminar

# / Title (new): CD 692 / Pediatric Feeding and Swallowing Disorders

Catalog desc (current): Topics in Communication Disorders not covered in other courses; topics vary from semester to semester.

Catalog desc (new): Discussion of prevention, assessment, and treatment of feeding and swallowing disorders from birth to school-age children including medical, nutritional, feeding skill, and/or psychosocial dysfunction.

Prerequisites: CD 691

Credit hours (current): 1 to 4

Credit hours (new): 2

Rationale: Change reflects increased incidence and prevalence of pediatric feeding and swallowing disorders. The CD 692 course number is being utilized since it follows a course in a related topic. [Syllabus has been provided and reviewed.]

Course Addition (1)

Department: Physical Therapy

# / Title: PT 794 / Integrated Clinical Experiences in PT II

Catalog Description: Faculty supervised clinical experiences in a student-directed pro bono physical therapy clinic with complementary activities related to clinical practice, serving the community and strengthening clinical partnerships.

Prerequisites: Successful completion of all prior MUSOPT coursework

First Term Offered: Fall 2023

Credit Hours: 1

**GC-23-04-19-CC-COEPD – College of Education and Professional Development** – 5 requests

Course Change (3)

Department: Curriculum & Instruction

# / Title (current): CI 559 / Multicultural Influences in Education

# / Title (new): CI 559 / Diversity Equity and Inclusion in Education

Catalog desc (current): Multicultural education with an emphasis on methods and materials for teaching students from diverse cultural backgrounds. Multicultural education with an emphasis on methods and materials for teaching students from diverse cultural backgrounds.

Catalog desc (new): Considers diversity, equity, and inclusion with an emphasis on theory and practice for teaching students with diverse perspectives and backgrounds.

Rationale: The title and description updates are requested to better align the course with current literature in the field.

Department: Curriculum & Instruction

# / Title: ITL 650 / Library Practice

Credit hours (current): 3

Credit hours (new): 1-3

Rationale: The change requested is to better align the practicum experience with the learner's course work throughout the SLM program by offering 1 hour of practicum per semester that is aligned with the program course work instead of using the 3 hour course as a capstone experience. Further, it will allow for better data management for key assessments on a program level and also allow the program to be completed in 1 calendar year by taking 7 hours per semester instead of 6, which can cause a challenge if a student is dependent on financial aid and/or can have a gap in their work over the summer when the course is not offered. The new proposed schedule will allow a seamless completion over the program from start to finish, no matter the semester the student is admitted and allows for a faster completion of course work.

Department: Counseling

# / Title (current): COUN 672 / Organization & Administration of School Counseling

# / Title (new): COUN 672 / Current Practices in School Counseling

Catalog desc (current): Provides students with a comprehensive view of community agency program management. The full range of community agencies and the services they provide will be examined and discussed. Provides students with a comprehensive view of community agency program management. The full range of community agencies and the services they provide will be examined and discussed.

Catalog desc (new): In-depth analysis of comprehensive developmental guidance school counseling programs, including the coordination of these programs. Examination of effective strategies for dealing with current issues in K-12 environments will be covered.

Rationale: Inclusion of related and similar topics currently taught in COUN 670, which students will no longer take in order to make room for an additional elective.

Course Addition (2)

Department: Curriculum & Instruction

# / Title: EDF 622 / Action Research in Education

Catalog Description: Study of action research as a systematic method carried out by practitioners to improve educational practice.

Prerequisites: None

First Term Offered: Fall 2023

Credit Hours: 3

Department: Counseling

# / Title: COUN 590 / Human Sexuality in Counseling

Catalog Description: Will provide understanding of human sexual development and examine the place of sexuality in human life, including the influences of biological, psychological, social, and cultural factors.

Prerequisites: COUN 600

First Term Offered: Fall 2023

Credit Hours: 3

**Attachment 6**

**April 2023**

**Graduate Council Bylaws Proposal**

**1.** [**Current Graduate Council Bylaws**](https://www.marshall.edu/graduate-council/files/Current-Bylaws-from-website-1.pdf)

**2.** [**Proposed Graduate Council Bylaws with Track Changes**](https://www.marshall.edu/graduate-council/files/Proposed-Bylaws-April-2023-showing-markup.pdf)

**3.** [**Proposed Graduate Council Bylaws (Clean Version**](https://www.marshall.edu/graduate-council/files/Proposed-Bylaws-April-2023-clean.pdf)**)**

**4.** [**Draft Revisions (Word)**](https://www.marshall.edu/graduate-council/files/Draft-Revisions-to-the-Graduate-Council-as-of-2023-04-14.docx)

**Attachment 7**

**April 2023**

**AA-20**

**Procedures, Coversheet, and Checklist**

1. [**Procedures for Applying or Renewing Graduate Faculty Status**](https://www.marshall.edu/graduate-council/files/Procedures-for-Applying-for-or-Renewing-Graduate-Faculty-Status.pdf)
2. [**Graduate Faculty Application Coversheet**](https://www.marshall.edu/graduate-council/files/GraduateFacultyApplicationCoversheet.pdf)
3. [**Graduate Chair Faculty Application Checklist**](https://www.marshall.edu/graduate-council/files/GraduateChairFacultyApplicationChecklist.pdf)
4. [**Graduate Faculty Application Checklist**](https://www.marshall.edu/graduate-council/files/GraduateFacultyApplicationChecklist.pdf)
5. [**Associate Graduate Faculty Application Checklist**](https://www.marshall.edu/graduate-council/files/AssociateGraduateFacultyApplicationChecklist.pdf)
6. [**Graduate Student Enrollment Data**](https://www.marshall.edu/graduate-council/files/Graduate-Student-Enrollment-Data.pdf)