

## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College  Dept/Div.

Contact Person  Phone

Current Course Number and Title

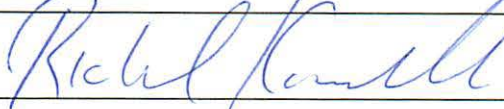



Rationale for Course Deletion

Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title  Credit Hrs.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head <u></u>	Date <u>2/27/2015</u>
Registrar <u></u>	Date <u>3/2/15</u>
College Curriculum Chair <u></u>	Date <u>3/4/15</u>
Graduate Council Chair <u></u>	Date <u>5-20-15</u>

## Request for Graduate Course Deletion-Page 2

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Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Rationale for deletion:

Final Term Offered:

Courses added (*if any*):

Department: Music

Course Number and Title: MUS 579A-D Graduate Piano Class

Rationale for deletion: In 2013 we revised the graduate music curriculum, deleting the piano proficiency for graduate students. This course is no longer necessary.

Final Term Offered: Spring 2013

Courses added:

## Request for Graduate Course Deletion

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College  Dept/Div.

Contact Person  Phone

Current Course Number and Title




Rationale for Course Deletion

Final term and year this course is to be offered: Fall 20 ☐ Spring 20 ☐ Summer 20 ☐

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title  Credit Hrs.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head 	Date <u>2/27/2015</u>
Registrar 	Date <u>3/2/15</u>
College Curriculum Chair 	Date <u>3/4/15</u>
Graduate Council Chair _____	Date _____

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Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 642 Procedures and Techniques of Elementary Music  
Rationale for deletion: This course was last offered in Spring 1998.  
Final Term Offered:  
Courses added:



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College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title  Credit Hrs.

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Dept. Chair/Division Head Date Registrar Date College Curriculum Chair Date Graduate Council Chair Date

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Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 645A-B Original Composition  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 645 Original Composition replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:

## Request for Graduate Course Deletion

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College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 680 Saxophone replaced this course in Fall 2003. This course has not been offered since Spring 2003.

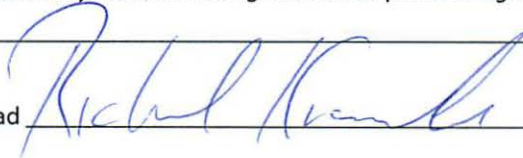
Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

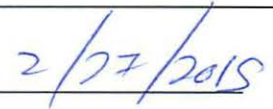
Course Number and Title Credit Hrs. 

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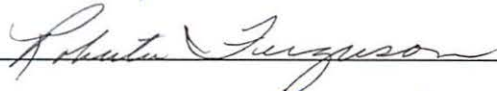
Dept. Chair/Division Head



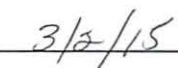
Date



Registrar



Date



College Curriculum Chair



Date



Graduate Council Chair



Date



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Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 680A-D Saxophone  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 680 Saxophone replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:



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College  Dept/Div.

Contact Person  Phone

Current Course Number and Title


Rationale for Course Deletion

Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title  Credit Hrs.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head <u></u>	Date <u>2/27/2015</u>
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College Curriculum Chair <u></u>	Date <u>3/4/15</u>
Graduate Council Chair <u></u>	Date <u>5-20-15</u>



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Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 682A-D Flute  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 682 Flute replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:

## Request for Graduate Course Deletion

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College  Dept/Div.

Contact Person  Phone

Current Course Number and Title

Rationale for Course Deletion





In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 683 Oboe replaced this course in Fall 2003. This course has not been offered since Spring 2003.

Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title  Credit Hrs.

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Dept. Chair/Division Head <u></u>	Date <u>2/27/2015</u>
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Graduate Council Chair <u></u>	Date <u>5-20-15</u>

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Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 683A-D Oboe  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 683 Oboe replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:

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College  Dept/Div.

Contact Person  Phone

Current Course Number and Title

Rationale for Course Deletion

Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title  Credit Hrs.

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College Curriculum Chair <u></u>	Date <u>3/4/15</u>
Graduate Council Chair <u></u>	Date <u>5-20-15</u>

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Department:

Course Number and Title:

Rationale for deletion:

Final Term Offered:

Courses added (*if any*):

Department: Music

Course Number and Title: MUS 684A-D Clarinet

Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 684 Clarinet replaced this course in Fall 2003. This course has not been offered since Spring 2003.

Final Term Offered: Spring 2003

Courses added:



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College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 685 Bassoon replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

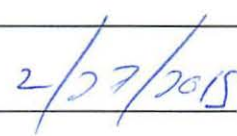
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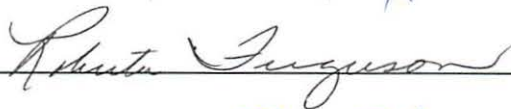
Dept. Chair/Division Head



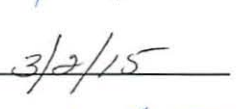
Date



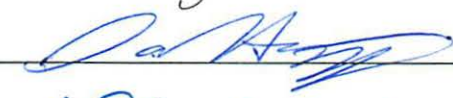
Registrar



Date



College Curriculum Chair



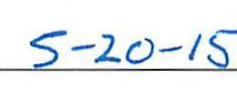
Date



Graduate Council Chair



Date



## Request for Graduate Course Deletion-Page 2

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Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 685A-D Bassoon  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 685 Bassoon replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:

## Request for Graduate Course Deletion

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College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 686 French Horn replaced this course in Fall 2003. This course has not been offered since Spring 2003.

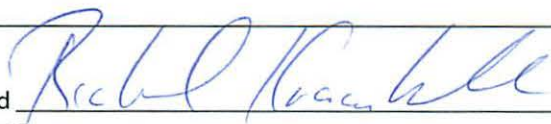
 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

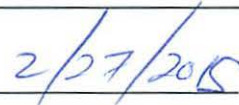
Course Number and Title Credit Hrs. 

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Dept. Chair/Division Head



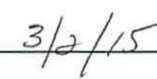
Date



Registrar



Date



College Curriculum Chair



Date



Graduate Council Chair



Date



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Department:

Course Number and Title:

Rationale for deletion:

Final Term Offered:

Courses added (*if any*):

Department: Music

Course Number and Title: MUS 686A-D French Horn

Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 686 French Horn replaced this course in Fall 2003. This course has not been offered since Spring 2003.

Final Term Offered: Spring 2003

Courses added:



## Request for Graduate Course Deletion

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College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 687 Trumpet replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

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Course Number and Title Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

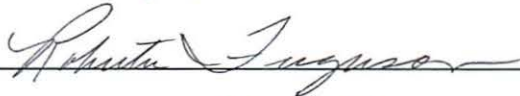
Dept. Chair/Division Head



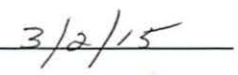
Date



Registrar



Date



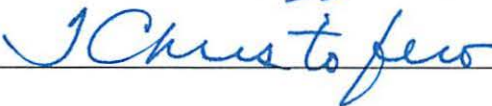
College Curriculum Chair



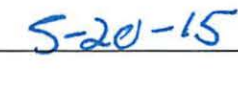
Date



Graduate Council Chair



Date





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Department:

Course Number and Title:

Rationale for deletion:

Final Term Offered:

Courses added (*if any*):

Department: Music

Course Number and Title: MUS 687A-D Trumpet

Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 687 Trumpet replaced this course in Fall 2003. This course has not been offered since Spring 2003.

Final Term Offered: Spring 2003

Courses added:

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College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 688 Trombone replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title Credit Hrs. 

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Dept. Chair/Division Head



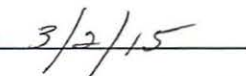
Date



Registrar



Date



College Curriculum Chair



Date



Graduate Council Chair



Date



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Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 688A-D Trombone  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 688 Trombone replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:

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College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 689 Euphonium replaced this course in Fall 2003. This course has not been offered since Spring 2003.

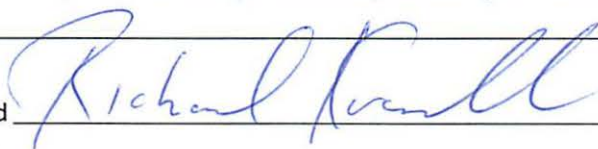
 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

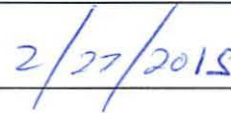
Course Number and Title Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head




Date



Registrar



Date



College Curriculum Chair



Date



Graduate Council Chair

Date

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Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 689A-D Euphonium  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 689 Euphonium replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:



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College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 690 Tuba replaced this course in Fall 2003. This course has not been offered since Spring 2003.

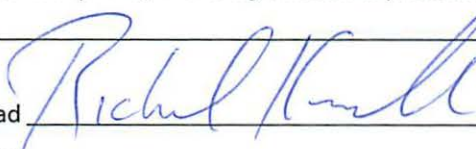
 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

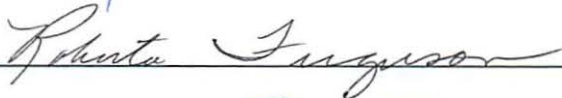
Dept. Chair/Division Head



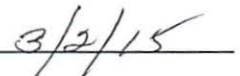
Date




Registrar



Date



College Curriculum Chair



Date



Graduate Council Chair



Date



## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 690A-D Tuba  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 690 Tuba replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:

## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 691 Violin replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

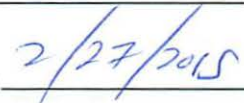
Course Number and Title Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

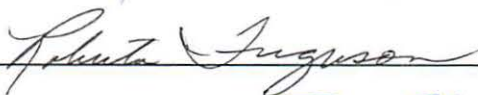
Dept. Chair/Division Head



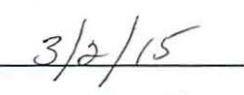
Date



Registrar



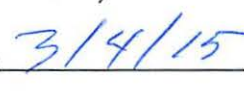
Date



College Curriculum Chair



Date



Graduate Council Chair



Date



## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 691A-D Violin  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 691 Violin replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:



## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 692 Viola replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title

Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head


Date 2/27/2015

Registrar


Date 3/2/15

College Curriculum Chair


Date 3/4/15

Graduate Council Chair


Date 5-20-15



## Request for Graduate Course Deletion-Page 2

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Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Rationale for deletion:

Final Term Offered:

Courses added (*if any*):

Department: Music

Course Number and Title: MUS 692A-D Viola

Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 692 Viola replaced this course in Fall 2003. This course has not been offered since Spring 2003.

Final Term Offered: Spring 2003

Courses added:

## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 693 Cello replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

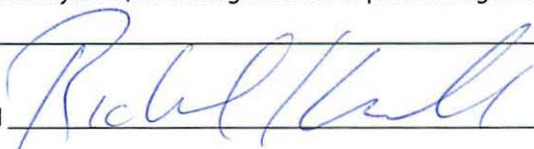
Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title

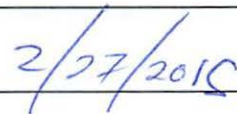
Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head



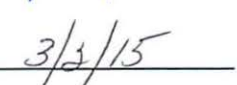
Date



Registrar



Date



College Curriculum Chair



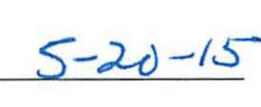
Date



Graduate Council Chair



Date



## Request for Graduate Course Deletion-Page 2

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Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 693A-D Cello  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 693 Cello replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:

## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College  Dept/Div.

Contact Person  Phone

Current Course Number and Title

Rationale for Course Deletion

Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title  Credit Hrs.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head <u></u>	Date <u>2/27/2015</u>
Registrar <u></u>	Date <u>3/2/15</u>
College Curriculum Chair <u></u>	Date <u>3/4/15</u>
Graduate Council Chair <u></u>	Date <u>5-20-15</u>

## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 694A-D String Bass  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 694 String Bass replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:



## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 695 Piano replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head


Date 2/27/2015

Registrar


Date 3/2/15

College Curriculum Chair


Date 3/4/15

Graduate Council Chair


Date 5-20-15

## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 695A-D Piano  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 695 Piano replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:

## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 696 Voice replaced this course in Fall 2003. This course has not been offered since Spring 2003.

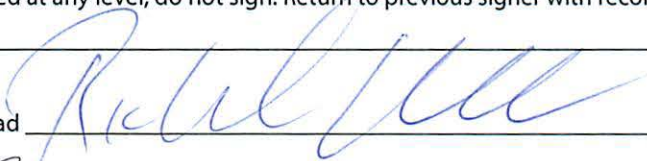
 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

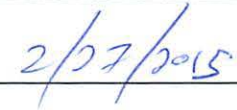
Course Number and Title Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head



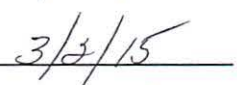
Date



Registrar



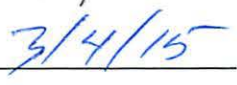
Date



College Curriculum Chair



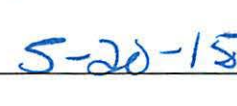
Date



Graduate Council Chair



Date



## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 696A-D Voice  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 696 Voice replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:



## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 697 Organ replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title Credit Hrs. 

