**MU Graduate Council Meeting – January 27, 2023**

**AGENDA - FINAL**

Hybrid Meeting (Drinko 349 + Teams)

**The meeting will begin at 1:00 p.m. sharp and end no later than 3:00 p.m.**

|  |  |
| --- | --- |
| Davis | Welcome, Approve Agenda |
| Lucas-Adkins | Approval of November 18, 2022, Minutes **(Attachment 1)** |
| Davis/Beard | Graduate Faculty Status Candidates (GC-23-01-01-CRC)**(Attachment 2)**  |
| Vauth | Planning Committee Requests (GC-23-01-02-PCto 07) **(Attachment 3)** |
| Wait | Curriculum Committee Requests (GC-23-01-08-CC- to 10) **(Attachment 4)** |
| Larison | Program Review Committee (GC-23-01-11-PR to 13) **(Attachment 5)**  |
| Davis | Discussion Items* Courseleaf/CIM
* Increasing graduate student engagement in shared governance
* Title IX Climate Survey - [https://marshall.az1.qualtrics.com/jfe/form/SV\_bBBafnwGJoi0VZI](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fmarshall.az1.qualtrics.com%2Fjfe%2Fform%2FSV_bBBafnwGJoi0VZI&data=05%7C01%7Chowardl%40marshall.edu%7Cf081b7e785e543c9951508dafafdb8f7%7C239ab2783bba4c78b41d8508a541e025%7C0%7C0%7C638098264898770661%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=OculWy1AyPq%2BNb3VWTUy%2FUGTT3ZYKNd972fQkoaV%2B%2Bg%3D&reserved=0).
* Bylaws revisions (editorial and consideration of possible structural changes) - Executive Committee recommendation
 |
| Smith | President Smith Report (~2:00 PM) |
| Mummert | Graduate Studies Report |
| Schulenberg | Faculty Senate Report |
| Egleton  | Announcement: Undergraduate Research Day at the Capitol  |
| Davis | Wrap Up |

**All meetings will be hybrid alternating between Huntington and So. Charleston with a virtual Teams option. Meetings will start at 1:00 PM and end by 3:00 PM):**

* February 24, 2023 (So Charleston – Thomas Boardroom)
* March 31, 2023 (Drinko 349)
* April 21, 2023 (So. Charleston – Thomas Boardroom

Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets.

**Attachments:**

1. Minutes from October 21, 2022
2. Graduate Faculty Status Candidates
3. Planning Committee Requests
4. Curriculum Committee Requests
5. 2021-2022 Program Review Follow-up Reports link
6. Program Review Scoring Rubric link

**Attachment #1**

**MU Graduate Council Meeting Minutes**

 **November 18, 2022**

Hybrid Meeting (Thomas Boardroom South Charleston Campus + Teams)

**Members Present:** Axel, Beard, Christofero, Davis, Egleton, Heaton, Larison, Lucas-Adkins, Meadows, Rorabaugh Schulenberg, Simonton, Thompson, Vance, Vauth, Wait

**Members Absent**:

**Ex-Officio Members Present**: Maher, Mummert

**Ex-Officio Members Absent**: Mukherjee

**Guests:** B. Morgan, O’Byrne, McFall, Nguyen, Spradlin, DeTardo, Powell, Sacken, Kolling, Howard, McComas, Eagle

|  |  |
| --- | --- |
| Davis | Welcome, Oral Vote Instructions, Approve Agenda |
| Lucas-Adkins | Approval of October 21, 2022, Minutes **(Attachment 1)** |
| Davis | Guest - David Traube, Chief Marketing Officer |
| Davis/Beard | Graduate Faculty Status Candidates **GC-22-11-01-CrC** **(Attachment 2)**  |
| Vauth | * Planning Committee Requests **GC-22-11-02 to 04-PC (Attachment 3)**
* **GC-22-11-05-PC Motion:** to Amend AMD (AGD) Eligibility Requirements

Current - [Accelerated master’s degree policy](https://www.marshall.edu/graduate/2013/08/02/accelerated-masters-degreefor-seniors/) |
| Wait | Curriculum Committee Requests **GC-22-11-06 to 09-CC** **(Attachment 4)** |
| Larison | Program Review Committee 2021-2022 Program Reports **(Attachment 5 link)** **GC-22-11-10-PRC** * + COS - MS in Physics and Applied Science (Jon Saken)
	+ COS – MS in Chemistry (Derrick Kolling)
	+ COEPD – Social Services and Attendance (Eugenia Lambert)
	+ COEPD – Curriculum and Instruction (Kimberly McFall)
* 2022-2023 Program Review Process (**Attachment 6 link**) Scoring Rubric
 |
| Beard | * Credentialling Committee Update
* **GC-22-11-11-CrC Motion:** Grant Temporary Graduate Faculty Status to selected Doctor of Business Administration faculty
 |
| Heaton | BOG AA-20 Work Group Update |
| Davis | Discussion Items* 2024-2025 University Calendar discussion.
* 2023-2024 Graduate Council Meeting Calendar discussion
* Cross-Level Linked Course Policy update
* Unique requests – process
* Title IX Issue
 |
| Mummert | Graduate Studies Report |
| Schulenberg | Faculty Senate Update (meeting went over so he did not get to give report) |
| Davis | Wrap Up |

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Reminder: All electronic and hard copy requests for Graduate Council must be received no later than the first day of the month in which Council meets.

**Attachments:**

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6. Program Review Scoring Rubric link

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**Meeting Called to Order at 1:00 PM**

**WELCOME, INTRODUCTIONS, ANNOUNCEMENTS**

* Scott D. welcomed all and explained corrections that needed to be made to today’s agenda: two (2) items were numbered inappropriately.

**MOTION TO APPROVE AGENDA** with corrections to numbering as discussed by Chair and the spelling of a presenter’s name as pointed out by GC member. **APPROVED**

**MINUTES OF PREVIOUS MEETING APPROVED**

(See Attachment 1)

**GUEST PRESENTATION- DAVID TRAUBE**

David Traube, Chief Marketing Officer, shared his plans to continue “working to learn MU and to help graduate enrollment grow.” GC Members shared the following issues/concerns/suggestions:

* Scott Davis- discussed decrease in grad enrollment; historically, MU has focused on 1st year undergrads
* Advertising for SC campus suggested by Tracy Christofero.
* Boyd R. suggested bringing more attention to grad programs from the university at large
* Lisa H. suggested national advertising since many programs are online
* Richard E. suggested increase in professional ed opportunities (post-graduate education, but not necessarily a degree)- David has discussed this with President Smith and sees this as an untapped area- building development of workforce. Richard asked about short-term solutions for shrinking enrollment: David is looking at how we are communicating with students, building relationships and “closing the deal with customers who already are doing business with us,”
* Isaac L.- discussed 3 conferences that will be held on MU campus in spring 23 that could be venues for recruitment. David says he hasn’t seen anything on advertising for MU’s SC campus so he sees that as untapped area for marketing.
* Richard E. - suggests more frequent communications about events taking place on campus, such as Research Day
* David is still working out how to reshape advertising & marketing at graduate level
* Amanda M- misses diversity on MU campus that she saw on UC campus where she previously worked. She asked about what can be done to push international enrollment. David discussed UC’s athletics as a primary reason for international population. David thinks that communicating the relational side of MU will help international recruitment.

**GRADUATE FACULTY STATUS**

(See Attachment 2)

**GC-22-11-01-CrC APPROVED**

**PLANNING COMMITTEE**

(See Attachment 3)

Henning Vauth presented the committee report.

