

### Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in existing or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog).

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council Chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: College of Health Professions Dept/Division: School of Physical Therapy

Contact Person: Scott Davis PT, EdD (Chair) Phone: 304-696-5614

Rationale for Request:

Due to CAPTE accreditation changes and previous experience with students having difficulty in the early science courses (PT 700 Gross Anatomy and PT 701 Neuroanatomy), the SOPT has revised its policy on academic progression, which includes probation, dismissal, and re-entry into the following cohort. The changes will help to ensure CAPTE compliance and offer students and the Academic and Professional Standards Committee with a structured decision-making process for students to restart in the following cohort. The change needs to occur for the incoming cohort that starts in May 2019. The SOPT has a site visit in November 2019.

#### CAPTE Rule 9.8(a)

For the purpose of this section, increasing cohort size refers to CAPTE set class size. Set class size includes all new, re-entering and decelerating students admitted to the program. NOTE: According to Rule 7.19, any increase in cohort size or the number of cohorts is not permitted for programs in candidacy until eligible to seek a substantive change. Beginning with fall 2020 entering cohorts, there will be no allowance above CAPTE set class size

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

NOTE: all requests may not require all signatures.

Department/Division Chair  Date 5/1/19

Registrar  Date 1/15/19

College Curriculum Committee Chair  Date 1/24/19  
(or Dean if no college curriculum committee)

Graduate Council Chair \_\_\_\_\_ Date \_\_\_\_\_

NOTE: please complete information required on the following pages before obtaining signatures above.

## Request for Graduate Non-Curricular Changes – Page 2

1. **Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change.

The Graduate Catalog does not contain the current policy on academic progress, thus this would be an ADDITION to the Graduate Catalog. The previous policy is contained in the SOPT Student Handbook but is provided for context.

Provisions for academic progression are further outlined in the Graduate Catalog and SOPT Student Handbook and as reviewed in Orientation upon matriculation in the DPT Program and include, but are not limited to the following details regarding Academic Probation:

1. A student whose grade point average falls below 3.0 will be placed on academic probation by the APSC and the Graduate College.
2. Following notification of probation and prior to subsequent registration, students will be counseled by their advisor or the APSC. During this initial counseling session, the student will be advised of his/her deficiencies and the requirements for removing the deficiencies by the end of the following semester.
3. If a student is unable to achieve a Good Academic Standing (3.0) after one semester, the student will have an opportunity to discuss their situation with the APSC. The APSC will then make a recommendation to the department chair. The recommendation could be: grant a second semester of probation, suspension, or dismissal from the MUSOPT.
4. The chair may either overturn or agree with the recommendation of the APSC, and will subsequently inform the student of the final decision.
5. If the student disagrees with the chair's decision, the student may appeal the decision in writing to the Dean of the Graduate College within 3 University business days after notification of dismissal.
6. In the event a student is placed on probation in the last graded semester before their final internship, and is mathematically unable to achieve a 3.0 GPA, the student will not be permitted to attend the final internship (PT 793) and referred to the APSC for further action.

## Request for Graduate Non-Curricular Changes – Page 3

2. **Edits to current description:** Attach or insert a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.

NA This is an ADDITION that was not previously in the Graduate Catalog.

## Request for Graduate Non-Curricular Changes – Page 4

3. **New Catalog Description:** Provide a “clean” copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description.

Provisions for academic progression are further outlined in the Graduate Catalog and SOPT Student Handbook. Academic progression is reviewed during orientation upon matriculation in the DPT Program and includes, but are not limited to the following details regarding Academic Progression (probation, dismissal, re-entry):

1. Summer (DPT Semester 1) of First Year:

- A student whose grade point average falls between 2.99-2.90 will be recommended for academic probation by the APSC and approved by the SOPT chairperson.
- A student whose grade point average falls between 2.89-2.75 will be recommended for academic probation. The student may request to restart the DPT program with the following cohort or continue on probation. Due to CAPTE accreditation rule 9.8(a) that limits the class size for new, re-entering, and decelerating students, a maximum of 3 students per cohort will be allowed to restart the program. The APSC will review the academic/professional performance of all students who request re-entry and recommend restarting the program based on overall grade point average and academic performance in individual courses during the Summer semester.
- A student whose grade point average falls below a 2.75 will be recommended for dismissed from the MUSOPT. The student may reapply to the program through PTCAS in the following year.

2. Any Semester thereafter (after Summer of First Year):

- A student whose cumulative grade point average falls between 2.99 – 2.75 will be recommended for academic probation by the APSC.
- A student whose cumulative grade point average falls below a 2.75 will be dismissed from the program and may reapply through PTCAS.

3. Any student who is on probation will have one semester to correct academic deficiencies. If a student has demonstrated academic progress and improved their cumulative grade point average to 2.90 to 2.99 during the semester of probation, the student may appeal to the APSC for an additional consecutive semester of probation. Students are allowed a maximum of two semesters of academic probation as part of the DPT curriculum.

4. Following notification of probation and before the start of the next semester, the student will be counseled by their faculty advisor or the APSC. During this initial counseling session, the student will be advised of his/her deficiencies and the requirements for removing the deficiencies by the end of the following semester.

5. The SOPT Chairperson may either accept or overturn all recommendations by the APSC, and will subsequently inform the student of the final recommendation to the Dean of the Graduate College.

6. The Dean of the Graduate College makes the final decision regarding academic dismissal.

7. If the student disagrees with the SOPT Chairperson’s decision, the student may appeal the decision in writing to the Dean of the Graduate College within 3 University business days after notification of dismissal.

8. In the event a student is placed on probation in the final fall semester (DPT semester 8) and it is mathematically unable to achieve a 3.0 GPA, the student will not be permitted to attend the intermediate internship (PT 792) and referred to the APSC for review and to make a recommendation to the SOPT Chairperson.



## Request for Graduate Non-Curricular Changes – Page 5

Please insert below your proposed change information for the Graduate Council agenda.

Type of change request: DPT Policy Change and Addition to Graduate Catalog

Department: School of Physical Therapy

Degree program: School of Physical Therapy

Effective date (fall/spring/summer, year): 5/1/19