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head

Date

Registrar

Date

College Curriculum Chair

Date

Graduate Council Chair

Date



## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Rationale for deletion:

Final Term Offered:

Courses added (*if any*):

Department: Music

Course Number and Title: MUS 697A-D Organ

Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 697 Organ replaced this course in Fall 2003. This course has not been offered since Spring 2003.

Final Term Offered: Spring 2003

Courses added:

## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College Dept/Div. Contact Person Phone Current Course Number and Title 

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 698 Percussion replaced this course in Fall 2003. This course has not been offered since Spring 2003.

 Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20 

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title Credit Hrs. 

Signatures: If disapproved at any level, do not sign. Return to previous signer with recommendation attached.

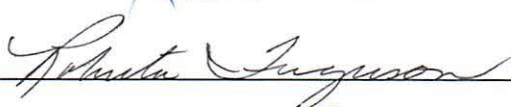
Dept. Chair/Division Head



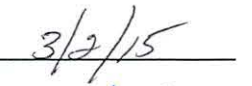
Date



Registrar



Date



College Curriculum Chair



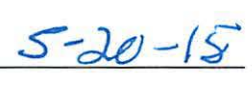
Date



Graduate Council Chair



Date



## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Rationale for deletion:

Final Term Offered:

Courses added (*if any*):

Department: Music

Course Number and Title: MUS 698A-D Percussion

Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 698 Percussion replaced this course in Fall 2003. This course has not been offered since Spring 2003.

Final Term Offered: Spring 2003

Courses added:

## Request for Graduate Course Deletion

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy (without signatures), to the Graduate Council Chair. If attachments included, merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and signed hard copy.**
4. Additionally, attach a copy of your written notification and any response(s) regarding this course deletion to other Departments/Divisions which advise students to enroll in this course as a prerequisite, co-requisite, or as an approved elective.

College  Dept/Div.

Contact Person  Phone

Current Course Number and Title

Rationale for Course Deletion

In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 699 Guitar replaced this course in Fall 2003. This course has not been offered since Spring 2003.

Final term and year this course is to be offered: Fall 20  Spring 20  Summer 20

Course being ADDED in place of this DELETION. NOTE: A course ADDITION request form is also required.

Course Number and Title  Credit Hrs.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head 	Date <u>2/27/2015</u>
Registrar 	Date <u>3/2/15</u>
College Curriculum Chair 	Date <u>3/4/15</u>
Graduate Council Chair 	Date <u>5-20-15</u>

## Request for Graduate Course Deletion-Page 2

---

Please insert in the text box below your course deletion summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:  
Course Number and Title:  
Rationale for deletion:  
Final Term Offered:  
Courses added (*if any*):

Department: Music  
Course Number and Title: MUS 699A-D Guitar  
Rationale for deletion: In 2002-2003 we revised the applied music curriculum to simplify this rather antiquated and burdensome system. MUS 699 Guitar replaced this course in Fall 2003. This course has not been offered since Spring 2003.  
Final Term Offered: Spring 2003  
Courses added:



## Request for Graduate Course Change

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: NURSING

Current Alpha Designator/Number: \_\_\_\_\_

Contact Person: DIANA STOTTS

Phone: 304-696-2623

### CURRENT COURSE DATA:

Course Title: Internship: Advanced Family Nursing

Alpha Designator/Number:

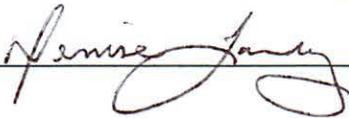


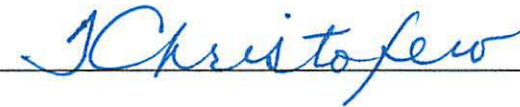
N	U	R		6	9	5			
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Title Abbreviation:

I	N	T	E	R	N	S	H	I	P		A	D	V	A	N	C	E		F	A	M	I	L	Y
---	---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---	--	---	---	---	---	---	---

1. Complete this **five** page form in its entirety and route through the departments/committees below for changes to a course involving: course title, alpha designator, course number, course content, credit hours, or catalog description.
2. If this change will affect other departments that require this course, please send a memo to the affected department and include it with this packet, as well as the response received from the affected department.
3. If the changes made to this course will make the course similar in title or content to another department's courses, please send a memo to the affected department and include it with this packet as well as the response received from the affected department.
4. List courses, if any, that will be deleted because of this change (*must submit course deletion form*).
5. If the faculty requirements and/or equipment need to be changed upon approval of this proposal, attach a written estimate of additional needs.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head <u></u>	Date <u>2/25/15</u>
Registrar <u> 513801</u>	Date <u>2/26/15</u>
College Curriculum Chair <u></u>	Date <u>3/13/15</u>
Graduate Council Chair <u></u>	Date <u>5-20-15</u>

College: COHP      Department/Division: NURSING      Alpha Designator/Number: NUR 695

Change in CATALOG TITLE: ☐ YES ☒ NO

[illegible]

--

From:     To:     ☐ YES ☒ NO

--

From: 

--	--	--	--

 To: 

--	--	--	--

--

From ☐ Grade To ☐ Credit/No Credit

--

From

To	
----	--

--

## Request for Graduate Course Change - Page 3

Change in COURSE CREDIT HOURS: ☒ YES ☐ NO If YES, fill in below:

NOTE: If credit hours increase/decrease, please provide documentation that specifies the adjusted work requirements.

From 1-6 HOURS VARIABLE

To 6 HOURS ~~NOT VARIABLE~~

3/13/15  
D.S.

Change in COURSE CONTENT: ☐ YES ☒ NO

From

To

Rationale

## Request for Graduate Course Change-Page 4

---

College: COHP \_\_\_\_\_

Department: NURSING \_\_\_\_\_

Course Number/Title NUR 695 INTERNSHIP: ADVANCE FAMILY NURSING \_\_\_\_\_

---

1. REQUIRED COURSE: If this course is required by another department(s), identify it/them by name and attach the written notification you sent to them announcing to them the proposed change and any response received. Enter NOT APPLICABLE if not applicable.

NOT APPLICABLE

2. COURSE DELETION: List any courses that will be deleted because of this change. A *Course Deletion* form is also required. Enter NOT APPLICABLE if not applicable.

NOT APPLICABLE

3. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials as a result of this change, attach an estimate of the time and cost etc. required to secure these items. (NOTE: approval of this form does not imply approval for additional resources. Enter NOT APPLICABLE if not applicable.

NOT APPLICABLE

## Request for Graduate Course Change - Page 5

Please insert in the text box below your course change summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings) based on the appropriate change:

### COURSE DESCRIPTION CHANGE

Department:

Course Number and Title:

Rationale:

Course Description (old)

Course Description: (new)

Catalog Description:

### COURSE NUMBER CHANGE

Department:

Current Course Number/Title:

New Course Number:

Rationale:

Catalog Description:

Credit hours:

### COURSE TITLE CHANGE

Department:

Current Course Number/Title:

New Course Title:

Rationale:

Catalog Description:

### COURSE NUMBER CHANGE

Department: NURSING

Current Course Number/Title: NUR695 INTERNSHIP:ADVANCE FAMILY NURSING

New Course Number: NOT APPLICABLE

Rationale: NOT APPLICABLE

Catalog Description: NOT APPLICABLE

Credit hours: 6 HOURS NOT VARIABLE



## Request for Graduate Non-Curricular Changes

Admission

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog.)

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy without signatures to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: NURSING

Contact Person: DIANA STOTTS

Phone: 304-696-2623

Rationale  
for Request

The Masters of Science in Nursing program has an admission requirement of a 200 level or higher of a basic statistics class. The MSN program is requesting to eliminating the 200 level or higher requirement.

(May attach  
separate page  
if needed)

Graduate faculty no longer see the need to have students take a statistics class at the 200 level or higher for admission to the program. Several students are denied admission due to having only a 100 level stats class. Motivator of this request was a graduate student's 100 level statistics class (from another university) was reviewed by MU admissions (accidentally) and determined to be equivalent to a 200 level stats class.

The professor who teaches research at the graduate level supports this request.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

NOTE: all requests may not require all signatures.

Department/Division Chair _____ <i>Tracy Christofero</i>	Date <u>2/23/15</u>
Registrar _____ <i>Roberta Ferguson</i>	Date <u>2/26/15</u>
College Curriculum Committee Chair _____ <i>Lynn Ann Granger</i> (or Dean if no college curriculum committee)	Date <u>3/13/15</u>
Graduate Council Chair _____ <i>Tracy Christofero</i>	Date <u>5-20-15</u>

NOTE: please complete information required on the following pages before obtaining signatures above.

## Request for Graduate Non-Curricular Changes-Page 2

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1. **Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change. (May attach separate page if needed)

3. Undergraduate course credit for 3 semester hours of basic statistics, level 200 or higher, with a grade of "C" or better.

3. Undergraduate course credit for 3 semester hours of basic statistics, ~~level 200 or higher~~, with a grade of "C" or better.

**Graduate Council**  
**Request for Non-Curricular Changes-Page 4**

3. **New Catalog Description:** Provide a "clean" copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description. (May attach separate page if needed)

3. Undergraduate course credit for 3 semester hours of basic statistics with a grade of "C" or better.

## **Graduate Council Request for Non-Curricular Changes-Page 5**

Please insert in the text box below your proposed change information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Type of change request:

Department:

Degree program:

Effective date (*Fall/Spring/Summer, Year*)

Type of change request: Admission requirement

Department: Nursing

Degree program: MSN

Effective date Fall, 2015



## Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog.)

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy without signatures to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: NURSING

Contact Person: DIANA STOTTS

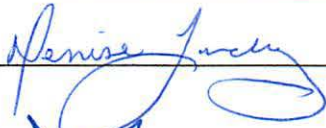



Phone: 304-696-2623

Rationale  
for Request

The Masters of Science in Nursing program is requesting eliminating the requirement of graduating from an accredited school of nursing for international students.  
International schools of nursing do not have an accreditation process.

(May attach  
separate page  
if needed)

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.  
NOTE: all requests may not require all signatures.

Department/Division Chair <u></u>	Date <u>2/24/15</u>
Registrar <u></u>	Date <u>2/26/15</u>
College Curriculum Committee Chair <u></u> (or Dean if no college curriculum committee)	Date <u>3/13/15</u>
Graduate Council Chair <u></u>	Date <u>5-20-15</u>

NOTE: please complete information required on the following pages before obtaining signatures above.

## Request for Graduate Non-Curricular Changes-Page 2

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**1. Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change. (May attach separate page if needed)

The nursing program is available to a limited number of qualified applicants. Admission is determined on a competitive basis. To be eligible for regular admission to the program, applicants must meet the following admission requirements:

1. Baccalaureate degree with a major in nursing from an ACEN- or CCNE-accredited program.

## Request for Graduate Non-Curricular Changes-Page 3

**2. Edits to current description:** Attach a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.

1. Baccalaureate degree with a major in nursing from an ACEN - or CCNE- accredited program if nursing degree is from a school of nursing in the United States
2. Baccalaureate degree with a major in nursing for students graduating from an international school of nursing (Accredited program requirement is waived for students graduating from an international school of nursing.)

## **Graduate Council**

### **Request for Non-Curricular Changes-Page 4**

**3. New Catalog Description:** Provide a "clean" copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description. (May attach separate page if needed)

1. Baccalaureate degree with a major in nursing from an ACEN - or CCNE- accredited program if nursing degree is from a school of nursing in the United States
2. Baccalaureate degree with a major in nursing for students graduating from an international school of nursing (Accredited program requirement is waived for students graduating from an international school of nursing.)



## **Graduate Council Request for Non-Curricular Changes-Page 5**

Please insert in the text box below your proposed change information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Type of change request:

Department:

Degree program:

Effective date (*Fall/Spring/Summer, Year*)

Type of change request: ADMISSION REQUIREMENT

Department: NURSING

Degree program: MSN

Effective date (Fall, 2015)

## Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog.)