1. **GC-22-11-02-PC**

College of Health Professions,

Program: Athletic Training

Degree: **Professional Master of Science in Athletic Training**

Type: Non-curricular change

Effective Fall 2022

**Summary**: Program usually starts in the summer. Allow students admitted for Summer to delay until Fall.

Rationale: Possible delay of undergraduate degree conferrals

*The committee recommends approval.*

GC Members Approved

1. **GC-22-11-03-PC**

College of Education and Professional Development

Program: Literacy Education Program

Certificate: **Literacy Education Certificate**

Type: Change of a Certificate **OR** Non-curricular change (both forms submitted)

Effective Spring 2023

**Summary**: Elimination of CIRG 622 (3 credits) *The Use of Technology for Literacy Education* from the requirements, resulting in a credit hour reduction from 18 to 15 for the certificate.

Rationale: Course content has become obsolete and is covered in other courses

*The committee recommends approval.*

Carl M. discussed reduction in hours making this certificate non-aid eligible. Barbara O’Byrne. said this would not create a problem. Typically, the certificate is offered through a 3rd party contract and counties paid for it. Another issue is that some certificate students are dually enrolled in MA program thus taking more courses so are already eligible for aid.

GC Members Approved

1. **GC-22-11-04-PC**

College of Education and Professional Development

Program: Literacy Education

Degree: **M.A. in Literacy Education**

Type: Change of a Degree **OR** Non-curricular change (both forms submitted)

Effective Spring 2023

**Summary**: Elimination of CIRG 622 (3 credits) and one of the two elective courses (3 credits) from the requirements, resulting in a credit hour reduction from 36 to 30 for the degree.

Rationale: Course content of CIRG 622 has become obsolete and is covered in other courses. Program is more competitive with 30 instead of 36 credits.

*The committee recommends approval.*

GC Members Approved

1. **GC-22-11-05-PC Motion:** to Amend AMD (AGD) Eligibility Requirements
* To change the Eligibility Requirements in current Accelerated Master’s Degree (AMD) policy as follows: To reduce the minimum number of completed credit hours from 90 to 60.
* GC Members **approved motion**

**CURRICULUM COMMITTEE**

(See Attachment 4)

Isaac Wait presented the committee report

**GC-22-11-06-CC-COEPD – College of Education and Professional Development** – 1 request

Course Deletion (1)

Department: Literacy Education Program

# / Title: CIRG 622 / The Use of Technology for Literacy Instruction

Rationale for deletion: Course is no longer required for the Literacy Education Certificate or the MA in Literacy Education. Advancements in the use of technology and the availability of technology in K-12 classroom settings have made this course obsolete. The course content regarding the use of online programs like Weebly and WebQuest and the Literacy Education Program assessment connected with this course have bene absorbed into other classes in the Certificate and MA programs.

Final Term Offered: Fall 2022

Courses added (if any): None

Isaac L. explained rationale for deletion; GC Approved

**GC-22-11-07-CC-COS – College of Science –** 4 requests

Course Addition (2)

Department: Forensic Sciences

# / Title: CFS 640 / Advanced Cyber Forensics

Catalog Description: An advanced study of cyber forensics focusing on artifacts from a variety of evidentiary sources and environments. Topics include Windows and Apple computer systems, as well as mobile and network devices.

Prerequisites: None

First Term Offered: Spring 2023

Credit Hours: 3

Department: Geology

# / Title: GLY 520 / Geochemistry

Catalog Description: Application of chemical principles to geology: cosmochemistry; mineral chemistry; thermodynamics; aqueous solutions; weathering; clay minerals and adsorption; kinetics; radiometric age dating; stable isotope geology; and environmental geology.

Prerequisites: None

First Term Offered: Spring 2025

Credit Hours: 3

Course Change (1)

Department: Criminal Justice & Criminology

Current # / Title: CJ 621 / Advanced Criminal Law and Procedure

New # / Title: CJ 621 / Contemporary Law & Society

Catalog desc (current): A review of contemporary legislation and court decisions relating to criminal law and procedure.

Catalog desc (new): A review of contemporary legislation and court decisions relating to its impact on the justice system, justice officials, and members of society.

Rationale: Updated course title includes a more expansive modern-day view of how court decisions may differently impact members of society and officials in the justice system. Updated description is broader, encompassing how laws impact not only the justice system but also members of society.

Course Deletion (1)

 Department: Geology

 Course # / Title: GLY 525 / Geochemistry

 Rationale: Course is being replaced with GLY 520.

 Final Term Offered: Fall 2022

Committee recommends approval for all; There was no discussion; GC approved all COS requests

**GC-22-11-08-CC-COLA – College of Liberal Arts** – 1 request

Course Addition (1)

Department: Psychology

# / Title: PSY 505 / Sport Psychology

Catalog Description: An examination of theory, research, and application of psychological principles related to sport and exercise.

Prerequisites: None

First Term Offered: Spring 2023

Credit Hours: 3

Committee recommends approval; There was no discussion; GC approved COLA request

**GC-22-11-09-CC-SOP – School of Pharmacy** – 5 requests

Course Addition (3)

Department: Pharmacy Practice, Administration & Research

# / Title: PHAR 506 / Pharmacy Continuing Professional Development VI

Catalog Description: Sixth and final semester of the professional development series where students will be introduced to additional professionalism topics, evaluation of clinical s kills through the OSCEs.

Prerequisites: None

First Term Offered: Spring 2024

Credit Hours: 0

Department: Pharmacy Practice, Administration & Research

# / Title: PHAR 730 / Derm/Ophthalmic/Musculoskeletal Disorders

Catalog Description: Students will learn treatment/prevention of ophthalmic, otic, dermatologic, and musculoskeletal diseases including the physiology, pathophysiology, pharmacology and therapy. This course emphasizes the pharmacist as a healthcare provider.

Prerequisites: None

First Term Offered: Spring 2024

Credit Hours: 3

Department: Pharmacy Practice, Administration & Research

# / Title: PHAR 737 / Pharmacy Skills Lab 5

Catalog Description: Covers foundational patient care skills. Students apply knowledge, demonstrate critical-thinking and problem-solving skills, practice technical and communication skills, and demonstrate professional behavior in the therapeutic decision making process.

Prerequisites: PHAR 637

First Term Offered: Fall 2023

Credit Hours: 3

Course Change (2)

Department: Pharmaceutical Science

# / Title: MSPS 542 / Science Seminars

Catalog desc (current): This course will help graduate students in the pharmaceutical sciences learn the basics of scientific communication and how to critically evaluate scientific literatures. Students must complete four versions of this course for credit. For the first three course offering, the student will receive a "CR" (credit) or "NC" (no credit). Upon completion of the fourth version of the course the student will receive a letter grade.

Catalog desc (new): The course will help graduate students in the pharmaceutical sciences learn the basics of scientific communication and how to critically evaluate scientific literature. This 1 credit hour course is repeatable for credit up to 4 times.

Credit Hours (current): 4 credit hours, awarded after completing 4 semesters of the course.

Credit Hours (new): 1 credit hour, awarded each semester that the course is completed.

Grading (current): Credit/No Credit

Grading (new): Grade

Rationale: Students are currently awarded 4 credit hours after completing 4 semesters of this course (no credit is awarded until all 4 semesters are completed). The course change will award students 1 graded credit hour each time they complete 1 semester of the course.

Department: Pharmaceutical Science

Current # / Title: PHAR 652 / Therapeutics 3 Cardiology

New # / Title: PHAR 652 / Therapeutics 2 Cardiology

Credit Hours (current): 4 credit hours

Credit Hours (new): 5 credit hours

Rationale: Second course in therapeutics sequence. Course was developed by restructuring PHAR 671, with contact hours consistent with a 5 credit course, which was original intent. However, a mistake when PHAR 652 was created listed this course as 4 credits. This change will fix that mistake.

