



Graduate Council

MEMORANDUM

To: Dr. Jerome Gilbert – President

From: Dr. Tracy Christofero – Chair, Graduate Council *TC*

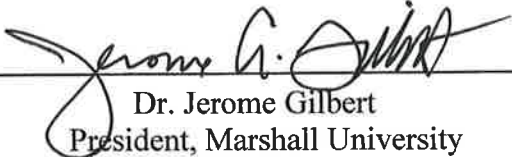
Date: March 5, 2017

Subject: **Approval of Graduate Council Minutes: February 24, 2017**

Attached are the minutes of the recent Graduate Council meeting for your review. Approval of these minutes will also serve as approval of curricular motions, graduate faculty status, etc.

Please advise if you have any comments/concerns/questions.

Minutes approved.



Dr. Jerome Gilbert
President, Marshall University

3-13-17

Date

Note to Cora Pyles, Executive Assistant to the President:

Please return the signed original to Dr. Tracy Christofero with .pdf copies e-mailed to:

Dr. Tracy Christofero, Chair, Graduate Council, christofero@marshall.edu
Dr. Cam Brammer, Secretary, Graduate Council, brammer@marshall.edu
Dr. David Pittenger, Dean, Graduate College, pittengerd@marshall.edu
Dr. Monica Brooks, Asst. VP Online Learning & Libraries, brooks@marshall.edu
Dr. Tammy Johnson, Exec. Director of Admissions, johnson73@marshall.edu
Dr. Sonja Cantrell, Registrar, cantrell@marshall.edu
Dr. Sherri Smith, Associate VP for Academic Affairs, smithsc@marshall.edu
Ms. Sandee Lloyd, Graduate Dean's Office, lloyd@marshall.edu
Mr. Adam Russell, Office of Academic Affairs, russell58@marshall.edu

MU Graduate Council Meeting Minutes – February 24, 2017

South Charleston campus – Thomas Boardroom

Members Present: Biros, Brammer, Christofero, De Bruin, Heaton, Howard, Larsen, Lassiter, Lawrence, Mehta, Muellerleile, Sollars Vauth

Members Absent: Allen, Anderson, Lanham, Vauth

Ex-Officio Members Present Eagle, Pittenger

Ex-Officio Members Absent: Maher, Ormiston

Agenda

Christofero	Announcements
Christofero	Approval of previous meeting Minutes (Attachment 1)
Christofero	Graduate faculty status candidates (Attachment 2)
Brammer	Academic Planning, Standards, & Policies (Attachment 3)
Heaton	Curriculum Committee
Anderson	Program Review
Lanham	Credentialing
Christofero	Miscellaneous Business of the Council

Please reserve these meeting dates:

- March 31, 2017 – Huntington – John Spotts
- April 28, 2017 – South Charleston – Thomas Boardroom

Be sure to remind your college and curriculum committee that all requests are due by the first day of the month for inclusion on that month's agenda. All requests for this academic year are due by April 1st.

Chair Christofero called the meeting to order at 1:00 PM.

Minutes of the January 27, 2017 GC meeting (Attachment1) **APPROVED**

GRADUATE FACULTY STATUS candidates (Attachment 2) **APPROVED**
with the exception of Brian Walden

ACADEMIC PLANNING, STANDARDS, & POLICY COMMITTEE (Attachment 3) Brammer presented requests. **APPROVED** with exception of History MA request for Non-curricular change in application deadline. Sent back to department for rewrite.

CURRICULUM COMMITTEE No requests for committee.

PROGRAM REVIEW COMMITTEE BOG to review programs March 16 & 17

CREDENTIALING COMMITTEE - Dean Pittenger presented a revised Policy No. AA – 20 for Council's approval. Council made several edits to Policy revision which Dean Pittenger is to make and bring back to Council.

Motion to move to Executive Session, 2nd, Approved; Motion to return to Agenda, 2nd, Approved

The meeting adjourned at 2:35 PM.

Attachment 1

Minutes from Previous Meeting

MU Graduate Council January 27, 2017 Huntington campus – Drinko 349

Members Present: Allen, Anderson, Biro, Brammer, Christofero, De Bruin, Heaton, Howard, Lanham, Larsen, Lassiter, Lawrence, Mehta Muellerleile, Vauth

Members Absent: Ross, Sollars

Ex-Officio Members Present: Maher, Pittenger,

Ex-Officio Members Absent: Eagle, Ormiston

Visitors: Jessica Hanna, Chuck Somerville

Agenda

Christofero	Announcements
Brammer	Approval of previous meeting Minutes (Attachment 1)
Christofero	Graduate faculty status candidates (Attachment 2)
Brammer	Academic Planning, Standards, & Policies (Attachment 3)
Heaton	Curriculum Committee (Attachment 4)
Anderson	Program Review
Lanham	Credentialing
Christofero	Miscellaneous Business of the Council

Please reserve these meeting dates:

- February 24, 2017 – South Charleston – Thomas Boardroom
- March 31, 2017 – Huntington – John Spotts
- April 28, 2017 – South Charleston – Thomas Boardroom

Chair Christofero called the meeting to order at 1:00 PM.