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy without signatures to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: NURSING

Contact Person: DIANA STOTTS

Phone: 304-696-2623

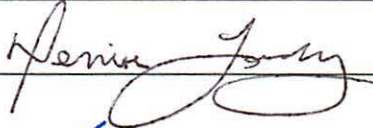



Rationale  
for Request

NUR 695 IS A 6 CREDIT HOURS COURSE. HAVNG THE 6 CREDIT HOURS VARIABLE IS CONFUSING TO THE STUDENTS TO WHERE THE STUDENTS REGISTER ANYWHERE FROM 1-6 HOURS. THE 6 CREDIT HOURS NEED TO NOT BE VARIABLE.

(May attach  
separate page  
if needed)

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

NOTE: all requests may not require all signatures.

Department/Division Chair <u></u>	Date <u>2/24/15</u>
Registrar <u></u>	Date <u>2/26/15</u>
College Curriculum Committee Chair <u></u> (or Dean if no college curriculum committee)	Date <u>3/13/15</u>
Graduate Council Chair <u></u>	Date <u>5-20-15</u>

NOTE: please complete information required on the following pages before obtaining signatures above.

## Request for Graduate Non-Curricular Changes-Page 2

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**1. Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change. (May attach separate page if needed)

No catalog description

## Request for Graduate Non-Curricular Changes-Page 3

**2. Edits to current description:** Attach a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.

**Graduate Council**  
**Request for Non-Curricular Changes-Page 4**

**3. New Catalog Description:** Provide a "clean" copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description. (May attach separate page if needed)

N/A



## **Graduate Council Request for Non-Curricular Changes-Page 5**

Please insert in the text box below your proposed change information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Type of change request:

Department:

Degree program:

Effective date (*Fall/Spring/Summer, Year*)

Type of change request: VARIABLE CREDIT HOURS

Department: NURSING

Degree program: MSN

Effective date (Fall, 2015)

## Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog.)

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one PDF copy without signatures to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: NURSING

Contact Person: DIANA STOTTS

Phone: 304-696-2623

Rationale  
for Request

The Masters of Science in Nursing program requests the removal of the GRE admission option and therefore making a 3.0 the minimum GPA for admission to the program.

(May attach  
separate page  
if needed)

Out of approximately 190 applicants, the GRE has been used only twice. Having GRE option gives the applicants false hope and additional cost.

In the last 9 out of 10 admissions lowest GPA accepted was 3.25.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

NOTE: all requests may not require all signatures.

Department/Division Chair



Date 2/24/15

Registrar



Date 2/26/15

College Curriculum Committee Chair



(or Dean if no college curriculum committee)

Date 3/13/15

Graduate Council Chair



Date 5-20-15

NOTE: please complete information required on the following pages before obtaining signatures above.

## Request for Graduate Non-Curricular Changes-Page 2

---

**1. Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change. (May attach separate page if needed)

4. Undergraduate course credit for 3 semester hours of basic research with a grade of "C" or better.

5. Evidence of a current unencumbered license as a registered nurse in a U.S. jurisdiction. Verification form is included in the MSN application package.

6. Scholastic achievement as evidenced by an overall undergraduate/graduate Grade Point Average and scores on the Graduate Record Examination as follows:

- GPA of 3.25 or higher: GRE waived
- GPA of 3.0-3.24 needs a combined GRE score of 304-291 and analytical writing score of 3 or higher
- GPA of 2.5-2.99 needs a combined GRE score of 336-305 and analytical writing score of 3 or higher

7. It is strongly recommended that all MSN students have two years of full-time nursing practice prior to application to the program. Those who do not meet this criterion will be considered on an individual basis.

8. Midwifery and psychiatric mental health applicants must have an interview with Shenandoah University faculty prior to the application deadline.

4. Undergraduate course credit for 3 semester hours of basic research with a grade of "C" or better.
5. Evidence of a current unencumbered license as a registered nurse in a U.S. jurisdiction. Verification form is included in the MSN application package.
6. Scholastic achievement as evidenced by an overall undergraduate/graduate Grade Point Average **of 3.0 or higher** and scores on the Graduate Record Examination as follows:
  - GPA of 3.25 or higher: GRE waived
  - GPA of 3.0-3.24 needs a combined GRE score of 304-291 and analytical writing score of 3 or higher
  - GPA of 2.5-2.99 needs a combined GRE score of 336-305 and analytical writing score of 3 or higher
7. It is strongly recommended that all MSN students have two years of full-time nursing practice prior to application to the program. Those who do not meet this criterion will be considered on an individual basis.
8. Midwifery and psychiatric mental health applicants must have an interview with Shenandoah University faculty prior to the application deadline.

## Request for Graduate Non-Curricular Changes-Page 3

**2. Edits to current description:** Attach a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.



## **Graduate Council Request for Non-Curricular Changes-Page 4**

**3. New Catalog Description:** Provide a "clean" copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description. (May attach separate page if needed)

- 4. Undergraduate course credit for 3 semester hours of basic research with a grade of "C" or better.
- 5. Evidence of a current unencumbered license as a registered nurse in a U.S. jurisdiction. Verification form is included in the MSN application package.
- 6. Scholastic achievement as evidenced by an overall undergraduate/graduate Grade Point Average of 3.0 or higher
- 7. It is strongly recommended that all MSN students have two years of full-time nursing practice prior to application to the program. Those who do not meet this criterion will be considered on an individual basis.
- 8. Midwifery and psychiatric mental health applicants must have an interview with Shenandoah University faculty prior to the application deadline.

## **Graduate Council Request for Non-Curricular Changes-Page 5**

Please insert in the text box below your proposed change information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Type of change request:

Department:

Degree program:

Effective date (*Fall/Spring/Summer, Year*)

Type of change request: ADMISSION REQUIREMENT

Department: NURSING

Degree program: MSN

Effective date (Fall, 2015)

## Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: Public Health

Alpha Designator/Number: PH 616

☒ Graded ☐ CR/NC

Contact Person: William F. Pewen

Phone: 696-3743

## NEW COURSE DATA:

New Course Title: Clinical Trials

Alpha Designator/Number:

P H 6 1 6

Title Abbreviation:

C l i n i c a l T r i a l s

(Limit of 25 characters and spaces)

Course Catalog Description:  
(Limit of 30 words)

An examination of methods and issues in conducting clinical research. Includes critical aspects of study design, protocol development, recruitment and consent, and assessment of outcomes.

Co-requisite(s): None

First Term to be Offered: Fall 2015

Prerequisite(s): PH 611, PH 621

Credit Hours: 3

Course(s) being deleted in place of this addition (must submit course deletion form):

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head

[Signature]

Date

3/4/15

Registrar

[Signature]

005122

Date

3/4/15

College Curriculum Chair

[Signature]

Date

3/13/15

Graduate Council Chair

[Signature]

Date

5-20-15

# Request for Graduate Course Addition

The Graduate School of Arts and Sciences (GSAS) is pleased to accept applications for the addition of new graduate courses. The Graduate School of Arts and Sciences (GSAS) is pleased to accept applications for the addition of new graduate courses. The Graduate School of Arts and Sciences (GSAS) is pleased to accept applications for the addition of new graduate courses.

1. Name of the Course: \_\_\_\_\_

2. Department: \_\_\_\_\_

3. Faculty Member: \_\_\_\_\_

4. Justification for the Course: \_\_\_\_\_

5. Expected Enrollment: \_\_\_\_\_

6. Other Information: \_\_\_\_\_

7. Date of Submission: \_\_\_\_\_

8. Signature of Faculty Member: \_\_\_\_\_

9. Signature of Department Head: \_\_\_\_\_

10. Signature of Dean: \_\_\_\_\_

11. Signature of Graduate School Director: \_\_\_\_\_

12. Signature of President: \_\_\_\_\_

13. Signature of Vice President: \_\_\_\_\_

14. Signature of Provost: \_\_\_\_\_

15. Signature of Registrar: \_\_\_\_\_

16. Signature of Admissions Officer: \_\_\_\_\_

17. Signature of Financial Aid Officer: \_\_\_\_\_

18. Signature of International Student Services Officer: \_\_\_\_\_

19. Signature of Career Center Director: \_\_\_\_\_

20. Signature of Health Services Director: \_\_\_\_\_

21. Signature of Student Union Director: \_\_\_\_\_

22. Signature of Alumni Relations Director: \_\_\_\_\_

23. Signature of Development Director: \_\_\_\_\_

24. Signature of Foundation Director: \_\_\_\_\_

25. Signature of Other: \_\_\_\_\_

26. Signature of Other: \_\_\_\_\_

27. Signature of Other: \_\_\_\_\_

28. Signature of Other: \_\_\_\_\_

29. Signature of Other: \_\_\_\_\_

30. Signature of Other: \_\_\_\_\_

## Request for Graduate Course Addition - Page 2

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College: COHP

Department/Division: Public Health

Alpha Designator/Number: PH 616

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Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

---

1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

William F. Pewen, Ph.D., M.P.H., future faculty, and such as the dean and program director shall designate

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "**Not Applicable**" if not applicable.

Not applicable

3. REQUIRED COURSE: If this course will be required by another department(s), identify it/them by name. Enter "**Not Applicable**" if not applicable.

Not applicable

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "**Not Applicable**" if not applicable.

Not applicable

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "**Not Applicable**" if not applicable.

College of Health Professions is responsible for hiring faculty. No other resources required at this time.

6. COURSE OBJECTIVES: (May be submitted as a separate document)

See Syllabus



## **Request for Graduate Course Addition - Page 3**

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### **7. COURSE OUTLINE (May be submitted as a separate document)**

See Syllabus

### **8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)**

Piantadosi, S. Clinical Trials: A Methodologic Perspective, 2nd Edition. (2005) Wiley-Interscience. ISBN 978-0471727811

Friedman, LM, Furberg, CD, DeMets, DL. Fundamentals of Clinical Trials, 4th edition. (2010) Springer 978-1441915856

Brody, T. Clinical Trials, 1st Edition. (2011) Elsevier ISBN 978-0123919113

### **9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)**

Lecture; course readings; class discussion; research problem set assignments, on-line compliance training module.

## Request for Graduate Course Addition - Page 4

### 10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

Quizzes  
Problem Sets  
Completion of On-line Training Module  
Final examination

### 11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

Not applicable

### 12. PROVIDE COMPLETE BIBLIOGRAPHY (May be submitted as a separate document)

Bonhoeffer, J., Imoukhuede, E. B., Aldrovandi, G., Bachtiar, N. S., Chan, E.-S., Chang, S., Brighton Collaboration Clinical Trial Protocol Working, G. (2013). Template protocol for clinical trials investigating vaccines—focus on safety elements. *Vaccine*, 31(47), 5602-5620.

Coakley, M., Fadiran, E. O., Parrish, L. J., Griffith, R. A., Weiss, E., & Carter, C. (2012). Dialogues on Diversifying Clinical Trials: Successful Strategies for Engaging Women and Minorities in Clinical Trials. *Journal of women's health* (2002), 21(7), 713-716.

Dresser, R. (2013). Subversive Subjects: Rule-Breaking and Deception in Clinical Trials. *The Journal of Law, Medicine & Ethics*, 41(4), 829-840. doi: 10.1111/jlme.12093

Erlen, J. A., Tamres, L. K., Reynolds, N., Golin, C. E., Rosen, M. I., Remien, R. H., . . . Liu, H. (2015). Assessing Usual Care in Clinical Trials. *Western Journal of Nursing Research*, 37(3), 288-298. doi: 10.1177/0193945914526001

Hao, T., Rusanov, A., Boland, M. R., & Weng, C. (2014). Clustering clinical trials with similar eligibility criteria features. *Journal of Biomedical Informatics*, 52, 112-120. doi: 10.1016/j.jbi.2014.01.009

Kharrazi, H., Wang, C., & Scharfstein, D. (2014). Prospective EHR-Based Clinical Trials: The Challenge of Missing Data. *Journal of General Internal Medicine*, 29(7), 976-978. doi: 10.1007/s11606-014-2883-0

Li, J., & Lu, Z. (2012). Systematic identification of pharmacogenomics information from clinical trials. *Journal of Biomedical Informatics*, 45(5), 870-878. doi: 10.1016/j.jbi.2012.04.005

Pocock, S. J., & Gersh, B. J. (2014). Do current clinical trials meet society's needs?: a critical review of recent evidence. *Journal of the American College of Cardiology*, 64(15), 1615.

Ratner, J., Mullins, D., Buesching, D. P., & Cantrell, R. A. (2013). Pragmatic clinical trials: U.S. payers' views on their value. *The American Journal of Managed Care*, 19(5), e158.

Schapira, L., & Schutt, R. (2011). Training Community Health Workers About Cancer Clinical Trials. *Journal of Immigrant and Minority Health*, 13(5), 891-898.

Schulz, K., Altman, D., & Moher, D.. (2010) CONSORT 2010 Statement: updated guidelines for reporting parallel group randomised trials. *BMJ*, 340, 698-702.