Catalog Description: Students will learn about the therapeutic interventions for the treatment and prevention of cardiovascular and pulmonary diseases. Exploration of normal human physiology, disease pathophysiology, and the pharmacologic and chemical properties of medications will precede discussions of therapeutic use. This course will emphasize performance of the activities of the pharmacist as a health care provider.

Committee recommended approval; The following issues were discussed:

* Richard asked about the 0 hour course. Is that a typo? Boyd R. explained that it was a grad. requirement but it was in fact listed as 0 hours; Tracy C. said that CITE had to change previous 0 credit courses because in the past they were told there couldn’t be classes listed with 0 credits. Lisa H. said there are 2 courses with 0 credits in COEPD; Carl M. said he would investigate.

GC approved all requests from SOP.

**PROGRAM REVIEW COMMITTEE UPDATES:**

* Isaac Larison introduced presenters from each college

**GC-22-11-10-PRC** 2021-2022 Program Reports **(Attachment 5 link)**

* + COS - MS in Physics and Applied Science (Jon Saken); added new program, increased recruitment, so enrollment has increased but there is danger that the new program will not be sustained due to lack of GA; need help with advertising ; one problem is that students come for a year and then leave to complete a PhD program. Those students do not count in #s. Richard E. suggested creating a certificate program, so that 1 year attendees count. The program is already looking into this. Support for students is the biggest deterrent.

Motion to approve report; All approved

* + COS – MS in Chemistry (Derrick Kolling) Have addressed enrollment and graduate satisfaction in submitted report. Have ideas for how to increase enrollment. Challenging to recruit students because of limited funds; new faculty that is coming in would like grad researchers and encouraged to apply for NSF funding; would like an endowed student program for grad student; grad student led tutoring sessions; Richard E. asked about use of student satisfaction questionnaires each semester and acknowledged that with a small # of students there would need to be protection of student disclosure. Richard shared the model at med. school- they have an outside person who collects questionnaires and then that info is conveyed to faculty and this method protects student confidentiality. Derrick wants students to feel heard & affirmed.

 Motion to approve report; All approved

* + COEPD – Social Services and Attendance (Eugenia Lambert) acknowledged this is a small program and only 1 person holds this job in each county; problem is that students do not have to fill out forms to indicate completion because they apply directly to Dept. of Ed. For certification. This program is beneficial to state. He suggested just clearing that up with reporting should be fine. Carl discussed ideas for how to grant certificates so they can be counted in numbers. Motion to approve report; All approved

* + COEPD – Curriculum and Instruction (Kimberly McFall) multiple areas of emphasis and certificates; more diligent with advising to help with numbers; restructuring ESL, eliminated program eval. certificate; continued support from third party contracts; asked for help in admissions process (eliminate additional form for certificate, because they actively advise into MA teaching; waive the 15-dollar fee for certificate if they are enrolled in MA in teaching.) Onboarding 2 new faculty; Carl asked for an email from Kim with details of what she is requesting for admission so he could share with admissions office.

 Motion to approve report; All approved

* 2022-2023 Program Review Process (**Attachment 6 link**) Scoring Rubric

Fillable document no longer a dynamic form, Isaac L. walked council through the updates; Scott worked with Mary Beth on these updates

Tracy C. suggested a link to GC bylaws be added (in place of the box with 3 bullets), so forms will always be consistent with bylaw updates; Scott agreed and will make change; Tracy also confirmed that boxes are expandable; Isaac L. will send program assignments out soon

**CREDENTIALING COMMITTEE**

Keith Beard presented motion

**GC-22-11-11-CrC** Motion from committee:

The Credentialing Committee recommends that faculty (names provided to the Graduate Council Chair) in the Doctor of Business Administration program be granted doctoral graduate faculty status for the spring semester.

GC Members discussed the following:

* Richard E. advised that there be at least 1 person be on dissertation committee that has been on a thesis or dissertation committee before.
* Lisa H. clarified what current policy says and says that GC can make exception
* Lisa H. & Tracy C. asked if other criteria for grad faculty status will be met by those individuals

**Scott D. suggested modifying motion to include the following: that at least one person or a 4th person be on a committee that has current graduate faculty status experience with theses or dissertation grad. committees to protect the process.**

**GC approved motion with modifications as provided by Scott.**

**BOG AA-20 WORK GROUP UPDATE**

Lisa Heaton provided updates:

* Draft was given to attorney, Jendonnae Houdyschell. She reviewed and met with work group to discuss. Plan is to have another draft ready for GC in January.

**GRADUATE COUNCIL CHAIR DISCUSSION ITEMS:**

* 2024-2025 University Calendar discussion; Scott provided calendar suggestions from BAPC with 15 weeks for the semester; students have shared that they want 15 week plus final week and 5 mental health days; GC discussed cons of having Fridays or Mondays off for classes that meet on those days, Richard E. suggested block of time in middle of week
* 2023-2024 Graduate Council Meeting Calendar discussion; discussed having a Dec. GC meeting; Carl discussed concerns about the 2-month delay between Nov and Jan meetings; several GC members voiced opposition to the Dec. meeting.
* Cross-Level Linked Course Policy update: no progress to report
* Unique requests – process: Scott has sought guidance from former chairs Tracy C. & Lori H. about what needs to be decided alone by the chair and what needs to be discussed with various committees
* Title IX Issue: Scott reached out to GC Executive Committee this week and no one wanted to rush a statement in response to the USA Today article. Scott gave the floor to Shawn S. to discuss issue from Faculty Senate Chair position: Ad Hoc Committee is meeting today at 3pm. Shawn is working to craft a statement. Perhaps the statement could be jointly supported by FS and GC. Richard E. asked why response to article was reactive as opposed to proactive, given that there was prior knowledge of the article. Lori H. says to think of President Smith’s statement as an opening statement- Lori says we need to be on the side of students. Many peer institutions have a lawyer as their Title IX officer who reports directly to president. Lori H. expresses concern that recruitment will be affected by the article. Scott will share draft from FS with GC members before approving.

**GRADUATE STUDIES UPDATES**

Carl Mummert, Acting Dean of Graduate Studies, shared the following report:

* **Grad Studies Q&A virtual discussion sessions** – two have been held this fall. Scott Davis and I were able to attend. The meetings had helpful questions and feedback from grad faculty. Recordings are available on request. We plan to continue these on an occasional basis in the spring.
* **Spring professional development programming** will be created. Two key focus areas are admissions from the program viewpoint (including international admissions) and graduate advising.
* **Summer terms and graduation.** To satisfy regulatory reporting requirements, adjustments are needed to the way that the summer semesters are broken into terms. There is a pending proposal at Faculty Senate to remove the July graduation date; the four summer semesters would just become one term. There would be no change in the calendar dates for the summer classes themselves. Feedback can be sent to the Grad Council Chair and to your Senate representatives.
* **ETD topics**
	+ **ETD counts:** We have 9 doctoral dissertations, and 7 master’s theses submitted this fall. This calendar year, we have 31 doctoral dissertations and 19 master’s theses.
	+ The **ETD Guidelines** have been updated by Gena Chattin and posted on the Grad Studies website. There is also a checklist for students and reviewers to clarify the review process. The next step will be to update the “template”.
	+ The ETD training has been required this fall. 48 students have completed the acknowledgement form at present.
* **Advising/admissions topics**
	+ I will be working with Chris Atkins to ensure EAB Navigate advising software (available via MyMU) is fully implemented and available for graduate advisors who would like to use it. This software is used heavily for our undergraduate advising.
	+ We are working to clarify the precise moment when new students’ Marshall email will be active and when they will have access to Blackboard.
	+ Grad Studies and Finance are in the early stages of examining the online delivery fee to see if we can reduce the challenges that it can cause for students. We are also looking at the tuition structures (for revision in Fall 2023) to see if we can reduce the challenges for students who have to choose between E-campus or Face-to-face campus status. The motivation would be to preserve the attractiveness of a distance tuition rate while reducing some of the challenges the current system can cause.
	+ **Application fees** – we have compared MU’s international application fee against similar institutions, and our international application fee of $150 is significantly higher than theirs (median $60). The main reason for our higher fee is that we provide credential evaluation services in-house and set the fee to include some of this cost. We are working with Finance to develop a proposal for the BOG to reduce this fee. We are also hoping to develop a proposal for targeted fee waivers for domestic graduate applicants.

