



## Graduate Council

### MEMORANDUM

To: Gary G. White – Interim President

From: Tracy Christofero – Chair, Graduate Council *TC*

Date: November 8, 2015

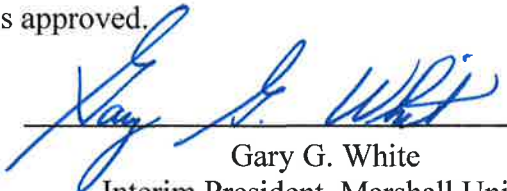
Subject: **Approval of Graduate Council Minutes: October 2015**

Attached are the minutes of the October Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions, graduate faculty status, etc.

Please advise if you have any comments/concerns/questions.

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Minutes approved.

  
\_\_\_\_\_  
Gary G. White  
Interim President, Marshall University

*12/1/15*  
\_\_\_\_\_  
Date

*Note to President's secretary:*

Please return the signed original to Tracy Christofero with .pdf copies e-mailed to:

Dr. Tracy Christofero, Chair, Graduate Council, MUGC 328, South Charleston  
Dr. David Pittenger, Dean, Graduate College, Old Main, Huntington campus  
Dr. Cam Brammer, Secretary, Graduate Council, SH 248, Huntington campus  
Dr. Tammy Johnson, Admissions, Old Main 102, Huntington campus  
Mr. Tim Melvin, Office of Academic Affairs, Old Main, Huntington campus  
Ms. Sandee Lloyd, Graduate Dean's Office, Old Main, Huntington campus  
Ms. Crystal Stewart, Information Technology, Drinko 313A, Huntington campus

## MU Graduate Council Meeting Minutes October 30, 2015 – Huntington campus – Don Morris E210

**Members Present:** Allen, Anderson, Buxton, Brammer, Christofero, Heaton, Howard, Lanham, Larsen, Mehta, Sollars, Stickler, Swindell

**Members Absent:** DeBruin, Larsen, Lassiter, Trzyna

**Ex-Officio Members Present:** Dean Eagle, Dean Pittenger

**Ex-Officio Members Absent:** Provost Ormiston, John Maher

**Guests:** Mary Beth Reynolds, Dianna Stotts

**Christofero convened the meeting at 1:00 P.M.**

### Draft Agenda

Christofero	Welcome, Introductions, Announcements
Christofero	Approval of previous meeting Minutes (Attachment 1)
Christofero	Report of graduate faculty status candidates (Attachment 2)
Brammer	Academic Planning, Standards, & Policies (Attachment 3)
Trzyna	Curriculum Committee (Attachment 4)
Howard	Program Review & Assessment Committee
Swindell	Credentialing Committee
Christofero	Miscellaneous Business of the Council

### 2015/16 Graduate Council Meetings – Please reserve these dates!

- November 20, 2015 – South Charleston – Thomas Boardroom
- January 29, 2016 – Huntington – Don Morris E210 (No December mtg)
- February 26, 2016 – South Charleston – Thomas Boardroom
- April 1, 2016 – Huntington – Don Morris E210
- April 29, 2016 – South Charleston – Thomas Boardroom

Chair Christofero welcomed members and called the meeting to order.

Approval of previous meeting Minutes was called (Attachment 1)

Christofero –**Approved**

Approval of Graduate Faculty Status Requests (Attachment 2)

Christofero—**Approved**

Academic Planning, Standards, & Policies (Attachment 3)

Brammer ---**Approved**

Curriculum Committee (Attachment 4)

Heaton(for Trzyna)---**Approved**

Program Review & Assessment Committee ----Howard

Chair Howard introduced Dr. Reynolds to go over the procedures for Program Reviews with Council Members. The reviews are due by Nov. 15 to Chair Howard.

Credentialing Committee -----Swindell

Chair Swindell discussed the procedures for credentialing and the rotation of colleges to be checked this year.

Miscellaneous Business of the Council -----Christofero

There being no further business, the meeting was adjourned at 1:55 PM.