Vanderpool, R. C., Kornfeld, J., Mills, L., & Byrne, M. M. (2011). Rural–urban differences in discussions of cancer treatment clinical trials. *Patient education and counseling*, 85(2), e69-e74.

Vawdrey, D. K., & Hripcsak, G. (2013). Publication bias in clinical trials of electronic health records. *Journal of Biomedical Informatics*, 46(1), 139-141.

Wujcik, D., & Wolff, S. N. (2010). Recruitment of African Americans to National Oncology Clinical Trials through a Clinical Trial Shared Resource. *Journal of Health Care for the Poor and Underserved*, 21(1A), 38-50.

## Request for Graduate Course Addition - Page 5

Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Catalog Description:

Prerequisites:

First Term Offered:

Credit Hours:

Department: Public Health

Course Number and Title: PH 616 - Clinical Trials

Catalog Description: An examination of methods and issues in conducting clinical research. Includes critical aspects of study design, protocol development, recruitment and consent, and assessment of outcomes.

Prerequisites: PH 611, PH 621

First Term Offered: Fall 2015

Credit Hours: 3

<b>COURSE TITLE/NUMBER</b>	Clinical Trials PH 616
<b>SEMESTER/YEAR</b>	Fall 2015
<b>DAYS/TIME</b>	Monday 6:00-9:00 p.m.
<b>CREDIT HOURS</b>	3
<b>LOCATION</b>	CHH 1599
<b>INSTRUCTOR</b>	William Pewen, PhD, MPH
<b>OFFICE/PHONE</b>	218 Prichard Hall, 696-3743
<b>E-MAIL</b>	<a href="mailto:pewen@marshall.edu">pewen@marshall.edu</a>
<b>OFFICE HOURS</b>	3:00-5:00 pm Wed., 9:00-10:00 am Fri., and by appointment
<b>CFE/UNIVERSITY POLICIES</b>	By enrolling in this course, you agree to the <i>Marshall University Policies</i> , and thus it is essential that you understand them. Please review these at the Academic Affairs website: <a href="http://muwww-new.marshall.edu/academic-affairs/policies/">http://muwww-new.marshall.edu/academic-affairs/policies/</a>

#### **COURSE DESCRIPTION: FROM CATALOG**

An examination of methods and issues in conducting clinical research. Includes critical aspects of study design, protocol development, recruitment and consent, and assessment of outcomes.

#### **PREREQUISITES:**

Successful completion of PH 611 (Epidemiology) and PH 621 (Statistical Methods I), or their equivalents.

#### **STUDENT LEARNING OUTCOMES IDENTIFIED IN THIS COURSE:**

Upon completion of the course, students will:

1. Demonstrate understanding of the role of clinical trials in health research, and its appropriate and ethical application.
2. Exhibit knowledge of the design, conduction, analysis and interpretation of clinical trials.
3. Demonstrate knowledge of compliance requirements by completion of on-line training.

<b>COURSE STUDENT LEARNING OUTCOMES</b>	<b>HOW PRACTICED IN THIS COURSE</b>	<b>HOW ASSESSED IN THIS COURSE</b>
<u>Goal 1.</u> Demonstrate understanding of the role of clinical trials in health research, and its appropriate and ethical application.	Readings, lecture, discussion.	Quizzes, Final Examination.
<u>Goal 2.</u> Exhibit knowledge of the design, conduction, analysis and interpretation of clinical trials.	Readings, lecture, discussion, problem-based learning exercises.	Quizzes, Problem Sets, Final examination.
<u>Goal 3.</u> Demonstrate knowledge of compliance requirements by completion of on-line training.	Readings, discussion, assigned on-line training module.	Successful completion of module.

## **REQUIRED TEXTS, ADDITIONAL READING, AND OTHER MATERIALS**

Piantadosi, S. Clinical Trials: A Methodologic Perspective, 2nd Edition. (2005) Wiley-Interscience. ISBN 978-0471727811

## **RECOMMENDED MATERIALS**

Personal computer and smartphone (iPhone or Android) are required.

Additional recommended readings:

- Friedman, LM, Furberg, CD, DeMets, DL. Fundamentals of Clinical Trials, 4th edition. (2010) Springer 978-1441915856
- Brody, T. Clinical Trials, 1st Edition. (2011) Elsevier ISBN 978-0123919113 .

## **COURSE REQUIREMENTS / DUE DATES**

1. Quizzes (Weeks 5, 7, 9, 11, 15)
2. Problem Sets (Weeks 8, 13)
3. On-line Clinical Research Training Module (Week 12)
4. Final Exam (Week 16)

## **GRADING POLICY**

Quizzes (5 given, lowest score dropped)	20%
Problem Sets	30%
Clinical Research Training Module	20%
Final Exam	30%

Grades will be determined by the following scale:

90-100	A
80-89	B
70-79	C
60-69	D
<60	F

## **ATTENDANCE POLICY**

This class meets weekly. While attendance is not required, lectures may not be replicated on Blackboard, and in-class assessments are graded, thus students are encouraged to maintain regular attendance.

## ADDITIONAL POLICIES

1. **Accountable material and preparation.** Class sessions are conducted based on the expectation that students complete all appropriate readings and/or assignments as scheduled. This facilitates better questions, discussion, and learning. Exam and quiz questions may be based on both out-of-class assignments and material presented in class.
2. **Electronic devices.** Electronic devices (smartphones, PDAs, laptops, etc.) can be a valuable asset in the classroom. However, if used inappropriately, these can be a distraction. Students should utilize these devices in class only for educational purposes, and are requested to be unobtrusive in their use (including silencing cell phone ringers). Please note that social media, “tweeting”, and real time chat are not appropriate in the classroom unless part of a classroom exercise.
3. **Intellectual property notice:** Many materials used in this class are copyrighted, while others represent content and product of the instructor and/or Marshall University. While students may share notes and engage in discussions regarding their work in the course, recording or distribution of course content is not permitted. Students should enquire of the instructor for clarification regarding exceptions.
4. **Academic integrity:** Students should refer to the Student Handbook to ensure understanding of policies concerning academic honesty and integrity, including plagiarism and cheating. Unless specified by the instructor, no electronic devices, notes, or other non-approved assistance is permitted during any exam.
5. **Disability accommodation.** The instructor will endeavor to accommodate students with a disability. It is requested that the student notify the instructor at the earliest possible time regard anticipated assistance which may be required.
6. **Vigilance.** Students are expected to access their MU e-mail address and MU On-line regularly for information related to the course.
7. **Missed classes:** If you are absent, it is the student’s responsibility to find out from a classmate what notes, handouts, assignments, or other course material you missed and to make arrangements to receive those.
8. **Make-up assignments and exams:** Students who miss scheduled exams or assignments may make them up in the event of a University-excused absence or medical emergency. In any other situation, a student may request a make-up, but if the request is granted, such may be a different exam or assignment.
9. **Office hours:** As posted and by appointment.
10. **Inclement Weather:** If inclement weather results in class cancellation, students are directed to carefully review posted material posted for that session, as we will endeavor to maintain the planned course schedule, including exams which may include that content.



## Projected Course Schedule

<b>Week</b>	<b>Date</b>	<b>Topic</b>
1	Aug 24	Applications & Planning
2	Aug 31	Ethical Issues
3	Sep 7	HOLIDAY – Labor Day
4	Sep 14	Populations: External Validity, Power & Sampling
5	Sep 21	Trial Designs
6	Sep 28	Randomization & Blinding
7	Oct 5	Recruitment and Consent
8	Oct 12	Outcomes: Endpoints, Biomarkers & Surrogacy
9	Oct 19	Data Monitoring & Study Termination
10	Oct 26	Analysis and Intent to Treat
11	Nov 2	Clinical Efficacy
12	Nov 9	CONSORT Guidelines
13	Nov 16	Open Topic
14	Nov 23	HOLIDAY - Thanksgiving Break
15	Nov 30	Review
16	Dec 7	Final Exam

## Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: Public Health

Alpha Designator/Number: PH 617

☒ Graded ☐ CR/NC

Contact Person: William F. Pewen

Phone: 696-3743

## NEW COURSE DATA:

New Course Title: Methods in Applied Comparative Study

Alpha Designator/Number: P H 6 1 7

Title Abbreviation: M e t h C o m p S t u d y

(Limit of 25 characters and spaces)

Course Catalog Description:  
(Limit of 30 words)

Examination of methods to determine the relative value of preventive, diagnostic and treatment alternatives for efficacy, cost, and practical application. Models include meta-analysis, comparative effectiveness trials, and data mining.

Co-requisite(s): None

First Term to be Offered: Fall 2015

Prerequisite(s): PH 611, PH 621

Credit Hours: 3

Course(s) being deleted in place of this addition (must submit course deletion form):

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head <u>Tracy Christofero</u>	Date <u>3/4/15</u>
Registrar <u>Roberta Ferguson 005122</u>	Date <u>3/4/15</u>
College Curriculum Chair <u>Theresa Gravani</u>	Date <u>3/13/15</u>
Graduate Council Chair <u>Tracy Christofero</u>	Date <u>5-20-15</u>

2/2/2

24-05-2016

The above is a copy of the original.

Chautauque

## Request for Graduate Course Addition - Page 2

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College: COHP

Department/Division: Public Health

Alpha Designator/Number: PH 617

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Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

---

1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

William F. Pewen, Ph.D., M.P.H., future faculty, and such as the dean and program director shall designate

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "**Not Applicable**" if not applicable.

Not applicable

3. REQUIRED COURSE: If this course will be required by another department(s), identify it/them by name. Enter "**Not Applicable**" if not applicable.

Not applicable

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "**Not Applicable**" if not applicable.

Not applicable

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "**Not Applicable**" if not applicable.

College of Health Professions is responsible for hiring faculty. No other resources required at this time.

6. COURSE OBJECTIVES: (May be submitted as a separate document)

See Syllabus

## **Request for Graduate Course Addition - Page 3**

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### **7. COURSE OUTLINE (May be submitted as a separate document)**

See Syllabus

### **8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)**

Rogers, MAM. Comparative Effectiveness Research. (2013) Oxford University Press. ISBN 978-0-19-998604-0

Ashton, CM, and Wray, NP. Comparative Effectiveness Research (2013) Oxford University Press. ISBN 978-0-19-996856-5

Borenstein, M., Hedges, LV, Higgins, JPT, and Rothstein, HR. Introduction to Meta Analysis. (2009) John Wiley & Sons, Ltd. ISBN: 978-0470057247

Cerrito, P and Cerrito, J. Clinical Data Mining for Physician Decision Making and Investigating Health Outcomes: Methods for Prediction and Analysis. (2010) IGI Global ISBN 978-1615209057

### **9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)**

Lecture; class discussion; course readings; research assignments.

## Request for Graduate Course Addition - Page 4

### 10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

Periodic Quizzes  
Final examination

### 11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

Not applicable

### 12. PROVIDE COMPLETE BIBLIOGRAPHY (May be submitted as a separate document)

Brown J, Kahn M, Toh S. Data quality assessment for comparative effectiveness research in distributed data networks. *Medical care*. 2013;51(8 0 3):S22-29.

Cashman SB, Adeky S, Allen AJ, et al. The Power and the Promise: Working With Communities to Analyze Data, Interpret Findings, and Get to Outcomes. *American Journal of Public Health*. 2008;98(8):1407-1417.

Connor JT, Luce BR, Broglio KR, et al. Do Bayesian adaptive trials offer advantages for comparative effectiveness research? Protocol for the RE-ADAPT study. *Clinical Trials (London, England)*. 2013;10(5):807-827.

Djulgovic M, Djulgovic B. Implications of the principle of question propagation for comparative-effectiveness and "data mining" research. *JAMA*. 2011;305(3):298-299.

Huang TC-K, Liu C-C, Chang D-C. An empirical investigation of factors influencing the adoption of data mining tools. *International Journal of Information Management*. 2012;32(3):257-270.

Eapen ZJ, Lauer MS, Temple RJ. The imperative of overcoming barriers to the conduct of large, simple trials. *JAMA*. 2014;311(14):1397-1398.

Froelicher VF, Perdue S, Pewen W, Risch M. Application of meta-analysis using an electronic spread sheet to exercise testing in patients after myocardial infarction. *Am J Med*. 1987 Dec;83(6):1045-54.

Fung V, Brand R, Newhouse J, Hsu J. Using Medicare Data for Comparative Effectiveness Research – Opportunities and Challenges. *The American journal of managed care*. 2011;17(7):488-496.

Laken MA, Dawson R, Engelman O, Lovelace O, Way C, Egan BM. Comparative effectiveness research in the "real" world: Lessons learned in a study of treatment-resistant hypertension. *Journal of the American Society of Hypertension : JASH*. 2013;7(1):95-101.

