

Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in existing or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog).

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council Chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: Public Health (MPH)

Contact Person: Paul Kadetz

Phone: 304-696-5772

Rationale for Request:

In general, changes that have been proposed in other currently submitted documents for MPH changes will need to be reflected in the Fall 2018 catalog. The GRE requirement as currently stated in the catalog does not allow for flexibility for students with professional degrees in healthcare and/or who have started or completed other graduate programs and therefore should be judged by MPH admissions accordingly. The Degree requirements section needs to be updated as all capstone students are being required to present a final project manuscript.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

NOTE: all requests may not require all signatures.

Department/Division Chair [Signature] 1/25/18 Date 3/10/17

Registrar [Signature] 1/29/18 Date 3-13-17

College Curriculum Committee Chair [Signature] 1/26/18 Date 3/16/17
(or Dean if no college curriculum committee)

Graduate Council Chair _____ Date _____

NOTE: please complete information required on the following pages before obtaining signatures above.

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1. **Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change.

1) Although the total credit hours for the program have remained the same the semester credit load is slightly different due to proposed changes in, for example, the capstone and the misplacement in the catalog of PH694 Research and PH 695 Practicum into the Spring semester of the 2nd year although it has in practice been offered only during the Fall semester of the 2nd year. Currently in Catalog (pages 145-146)

Year One

Fall

- PH 692 Seminar
- PH 601 Introduction to Public Health
- PH 602 Public Health Biology
- PH 611 Epidemiology
- PH 621 Statistical Methods I
- PH 671 Community Health (GCH)
- PH 615 Health Systems Research (REP)

Total for semester..... 13 hrs.

Spring

- PH 692 Seminar
- PH 641 Social Behavior Aspects of Public Health
- PH 631 Environmental Health
- PH 686 Health Informatics and Technology
- PH 693 Public Health Law and Ethics
- PH 616 Health Communications (GCH)
- PH 622 Statistical Methods II (REP)

Total for semester..... 13 hrs.

Year Two

Fall:

- PH 692 Seminar
- PH 655 Introduction to Health Policy
- PH 661 Chronic Disease (GCH)
- PH 672 Global Health (GCH)
- PH 616 Clinical Trials (REP)
- PH 617 Methods in Applied Computer Study I

Total for semester..... 9 hrs.

Spring

- PH 692 Seminar
- PH 651 Public Health Services
- PH 656 Topics in Health Policy (REP)
- PH 662 Control of Infectious Disease (GCH)
- PH 694 Practicum
- PH 695 Capstone

Total for semester..... 9 hrs.

Total Hours Required for Graduation..... 44 hrs.

Currently in catalog (Page 145)

2) Admission

Students may be admitted to study for either fall or spring semester; however, spring matriculation for study in Research, Evaluation and Policy is made only in exceptional circumstances.

Applicants must submit scores for either the Graduate Record Examination (GRE), or from an alternative doctoral level health professions examination {MCAT, PCAT) administered within five years. Applicants holding either doctoral level health practice degree, or J.D. are exempt from the standardized exam requirement.

3) Degree Requirements

The Master of Public Health requires 44 hours of coursework. First-year students gain a strong foundation of a broad core curriculum and are prepared for rotations and employment experiences in just two semesters.

Practicum training is complemented by a second year capstone composed of a comprehensive exam coupled with either a manuscript or a research thesis.

Students choose from concentrations in either Global and Community Health (GCH) or Research, evaluation and Policy (REP).

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2. **Edits to current description:** Attach or insert a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.

Please See Attached

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3. **New Catalog Description:** Provide a “clean” copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description.

1) *Please note Although the total credit hours for the program have remained the same the semester credit load is slightly different due to proposed changes in, for example, the capstone.*

Year One

Fall

PH 601 Introduction to Public Health
PH 602 Public Health Biology
PH 611 Epidemiology
PH 621 Statistical Methods I
PH 671 Community Health (GCH)
PH 615 Health Systems Research (REP)

Total for semester..... 12 hrs.

Spring

PH 641 Social Behavior Aspects of Public Health
PH 631 Environmental Health
PH 686 Health Informatics and Technology
PH 693 Public Health Law and Ethics
PH 616 Health Communications (GCH)
PH 622 Statistical Methods II (REP)

Total for semester..... 12 hrs.

Year Two

Fall:

PH 655 Introduction to Health Policy
PH 661 Chronic Disease (GCH)
PH 672 Global Health (GCH)
PH 616 Clinical Trials (REP)
PH 617 Methods in Applied Computer Study I
PH 694 Practicum or PH 695 Research

Total for semester..... 11 hrs.