## Attachment 2    Approved Graduate Faculty Status Requests

Type	Faculty Member	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
<u>Add</u>	Backus, Melinda	COEPD	CIF	Graduate	11/04/10	11/04/15
<u>Add</u>	Cyphert, Holly	COHP	Health Sciences	Graduate	10/07/15	10/07/20
<u>Add</u>	Day-Brown, Jonathan	COLA	Psychology	Doctoral	10/07/15	10/07/20
<u>Add</u>	Debela, Nega	COEPD	Elem/Sec Ed	Doctoral	1/31/2011	1/31/2016
<u>Add</u>	Dooley, Janet	CAM	Journalism and Mass Communications	Associate	10/01/15	10/01/18
<u>Add</u>	Eagle, Teresa	COEPD	Leadership Studies	Doctoral	01/31/2014	01/31/2019
<u>Add</u>	Hannah, Jessi	COEPD	ATE	Associate	09/04/15	09/04/18
<u>Add</u>	Ingersoll, Christine	CAM	Journalism	Associate	12/13/15	12/13/18
<u>Add</u>	Lucas, Paula	COEPD	CIF	Graduate	09/04/15	09/04/20
<u>Add</u>	McDilda, Kathy	COEPD	Elem/Sec Ed	Associate	09/04/15	09/04/18
<u>Add</u>	Missett, Tracy	COEPD	Special Ed	Associate	09/04/12	09/04/15
<u>Add</u>	Murphy, Ruth Ann	COEPD	CIF	Graduate	09/04/10	09/04/15
<u>Add</u>	Potts, Elizabeth	COEPD	Special Ed	Associate	09/04/15	09/04/18
<u>Add</u>	Rollins, Anna	COLA	English	Associate	10/06/15	10/06/18
<u>Add</u>	Simonton, Molly	COEPD	Special Ed	Associate	09/04/15	09/04/18
<u>Add</u>	Susan, Lanham	COB	ACC/LE	Graduate	9/30/15	9/30/20
<u>Delete</u>	Boswell, Laura	COEPD	Special Education	Graduate	11/31/07	11/31/12
<u>Delete</u>	Clark, Teresa	COEPD	School Psychology	Graduate	10/23/14	10/23/19
<u>Delete</u>	Coombs, Wayne	COEPD	Counseling	Graduate	01/31/09	01/31/14
<u>Delete</u>	Eric, Lassiter	COEPD	Elem and Sec Ed	Doctoral	11/14/11	11/14/16

<u>Delete</u>	Graham, Mary Jo	COEPD	Early Childhood Education	Graduate	05/31/09	05/31/14
<u>Delete</u>	Guyer, Barbara	COEPD	School of Education	Doctoral	11/19/10	11/19/15
<u>Delete</u>	Kallam, Michael	COEPD	Special Education	Graduate	02/29/12	02/29/17
<u>Delete</u>	Seifert, Brice	COEPD	Education	Graduate	09/01/13	09/01/18
<u>Delete</u>	Sias, Betty	COEPD	ATE	Graduate	11/09/10	11/09/15
<u>Delete</u>	Sottile, James	COEPD	Educational Foundations/Technology	Doctoral	02/28/10	02/28/15
<u>Delete</u>	Spatig, Linda	COEPD	CIF	Doctoral	11/30/08	11/30/13
<u>Delete</u>	Wyant, Laura	COEPD	Leadership Studies	Graduate	12/31/07	12/03/12
<u>Edit</u>	Allenger, Mindy	COEPD	Literacy Education	Graduate	09/04/15	09/04/20
<u>Edit</u>	Anderson, Dennis	COEPD	Leadership Studies	Doctoral	10/22/14	10/22/19
<u>Edit</u>	Bailey, Sandra	COEPD	Elem/Secondary Ed.	Graduate	10/22/14	10/22/19
<u>Edit</u>	Bethel, Charles	COEPD	Leadership Studies	Graduate	8/14/15	8/14/20
<u>Edit</u>	Campbell, Elizabeth	COEPD	Elem/Sec Ed	Doctoral	10/2/12	10/2/17
<u>Edit</u>	Carey, Allison	COLA	English	Graduate	09/30/15	09/30/20
<u>Edit</u>	Corrigan, Michael	COEPD	CIF	Graduate	9/4/13	9/4/18
<u>Edit</u>	Cunningham, Michael	COEPD	Leadership Studies	Doctoral	10/21/14	10/21/19
<u>Edit</u>	Damron, Eugenia	COEPD	Leadership Studies	Doctoral	9/4/15	9/4/20
<u>Edit</u>	Davis, George	COLA	Political Science	Graduate	09/30/15	09/30/20
<u>Edit</u>	Ellison, Lori	COEPD	Counseling	Graduate	6/23/15	6/23/20
<u>Edit</u>	Hatfield, David	COLA	English	Graduate	10/31/2014	10/30/2019
<u>Edit</u>	Heaton, Lisa	COEPD	Elem/Sec Ed	Doctoral	9/4/15	9/4/20
<u>Edit</u>	Isaacs, Thelma	COEPD	CIF	Doctoral	10/21/14	10/21/19
<u>Edit</u>	Klein, Thomas	COEPD	CIF	Graduate	10/24/14	10/24/19
<u>Edit</u>	Lassiter, Luke	COEPD	Elem/Sec Ed	Doctoral	10/13/15	10/13/20
<u>Edit</u>	Lockwood,	COEPD	Special Ed	Associate	2/24/15	2/24/18

