

Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

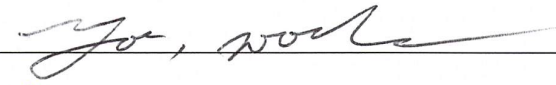

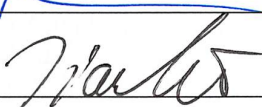
College: CITE Dept/Division: Computer Science Alpha Designator/Number: CS 698 Graded CR/NC

Contact Person: Wook-Sung Yoo Phone: x5452

NEW COURSE DATA:

New Course Title: Internship	
Alpha Designator/Number:	C S 6 9 8
Title Abbreviation:	I n t e r n s h i p
(Limit of 25 characters and spaces)	
Course Catalog Description: (Limit of 30 words)	Supervised work experience in computer science or related fields.
Co-requisite(s):	First Term to be Offered: Fall 2017
Prerequisite(s): permission by division chair	Credit Hours: 1 - 3 hours
Course(s) being deleted in place of this addition (must submit course deletion form):	

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head		Date	Aug 22, '17
Registrar	 110101	Date	8/25/17
College Curriculum Chair		Date	9/8/17
Graduate Council Chair		Date	

Request for Graduate Course Addition - Page 2

College: CITE

Department/Division: Computer Science

Alpha Designator/Number: CS 698

Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

Dr. Wook-Sung Yoo

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "**Not Applicable**" if not applicable.

N/A

3. REQUIRED COURSE: If this course will be required by another department(s), identify it/them by name. Enter "**Not Applicable**" if not applicable.

N/A

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "**Not Applicable**" if not applicable.

N/A

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "**Not Applicable**" if not applicable.

N/A

6. COURSE OBJECTIVES: (May be submitted as a separate document)

Upon completion of the course, the students will be able to

- Apply knowledge and skills learned in the classroom in a work setting.
- Explain career options with more clearly defining personal career goals.
- Develop oral and written communication skills in working environment.

Request for Graduate Course Addition - Page 3

7. COURSE OUTLINE (May be submitted as a separate document)

Based on an offer letter from the organization with a pre-determined number of hours per week during the semester, the student should prepare the following submittals:

- Objective worksheet

The student should complete specific objectives during the term and submit the work objectives within the first two weeks. The objectives will be used to evaluate student's progress.

- Weekly progress reports

Weekly progress reports following the format provided by the instructor should be submitted to instructor each week which include the week's accomplishment/progress on objectives agreed on, meeting summary, issues, and plan for next week.

- Final report describing the work experience.

Final report following the format provided by the instructor should be submitted by the end of the semester. The final report should be a reflective examination of the work experience to (1) evaluate your objectives, (2) describe the most difficult challenge that you faced, and (3) write final reflective thoughts.

The company should provide its evaluation of the student's performance to instructor by the end of the term.
The course is not required course and the credit hours is not counted for graduation.

8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)

N/A

9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)

internship

Request for Graduate Course Addition - Page 4

10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

- Objective worksheet report
- Weekly progress reports
- Final report describing the work experience
- Company's evaluation of the student's performance

11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

N/A

12. PROVIDE COMPLETE BIBLIOGRAPHY (May be submitted as a separate document)

N/A

Request for Graduate Course Addition - Page 5

Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:
Course Number and Title:
Catalog Description:
Prerequisites:
First Term Offered:
Credit Hours:

Department: Computer Science
Course Number and Title: CS698 Internship
Catalog Description: Supervised work experience in computer science or related fields.
Prerequisites: Permission by division chair
First Term Offered: Fall 2017
Credit Hours: 1 - 3 hours