**Meeting adjourned at 3PM.** Full report from Carl Mummert (Graduate Studies) and Shawn Schulenberg (Faculty Senate) was not provided due to time.

**Attachment 2**

**Graduate Faculty Status Requests for November 2022**

**GC-22-11-01-CrC**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Type** | **Faculty Member** | **E-Mail** | **Col/Sch** | **Department** | **Level** | **Term Start** | **Term End** |
| Add | Browning, Jordan | browning197@marshall.edu | SOP | Pharmacy Practice, Administration, and Research | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Chen, Dan | chend@marshall.edu | COB | Management | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Chowdhury, Sudipta | chowdhurys@marshall.edu | CECS | Mechanical and Industrial Engineering | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Frost, Leslie | frost@marshall.edu | COS | Chemistry | Instructor | 01/09/2023 | 04/28/2025 |
| Add | Gage, Richard | gager@marshall.edu | COS | Natural Resources and the Environment | Graduate | 01/09/2023 | 05/05/2028 |
| Add | Hayden, Theresa | haydent@marshall.edu | COHP | Social Work | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Hunt Young, Debra | young141@marshall.edu | COHP | Social Work | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Kimble, Angel | a.kimble@marshall.edu | SOP | Pharmacy Practice, Administration, and Research | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Leigh, Steven | leighs@marshall.edu | COHP | School of Kinesiology | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Letton, Alan | letton@marshall.edu | COB | Management | Associate | 08/22/2022 | 12/06/2025 |
| Add | Looney, Robin | looney5@marshall.edu | COHP | Social Work | Instructor | 08/22/2022 | 12/07/2024 |
| Add | Lorenza, Mosley | lorenza@ldmosley.com | CECS | CSEE | Instructor | 08/22/2022 | 12/07/2024 |
| Add | Mills, Robert \"Shane\" | robert.mills.7@us.af.mil | CECS | CSEE | Instructor | 08/22/2022 | 12/07/2024 |
| Add | Nichols, Alysha | nichols108@marshall.edu | COHP | Social Work | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Nosoudi, Nasim | nosoudi@marshall.edu | CECS | BME | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Rymer, Paula | rymer13@marshall.edu | COHP | Social Work | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Stobbe, Terrence | safedecisions@protonmail.com | CECS | Mechanical and Industrial Engineering | Associate | 01/10/2022 | 04/29/2025 |
| Add | Vauth, Henning | vauth@marshall.edu | CAM | Music | Graduate | 08/22/2022 | 12/09/2027 |
| Add | Wang, Jinju | wangjin@marshall.edu | SOM | Biomedical Sciences | Doctoral | 08/22/2022 | 12/09/2027 |
| Add | Wolfe, Jeffrey | wolfe9@marshall.edu | CAM | Music | Associate | 08/22/2022 | 12/06/2025 |
| Add | Yocke, Richard | Yocke1@marshall.edu | COEPD | ACE | Instructor | 08/22/2022 | 12/07/2024 |
| Delete | Akbar, Mohammad Ahsanul | akbarm@marshall.edu | SOP | Pharmaceutical Science and Research | Associate | 08/26/2019 | 12/09/2022 |
| Delete | Babcock, Charles | babcockc@marshall.edu | SOP | Pharmacy Practice, Administration, and Research | Graduate | 08/24/2020 | 12/06/2025 |
| Delete | Barnhart, Joseph | barnhartj@marshall.edu | SOP | Pharmacy Practice, Administration, and Research | Graduate | 01/14/2019 | 01/14/2024 |
| Delete | Booth, Christopher | boothch@marshall.edu | SOP | Pharmacy Practice, Administration, and Research | Graduate | 01/13/2020 | 01/13/2025 |
| Delete | Broedel-Zaugg, Kimberly | broedelzaugg@marshall.edu | SOP | Pharmacy Practice, Administration and Research | Doctoral | 08/21/2017 | 12/09/2022 |
| Delete | Canipe, Kenneth | canipek@marshall.edu | SOP | Experiential Learning | Doctoral | 08/26/2019 | 12/07/2024 |
| Delete | Clay, Tyler | clay114@marshall.edu | SOP | Pharmaceutical Science and Research | Graduate | 01/14/2019 | 01/14/2024 |
| Delete | Cruse, Elaine | crusee@marshall.edu | SOP | Dept. of Pharmacy Practice, Administration, and Research | Instructor | 08/26/2019 | 12/10/2021 |
| Delete | Gresham, Chelsea | gresham1@marshall.edu | SOP | Pharmacy Practice, Administration, and Research | Graduate | 08/22/2016 | 12/10/2021 |
| Delete | Honaker (Plummer), Sarah | honaker41@marshall.edu | SOP | Pharmacy Practice, Administration, and Research | Graduate | 01/08/2018 | 05/05/2023 |
| Delete | Journigan, Velvet | journigan@marshall.edu | SOP | Pharmaceutical Science and Research | Graduate | 08/22/2016 | 12/10/2021 |
| Edit | Brittain, Mckenzie | brittain@marshall.edu | COEPD | Curriculum and Instruction | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Coustasse-Hencke, Alberto | coustassehen@marshall.edu | COB | MGT | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Dasgupta , Piyali | dasgupta@marshall.edu | SOM | Biomedical Sciences | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Debela, Nega | debela1@marshall.edu | COEPD | Elem/Sec Ed | Graduate | 08/22/2022 | 12/09/2027 |
| Edit | Denvir, James | denvir@marshall.edu | SOM | Biomedical Sciences | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Hermon, David | hermon@marshall.edu | COEPD | Counseling | Graduate | 08/22/2022 | 12/09/2027 |
| Edit | Howard, Lori | howardl@marshall.edu | COEPD | Special Ed | Graduate | 08/22/2022 | 12/09/2027 |
| Edit | Isaacs, Thelma | isaacs9@marshall.edu | COEPD | CIF | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Kim, Jung Han | kimj@marshall.edu | SOM | Biomedical Sciences | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Lucas-Adkins, Conrae | lucas26@marshall.edu | COEPD | School Psychology | Graduate | 08/22/2022 | 12/09/2027 |
| Edit | Melvin, Tim | melvin7@marshall.edu | COEPD | ACE | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Pierre, Sandrine | pierres@marshall.edu | SOM | Biomedical Sciences | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Proudfot-Harman, Peggy | peggy.harman@marshall.edu | COHP | Social Work | Graduate | 08/22/2022 | 12/09/2027 |
| Edit | Risher, Mary-Louise | risherm@marshall.edu | SOM | Biomedical Sciences | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Risher, William | risherw@marshall.edu | SOM | Biomedical Sciences | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Stanton, Robert | rstanton@marshall.edu | COHP | Nursing | Doctoral | 08/22/2022 | 12/09/2027 |
| Edit | Tuckwiller, Brenda | tuckwiller3@marshall.edu | COEPD | ATE | Instructor | 08/22/2022 | 12/07/2024 |
| Edit | Watson, George | watson@marshall.edu | COEPD | CIF | Graduate | 08/22/2022 | 12/09/2027 |
| Edit | Yeager-Armstead, Mary | myeager@marshall.edu | COS | Biological and Environmental Sciences | Graduate | 01/09/2023 | 04/28/2028 |
| Edit | Zhang, Shaorong | zhangs@marshall.edu | COB | LCOB | Graduate | 08/22/2022 | 12/09/2027 |