	Debra McFarland					
<u>Edit</u>	-Whisman, Jennifer	COEPD	Special Ed	Associate	9/3/14	9/3/17
<u>Edit</u>	O'Byrne, Barbara	COEPD	Literacy Education	Doctoral	10/14/14	10/14/19
<u>Edit</u>	Olson, LeVene	CAM	ATE	Graduate	06/23/11	06/23/16
<u>Edit</u>	Prejean, Kelli	COLA	English	Graduate	10/31/15	10/06/20
<u>Edit</u>	Reed, Melisa	COEPD	Special Education	Graduate	3/15/13	3/15/18
<u>Edit</u>	Sullivan, Donna	COLA	Sociology	Graduate	10/09/15	10/09/20

### **Attachment 3: Approved Academic Planning Requests**

The committee recommends the approval of the following requests:

**COEPD:**

The Intent to Plan the Masters in Arts for education is done well and we do not see any issues.

**COHP:**

**Nursing**

We agree with the request that both the adolescent and geriatric courses in the MSN psychiatric nursing mental health program are required due to change in the national certification exam. This is because the certification program requires the examinations across the lifespan versus selecting between adolescent or geriatric.

We agree with the Midwifery program's proposal to replace the NM 650: Integrated Midwifery Practicum with NM 651 Integrated Midwifery Internship and NM 651 Evidence-Based Practice Project.

## **Attachment 4: Approved Graduate Curriculum Requests**

Complete proposals are available on the Graduate Council website. Click  
"Proposals/Agendas": <http://www.marshall.edu/graduate-council/agendas/>

### **COEPD**

#### **Course Additions:**

**Department: Literacy Education**

Course Number and Title: CIRG 610 Multimodal Classroom Literacy: Theories, Processes, and Strategies

Catalog Description: This graduate class examines the theories, processes, and strategies of multimodal literacy. Intended for literacy specialists, the course investigates relevant theory, research, and practical applications to classroom literacy.

Prerequisites: None

First Term Offered: Spring 2016

Credit Hours: 3

**Department: Literacy Education**

Course Number and Title: CIRG 616 Language Structures, Spelling, Phonics, and Vocabulary: Word Study Concepts K-12

Catalog Description: This graduate class examines an approach to spelling instruction based on an understanding of English orthography and the way students develop as spellers, readers, and writers.

Prerequisites: Undergraduate degree

First Term Offered: Fall 2016

Credit Hours: 3

#### **Course Changes:**

**Department: Special Education**

Course Description Change

Current Course Number/Title: CISP 527

Course Description (old): This is a lecture-discussion course designed to survey current autism definition, rates of incidence, conceptual models and educational designs related to autistic children, youth and adults. (PR-Permission Required)

Course Description (new): This is an online course designed to survey current issues in the education and treatment of students with autism spectrum disorders (ASD).



Rationale: The new description uses the current terminology (autism spectrum disorders), person-centered language and focuses on the fact the course is online and no permission is necessary to register.

Catalog Description: see above

Current Course Number/Title: CISP 664

Course Description (old): This course contains two components: A competency-based practicum experience with autistic students and a seminar with regular discussion and readings on practical issues concerning the education of autistic students.

Course Description (new): This course contains two components: A competency-based practicum experience with students with autism spectrum (AS D) and a seminar with regular discussion and readings on practical issues concerning the education of students with ASD.

Rationale: The new description uses the current terminology (autism spectrum disorders), person-centered language.

Catalog Description: see above

## Non-Curricular Change:

### **Department: Elementary and Secondary Education**

Type of change request: Non-Curricular Catalog Change (admissions requirements)

Degree program: MA, MAT, and Graduate Certificates

Effective date: Fall 2015 (Admissions has advised this date so that students who are currently under conditional admissions will not be required to submit GRE or MAT test scores.)