Longo DR, Woolf SH. Rethinking the information priorities of patients. *JAMA*. 2014;311(18):1857-1858.

Platt R, Kass NE, McGraw D. Ethics, regulation, and comparative effectiveness research: Time for a change. *JAMA*. 2014;311(15):1497-1498.

Safford MM. Comparative effectiveness research and outcomes of diabetes treatment. *JAMA*. 2014;311(22):2275-2276.4.

Shegog R, Markham CM, Peskin MF, Johnson K, Cuccaro P, Tortolero SR. It's Your Game...Keep It Real: Can innovative public health prevention research thrive within a comparative effectiveness research framework? *The Journal of Primary Prevention*. 2013;34(0):89-108.



## Request for Graduate Course Addition - Page 5

Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Catalog Description:

Prerequisites:

First Term Offered:

Credit Hours:

Department: Public Health

Course Number and Title: PH 617 - Methods in Applied Comparative Study

Catalog Description: Examination of methods to determine the relative value of preventive, diagnostic and treatment alternatives for efficacy, cost, and practical application. Models include meta-analysis, comparative effectiveness trials, and data mining.

Prerequisites: PH 611, PH 621

First Term Offered: Fall 2015

Credit Hours: 3

<b>COURSE TITLE/NUMBER</b>	Methods in Applied Comparative Study PH 617
<b>SEMESTER/YEAR</b>	Fall 2015
<b>DAYS/TIME</b>	Monday 1:30 – 4:30 pm
<b>CREDIT HOURS</b>	3
<b>LOCATION</b>	1599 CHH
<b>INSTRUCTOR</b>	William Pewen, Ph.D., MPH
<b>OFFICE/PHONE</b>	218 Prichard Hall 304-696-3743
<b>E-MAIL</b>	<a href="mailto:pewen@marshall.edu">pewen@marshall.edu</a>
<b>OFFICE HOURS</b>	Tues 3-5, Wed 4-6, Fri 9-10. Others by arrangement.
<b>CFE/UNIVERSITY POLICIES</b>	By enrolling in this course, you agree to the <i>Marshall University Policies</i> , and thus it is essential that you understand them. Please review these at the Academic Affairs website: <a href="http://muwww-new.marshall.edu/academic-affairs/policies/">http://muwww-new.marshall.edu/academic-affairs/policies/</a>

#### **COURSE DESCRIPTION: FROM CATALOG**

Examination of methods to determine the relative value of preventive, diagnostic and treatment alternatives for efficacy, cost, and practical application. Models include meta-analysis, comparative effectiveness trials, and data mining.

#### **PREREQUISITES:**

Successful completion of PH 611 (Epidemiology) and PH 621 (Statistical Methods I), or their equivalents.

#### **STUDENT LEARNING OUTCOMES IDENTIFIED IN THIS COURSE:**

Upon completion of the course, students will:

1. Demonstrate understanding of the value and application of comparative value study to improve prevention, diagnosis and treatment.
2. Demonstrate understanding of the appropriate application and methodology of meta-analysis, comparative efficacy and data mining.

<b>COURSE STUDENT LEARNING OUTCOMES</b>	<b>HOW PRACTICED IN THIS COURSE</b>	<b>HOW ASSESSED IN THIS COURSE</b>
Goal 1. Demonstrate understanding of the value and application of comparative value study to improve prevention, diagnosis and treatment.	Lecture; class discussion; course readings.	Quiz, Final Examination.

<b>Goal 2.</b> Demonstrate understanding of the appropriate application and methodology of meta-analysis, comparative efficacy and data mining.	Lecture; class discussion; course readings; research assignments.	Quiz, Final Examination.
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## **REQUIRED TEXTS, ADDITIONAL READING, AND OTHER MATERIALS**

- Borenstein, M., Hedges, LV, Higgins, JPT, and Rothstein, HR. Introduction to Meta Analysis. (2009) John Wiley & Sons, Ltd. ISBN: 978-0470057247
- Rogers, MAM. Comparative Effectiveness Research. (2013) Oxford University Press. ISBN 978-0-19-998604-0
- Additional assigned journal articles and reports

## **RECOMMENDED MATERIALS**

Personal computer and smartphone (iPhone or Android) are required.

### **Additional Resource Texts:**

- Ashton, CM, and Wray, NP. Comparative Effectiveness Research (2013) Oxford University Press. ISBN 978-0-19-996856-5
- Cerrito, P and Cerrito, J. Clinical Data Mining for Physician Decision Making and Investigating Health Outcomes: Methods for Prediction and Analysis. (2010) IGI Global ISBN 978-1615209057

## **COURSE REQUIREMENTS / DUE DATES**

1. Quizzes (Weeks 4, 7, 9, 11, 13)
2. Final Exam (Week 16)

## GRADING POLICY

Quizzes (5 given, lowest score dropped)	40%
Final Exam	60%

Grades will be determined by the following scale:

90-100	A
80-89	B
70-79	C
60-69	D
<60	F

## ATTENDANCE POLICY

This class meets weekly. While attendance is not required, lectures may not be replicated on Blackboard, and in-class assessments are graded, thus students are encouraged to maintain regular attendance.

## ADDITIONAL POLICIES

- 1. Accountable material and preparation.** Class sessions are conducted based on the expectation that students complete all appropriate readings and/or assignments as scheduled. This facilitates better questions, discussion, and learning. Exam and quiz questions may be based on both out-of-class assignments and material presented in class.
- 2. Electronic devices.** Electronic devices (smartphones, PDAs, laptops, etc.) can be a valuable asset in the classroom. However, if used inappropriately, these can be a distraction. Students should utilize these devices in class only for educational purposes, and are requested to be unobtrusive in their use (including silencing cell phone ringers). Please note that social media, "tweeting", and real time chat are not appropriate in the classroom unless part of a classroom exercise.
- 3. Intellectual property notice:** Many materials used in this class are copyrighted, while others represent content and product of the instructor and/or Marshall University. While students may share notes and engage in discussions regarding their work in the course, recording or distribution of course content is not permitted. Students should enquire of the instructor for clarification regarding exceptions.
- 4. Academic integrity:** Students should refer to the Student Handbook to ensure understanding of policies concerning academic honesty and integrity, including plagiarism and cheating. Unless specified by the instructor, no electronic devices, notes, or other non-approved assistance is permitted during any exam.
- 5. Disability accommodation.** The instructor will endeavor to accommodate students with a disability. It is requested that the student notify the instructor at the earliest possible time regard anticipated assistance which may be required.
- 6. Vigilance.** Students are expected to access their MU e-mail address and MU On-line regularly for information related to the course.

7. **Missed classes:** If you are absent, it is the student's responsibility to find out from a classmate what notes, handouts, assignments, or other course material you missed and to make arrangements to receive those.
8. **Make-up assignments and exams:** Students who miss scheduled exams or assignments may make them up in the event of a University-excused absence or medical emergency. In any other situation, a student may request a make-up, but if the request is granted, such may be a different exam or assignment.
9. **Office hours:** As posted and by appointment.
10. **Inclement Weather:** If inclement weather results in class cancellation, students are directed to carefully review posted material posted for that session, as we will endeavor to maintain the planned course schedule, including exams which may include that content.

### Projected Course Schedule

Week	Date	Topic
1	Aug 24	The Imperatives of Value-Based Research
2	Aug 31	Innovation Evidence – Drug & Device Approval
3	Sep 7	HOLIDAY – Labor Day
4	Sep 14	Evidence-Based Medicine – Prevention, Treatment & Payment
5	Sep 21	Meta-Analysis: Application, Effect Sizes & Precision
6	Sep 28	Meta-Analysis: Fixed and Random Effects, Heterogeneity
7	Oct 5	Meta-Analysis: Complex Data Structures
8	Oct 12	Meta-Analysis: Other Issues
9	Oct 19	CER: Topics & Populations, Effects & Outcomes
10	Oct 26	CER: Designs & Execution
11	Nov 2	CER: Evaluation & Reporting
12	Nov 9	Data Mining: Applications / Sources, Sampling, Validity
13	Nov 16	Data Mining: Analytical Techniques / Consent, Legal & Ethics Issues
14	Nov 23	HOLIDAY - Thanksgiving Break
15	Nov 30	Review
16	Dec 7	Final Exam

## Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: Public Health

Alpha Designator/Number: PH 655

☒ Graded ☐ CR/NC

Contact Person: William F. Pewen

Phone: 696-3743

### NEW COURSE DATA:

New Course Title: Introduction to Health Policy

Alpha Designator/Number:

P	H		6	5	5				
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Title Abbreviation:

I	n	t	r	o		H	e	a	l	t	h		P	o	l	i	c	y						
---	---	---	---	---	--	---	---	---	---	---	---	--	---	---	---	---	---	---	--	--	--	--	--	--

(Limit of 25 characters and spaces)

Course Catalog Description:  
(Limit of 30 words)

An introduction to legal and policy foundations of U.S. health care, including its delivery, regulation and financing. Students develop skills in policy analysis and formulation, and learn principles of advocacy.

Co-requisite(s): None

First Term to be Offered: Fall 2015

Prerequisite(s): None

Credit Hours: 2

Course(s) being deleted in place of this addition (must submit course deletion form):

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head



Date

3/4/15

Registrar



005122

Date

3/4/15

College Curriculum Chair



Date

3/12/15

Graduate Council Chair



Date

5-20-15



## Request for Graduate Course Addition - Page 2

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College: COHP

Department/Division: Public Health

Alpha Designator/Number: PH 655

---

Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

---

1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

William F. Pewen, Ph.D., M.P.H., future faculty, and such as the dean and program director shall designate.

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "**Not Applicable**" if not applicable.

Not applicable

3. REQUIRED COURSE: If this course will be required by another department(s), identify it/them by name. Enter "**Not Applicable**" if not applicable.

Not applicable

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "**Not Applicable**" if not applicable.

Not applicable

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "**Not Applicable**" if not applicable.

College of Health Professions is responsible for hiring faculty. No other resources required at this time.

6. COURSE OBJECTIVES: (May be submitted as a separate document)

See Syllabus

## **Request for Graduate Course Addition - Page 3**

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### **7. COURSE OUTLINE (May be submitted as a separate document)**

See Syllabus

### **8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)**

Tietelbaum, JB, and Wilensky, SE. Essentials of Health Policy & Law, 2nd Edition. (2013) Jones and Bartlett Learning. ISBN 978-1-4496-5330-9.

Bodenheimer, T. and Grumbach, K. Understanding Health Policy, Sixth Edition. McGraw-Hill Professional. ISBN 978-0071770521

Bhattacharya, D. Public Health Policy: Issues, Theories, and Advocacy. (2013) John Wiley & Sons, Inc.. ISBN: 978-1-118-16435-8

### **9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)**

Lecture; class discussion; Q&A with visiting public health professionals; course readings.

## Request for Graduate Course Addition - Page 4

### 10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

In class quizzes  
Policy analysis paper  
Midterm and Final examinations

### 11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

Not applicable

### 12. PROVIDE COMPLETE BIBLIOGRAPHY (May be submitted as a separate document)

The ABCs of Effective Advocacy: Attention, Bipartisanship, & Collaboration INDEPENDENT STUDY. (2014). *Ohio Nurses Review*, 89(5), 24-32.

Blewett, L. A., & Bindman, A. B. (2011). Harvesting the Lessons of State Health Policy. *Health Services Research*, 46(1p2), 246-250. doi: 10.1111/j.1475-6773.2010.01230.x

Brandon, W. P. (2012). Medicaid Transformed: Why ACA Opponents Should Keep Expanded Medicaid. *Journal of Health Care for the Poor and Underserved*, 23(4), 1360-1382. doi: 10.1353/hpu.2012.0176

Brownson, R. C., Seiler, R., & Eyler, A. A. (2010). Measuring the impact of public health policy. *Preventing chronic disease*, 7(4), A77.

Chinitz, D. (2002). Principles for planning the teaching of health policy in an MPH program. *Public Health Rev*, 30(1-4), 255-260.

Chinitz, D., & Rodwin, V. G. (2014). What passes and fails as health policy and management. *Journal of Health Politics, Policy and Law*, 39(5), 1113.