Spring

PH 692 Seminar
PH 651 Public Health Services
PH 656 Topics in Health Policy (REP)
PH 662 Control of Infectious Disease (GCH)
PH 696 Capstone

Total for semester..... 9 hrs.

Total Hours Required for Graduation..... 44 hrs.

2) Admission

Students may be admitted to study for either fall or spring semester.

Applicants should submit scores for either the Graduate Record Examination (GRE), or from an alternative doctoral level health professions examination (MCAT, PCAT) administered within five years. Applicants holding either a professional or doctoral level health practice degree, or J.D. are exempt from the standardized exam requirement. Students who have not taken the GRE and do not fall into the above-mentioned categories, may be admitted with provisional admission that will change to full admission after the successful completion of 12 credit hours of MPH courses with a minimum 3.0 GPA.

3) Degree Requirements

The Master of Public Health requires 44 hours of coursework. First-year students gain a strong foundation of a broad core curriculum and are prepared for practical and employment experiences in just two semesters. Practicum or research training is complemented by a second year capstone composed of a comprehensive exam coupled with a manuscript of their research or practicum.

Students choose from concentrations in either Global and Community Health (GCH) or Research, Evaluation and Policy (REP). Students may also replace program electives with an elective minor in Rural Health or an elective minor in One Health.

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Please insert below your proposed change information for the Graduate Council agenda.

Type of change request: **Changes to catalog.**

Department: **Public Health**

Degree program: **MPH**

Effective date (fall/spring/summer, year): **Fall 2017**

Edits to what is Currently in Catalog (pages 145-146)

Year One

Fall

PH 692 Seminar

PH 601 Introduction to Public Health

PH 602 Public Health Biology

PH 611 Epidemiology

PH 621 Statistical Methods I

PH 671 Community Health (GCH)

PH 615 Health Systems Research (REP)

Total for semester..... 13 hrs.

Spring

PH 692 Seminar

PH 641 Social Behavior Aspects of Public Health

PH 631 Environmental Health

PH 686 Health Informatics and Technology

PH 693 Public Health Law and Ethics

PH 616 Health Communications (GCH)

PH 622 Statistical Methods II (REP)

Total for semester..... 13 hrs.

Year Two

Fall:

PH 692 Seminar

PH 655 Introduction to Health Policy

PH 661 Chronic Disease (GCH)

PH 672 Global Health (GCH)

PH 616 Clinical Trials (REP)

PH 617 Methods in Applied Computer Study I

PH 694 Practicum or PH 695 Research^{1,2}

Total for semester..... 9 hrs.

Spring

PH 692 Seminar

PH 651 Public Health Services

PH 656 Topics in Health Policy (REP)

PH 662 Control of Infectious Disease (GCH)

PH 694 Practicum

PH 69 Capstone

Total for semester..... 9 hrs.

Total Hours Required for Graduation..... 44 hrs.

- 1 Although PH 694 or PH 695 have been taken by students in the Fall semester of the 2nd year of the program, in the catalog it is listed as in the Spring semester of the 2nd year. Also PH 695 is *not* listed in the catalog with PH 694. However, in practice, the student chooses between PH 694 OR PH 695. Please also note that PH 695 is for Research, and is incorrectly listed in the catalog as the Capstone (which is PH 696). Please refer to page 295 in current catalog.
- 2 Please also note that PH 694 and PH 695 are listed as 1-3 credit hours and I am proposing the full 3 credit hours be applied here. Please refer to page 295 in the current catalog.
- 3 Please note that the Capstone (PH 696) is incorrectly listed as PH 695, which is the course number for Research. Please see page 295 in current catalog.

2) Admission

Students may be admitted to study for either fall or spring semester ~~however, spring matriculation for study in Research, Evaluation and Policy is made only in exceptional circumstances.~~

Applicants ~~must submit~~ submit scores for either the Graduate Record Examination (GRE), or from an alternative doctoral level health professions examination (MCAT, PCAT) administered within five years. Applicants holding either ~~an~~ doctoral level health practice degree, or J.D. are exempt from the standardized exam requirement.

~~Students who are currently enrolled in a graduate program in a related field may be admitted after the successful completion of 12 credit hours of MPH courses with a minimum 2.5~~

3) Degree Requirements

The Master of Public Health requires 44 hours of coursework. First-year students gain a strong foundation of a broad core curriculum and are prepared for ~~rotations, practicum~~ and employment experiences in just two semesters. Practicum ~~or research~~ training is complemented by a second year capstone composed of a comprehensive exam coupled with ~~either a manuscript or their research or~~ or a research thesis.

Students choose from concentrations in either Global and Community Health (GCH) or Research, Evaluation and Policy (REP). ~~Students may also replace program electives with an elective in Rural Health or an elective minor in Environmental Health.~~