Rationale\*: This request serves three purposes:

1. to eliminate the GRE and MAT testing requirement from the admission requirements for the MA Early, MA Elementary, MA Secondary, and MA Teaching.
2. to explain the full and provisional admission options in the MA Early, MA Elementary, and MA Secondary.
3. to clarify that additional documentation, specifically documentation of current teacher licensure, may be required for admission to the MA Early, MA Elementary, MA Secondary, and Graduate Certificates in Education.

*\*See the original proposal for the specific catalog changes requested.*

## College of Health Professions (COHP)

### Course Addition

**Department: Health Science** (there were some discrepancies b/w summary and form content)

Course #/Title: HS 505 Sport Psychology  
 Catalog Description: An examination of theory, research, and application of psychological principles related to sport and exercise.  
 Prerequisites: none  
 First Term Offered: Spring 2016  
 Credit Hours: 3

### Course Changes

**Department: Physical Therapy**

Course #/Title: PT 764 Evidence Based Practice III  
 Type of Request: Change in grading from credit/no credit to graded  
 Rationale: Since the number of students working on each capstone has decreased, we feel that we are better able to monitor the work done by each individual in the group, therefore wish to change this course to a graded course.  
 Effective Date: not provided

**Department: Physical Therapy**

Course #/Title: PT 765 Evidence Based Practice IV  
 Type of Request: Change in grading from credit/no credit to graded  
 Rationale: Since the number of students working on each capstone has decreased, we feel that we are better able to monitor the work done by each individual in the group, therefore wish to change this course to a graded course.  
 Effective Date: not provided

**Department: Physical Therapy**

Course #/Title: PT 766 Evidence Based Practice V  
 Type of Request: Change in grading from credit/no credit to graded  
 Rationale: Since the number of students working on each capstone has decreased, we feel that we are better able to monitor the work done by each individual in the group, therefore wish to change this course to a graded course.  
 Effective Date: not provided

**Department: Physical Therapy**

Course #/Title: PT 767 Evidence Based Practice VI  
 Type of Request: Change in grading from credit/no credit to graded  
 Rationale: Since the number of students working on each capstone has decreased, we feel that we are better able to monitor the work done by each individual in the group, therefore wish to change this course to a graded course.  
 Effective Date: not provided

**Department: School of Kinesiology**

Course #/Title: HS 525 Athletic Training Clinical Experience II  
 Type of Request: Catalog Description  
 Old Description: To continue developing athletic training evaluation and treatment skills under the direction of a BOC-certified athletic trainer. (PR: HS 515)  
 New Description: To continue developing athletic training evaluation and treatment skills under the direction of a BOC-certified athletic trainer. (PR: grade of B or higher in HS 515 and 75 clinical hours)

Rationale: The potential strength of this new graduate program will be the ability of students to receive a more in-depth clinical experience while matriculating through the program. Moreover, during each assigned clinical rotation once accepted into the professional MS in Athletic Training, students will only be taking courses required to complete the program and will be taking 12-14 hours each semester.

Effective Date: Spring 2016

Course #/Title: also HS 525 Athletic Training Clinical Experience III

Type of Request: Credit Hours Change

Description: Change from 2 to 3 credit hours

Rationale: Due to the increase in clinical hours from 150 to 225 (hours don't match)

Effective Date: not provided

**Department: School of Kinesiology**

Course #/Title: HS 645 Athletic Training Clinical Experience III

Type of Request: Catalog Description

Old Description: To continue developing athletic training evaluation and treatment skills under the direction of a BOC-certified athletic trainer and/or other qualified allied health professionals. (PR: HS 525)

New Description: To continue developing athletic training evaluation and treatment skills under the direction of a BOC-certified athletic trainer and/or other qualified allied health professionals. (PR: grade of B or higher in HS 525 and 225 clinical hours)

Rationale: The potential strength of this new graduate program will be the ability of students to receive a more in-depth clinical experience while matriculating through the program. Moreover, during each assigned clinical rotation once accepted into the professional MS in Athletic Training, students will only be taking courses required to complete the program and will be taking 12-14 hours each semester.