**Attachment 3**

**Planning Committee Requests for November 2022**

**GC-22-11-02-PC**

College of Health Professions,

Program: Athletic Training

Degree: **Professional Master of Science in Athletic Training**

Type: Non-curricular change

Effective Fall 2022

**Summary**: Program usually starts in the summer. Allow students admitted for Summer to delay until Fall.

Rationale: Possible delay of undergraduate degree conferrals

*The committee recommends approval.*

**GC-22-11-03-PC**

College of Education and Professional Development

Program: Literacy Education Program

Certificate: **Literacy Education Certificate**

Type: Change of a Certificate **OR** Non-curricular change (both forms submitted)

Effective Spring 2023

**Summary**: Elimination of CIRG 622 (3 credits) *The Use of Technology for Literacy Education* from the requirements, resulting in a credit hour reduction from 18 to 15 for the certificate.

Rationale: Course content has become obsolete and is covered in other courses

*The committee recommends approval.*

**GC-22-11-04-PC**

College of Education and Professional Development

Program: Literacy Education

Degree: **M.A. in Literacy Education**

Type: Change of a Degree **OR** Non-curricular change (both forms submitted)

Effective Spring 2023

**Summary**: Elimination of CIRG 622 (3 credits) and one of the two elective courses (3 credits) from the requirements, resulting in a credit hour reduction from 36 to 30 for the degree.

Rationale: Course content of CIRG 622 has become obsolete and is covered in other courses. Program is more competitive with 30 instead of 36 credits.

*The committee recommends approval.*

**Attachment 4**

**Curriculum Requests for November 2022**

**GC-22-11-06-CC-COEPD – College of Education and Professional Development** – 1 request

Course Deletion (1)

Department: Literacy Education Program

# / Title: CIRG 622 / The Use of Technology for Literacy Instruction

Rationale for deletion: Course is no longer required for the Literacy Education Certificate or the MA in Literacy Education. Advancements in the use of technology and the availability of technology in K-12 classroom settings have made this course obsolete. The course content regarding the use of online programs like Weebly and WebQuest and the Literacy Education Program assessment connected with this course have bene absorbed into other classes in the Certificate and MA programs.

Final Term Offered: Fall 2022

Courses added (if any): None

**GC-22-11-07-CC-COS – College of Science –** 4 requests

Course Addition (2)

Department: Forensic Sciences

# / Title: CFS 640 / Advanced Cyber Forensics

Catalog Description: An advanced study of cyber forensics focusing on artifacts from a variety of evidentiary sources and environments. Topics include Windows and Apple computer systems, as well as mobile and network devices.

Prerequisites: None

First Term Offered: Spring 2023

Credit Hours: 3

Department: Geology

# / Title: GLY 520 / Geochemistry

Catalog Description: Application of chemical principles to geology: cosmochemistry; mineral chemistry; thermodynamics; aqueous solutions; weathering; clay minerals and adsorption; kinetics; radiometric age dating; stable isotope geology; and environmental geology.

Prerequisites: None

First Term Offered: Spring 2025

Credit Hours: 3

Course Change (1)

Department: Criminal Justice & Criminology

Current # / Title: CJ 621 / Advanced Criminal Law and Procedure

New # / Title: CJ 621 / Contemporary Law & Society

Catalog desc (current): A review of contemporary legislation and court decisions relating to criminal law and procedure.

Catalog desc (new): A review of contemporary legislation and court decisions relating to its impact on the justice system, justice officials, and members of society.

Rationale: Updated course title includes a more expansive modern-day view of how court decisions may differently impact members of society and officials in the justice system. Updated description is broader, encompassing how laws impact not only the justice system but also members of society.

Course Deletion (1)

 Department: Geology

 Course # / Title: GLY 525 / Geochemistry

 Rationale: Course is being replaced with GLY 520.

 Final Term Offered: Fall 2022

**GC-22-11-08-CC-COLA – College of Liberal Arts** – 1 request

Course Addition (1)

Department: Psychology

# / Title: PSY 505 / Sport Psychology

Catalog Description: An examination of theory, research, and application of psychological principles related to sport and exercise.

Prerequisites: None

First Term Offered: Spring 2023

Credit Hours: 3

**GC-22-11-09-CC-SOP – School of Pharmacy** – 5 requests

Course Addition (3)

Department: Pharmacy Practice, Administration & Research

# / Title: PHAR 506 / Pharmacy Continuing Professional Development VI

Catalog Description: Sixth and final semester of the professional development series where students will be introduced to additional professionalism topics, evaluation of clinical s kills through the OSCEs.

Prerequisites: None

First Term Offered: Spring 2024

Credit Hours: 0

Department: Pharmacy Practice, Administration & Research

# / Title: PHAR 730 / Derm/Ophthalmic/Musculoskeletal Disorders

Catalog Description: Students will learn treatment/prevention of ophthalmic, otic, dermatologic, and musculoskeletal diseases including the physiology, pathophysiology, pharmacology and therapy. This course emphasizes the pharmacist as a healthcare provider.

Prerequisites: None

First Term Offered: Spring 2024

Credit Hours: 3

Department: Pharmacy Practice, Administration & Research

# / Title: PHAR 737 / Pharmacy Skills Lab 5

Catalog Description: Covers foundational patient care skills. Students apply knowledge, demonstrate critical-thinking and problem-solving skills, practice technical and communication skills, and demonstrate professional behavior in the therapeutic decision making process.

Prerequisites: PHAR 637

First Term Offered: Fall 2023

Credit Hours: 3

Course Change (2)

Department: Pharmaceutical Science

# / Title: MSPS 542 / Science Seminars

Catalog desc (current): This course will help graduate students in the pharmaceutical sciences learn the basics of scientific communication and how to critically evaluate scientific literatures. Students must complete four versions of this course for credit. For the first three course offering, the student will receive a "CR" (credit) or "NC" (no credit). Upon completion of the fourth version of the course the student will receive a letter grade.

Catalog desc (new): The course will help graduate students in the pharmaceutical sciences learn the basics of scientific communication and how to critically evaluate scientific literature. This 1 credit hour course is repeatable for credit up to 4 times.

Credit Hours (current): 4 credit hours, awarded after completing 4 semesters of the course.

Credit Hours (new): 1 credit hour, awarded each semester that the course is completed.

Grading (current): Credit/No Credit

Grading (new): Grade

Rationale: Students are currently awarded 4 credit hours after completing 4 semesters of this course (no credit is awarded until all 4 semesters are completed). The course change will award students 1 graded credit hour each time they complete 1 semester of the course.

Department: Pharmaceutical Science

Current # / Title: PHAR 652 / Therapeutics 3 Cardiology

New # / Title: PHAR 652 / Therapeutics 2 Cardiology

Credit Hours (current): 4 credit hours

Credit Hours (new): 5 credit hours

Rationale: Second course in therapeutics sequence. Course was developed by restructuring PHAR 671, with contact hours consistent with a 5 credit course, which was original intent. However, a mistake when PHAR 652 was created listed this course as 4 credits. This change will fix that mistake.

