Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in existing or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog).

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council Chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: **Business**   Dept/Division: **Management**

Contact Person: **Dr. Margie McInerney**   Phone: **304-696-2675**

Rationale for Request:

So that DNAP applicants are not required to submit transcripts from schools attended to be considered for admission. Most of these students attend multiple Universities/Community Colleges, so having to submit all transcripts has caused delays in their admission.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.
NOTE: all requests may not require all signatures.

Department/Division Chair _Margie McInerney_   Date _11/19/19_

Registrar _____   Date _11/26/19_

College Curriculum Committee Chair _____   Date _12/4/19_
(or Dean if no college curriculum committee)

Graduate Council Chair _____   Date _____

NOTE: please complete information required on the following pages before obtaining signatures above.

Form updated 1/2017

1. **Current Catalog Description (if applicable)**: Please insert the catalog description from the current catalog for entries you would like to change.

Admission Requirements
Full Admission
All applicants must meet the following criteria. The program does not offer conditional or provisional admission.
1. Graduate from an approved baccalaureate or higher degree generic program in nursing or graduate from an approved associate degree with an appropriate baccalaureate degree.
2. Minimum overall undergraduate grade point average of 3.0.

Full Admission

All applicants must meet the following criteria. The program does not offer conditional or provisional admission.

1. Graduate from an approved baccalaureate or higher degree generic program in nursing or graduate from an approved associate degree with an appropriate baccalaureate degree.

2. Minimum ~~overall undergraduate grade point average of 3.0.~~ baccalaureate GPA of 3.0 on a 4.0 scale will be verified by reviewing transcript of degree-granting institution.

3. **New Catalog Description**: Provide a "clean" copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description. (May attach separate page if needed)

Full Admission

All applicants must meet the following criteria. The program does not offer conditional or provisional admission.

1. Graduate from an approved baccalaureate or higher degree generic program in nursing or graduate from an approved associate degree with an appropriate baccalaureate degree.

2. Minimum baccalaureate GPA of 3.0 on a 4.0 scale will be verified by reviewing transcript of degree-granting institution.

Please insert in the text box below your proposed change information for the Graduate Council agenda. Please enter the information exactly in this way (including headings):

Type of change request:
Department:
Degree program:
Effective date *(Fall/Spring/Summer, Year)*

Type of change request: Non-Curricular Admission Change

Department: Business

Degree Program: DNAP

Effective Date: Summer 2020