

Request for Graduate Addition, Deletion, or Change of a Major or Degree

NOTE: Before you submit a request for a new Major or Degree, you must submit an INTENT TO PLAN form. Only after the INTENT TO PLAN goes through the approval process are you ready to submit this request for a new Major or Degree. For detailed information on new programs please see: <http://wvhepcdoc.wvnet.edu/resources/133-11.pdf>.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy without signatures to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: CITE _____

Dept/Division: Engineering _____

Contact Person: Dr. Eldon R. Larsen _____

Phone: 304-746-2047 _____

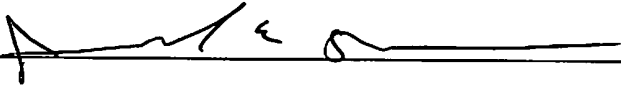

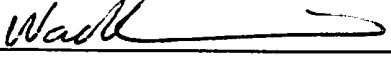
Degree Program M.S.E. (M. S. in Engineering)

Check action requested: Addition Deletion Change

Effective Term/Year Fall 20 Spring 20 Summer 20 18

Information on the following pages must be completed before signatures are obtained.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head 	Date <u>2/22/18</u>
College Curriculum Chair 	Date <u>2/23/18</u>
College Dean 	Date <u>02/27/2018</u>
Graduate Council Chair _____	Date _____
Provost/VP Academic Affairs _____	Date _____
Presidential Approval _____	Date _____
Board of Governors Approval _____	Date _____

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Please provide a rationale for addition, deletion, change: (May attach separate page if needed)

We want to give our Engineering Management graduate students the option to take either EM 694 Engineering Law or ES 550 Environmental Law, rather than only EM 694 Engineering Law.

Please describe any changes in curriculum:

List course number, title, credit hours. Note whether each course is required or optional. Enter NONE if no change. (May attach separate page if needed)

Students will now be required to take either EM 694 or ES 550. Before they were required to take EM 694.

1. ADDITIONAL RESOURCE REQUIREMENTS: If your program requires additional faculty, equipment or specialized materials to ADD or CHANGE this major or degree, attach an estimate of the time and money required to secure these items.

NOTE: Approval of this form does not imply approval for additional resources. Enter NONE if not applicable.

NONE

2. NON-DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the request and any response received from them. Enter NONE if not applicable.

NONE

For catalog changes as a result of the above actions, please fill in the following pages.

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3. Current Catalog Description

Insert the *Current* Catalog Description and page number from the latest catalog for entries you would like to change.
(May attach separate page if needed)

Please see attached separate pages for both the current catalog description and edits to the current description.

4. Edits to the Current Description

Attach a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.

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5. New Catalog Description

Insert a 'clean' copy of your proposed description, i.e., no strikethroughs or highlighting included. This should be what you are proposing for the new description. (May attach separate page if needed)

See attached page.

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Please insert in the text box below your change summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Major or Degree:

Type of Change: *(addition, deletion, change)*

Rationale:

Department: Engineering

Major or Degree: Engineering Management major, in the M.S.E. degree

Type of Change: Change

Rationale: We want to give our Engineering Management graduate students the option to take either EM 694 Engineering Law or ES 550 Environmental Law, rather than only EM 694 Engineering Law.

CURRENT CATALOG DESCRIPTION

MAJOR: Engineering Management

Coursework Only Option (33 hours)

Required courses

EM	620	Management of Technical Human Resources and Organizations	3 hrs.
EM	660	Project Management	3 hrs.
EM	668	Operations Management	3 hrs.
EM	670	Seminar in Engineering Management	3 hrs.
EM	675	Engineering Economics (or TM equivalent)	3 hrs.
EM	694	Engineering Law	3 hrs.
ENGR	610	Applied Statistics	3 hrs.

Elective courses (see approved Engineering Management electives below) 9 hrs.

Project Option (30 hours)

Required courses

EM	620	Management of Technical Human Resources and Organizations	3 hrs.
EM	660	Project Management	3 hrs.
EM	668	Operations Management	3 hrs.
EM	670	Seminar in Engineering Management	3 hrs.
EM	675	Engineering Economics (or TM equivalent)	3 hrs.
EM	694	Engineering Law	3 hrs.
ENGR	610	Applied Statistics	3 hrs.
TE	699	Comprehensive Project	3 hrs.

Elective courses (see approved Engineering Management electives below) 6 hrs.

Thesis Option (30 hours)

Required courses

EM	620	Management of Technical Human Resources and Organizations	3 hrs.
EM	660	Project Management	3 hrs.
EM	668	Operations Management	3 hrs.
EM	670	Seminar in Engineering Management	3 hrs.
EM	675	Engineering Economics (or TM equivalent)	3 hrs.
EM	694	Engineering Law	3 hrs.
ENGR	610	Applied Statistics	3 hrs.
ENGR	682	Research	6 hrs.

Elective courses (see approved Engineering Management electives below) 3 hrs.

Approved Elective Courses for the Engineering Management Major

Any EM (Engineering Management) course.

Any TM (Technology Management) course.

Any College of Business course approved in advance by the advisor.

Any engineering course approved in advance by the advisor.

EDITED CURRENT CATALOG DESCRIPTION

MAJOR: Engineering Management

Coursework Only Option (33 hours)

Required courses

EM	620	Management of Technical Human Resources and Organizations	3 hrs.
EM	660	Project Management	3 hrs.
EM	668	Operations Management	3 hrs.
EM	670	Seminar in Engineering Management	3 hrs.
EM	675	Engineering Economics (or TM equivalent)	3 hrs.
EM	694	Engineering Law, or ES 550 Environmental Law	3 hrs.
ENGR	610	Applied Statistics	3 hrs.

Elective courses (see approved Engineering Management electives below) 9 hrs.

Project Option (30 hours)

Required courses

EM	620	Management of Technical Human Resources and Organizations	3 hrs.
EM	660	Project Management	3 hrs.
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New CATALOG DESCRIPTION

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ENGR	610	Applied Statistics	3 hrs.

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Project Option (30 hours)

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