Catalog Description: Students will learn about the therapeutic interventions for the treatment and prevention of cardiovascular and pulmonary diseases. Exploration of normal human physiology, disease pathophysiology, and the pharmacologic and chemical properties of medications will precede discussions of therapeutic use. This course will emphasize performance of the activities of the pharmacist as a health care provider.

**Attachment 5**

**2021-2022 Program Review Follow-up Reports**

**November 2022**

[2021-2022 Program Review Follow-up Reports](https://livemarshall.sharepoint.com/%3Af%3A/s/GraduateCouncil/Eqh3Xaa2mUdNgJPToxbrb2sBV_RUGR0gbV1gvZ_nunwmdQ?e=NcLmfd)

**Attachment 6**

**Program Review Scoring Rubric**

**November 2022**

Please find the below link to the 2022 GC Scoring Rubric

<http://www.marshall.edu/graduate-council/files/Graduate-Council-Program-Review-Scoring-Rubric-Final-2022.pdf>

**Attachment 2**

**Graduate Faculty Status Requests for January 2023**

**(GC-23-01-01-CRC)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Type** | **Faculty Member** | **E-mail** | **Col/Sch** | **Department** | **Level** | **Term Start** | **Term Expires** |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-173&type=A) | Biswas, Nabaneeta | biswas@marshall.edu | COB | FIN/ENC/IB | Graduate | 8/22/2022 | 12/9/2027 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-158&type=A) | Cyphert, Travis | cyphert@marshall.edu | COS | Biology | Associate | 1/9/2023 | 4/28/2026 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-52&type=A) | Dearman, Jessica | dearmanj@marshall.edu | SOM | Physician Assistant | Associate | 8/22/2022 | 12/6/2025 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-933&type=A) | El-Dallal, Mohammed | eldallal@marshall.edu | SOM | Internal Medicine | Instructor | 1/9/2023 | 4/28/2025 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-837&type=A) | Henning, Sara | henningsa@marshall.edu | COLA | English | Graduate | 8/22/2022 | 12/9/2027 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-685&type=A) | Julie, Snyder-Yuly | snyderyuly@marshall.edu | COLA | Communication Studies | Graduate | 8/22/2022 | 12/9/2027 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-339&type=A) | Keener, Raymond | keener19@marshall.edu | COB | Accounting and Legal Environment | Associate | 8/22/2022 | 12/6/2025 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-445&type=A) | Lanham, James | lanham14@marshall.edu | COS | Computer & Forensic Security | Associate | 1/9/2023 | 4/28/2026 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-442&type=A) | Lee, Dennis | dennis.lee@mhnetwork.org | COB | MGT/HCA | Instructor | 1/9/2023 | 4/28/2025 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-17&type=A) | Mao, Molly | maoc@marshall.edu | COLA | Communication Studies | Associate | 8/22/2022 | 12/6/2025 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-545&type=A) | Morelock, Andrew | morelock@marshall.edu | COLA | Political Science | Graduate | 8/22/2022 | 12/9/2027 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-761&type=A) | Moss, Elizabeth | elizabeth.moss@wvstateu.edu | COS | Biology | Associate | 1/9/2023 | 4/28/2026 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-362&type=A) | Norton, Thomas | norton7@marshall.edu | COB | Accounting/Legal Environment | Graduate | 8/22/2022 | 12/9/2027 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-237&type=A) | Price, Elmer | pricee@marshall.edu | COS | Biology | Graduate | 1/9/2023 | 4/28/2028 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-398&type=A) | Quinones-Fernandez, Rosalynn | quinonesr@marshall.edu | COS | Chemistry | Graduate | 1/9/2023 | 4/28/2028 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-993&type=A) | Starcher-Patton, Autumn | starcher29@marshall.edu | COS | Natural Resources and the Environment | Associate | 1/9/2023 | 4/28/2026 |
| [Add](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=-622&type=A) | Verma, Robin | vermar@marshall.edu | COS | Cyber Forensics & Security | Graduate | 1/9/2023 | 4/28/2028 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1549&type=D) | Canipe, Kenneth | canipek@marshall.edu | SOP | Experiential Learning | Doctoral | 8/26/2019 | 12/7/2024 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1645&type=D) | Caudill , Michael | caudillm@marshall.edu | COS | Geology | Graduate | 8/22/2022 | 12/9/2027 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=379&type=D) | Farmer, Jeanette | lee157@marshall.edu | COEPD | Special Ed | Graduate | 1/9/2017 | 5/6/2022 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=453&type=D) | Hollandsworth, Sue | hollandswor3@marshall.edu | COEPD | C and I | Instructor | 8/20/2018 | 12/11/2020 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=376&type=D) | Kolsun, Cynthia | kolsun@marshall.edu | COEPD | Leadership Studies | Instructor | 8/21/2017 | 12/13/2019 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1350&type=D) | Lookabill, Kerri | klookabill@k12.wv.us | COEPD | Elem and Sec Ed | Instructor | 1/9/2017 | 5/3/2019 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1193&type=D) | Lucas, Paula | whitep@marshall.edu | COEPD | CIF | Graduate | 9/4/2015 | 9/4/2020 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1197&type=D) | Murphy, Ruth Ann | murphyr@marshall.edu | COEPD | CIF | Graduate | 1/9/2017 | 5/6/2022 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1197&type=D) | Murphy, Ruth Ann | murphyr@marshall.edu | COEPD | CIF | Graduate | 1/9/2017 | 5/6/2022 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=388&type=D) | Securro, Samuel | securro@marshall.edu | COEPD | Elem/Sec Ed | Doctoral | 1/9/2017 | 5/6/2022 |
| [Delete](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=857&type=D) | Winter, Linda | winter30@marshall.edu | COEPD | School Psych | Instructor | 8/21/2017 | 12/13/2019 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=505&type=E) | Alexander, Elizabeth | alexanec | COB | Management/Marketing | Graduate | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=784&type=E) | Barksdale, Kevin | barksdale@marshall.edu | COLA | History | Graduate | 1/9/2023 | 4/28/2028 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1546&type=E) | Boles, Ginger | bolesg@marshall.edu | SOM | Physician Assistant | Associate | 8/22/2022 | 12/6/2025 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1571&type=E) | Bryan, Timothy | bryanti@marshall.edu | COB | ACC/LE | Doctoral | 1/9/2023 | 4/28/2028 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=43&type=E) | Burton, Lisa | burton15@marshall.edu | COEPD | Counseling | Graduate | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1646&type=E) | Caudill, Michael | caudillm@marshall.edu | COS | Geology | Associate | 1/9/2023 | 4/28/2026 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1550&type=E) | Chambers, Denise | chambersde@marshall.edu | SOM | Physician Assistant | Associate | 8/22/2022 | 12/6/2025 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=844&type=E) | Conley, Robin | conleyr@marshall.edu | COLA | Sociology and Anthropology | Graduate | 1/9/2023 | 4/28/2028 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1419&type=E) | Day, Brian | day17@marshall.edu | COS | Chemistry/Physical Sciences | Graduate | 1/9/2023 | 4/28/2028 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=930&type=E) | Goel, Dawn | dawn.goel@marshall.edu | COLA | Psychology | Doctoral | 1/9/2023 | 4/28/2028 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=100&type=E) | Gould, Mary Kathryn | gouldm@marshall.edu | COHP | Dietetics | Graduate | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=860&type=E) | Jung, Jiyoon | jungj@marshall.edu | COS | Mathematics | Graduate | 1/9/2023 | 4/28/2028 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1569&type=E) | Knotts, Kevin | knottsk@marshall.edu | COB | MGT/HCA | Doctoral | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1569&type=E) | Knotts, Kevin | knottsk@marshall.edu | COB | MGT/HCA | Doctoral | 1/9/2023 | 4/28/2028 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=525&type=E) | Lankton, Nancy | lankton@marshall.edu | COB | Accounting/Legal Environment | Doctoral | 1/9/2023 | 4/28/2028 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=774&type=E) | Lent, Jonathan | lentj@marshall.edu | COEPD | Counseling | Graduate | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=106&type=E) | Mak, Jennifer | Mak@marshall.edu | COB | Marketing/MIS/ENT | Doctoral | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=633&type=E) | McClure, Rex | mcclurer@marshall.edu | COB | Marketing, MIS, ENT | Graduate | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=532&type=E) | McKinney, Ralph | mckinney23@marshall.edu | COB | Management/Marketing/MIS | Doctoral | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1487&type=E) | Ouyang, Lei | ouyangl@marshall.edu | COB | Marketing | Associate | 8/22/2022 | 12/6/2025 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=75&type=E) | Reed, Melisa | reed@marshall.edu | COEPD | Special Education | Graduate | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1460&type=E) | Risher, William | risherw@marshall.edu | SOM | Biomedical Sciences | Doctoral | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=391&type=E) | Smith, Carol | carol.smith@marshall.edu | COEPD | Counseling | Graduate | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=393&type=E) | Stroebel, Sandra | stroebel@marshall.edu | COEPD | School Psych | Graduate | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=737&type=E) | Taylor, Cassandra | cassycrna@yahoo.com | COB | Management/Marketing/MIS | Doctoral | 8/22/2022 | 12/9/2027 |
| [Edit](https://mubert.marshall.edu/redbook/admin/index.php?APPROVAL=1385&type=E) | Turley, Julie | barie1@marshall.edu | COEPD | Special Education | Instructor | 8/22/2022 | 12/7/2024 |