Fein, R. (2010). Values in health policy and health services research. *Health Services Research*, 45(3), 851-870. doi: 10.1111/j.1475-6773.2010.01089.x

Grant, R. (2014). Bringing public health back into public health policy debates. *American Journal of Public Health*, 104(5), 772. doi: 10.2105/AJPH.2014.301965

Harold, A. P. (2013). State Medicaid Policy and Health Reform. *Journal of Health Politics, Policy and Law*, 38(1), 161-163. doi: 10.1215/03616878-1898830

Harris, J. K., & Mueller, N. L. (2013). Policy activity and policy adoption in rural, suburban, and urban local health departments. *Journal Of Public Health Management And Practice: JPHMP*, 19(2), E1-E8. doi: 10.1097/PHH.0b013e318252ee8c

Hearne, S. A. (2008). Practice-based teaching for health policy action and advocacy. *Public Health Rep*, 123 Suppl 2, 65-70.

Hearne, S., Castrucci, B. C., Leider, J. P., Rhoades, E. K., Russo, P., & Bass, V. (2015). The Future of Urban Health: Needs, Barriers, Opportunities, and Policy Advancement at Large Urban Health Departments. *Journal of Public Health Management & Practice*, 21, S4-s13. doi: 10.1097/PHH.0000000000000166

Iglehart, J. K. (2013). Health Affairs: fast forward into health policy future. *Health affairs (Project Hope)*, 32(6), 1022.

Leone, T. (2010). How can demography inform health policy? *Health Economics, Policy and Law*, 5(1), 1-11. doi: 10.1017/S1744133109990119

Lukens, G. (2014). State variation in health care spending and the politics of state medicaid policy. *Journal of Health Politics, Policy and Law*, 39(6), 1213.

Neumann, P. J., & Saret, C. J. (2014). Is the US leading from behind on health policy? *The European Journal of Health Economics*, 15(2), 113-116. doi: 10.1007/s10198-013-0548-2

Oberlander, J. (2014). Between Liberal Aspirations and Market Forces: Obamacare's Precarious Balancing Act. *Journal of Law, Medicine & Ethics*, 42(4), 431-441. doi: 10.1111/jlme.12166 Global Health Issues.enl Page 2

Pylypchuk, Y., & Sarpong, E. M. (2013). Comparison of Health Care Utilization: United States versus Canada. *Health Services Research*, 48(2pt1), 560-581. doi: 10.1111/j.1475-6773.2012.01466.x

Rosenbaum, S., & Kenney, G. M. (2014). INSURANCE COVERAGE. The Search For A National Child Health Coverage Policy. *Health Affairs*, 33(12), 2125-2135. doi: 10.1377/hlthaff.2014.0906

Yang, Z., Huang, C., & Phillips, V. (2014). Medicare Eligibility Age, Health Disparities, and Medicare Reform. *Journal of Health Care for the Poor and Underserved*, 25(3), 1379-1383. doi: 10.1353/hpu.

## Request for Graduate Course Addition - Page 5

Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Catalog Description:

Prerequisites:

First Term Offered:

Credit Hours:

Department: Public Health

Course Number and Title: PH 655 - Introduction to Health Policy

Catalog Description: An introduction to legal and policy foundations of U.S. health care, including its delivery, regulation and financing. Students develop skills in policy analysis and formulation, and learn principles of advocacy.

Prerequisites: None

First Term Offered: Fall 2015

Credit Hours: 2

<b>COURSE TITLE/NUMBER</b>	Introduction to Health Policy PH 655
<b>SEMESTER/YEAR</b>	Fall 2015
<b>DAYS/TIME</b>	Monday 8:30-11:30 a.m.
<b>CREDIT HOURS</b>	3
<b>LOCATION</b>	CHH 1599
<b>INSTRUCTOR</b>	William Pewen, Ph.D., MPH
<b>OFFICE/PHONE</b>	218 Prichard Hall 304-696-3743
<b>E-MAIL</b>	<a href="mailto:pewen@marshall.edu">pewen@marshall.edu</a>
<b>OFFICE HOURS</b>	Tues 3-5, Wed 4-6, Fri 9-10. Others by arrangement.
<b>CFE/UNIVERSITY POLICIES</b>	By enrolling in this course, you agree to the <i>Marshall University Policies</i> , and thus it is essential that you understand them. Please review these at the Academic Affairs website: <a href="http://muwww-new.marshall.edu/academic-affairs/policies/">http://muwww-new.marshall.edu/academic-affairs/policies/</a>

#### **COURSE DESCRIPTION: FROM CATALOG**

An introduction to legal and policy foundations of U.S. health care, including its delivery, regulation and financing. Students develop skills in policy analysis and formulation, and learn principles of advocacy.

#### **PREREQUISITES:**

None.

#### **STUDENT LEARNING OUTCOMES IDENTIFIED IN THIS COURSE:**

Upon completion of the course, students will:

1. Describe the basic structure for how health care is delivered, regulated and financed.
2. Describe how health law and regulation is created and implemented, and the role of policy formulation in those processes.
3. Demonstrate policy analysis and formulation skills in the form of an appropriate and actionable briefing.

<b>COURSE STUDENT LEARNING OUTCOMES</b>	<b>HOW PRACTICED IN THIS COURSE</b>	<b>HOW ASSESSED IN THIS COURSE</b>
Goal 1. Describe the basic structure for how health care is delivered, regulated and financed.	Readings, Lecture, Group discussion.	Midterm and final exams.

Goal 2. Describe how health law and regulation is created and implemented, and the role of policy formulation in those processes.	Readings, lecture. Policy analysis paper.	Policy analysis paper, Final exam.
Goal 3. Demonstrate policy analysis and formulation skills in the form of an appropriate and actionable briefing.	Lecture, reading, discussion.	Policy analysis paper.

### REQUIRED TEXTS, ADDITIONAL READING, AND OTHER MATERIALS

Tietelbaum, JB, and Wilensky, SE. Essentials of Health Policy & Law, 2nd Edition. (2013) Jones and Bartlett Learning. ISBN 978-1-4496-5330-9.  
 New York Times Digital Subscription (Cost of \$7.50 / month for students)  
 Personal computer and smartphone (iPhone or Android) are required.

### RECOMMENDED MATERIALS

It is recommended that students subscribe to some of the key health policy newsfeeds. Kaiser Health News is one such source, while a number of others provide critically useful web resources are valuable. Several starting points:

Kaiser Family Foundation <http://www.kff.org>  
 Department of Health and Human Services <http://www.hhs.gov>  
 Centers for Medicare and Medicaid Services <http://www.cms.gov>  
 Agency for Healthcare Research & Quality <http://www.ahrq.gov>  
 Robert Wood Johnson Foundation <http://rwjf.org>  
 Pew Foundation <http://pew.org>  
 Institute of Medicine (IOM) <http://www.iom.gov>  
 Centers for Disease Control <http://cdc.gov>

### COURSE REQUIREMENTS / DUE DATES

1. Midterm Due (Week 8)
2. Policy Brief (Week 15)
3. Final Exam (Week 16)



## GRADING POLICY

Quizzes (4 given, lowest score dropped)	20%
Policy Brief	20%
Midterm exam (Take Home)	30%
Final Exam	30%

Grades will be determined by the following scale:

90-100	A
80-89	B
70-79	C
60-69	D
<60	F

## ATTENDANCE POLICY

This class meets weekly. While attendance is not required, lectures may not be replicated on Blackboard, and frequent in-class assessments are graded, thus students are encouraged to maintain regular attendance.

## ADDITIONAL POLICIES

1. **Accountable material and preparation.** Class sessions are conducted based on the expectation that students complete all appropriate readings and/or assignments as scheduled. This facilitates better questions, discussion, and learning. Exam and quiz questions may be based on both out-of-class assignments and material presented in class.
2. **Electronic devices.** Electronic devices (smartphones, PDAs, laptops, etc.) can be a valuable asset in the classroom. However, if used inappropriately, these can be a distraction. Students should utilize these devices in class only for educational purposes, and are requested to be unobtrusive in their use (including silencing cell phone ringers). Please note that social media, "tweeting", and real time chat are not appropriate in the classroom unless part of a classroom exercise.
3. **Intellectual property notice:** Many materials used in this class are copyrighted, while others represent content and product of the instructor and/or Marshall University. While students may share notes and engage in discussions regarding their work in the course, recording or distribution of course content is not permitted. Students should enquire of the instructor for clarification regarding exceptions.
4. **Academic integrity:** Students should refer to the Student Handbook to ensure understanding of policies concerning academic honesty and integrity, including plagiarism and cheating. Unless specified by the instructor, no electronic devices, notes, or other non-approved assistance is permitted during any exam.
5. **Disability accommodation.** The instructor will endeavor to accommodate students with a disability. It is requested that the student notify the instructor at the earliest possible time regard anticipated assistance which may be required.

6. **Vigilance.** Students are expected to access their MU e-mail address and MU On-line regularly for information related to the course.
7. **Missed classes:** If you are absent, it is the student's responsibility to find out from a classmate what notes, handouts, assignments, or other course material you missed and to make arrangements to receive those.
8. **Make-up assignments and exams:** Students who miss scheduled exams or assignments may make them up in the event of a University-excused absence or medical emergency. In any other situation, a student may request a make-up, but if the request is granted, such may be a different exam or assignment.
9. **Office hours:** As posted and by appointment.
10. **Inclement Weather:** If inclement weather results in class cancellation, students are directed to carefully review posted material posted for that session, as we will endeavor to maintain the planned course schedule, including exams which may include that content.

### Projected Course Schedule

Week	Date	Topic
1	Aug 24	Ethical and Legal Foundations of Health Policy
2	Aug 31	Interest Groups, Economics, and Politics
3	Sep 7	HOLIDAY – Labor Day
4	Sep 14	The Legislative & Regulatory Process
5	Sep 21	The Nature of Insurance and Markets
6	Sep 28	Health Care Financing
7	Oct 5	Medicare
8	Oct 12	Medicaid
9	Oct 19	State and Local Health Care Authorities
10	Oct 26	Policy Development
11	Nov 2	Policy Analysis – Briefing Basics
12	Nov 9	Advocacy
13	Nov 16	Impact of the ACA
14	Nov 23	NO CLASS - Thanksgiving Break
15	Nov 30	Review
16	Dec 7	Final Exam

## Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: Public Health

Alpha Designator/Number: PH 661

☒ Graded ☐ CR/NC

Contact Person: William F. Pewen

Phone: 696-3743

## NEW COURSE DATA:

New Course Title: Chronic Disease

Alpha Designator/Number:

P H 6 6 1

Title Abbreviation:

C h r o n i c D i s e a s e

(Limit of 25 characters and spaces)

Course Catalog Description:  
(Limit of 30 words)

Examination of major chronic diseases including mechanisms of development, risk, diagnosis and interventional strategies. Scope of the course includes cardiovascular, respiratory and neurodegenerative disorders, as well as diabetes and cancer.

Co-requisite(s): None

First Term to be Offered: Fall 2015

Prerequisite(s): PH 611

Credit Hours: 3

Course(s) being deleted in place of this addition (must submit course deletion form):

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head

W F Pewen

Date

3/4/15

Registrar

Roberta Ferguson

005/22

Date

3/4/15

College Curriculum Chair

Lynn Gray

Date

3/13/15

Graduate Council Chair

T Christofero

Date

5-20-15



## Request for Graduate Course Addition - Page 2

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College: COHP

Department/Division: Public Health

Alpha Designator/Number: PH 661

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Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

---

1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

Robert Touchon, M.D., M.P.H., future faculty, and such as the dean and program director shall designate

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "**Not Applicable**" if not applicable.

Not applicable

3. REQUIRED COURSE: If this course will be required by another department(s), identify it/them by name. Enter "**Not Applicable**" if not applicable.

Not applicable

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "**Not Applicable**" if not applicable.

Not applicable

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "**Not Applicable**" if not applicable.

College of Health Professions is responsible for hiring faculty. No other resources required at this time.

6. COURSE OBJECTIVES: (May be submitted as a separate document)

See Syllabus

## **Request for Graduate Course Addition - Page 3**

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### **7. COURSE OUTLINE (May be submitted as a separate document)**

See Syllabus

### **8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)**

Harris, RE. Epidemiology of Chronic Disease (2013) Jones & Bartlett Learning. ISBN 9781449653286

Remington, PL., Brownson, RC., and Wegner, MV. Chronic Disease Epidemiology and Control (2009) American Public Health Association. ISBN 978-0-87553-192-2.

### **9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)**

Lecture; class discussion; Q&A with visiting public health professionals; course readings; and group projects.



## Request for Graduate Course Addition - Page 4

### 10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

In class quiz  
Group term project  
Final examination

### 11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

Not applicable

### 12. PROVIDE COMPLETE BIBLIOGRAPHY (May be submitted as a separate document)

Allen, P., Sequeira, S., Jacob, R. R., Hino, A. A., Stamata, K. A., Harris, J. K., Brownson, R. C. (2013). Promoting state health department evidence-based cancer and chronic disease prevention: a multi-phase dissemination study with a cluster randomized trial component. *Implementation Science*, 8(1), 1-28. doi: 10.1186 1748-5908-8-141

Ashoo, G., & Ashish, J. (2015). An Overview of Chronic Disease Models: A Systematic Literature Review. *Global Journal of Health Science*, 7 (2), 210.