Effective Date: not provided

Course #/Title: also HS 645 Athletic Training Clinical Experience III

Type of Request: Credit Hours Change

Description: Change from 2 to 3 credit hours

Rationale: Due to the increase in clinical hours from 150 to 225

Effective Date: not provided

**Department: School of Kinesiology**

Course #/Title: HS 655 Athletic Training Clinical Experience IV

Type of Request: Catalog Description

Old Description: To continue developing athletic training evaluation and treatment skills under the direction of a BOC-certified athletic trainer and/or other qualified allied health professionals. Requires 150 clinical hours. (CR: HS 645)

New Description: To continue developing athletic training evaluation and treatment skills under the direction of a BOC-certified athletic trainer and/or other qualified allied health professionals. (PR: grade of B or higher in HS 645 and 225 clinical hours)

Rationale: The potential strength of this new graduate program will be the ability of students to receive a more in-depth clinical experience while matriculating through the program. Moreover, during each assigned clinical rotation once accepted into the professional MS in Athletic Training, students will only be taking courses required to complete the program and will be taking 12-14 hours each semester.

Effective Date: not provided

Course #/Title: also HS 655 Athletic Training Clinical Experience IV

Type of Request: Credit Hours Change

Description: Change from 2 to 3 credit hours

Rationale: Due to the increase in clinical hours from 150 to 225

Effective Date: not provided

**Degree Change****Department: School of Kinesiology**

Major or Degree: Master of Science in Athletic Training

Type of Change: See Course Changes (above) and Non-Curricular Changes (below)

Rationale: The purpose of the revisions to the ELM-AT that are being proposed is aimed at 1) modifying the description of the program so that is more in line with accepted nomenclature of our accreditation body (CAATE) and our national professional organizations (NATA and BOC), 2) to create a program that is highly attractive to interested students, and 3) to take advantage of the clinical opportunities available at MU and in this geographic region by increasing the credit hours of three of our clinical classes from 2 to 3 hours. (NOTE: please refer to pages attached that describe specific changes to three of the clinical courses in the curriculum).

Effective Date: Spring 2016

**Non-Curricular Changes****Department: Nursing**

Type of Request: Catalog - Change in Learning Outcomes

Rationale: Current learning outcomes were difficult to measure. Newer outcomes were developed for more accurate measurement. (see original proposal for specific changes)

Degree Program: MSN

Effective Date: Fall 2016

**Department: Nursing**

Type of Request: Catalog - Academic Policy Revisions  
 Rationale: Academic policies were revised to provide clarification of current policies and to be more just. For example with the current policy, the student can make a D in a class and stay in the program as long as the class is repeated. However if a student makes 6 hours of C, they are dismissed from the program. Students must pass a background check and drug screen but no longer through the Certified Agency. Agencies change so the agency was eliminated. (see original proposal for specific changes)  
 Degree Program: MSN  
 Effective Date: Fall 2016

**Department: Nursing**

Type of Request: Catalog – Change in Admission Deadlines  
 Rationale: Changing application deadlines will give the School of Nursing Graduate Academic Planning and Standards committee time to process and orient students before the end of fall and spring semesters. (see original proposal for specific changes)  
 Degree Program: MSN  
 Effective Date: Fall 2016

**Department: School of Kinesiology**

Type of Request: Catalog – Change in Program Description  
 Degree Program: MS in Athletic Training  
 Effective Date: Spring 2016

**School of Medicine (SOM)****Course Addition****Department: Pharmacology, Physiology, & Toxicology**

Course #/Title: PHS 667 Experimental Approaches to Physiology  
 Catalog Description: This course introduces students to the fundamental principles and research underlying the normal functioning of the cardiovascular, respiratory, renal, endocrine, reproductive, nervous, and gastrointestinal systems.  
 Prerequisites: BMS 601 and BMS 602 or consent of instructor  
 First Term Offered: Spring 2016  
 Credit Hours: 4

## School of Pharmacy (SOP)

### Course Additions

**Department: Pharmacy** (there were some discrepancies b/w summary and form content)

Course #/Title: PHAR 712 The Pharmacist and Patient-Centered Diabetes Care

Catalog Description: Diabetes care capstone

Prerequisites: P3 Standing

First Term Offered: Spring 2016

Credit Hours: 1

**Department: Pharmacy** (there were some discrepancies b/w summary and form content)

Course #/Title: PHAR 891 Pharmacy Capstone

Catalog Description: Pharmacy capstone experience where students are challenged to demonstrate acquisition of pharmacy skill, knowledge, and behavior competency.

Prerequisites: P4 Standing

Prerequisites: n/a

First Term Offered: Spring 2016

Credit Hours: 4