**Attachment 3**

**Planning Committee Requests**

**January 2023**

College of Health Professions

1. *Request for Non-Curricular Change* (GC-23-01-02-PC- COHP)

Department: School of Physical Therapy

Degree program: **Doctor of Physical Therapy (DPT)**

Type of change: Offering a “deceleration” pathway to stretch curriculum over 4 instead of 3 years. The coursework remains unchanged.

Effective Date: Summer 2023

Rationale: Students struggle to maintain the required 3.0 GPA due to volume and pace of the 3-year curriculum.

1. *Request for Non-Curricular Change* (GC-23-01-03-PC-COHP)

Department: Department of Social Work

Degree Program: **Master’s of Social Work (MSW)**

Type of Change: Moving of priority application deadline for fall admissions from March 30 to January 30 and clarification of application procedures.

Effective Date: Summer 2023

Rationale: Current description of application procedures needs clarification and current late priority deadline causes review delay for the MSW admissions committee.

Lewis College of Business

1. *Request for Non-Curricular Change* (GC-23-01-04-PC-LCOB)

Department: Department of Management and Healthcare Administration

Degree Program: **M.B.A.**

Type of Change: Eliminate two courses (MGT Principles of Management and MKT 340 Marketing Concepts and Applications) from list of required undergraduate foundation courses.

Effective Date: Summer 2023

Rationale: Required undergraduate foundation courses are determined on case-by-case basis by program director or assistant program director.

1. *Request for Area of Emphasis Addition* (GC-23-01-05-PC-LCOB)

Department: Department of Management and Healthcare Administration

Degree Program: **M.B.A.**

Area of Emphasis: Sports Business

Type of Change: Add Sports Business to the list of area emphases within the M.B.A. program (6 credit hours)

Effective Date: Summer 2023

Rationale: The Sports Business program has been moved to the Lewis College of Business and sports business faculty have requested to have their area of expertise added to the options for areas of emphases within the M.B.A.

1. *Request for Non-Curricular Change* (GC-23-01-06-PC-LCOB)

Department: Department of Management

Graduate Certificate: Accessibility Awareness

Type of Change: Move the certificate program from the Lewis College of Business to the College of Liberal Arts.

Effective Date: Summer 2023

Rationale: The program aligns with the nature of the Aging Center.

1. *Request for Non-Curricular Change* (GC-23-01-07-PC-LCOB)

Department: Department of Management and Healthcare Administration

Degree Program: **D.N.A.P. (Doctor of Nurse Anesthesia Practice and Management)**

Type of Change: Eliminate GRE from Admissions criteria.

Effective Date: Summer 2023

Rationale: There is no correlation between GRE scores and board pass rates.

**Attachment 4**

**Curriculum Requests for January 2023**

**GC-23-01-08-CC-COEPD – College of Education and Professional Development** – 6 requests

Course Addition (1)

Department: Counseling

# / Title: COUN 687 / Trauma and Restorative Justice in Schools and Communities

Catalog Description: Critically examines restorative justice practices and principles in the context of traumatic stress. Reviews restorative justice both in school systems and in community settings, highlighting current best clinical practices and recent research.

Prerequisites: COUN 654 and COUN 682

First Term Offered: Fall 2023

Credit Hours: 3

Course Change (5)

Department: Curriculum and Instruction

# / Title: CISL 560 / Staff Development

Catalog desc (current): [none]

Catalog desc (new): Designed to meet the staff development needs of public school personnel. Credit may be used for certificate renewal and salary classification, if approved, but is not applicable to degree programs. CR/NC grading. Attributes: No Degree Applicable

Rationale: Catalog description needs to reflect that this course is not degree applicable.

Department: Curriculum and Instruction

# / Title: CISL 561 / Staff Development

Catalog desc (current): [none]

Catalog desc (new): Designed to meet the staff development needs of public school personnel. Credit may be used for certificate renewal and salary classification, if approved, but is not applicable to degree programs. CR/NC grading. Attributes: No Degree Applicable

Rationale: Catalog description needs to reflect that this course is not degree applicable.

Department: Curriculum and Instruction

# / Title: CISL 562 / Staff Development

Catalog desc (current): [none]

Catalog desc (new): Designed to meet the staff development needs of public school personnel. Credit may be used for certificate renewal and salary classification, if approved, but is not applicable to degree programs. CR/NC grading. Attributes: No Degree Applicable

Rationale: Catalog description needs to reflect that this course is not degree applicable.

Department: Curriculum and Instruction

# / Title: CISL 563 / Staff Development

Catalog desc (current): [none]

Catalog desc (new): Designed to meet the staff development needs of public school personnel. Credit may be used for certificate renewal and salary classification, if approved, but is not applicable to degree programs. CR/NC grading. Attributes: No Degree Applicable

Rationale: Catalog description needs to reflect that this course is not degree applicable.

Department: Curriculum and Instruction

# / Title: CISL 564 / Staff Development

Catalog desc (current): [none]

Catalog desc (new): Designed to meet the staff development needs of public school personnel. Credit may be used for certificate renewal and salary classification, if approved, but is not applicable to degree programs. CR/NC grading. Attributes: No Degree Applicable

Rationale: Catalog description needs to reflect that this course is not degree applicable.

**GC-23-01-09-CC-CECS – College of Engineering and Computing Sciences** – 3 requests

Course Addition (3)

Department: Civil Engineering

# / Title: CE 580 / Special Topics

Catalog Description: Formal study of civil engineering topics of current interest.

Prerequisites: None

First Term Offered: Fall 2023

Credit Hours: 3

Department: Civil Engineering

# / Title: EM 580 / Special Topics

Catalog Description: Formal study of engineering management topics of current interest.