Barker, D. J. P. (2012). Developmental origins of chronic disease. *Public Health*, 126(3), 185-189. doi: 10.1016 j.puhe.2011.11.014

Barker, D. J. P. (2012). Sir Richard Doll Lecture. Developmental origins of chronic disease. *Public Health*, 126(3), 185.

Drozek, D., Diehl, H., Nakazawa, M., Kostohryz, T., Morton, D., & Shubrook, J. H. (2014). Short-Term Effectiveness of a Lifestyle Intervention Program for Reducing Selected Chronic Disease Risk Factors in Individuals Living in Rural Appalachia: A Pilot Cohort Study. *Advances in Preventive Medicine*, 2014, 1-7. doi: 10.1155/2014 798184

Factor-Litvak, P. A. M., Al-Chalabi, A., Ascherio, A., Bradley, W., Chio, A., Garruto, R., Eisen, A. (2013). Current pathways for epidemiological research in amyotrophic lateral sclerosis. *Amyotrophic Lateral Sclerosis & Frontotemporal Degeneration*, 33-43. doi: 10.3109/21678421.2013.778565

Fleischer, N. L., Diez Roux, A. V., & Hubbard, A. E. (2012). Inequalities in Body Mass Index and Smoking Behavior in 70 Countries: Evidence for a Social Transition in Chronic Disease Risk. *American Journal of Epidemiology*, 175(3), 167-176. doi: 10.1093/aje/kwr314

Ford, E. S., & Caspersen, C. J. (2012). Sedentary behaviour and cardiovascular disease: a review of prospective studies. *International Journal of Epidemiology*, 41(5), 1338.

Gilbert, L. K., Breiding, M. J., Merrick, M. T., Thompson, W. W., Ford, D. C., Dhingra, S. S., & Parks, S. E. (2015). Childhood Adversity and Adult Chronic Disease. *American Journal of Preventive Medicine*, 48(3), 345-349. doi: 10.1016/j.amepre.2014.09.006

Grundy, S. M. (2012). Pre-Diabetes, Metabolic Syndrome, and Cardiovascular Risk. *Journal of the American College of Cardiology*, 59(7), 635-643. doi: 10.1016/j.jacc.2011.08.080

Guenther, S., Shadbolt, N., Roberts, C., & Clark, T. (2014). Evaluating peer teaching about chronic disease. *Clinical Teacher*, 11(7), 541-545. doi: 10.1111/tct.12211

Johnson-Lawrence, V., Kaplan, G., & Galea, S. (2013). Socioeconomic mobility in adulthood and cardiovascular disease mortality. *Annals of Epidemiology*, 23(4), 167-171. doi: 10.1016/j.annepidem.2013.02.004

Willis, C. D., Riley, B. L., Herbert, C. P., & Best, A. (2013). Networks to strengthen health systems for chronic disease prevention. *American Journal of Public Health*, 103(11), e39.

## Request for Graduate Course Addition - Page 5

Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Catalog Description:

Prerequisites:

First Term Offered:

Credit Hours:

Department: Public Health

Course Number and Title: PH 661 - Chronic Disease

Catalog Description: Examination of major chronic diseases including mechanisms of development, risk, diagnosis and interventional strategies. Scope of the course includes cardiovascular, respiratory and neurodegenerative disorders, as well as diabetes and cancer.

Prerequisites: PH 611

First Term Offered: Fall 2015

Credit Hours: 3

<b>COURSE TITLE/NUMBER</b>	Chronic Disease PH 661
<b>SEMESTER/YEAR</b>	Fall 2015
<b>DAYS/TIME</b>	Monday, 1:30 – 4:30 pm
<b>CREDIT HOURS</b>	3
<b>LOCATION</b>	PH 301
<b>INSTRUCTOR</b>	Dr. Robert Touchon
<b>OFFICE/PHONE</b>	317 Prichard Hall / 696-2642
<b>E-MAIL</b>	<a href="mailto:touchon@marshall.edu">touchon@marshall.edu</a>
<b>OFFICE HOURS</b>	By Arrangement
<b>CFE/UNIVERSITY POLICIES</b>	By enrolling in this course, you agree to the <i>Marshall University Policies</i> , and thus it is essential that you understand them. Please review these at the Academic Affairs website: <a href="http://muwww-new.marshall.edu/academic-affairs/policies/">http://muwww-new.marshall.edu/academic-affairs/policies/</a>

#### **COURSE DESCRIPTION: FROM CATALOG**

Examination of major chronic diseases including mechanisms of development, risk, diagnosis and interventional strategies. Scope of the course includes cardiovascular, respiratory and neurodegenerative disorders, as well as diabetes and cancer.

#### **PREREQUISITES:**

Successful completion of PH 611 (Epidemiology) or its equivalent.

#### **STUDENT LEARNING OUTCOMES IDENTIFIED IN THIS COURSE:**

Upon completion of the course, students will:

1. Describe the impact of chronic disease on public health, including current trends in the U.S., as well as changes seen in prevalence with economic development.
2. Demonstrate basic knowledge of major chronic diseases in terms of etiology, risk modification, treatment, and outcomes.
3. Contribute to a group project to analyze a specific chronic disease issue, and propose strategies by which we may reduce incidence, morbidity or mortality.

<b>COURSE STUDENT LEARNING OUTCOMES</b>	<b>HOW PRACTICED IN THIS COURSE</b>	<b>HOW ASSESSED IN THIS COURSE</b>
<u>Goal 1.</u> Describe the impact of chronic disease on public health, including current trends in the U.S., as well as changes seen in prevalence with economic development.	Readings, lecture, discussion.	Quizzes. Final Examination.

Goal 2. Demonstrate basic knowledge of major chronic diseases in terms of etiology, risk modification, treatment, and outcomes.	Readings, lecture, discussion. Guest speakers, assigned video material and research references.	Quizzes. Final Examination.
Goal 3. Contribute to a group project to analyze a specific chronic disease issue, and propose strategies by which we may reduce incidence, morbidity or mortality.	Readings, lecture, discussion. Group project.	Group Project. Final Examination.

### REQUIRED TEXTS, ADDITIONAL READING, AND OTHER MATERIALS

Harris, RE. Epidemiology of Chronic Disease (2013) Jones & Bartlett Learning. ISBN 9781449653286

### RECOMMENDED MATERIALS

Personal computer and smartphone (iPhone or Android) are required.

Additional recommended readings:

- Preventing Chronic Disease : 2010 Essays  
[http://www.cdc.gov/pcd/collections/pdf/PCD\\_MATCH\\_2010\\_web.pdf](http://www.cdc.gov/pcd/collections/pdf/PCD_MATCH_2010_web.pdf)
- CDC Resources (multiple). See home page for chronic disease info. Students should subscribe to MMWR ([cdc.gov/mmwr](http://cdc.gov/mmwr))

### COURSE REQUIREMENTS / DUE DATES

1. Quiz (Weeks 4, 6, 10, 12, 15)
2. Group Project Presentations (Week 13)
3. Final Exam (Week 16)

## GRADING POLICY

Quizzes (5 given, lowest score dropped)	20%
Group Projects	30%
Final Exam	50%

Grades will be determined by the following scale:

90-100	A
80-89	B
70-79	C
60-69	D
<60	F

## ATTENDANCE POLICY

This class meets weekly. While attendance is not required, lectures may not be replicated on Blackboard, and frequent in-class assessments are graded, thus students are encouraged to maintain regular attendance.

## ADDITIONAL POLICIES

1. **Accountable material and preparation.** Class sessions are conducted based on the expectation that students complete all appropriate readings and/or assignments as scheduled. This facilitates better questions, discussion, and learning. Exam and quiz questions may be based on both out-of-class assignments and material presented in class.
2. **Electronic devices.** Electronic devices (smartphones, PDAs, laptops, etc.) can be a valuable asset in the classroom. However, if used inappropriately, these can be a distraction. Students should utilize these devices in class only for educational purposes, and are requested to be unobtrusive in their use (including silencing cell phone ringers). Please note that social media, "tweeting", and real time chat are not appropriate in the classroom unless part of a classroom exercise.
3. **Intellectual property notice:** Many materials used in this class are copyrighted, while others represent content and product of the instructor and/or Marshall University. While students may share notes and engage in discussions regarding their work in the course, recording or distribution of course content is not permitted. Students should enquire of the instructor for clarification regarding exceptions.
4. **Academic integrity:** Students should refer to the Student Handbook to ensure understanding of policies concerning academic honesty and integrity, including plagiarism and cheating. Unless specified by the instructor, no electronic devices, notes, or other non-approved assistance is permitted during any exam.
5. **Disability accommodation.** The instructor will endeavor to accommodate students with a disability. It is requested that the student notify the instructor at the earliest possible time regard anticipated assistance which may be required.
6. **Vigilance.** Students are expected to access their MU e-mail address and MU On-line

regularly for information related to the course.

7. **Missed classes:** If you are absent, it is the student's responsibility to find out from a classmate what notes, handouts, assignments, or other course material you missed and to make arrangements to receive those.
8. **Make-up assignments and exams:** Students who miss scheduled exams or assignments may make them up in the event of a University-excused absence or medical emergency. In any other situation, a student may request a make-up, but if the request is granted, such may be a different exam or assignment.
9. **Office hours:** As posted and by appointment.
10. **Inclement Weather:** If inclement weather results in class cancellation, students are directed to carefully review posted material posted for that session, as we will endeavor to maintain the planned course schedule, including exams which may include that content.

### Projected Course Schedule

Week	Date	Topic
1	Aug 24	Burden of Chronic Disease
2	Aug 31	Cardiovascular Disease
3	Sep 7	HOLIDAY – Labor Day
4	Sep 14	Diabetes
5	Sep 21	Other Metabolic Diseases
6	Sep 28	Cancer
7	Oct 5	COPD and Asthma
8	Oct 12	Screening Programs
9	Oct 19	Risk Reduction
10	Oct 26	Musculoskeletal Diseases
11	Nov 2	Neurodegenerative Diseases
12	Nov 9	Chronic Disease Management
13	Nov 16	Project Presentations
14	Nov 23	HOLIDAY - Thanksgiving Break
15	Nov 30	Open Topic / Review
16	Dec 7	Final Exam



## Request for Graduate Course Addition

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: COHP

Dept/Division: Public Health

Alpha Designator/Number: PH 672

☒ Graded ☐ CR/NC

Contact Person: William F. Pewen

Phone: 696-3743

### NEW COURSE DATA:

New Course Title: Global Health

Alpha Designator/Number:

P	H		6	7	2				
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Title Abbreviation:

G	I	O	B	A	I		H	E	A	I	T	H							
---	---	---	---	---	---	--	---	---	---	---	---	---	--	--	--	--	--	--	--

(Limit of 25 characters and spaces)

Course Catalog Description:  
(Limit of 30 words)

An introduction to global health, including examination of disparities, development. The roles of governments, NGOs and citizens are examined; and students gain experience in issue analysis and developing health strategies.

Co-requisite(s): None

First Term to be Offered: Fall 2015

Prerequisite(s): PH 611

Credit Hours: 3

Course(s) being deleted in place of this addition (must submit course deletion form):

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head



Date



Registrar



005122

Date



College Curriculum Chair



Date



Graduate Council Chair



Date



2452

## Request for Graduate Course Addition - Page 2

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College: COHP

Department/Division: Public Health

Alpha Designator/Number: PH 672

---

Provide complete information regarding the new course addition for each topic listed below. Before routing this form, a complete syllabus also must be attached addressing the items listed on the first page of this form.

---

1. FACULTY: Identify by name the faculty in your department/division who may teach this course.

Dr. Robert Touchon, future faculty, and such as the dean and program director shall designate

2. DUPLICATION: If a question of possible duplication occurs, attach a copy of the correspondence sent to the appropriate department(s) describing the proposal. Enter "**Not Applicable**" if not applicable.

Not applicable

3. REQUIRED COURSE: If this course will be required by another department(s), identify it/them by name. Enter "**Not Applicable**" if not applicable.

Not applicable

4. AGREEMENTS: If there are any agreements required to provide clinical experiences, attach the details and the signed agreement. Enter "**Not Applicable**" if not applicable.

Not applicable

5. ADDITIONAL RESOURCE REQUIREMENTS: If your department requires additional faculty, equipment, or specialized materials to teach this course, attach an estimate of the time and money required to secure these items. (Note: Approval of this form does not imply approval for additional resources.) Enter "**Not Applicable**" if not applicable.

