

Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in existing or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog).

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council Chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: _____ Dept/Division: _____

Contact Person: _____ Phone: _____

Rationale for Request:

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

NOTE: all requests may not require all signatures.

Department/Division Chair _____ Date _____

Registrar _____ Date _____

College Curriculum Committee Chair _____ Date _____
(or Dean if no college curriculum committee)

Graduate Council Chair _____ Date _____

NOTE: please complete information required on the following pages before obtaining signatures above.

Request for Graduate Non-Curricular Changes – Page 2

1. **Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change.

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2. **Edits to current description:** Attach or insert a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.

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3. **New Catalog Description:** Provide a “clean” copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description.

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Please insert below your proposed change information for the Graduate Council agenda.

Type of change request:

Department:

Degree program:

Effective date (fall/spring/summer, year):

2. Edits to current description

Pages 217-218

Biomedical Research Ph.D. Applications

~~The completed application, application fee, official transcripts and official GRE or MCAT scores should be received in the Graduate Admissions Office by January 15th for summer or fall applications in order for the application to be considered by the program.~~

~~Letters of recommendation and personal statements should be received in the BMS Office by January 15th in order for the application to be considered complete and for an admission decision to be rendered.~~

~~Applications completed very soon after the above stated deadlines may be considered at the discretion of the BMS Graduate Studies Committee.~~

PRIORITY Deadline March 1 for best chance of admission

Applications are accepted on a rolling basis and are reviewed until the class is filled. Applications will be considered after the priority deadline until June 30, if openings are available.

The completed application, application fee, official transcript(s) from the degree-granting institution(s), and official GRE scores should be received in the Graduate Admissions Office by March 1. MCAT scores will be considered for admission on a case-by-case basis. For the application to be complete, the program online form and three recommendations should be received in the Office of Research and Graduate Education by March 1.

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Biomedical Research M.S. Applications

~~The completed application, application fee, official transcripts, three letters of recommendation, written statement, and official GRE or MCAT scores (MCAT scores accepted for medical sciences area of emphasis only) should be received in the Graduate Admissions Office by June 1st for fall applications in order for the application to be considered by the program.~~

PRIORITY Deadline June 1 for best chance of admission

Applications are accepted on a rolling basis and are reviewed until the class is filled. Applications will be considered after the priority deadline until June 30, if openings are available. The completed application, application fee, official transcript(s) from the degree-granting institution(s), three recommendations, a written statement on educational and career goals, and official GRE scores should be received in the Graduate Admissions Office by June 1. For the Medical Sciences area of emphasis only, no entrance exam is required. For the application to be complete, the program online form should be received in the Office of Research and Graduate Education by June 1.

New M.S. students will matriculate in the fall semester. Students in the research areas of emphasis may begin in July (Summer III term).

Biomedical Research M.D./Ph.D. Applications

Students Applicants interested in pursuing the combined degree should indicate this on their medical school AMCAS application. ~~A separate M.D./Ph.D. admissions subcommittee consisting of members of the medical school and BMS graduate admission committees will review the applications.~~

~~All applicants must take the MCAT. A score of 30 or better on the MCAT taken between January 2013 and January 2015 is preferred for consideration for admission. An MCAT score of 28 will be considered if the applicant has extensive research experience. A minimum score of 505 on the new MCAT is required for consideration for admission.~~

~~AMCAS applications must be submitted by November 1. Completed applications should be received by December 1. Completed applications received after December 1 may be reviewed for a position on a waiting list.~~

The AMCAS application period is from June 1 to November 1, with supplemental material due by December 15.

Applications are accepted on a rolling basis and reviewed November 1 through December 15. Final decisions will be made by January 31. Applications and supplemental material will not be accepted beyond the above deadlines. A separate M.D./Ph.D. admissions subcommittee will review the applications.

Consistent with JCESOM MD program admissions policy, all applicants are required to take the MCAT. An MCAT score of 498 or better is preferred. Provided they meet the requirements for not taking the MCAT, students from the JCESOM Medical Sciences Pathway Program who have fulfilled both the criteria for admittance to the MU JCESOM MD program and who have extensive research experience (e.g., co-authorship in multiple publications in peer reviewed journals) will be considered for interviews.

Clinical and Translational Science M.S. Admission Policy

Entrance into the Clinical and Translational Science, M.S. program is restricted to fall semester only. ~~Applicant materials should be received by March 1 in the Graduate Admissions Office to have the best chance for admission.~~

~~Completed applications received in the Graduate Admissions Office by March 1 will be considered for admission.~~

PRIORITY Deadline June 1 for best chance of admission

Applications are accepted on a rolling basis and are reviewed until the class is filled. Applications will be considered after the priority deadline until June 30, if openings are available. The completed application, application fee, official transcript(s) from the

degree-granting institution(s), three recommendations, and a written statement on educational and career goals should be received in the Graduate Admissions Office by June 1. For the application to be complete, the program online form should be received in the Office of Research and Graduate Education by June 1.

3. New Catalog Description

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The completed application, application fee, official transcript(s) from the degree-granting institution(s), and official GRE scores should be received in the Graduate Admissions Office by March 1. MCAT scores will be considered for admission on a case-by-case basis. For the application to be complete, the program online form and three recommendations should be received in the Office of Research and Graduate Education by March 1.

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Biomedical Research M.S. Applications

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New M.S. students will matriculate in the fall semester. Students in the research areas of emphasis may begin in July (Summer III term).

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Biomedical Research M.D./Ph.D. Applications

Applicants interested in pursuing the combined degree should indicate this on their medical school AMCAS application.

The AMCAS application period is from June 1 to November 1, with supplemental material due by December 15.

Applications are accepted on a rolling basis and reviewed November 1 through December 15. Final decisions will be made by January 31. Applications and

supplemental material will not be accepted beyond the above deadlines. A separate M.D./Ph.D. admissions subcommittee will review the applications.

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Clinical and Translational Science M.S. Admission Policy

PRIORITY Deadline June 1 for best chance of admission

Applications are accepted on a rolling basis and are reviewed until the class is filled. Applications will be considered after the priority deadline until June 30, if openings are available. The completed application, application fee, official transcript(s) from the degree-granting institution(s), three recommendations, and a written statement on educational and career goals should be received in the Graduate Admissions Office by June 1. For the application to be complete, the program online form should be received in the Office of Research and Graduate Education by June 1.

Entrance into the Clinical and Translational Science, M.S. program is restricted to fall semester only.