Prerequisites: None

First Term Offered: Fall 2023

Credit Hours: 3

Department: Civil Engineering

# / Title: ENVE 580 / Special Topics

Catalog Description: Formal study of environmental engineering topics of current interest.

Prerequisites: None

First Term Offered: Fall 2023

Credit Hours: 3

**GC-23-01-10-CC-COHP – College of Health Professions** – 3 requests

Course Change (3)

Department: Physical Therapy

# / Title: PT 784 / Integumentary

Catalog desc (current): Review of structure, function, and applied pathophysiology of the integumentary system. Translate knowledge towards PT examination and management of common integumentary impairments with focus on prevention, restoration, and optimizing independence.

Catalog desc (new): Review of structure, function, and applied pathophysiology of the integumentary and lymphatic systems. Includes examination and management of common integumentary and lymphatic impairments focusing on prevention, restoration, and optimizing independence.

Credit Hours (current): 3 credit hours

Credit Hours (new): 2 credit hours

Rationale: Inclusion of lymphatic system to course description. The lymphatic system was always covered in this course and no additional content will be added. Accreditation standards and board exam content is placing greater emphasis on lymphatics. Decrease in credit hours reflects a reduction in physical therapy clinical laboratory sharp debridement practice, consolidation of topics, greater adherence to course textbooks, and improved efficiency of instruction.

Department: Physical Therapy

Current # / Title: PT 787 / Rehabilitation Considerations in Selected Patient Populations II

New # / Title: PT 787 / Prosthetics & Orthotics

Catalog Description: Principles of evaluation and management of patients with amputation and/or neuromuscular disorders to maximize functional independence. Focus on prosthetic and orthotic prescription, components, fabrication, fit, and use during functional activities.

Rationale: Change in course title will better reflect content and intent of course.

Department: Physical Therapy

Current # / Title: PT 788 / Rehabilitation Considerations in Selected Patient Populations III

New # / Title: PT 788 / Special Topics in Physical Therapy

Catalog Description: Principles of physical therapy management of select patient populations including bariatrics, women’s health, oncology, and selected progressive and chronic diseases.

Rationale: Change in course title will better reflect content and intent of course.

**Attachment 5**

**2022-2023 Program Review Report and Recommendations**

**Graduate Council – Program Review Committee**

**Program Review Committee Recommendations**

**January 2023**

**In all, 16 graduate level programs were reviewed in the fall of 2022. All of the programs received a “Continue at Current Level” overall recommendation from at least one reviewer. Each program received at least one “yellow” missing information rating. Nine programs received one or more “red” major deficiency in information ratings. Two programs received a split vote / “Continue at Current Level” and “Develop and Expand the Program Due to Demand.” The Program Review Committee recommends the review of 3 programs (MS in Information Systems, MS in Health Care Administration, and MA in Special Education) sometime in the next two years.**

1. **Lewis College of Business**
	1. **Technology Management Graduate Certificate**
	2. **MS in Information Systems**
	3. **Data Analytics in Healthcare Graduate Certificate**
	4. **MS in Health Informatics**
	5. **MS in Accountancy**
	6. **Master of Business Administration (MBA)**
	7. **MS in Health Care Administration**
	8. **MS in Human Resource Management**
	9. **Doctor of Nurse Anesthesia Practice (DNAP)**
2. **College of Liberal Arts – Department of Geography**
3. **MA/MS in Geography**
4. **Graduate Certificate in Geospatial Information Science-Basic**
5. **Graduate Certificate in Geospatial Information Science-Advanced**
6. **College of Liberal Arts – Department of Political Science**

**m. Master of Public Administration (MPA)**

1. **College of Education and Professional Development – Department of Special Education**
2. **MA in Special Education**
3. **College of Education and Professional Development – Literacy Education Program**
4. **MA in Literacy Education**
5. **Literacy Education Graduate Certificate**

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| --- | --- | --- |
| **Program** | **Recommendation** | **Description** |
| **Lewis College of Business**(**GC-23-01-11-PR-LCOB)** |  | Number of Ratings and Recommended and Mandatory Changes Suggested by reviewers |
| Graduate Certificate in Management Technology | Continue at Current Level | 2 Red / 3 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Advisory Committee and Course Enrollment |
| MS in Information Systems | Continue at Current Level Mandatory Changes Requested/Re-evaluate in one – two years | 3 Red / 5 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Mission Statement, Advisory Committee, Quality of Graduate Outcomes, Program Enrollment, and Course Enrollment |
| Data Analytics in Healthcare Graduate Certificate | Develop and Expand /Continue at Current LevelRecommended Changes | 7 Red / 6 Yellow Ratings**No Recommendations** and/or **Mandatory Changes**  |
| MS in Health Informatics | Continue at Current Level | 2 Red / 2 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Spelling Errors and Low Graduation Rate |
| MS in Accountancy | Continue at Current Level | 2 Red / 4 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Graduation Satisfaction, Strengths and Weaknesses, and Advisory Committee |
| Master of Business Administration (MBA) | Continue at Current Level | 5 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Mission Statement, Entrance Standards, Assessment Plan, and Graduation Satisfaction |
| MS in Health Care Administration | Continue at Current LevelMandatory Changes Requested/Re-evaluate in one – two years | 3 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Mission Statement, Entrance Standards, Assessment Plan, and Graduation Satisfaction |
|  |  |  |
| MS in Human Resource Management | Continue at Current Level | 10 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Mission Statement, Strengths and Weaknesses, Advisory Committee, Quality of Graduate Outcomes, and Articulation Agreements,  |
| Doctor of Nurse Anesthesia Practice (DNAP) | Continue at Current Level | 1 Yellow Rating**Recommendations** and/or **Mandatory Changes** regarding Curriculum, Assessment Plan, Graduate Satisfaction, and Strengths and Weaknesses |
| **College of Liberal Arts**(**GC-23-01-12-PR-COLA)** |  | Ratings and Recommended and Mandatory Changes Suggested by reviewers |
| MS / MA in Geography | Continue at Current Level | 4 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Faculty |
| Graduate Certificated in Geospatial Information - BASIC | Continue at Current Level | 9 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Faculty |
| Graduate Certificated in Geospatial Information - Advanced | Develop and Expand /Continue at Current Level | 2 Red / 4 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Faculty This Program Should be discontinued after all students have graduated. |
| Master of Public Administration (MPA) | Continue at Current Level / Develop and Expand due to Demand | 1 Red / 7 Yellow Ratings**No Recommendations** and/or **Mandatory Changes**  |
| **College of Education and Professional Development****(GC-23-01-13-PR-COEPD)** |  | Ratings and Recommended and Mandatory Changes Suggested by reviewers |
| MA in Special Education | Continue at Current Level Mandatory Changes Requested/Re-evaluate in one – two years | 8 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Program Enrollment and Course Enrollment  |
| MA in Literacy Education | Continue at Current Level | 2 Red / 7 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Mission Statement, Curriculum, Entrance Standards, Assessment Plan, Graduate Satisfaction, Advisory Committee, Quality of Graduate Outcomes, Program Enrollments, Course Enrollment, Budget, Facilities, and Online Course Information  |
| Certificate in Literacy Education | Continue at Current Level | 3 Red / 8 Yellow Ratings**Recommendations** and/or **Mandatory Changes** regarding Mission Statement, Assessment Plan, Graduate Satisfaction, Strengths and Weaknesses, Advisory Committee, Quality of Graduate Outcomes, Program Enrollments, Course Enrollment, Budget, Facilities, Online Course Information, and Service Courses |