College of Health Professions is responsible for hiring faculty. No other resources required at this time.

6. COURSE OBJECTIVES: (May be submitted as a separate document)

See Syllabus

## **Request for Graduate Course Addition - Page 3**

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### **7. COURSE OUTLINE (May be submitted as a separate document)**

See Syllabus

### **8. SAMPLE TEXT(S) WITH AUTHOR(S) AND PUBLICATION DATES (May be submitted as a separate document)**

Jacobsen, K. Introduction to Global Health, 2nd Edition. Bartlett & Jones Learning (2013) ISBN 978-1449688349

Markle, W, Fisher, M and Smego, R. Understanding Global Health, 2nd Edition. McGraw Hill Professional. (2013) ISBN 978-0071791007

### **9. EXAMPLE OF INSTRUCTIONAL METHODS (Lecture, lab, internship)**

Lecture; class discussion; Q&A with public health professionals; course readings; issue analysis paper, and group project.

## Request for Graduate Course Addition - Page 4

### 10. EXAMPLE EVALUATION METHODS (CHAPTER, MIDTERM, FINAL, PROJECTS, ETC.)

Quizzes

Issue analysis paper

Group Project Reports

Final Exam

### 11. ADDITIONAL GRADUATE REQUIREMENTS IF LISTED AS AN UNDERGRADUATE/GRADUATE COURSE

Not applicable

### 12. PROVIDE COMPLETE BIBLIOGRAPHY (May be submitted as a separate document)

- Anderko, L. (2010). Achieving health equity on a global scale through a community-based, public health framework for action. *The Journal of law, medicine & ethics : a journal of the American Society of Law, Medicine & Ethics*, 38(3), 486.
- Curry, L. A., Luong, M. A., Krumholz, H. M., Gaddis, J., Kennedy, P., Rulisa, S., . . . Bradley, E. H. (2010). Achieving large ends with limited means: grand strategy in global health. *International Health*, 2(2), 82-86. doi: 10.1016/j.inhe.2010.02.002
- Donnelly, J. (2012). The President's Emergency Plan for AIDS Relief: how George W. Bush and aides came to 'think big' on battling HIV. *Health affairs (Project Hope)*, 31(7), 1389.
- Easterly, W.R. & Birdsall, N. (2008). *Reinventing foreign aid*. Massachusetts: The MIT Press.
- Easterly, W.R. (2007). *The white man's burden: Why the West's efforts to aid the rest have done so much ill and so little good*. New York: Penguin Press.
- Ehiri, J.E. (ed.) (2009). *Maternal and child health: Global challenges, programs, and policies*. New York: Springer-Verlag.
- Evans, T. Whitehead, M. Diderichsen, F., Bhuiya, A., Wirth, M. (Eds) (2001). *Challenging inequities in health: From ethics to action*. Oxford: Oxford University Press.
- Feldbaum, H., Lee, K., & Michaud, J. (2010). Global health and foreign policy. *Epidemiologic reviews*, 32(1), 82-92. doi:10.1093/epirev/mxq006
- Frost, L.J. & Reich, M.R. (2008). *Access: How do good health technologies get to poor people in poor countries?* Harvard Center for Population and Development Studies. Cambridge, Massachusetts: Harvard University Press.
- Gunn, S.W.A., Piel, A. & Davies, A.M. (2005). *Understanding the global dimensions of health*. New York: Springer.
- Jamison, D.T., Breman, J.G., Measham, A.R., Alleyne, G., Claeson, M., Evans, D.B., Jha, P., Mills, A., Musgrove, P. (2006). *Disease control priorities in developing countries* (2nd Ed). Washington, D.C. The International Bank for Reconstruction and Development/The World Bank. Retrieved from <http://files.dcp2.org/pdf/DCP/DCP.pdf>
- Kahn, H., Brown, W. & Martel, L. (1976). *The next 200 years. A scenario for the America and the world*. Morrow: New York.
- Laura, W. (2010). Global Health: Why Cultural Perceptions, Social Representations, and Biopolitics Matter (review). *Human Rights Quarterly*, 32(1), 234-237. doi: 10.1353/hrq.0.0129
- Merson, M.H., Black, R.E. & Mills, A.J. (2006). *International public health: diseases, programs, systems and policies*. 2nd Ed. Gaithersburg, Maryland: Aspen Inc.
- Packard, R.M. (2007). *The making of a tropical disease: A short history of malaria*. Maryland (Johns Hopkins Biographies of Disease). Maryland: The Johns Hopkins University Press.
- Peter, B. (2013). Editorial: Is global health really global? *Global Health Action*, 6. doi: 10.3402/gha.v6i0.20671
- Peter, P., & Thomas, C. Q. (2013). Global Health: Response to the AIDS Pandemic -- A Global Health Model. *The New England Journal of Medicine*, 368(23), 2210.
- Robert, G., David, S., Sylvie, S., Martin, M., Shah, E., Sanjay, B., . . . Robert, B. (2010). Chronic Diseases: Chronic Diseases and Development 1: Raising the priority of preventing chronic diseases: a political process. *The Lancet*, 376(9753), 1689.
- Steven, N. (2012). Making Sense of the Global Health Crisis: Policy Narratives, Conflict, and Global Health Governance. *Journal of Health Politics, Policy and Law*, 37(2), 253-295. doi: 10.1215/03616878-1538620
- Sridhar, D. (2005). *The battle against hunger: Choice, circumstance, and the World Bank*. Oxford, England: Oxford University Press.
- Victora, C. G. (2012). Epidemiology and global policy in child health. *Public Health*, 126(3), 220-222. doi: 10.1016/j.puhe.2011.11.018

## Request for Graduate Course Addition - Page 5

Please insert in the text box below your course summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Department:

Course Number and Title:

Catalog Description:

Prerequisites:

First Term Offered:

Credit Hours:

Department: Public Health

Course Number and Title: PH 672 - Global Health

Catalog Description: An introduction to global health, including examination of disparities, development. The roles of governments, NGOs and citizens are examined; and students gain experience in issue analysis and developing health strategies.

Prerequisites: PH 611

First Term Offered: Fall 2015

Credit Hours: 3



<b>COURSE TITLE/NUMBER</b>	Global Health PH 672
<b>SEMESTER/YEAR</b>	Fall 2015
<b>DAYS/TIME</b>	Monday, 6:00–9:00 pm
<b>CREDIT HOURS</b>	3
<b>LOCATION</b>	PH 427
<b>INSTRUCTOR</b>	Dr. Robert Touchon
<b>OFFICE/PHONE</b>	317 Prichard Hall / 696-2642
<b>E-MAIL</b>	<a href="mailto:touchon@marshall.edu">touchon@marshall.edu</a>
<b>OFFICE HOURS</b>	TBA
<b>CFE/UNIVERSITY POLICIES</b>	By enrolling in this course, you agree to the <i>Marshall University Policies</i> , and thus it is essential that you understand them. Please review these at the Academic Affairs website: <a href="http://muwww-new.marshall.edu/academic-affairs/policies/">http://muwww-new.marshall.edu/academic-affairs/policies/</a>

#### **COURSE DESCRIPTION: FROM CATALOG**

An introduction to global health, including examination of disparities, development. The roles of governments, NGOs and citizens are examined; and students gain experience in issue analysis and developing health strategies.

#### **PREREQUISITES:**

Successful completion of PH 611 (Epidemiology) or its equivalent.

#### **STUDENT LEARNING OUTCOMES IDENTIFIED IN THIS COURSE:**

Upon completion of the course, students will:

1. Characterize the entities (public/private, domestic and multinational) which serve global health, including their functions, relationships and efficacy.
2. Describe the major health issues facing nations in terms of challenges associated with region and stage of development, and characterize their dynamics of change and goals for progress.
3. Project strategies for progress utilizing technology, and working within economic and sociopolitical considerations.

<b>COURSE STUDENT LEARNING OUTCOMES</b>	<b>HOW PRACTICED IN THIS COURSE</b>	<b>HOW ASSESSED IN THIS COURSE</b>
Goal 1. Characterize the entities (public/private, domestic and multinational) which serve global health, including their functions, relationships and efficacy.	Readings, Lecture, Group discussion.	Final exam.

<b>Goal 2.</b> Describe the major health issues facing nations in terms of challenges associated with region and stage of development, and characterize their dynamics of change and goals for progress.	Readings, Lecture. Issue analysis paper.	Issue analysis paper, Final exam.
<b>Goal 3.</b> Project strategies for progress utilizing technology, and working within economic and sociopolitical considerations.	Readings, Lecture, Group project.	Group projects, Final exam

### **REQUIRED TEXTS, ADDITIONAL READING, AND OTHER MATERIALS**

Jacobsen, K. Introduction to Global Health, 2<sup>nd</sup> Edition. Bartlett & Jones Learning (2013)  
ISBN 978-1449688349  
New York Times digital subscription.  
Assigned journal and periodical readings. (Primarily accessed online via Marshall libraries)  
Select documentaries assigned.

### **RECOMMENDED MATERIALS**

Personal computer and smartphone (iPhone or Android) are highly recommended.

### **COURSE REQUIREMENTS / DUE DATES**

1. Quizzes (Unannounced)
2. Issue analysis paper (Week 12)
3. Group Project Reports (Week 13)
4. Final Exam (Week 16)

## GRADING POLICY

Quizzes	10%
Group Project Reports	20%
Issue Analysis Paper	20%
Final Exam	50%

Grades will be determined by the following scale:

90-100	A
80-89	B
70-79	C
60-69	D
<60	F

## ATTENDANCE POLICY

This class meets weekly. While attendance is not required, lectures may not be replicated on Blackboard, and in-class assessments are graded, thus students are encouraged to maintain regular attendance.

## ADDITIONAL POLICIES

- 1. Accountable material and preparation.** Class sessions are conducted based on the expectation that students complete all appropriate readings and/or assignments as scheduled. This facilitates better questions, discussion, and learning. Exam and quiz questions may be based on both out-of-class assignments and material presented in class.
- 2. Electronic devices.** Electronic devices (smartphones, PDAs, laptops, etc.) can be a valuable asset in the classroom. However, if used inappropriately, these can be a distraction. Students should utilize these devices in class only for educational purposes, and are requested to be unobtrusive in their use (including silencing cell phone ringers). Please note that social media, "tweeting", and real time chat are not appropriate in the classroom unless part of a classroom exercise.
- 3. Intellectual property notice:** Many materials used in this class are copyrighted, while others represent content and product of the instructor and/or Marshall University. While students may share notes and engage in discussions regarding their work in the course, recording or distribution of course content is not permitted. Students should enquire of the instructor for clarification regarding exceptions.
- 4. Academic integrity:** Students should refer to the Student Handbook to ensure understanding of policies concerning academic honesty and integrity, including plagiarism and cheating. Unless specified by the instructor, no electronic devices, notes, or other non-approved assistance is permitted during any exam.
- 5. Disability accommodation.** The instructor will endeavor to accommodate students with a disability. It is requested that the student notify the instructor at the earliest possible time regard anticipated assistance which may be required.

6. **Vigilance.** Students are expected to access their MU e-mail address and MU On-line regularly for information related to the course.
7. **Missed classes:** If you are absent, it is the student's responsibility to find out from a classmate what notes, handouts, assignments, or other course material you missed and to make arrangements to receive those.
8. **Make-up assignments and exams:** Students who miss scheduled exams or assignments may make them up in the event of a University-excused absence or medical emergency. In any other situation, a student may request a make-up, but if the request is granted, such may be a different exam or assignment.
9. **Office hours:** As posted and by appointment.
10. **Inclement Weather:** If inclement weather results in class cancellation, students are directed to carefully review posted material posted for that session, as we will endeavor to maintain the planned course schedule, including exams which may include that content.

### Projected Course Schedule

Week	Date	Topic
1	Aug 24	Introduction / Global Health Status & Disparities
2	Aug 31	International Health Systems & Agencies / Objectives
3	Sep 7	HOLIDAY – Labor Day
4	Sep 14	Globalization / Development Issues
5	Sep 21	Environmental Health Issues
6	Sep 28	Maternal and Child Health
7	Oct 5	Neglected Tropical Diseases
8	Oct 12	Injuries and Violence
9	Oct 19	Technology and Global Health
10	Oct 26	Disease Dynamics: Math, Biology and Policy
11	Nov 2	Social and Political Factors
12	Nov 9	Ethics and Human Rights
13	Nov 16	U.S. Government Policy / Group Project Reports
14	Nov 23	HOLIDAY - Thanksgiving Break
15	Nov 30	The Role of NGOs: The Haitian Case Study
16	Dec 7	Final Exam