Minutes of the December 2, 2016 GC meeting (Attachment1) **APPROVED**

GRADUATE FACULTY STATUS REQUESTS - APPROVED

ACADEMIC PLANNING, STANDARDS, & POLICY COMMITTEE

Brammer presented the items in Attachment 3. **APPROVED w/ minor edits**

CURRICULUM COMMITTEE

Heaton presented the items in Attachment 4. **APPROVED w/ minor edits**

PROGRAM REVIEW COMMITTEE

Anderson introduced Dr. Reynolds who presented instructions for reviewing programs this year. The schedule is as follows:

- Graduate Council members' reviews due by January Graduate Council meeting
- College revisions due back to Graduate Council by mid-January
- Programs to be sent reports by 12/9/2016 for revisions, if necessary
- Revised reports due back to Council by 12/16/2016
- Programs to send changes to Anderson
- Programs under review and Reviewer Assignments:

Programs Under Review and Faculty Assignments			
Program	College	Faculty	Faculty
MS Adult and Technical Education	COEPD	Biros	Brammer
MA in Counseling	COEPD	Debruin	Mehta
MA in Psychology	COLA	Lanham	Larson
Psychology Doctorate (PsyD)	COLA	Sollars	Heaton
EdS in School Psychology	COLA	Howard	Allen
MA in Mathematics	COS	Howard	Allen
MS in Physical and Applied Sciences	COS	Sollars	Heaton
MS in Chemistry	COS	Lanham	Larson
MA in Elementary Education	COEPD	Anderson	Vauth
MA in Early Childhood Education	COEPD	Anderson	Vauth
MA in Secondary Education	COEPD	Anderson	Christofero
Educational Specialist (EdS)	COEPD	Biros	Brammer
MA in English (deferred from 2015-2016)	COLA	Debruin	Mehta

- Note: Muellerleile not assigned due to personal emergency

CREDENTIALING COMMITTEE

Lanham reported that the Committee reviewed the credential files of **COLA** and it is **complete**. COE and COS are scheduled for Spring 2017.

The meeting adjourned at 2:05 PM

Attachment 2

Graduate Faculty Status Requests

Type	Faculty Member	E-mail	College/School	Department/Division	Graduate Faculty Level	Term Start	Term Expires
Add	Horzempa, Joseph	joseph.horzempa@westliberty.edu	SOM	Biomedical Sciences	Associate	01/09/2017	05/08/2020
Add	Pu, Cong	puc@marshall.edu	CITE	Computer Science	Associate	01/09/2017	05/08/2020
Add	Walden, Brian	waldenb@marshall.edu	CAM	CAM		01/09/2017	
Edit	Kopchick, John	kopchick@ohio.edu	SOM	Biomedical Sciences	Associate	01/09/2017	05/08/2020
Edit	Miller, Ben		CAM	Music	Graduate	01/09/2017	05/06/2022
Edit	Rankin, Gary	rankin@marshall.edu	SOM	Pharmacology, Physiology & Toxicology	Doctoral	01/09/2017	05/06/2020
Edit	Schroeder, Michael		COS	Mathematics	Graduate	01/09/2017	05/06/2022
Edit	Stroeher, Michael		CAM	Music	Graduate	01/09/2017	05/06/2022

Attachment 3

Academic Planning Program/Degree Requests

Full requests are available at <http://www.marshall.edu/graduate-council/agendas/>

COLA

Department: **History**

Name of Certificate: Graduate Certificate in Public History

Credit Hours: 18

Type of Change: Non-Curricular

Effective Date: Fall 2017

Rationale: The History Department wishes to drop the GRE requirement for the Public History certificate as we believe that this information is not necessary in assessing candidates for this certificate. The personal statement that we are by a separate form presently requesting be added to our M.A. requirements is also not needed in assessing applicants for the Public History certificate. The History Department believes that this change will result in more applicants for the Public History certificate.

Department: **History**

Degree Program: MA History

Type of Change: Non-Curricular Change in Admission Requirements

Effective Date: Fall 2017

Rationale: The History Department would like to change the deadline for applications for our M.A. program because having hard deadlines well before the rest of the university has caused confusion and resulted in our missing out on strong applicants.

The History Department would like to add a requirement that applicants submit a personal statement of their interest in our M.A. program because we believe that this will give us additional information with which to assess candidates for admission. **Sent back to department for rewrite.**

CITE

Department: **Engineering**

Degree Program: M. S. E. (M. S. Engineering)

Type of Change: Non-Curricular Change Admissions Language

Effective Date: Summer 2017

New Language (Both sentences have been re-written):

...A current non degree or degree seeking MU student, who holds an undergraduate engineering degree, may apply to be considered for admission to the M.S.E. degree program if s/he has at least a minimum cumulative graduate GPA of 3.30 in his or her first 9 credit hours of MU CITE M.S.E. courses. For international students, the English requirements stated above must still be satisfied.

Old Language:

...Applicants who do not meet the above criteria but who do have an undergraduate engineering degree are welcome to apply as non-degree seeking students and take courses toward an M.S.E. degree. If a non-degree seeking student has at least a minimum cumulative graduate GPA of 3.30 in his or her first 9 credit hours of CITE M.S.E. courses, that student may re-apply to the university to be considered for admission to the M.S.E. degree program.

Department: **Engineering**

Degree Program: M. S. E. (M. S. Engineering)

Type of Request: Change

Effective Date: Summer 2017

Rationale: In order to make our requirements more internally consistent with each other, with respect to credit-hour workload, we are reducing the coursework-only option to 30 credit hours. Thus, the coursework-only option will require 30 credit hours of regular courses with a comprehensive assessment exam. The other two options will stay as they currently are, being (a) 27 credit hours plus a 3 credit-hour Comprehensive Project, and (b) 24 credit hours plus a 6 credit-hour thesis. All three options will thus require 30 credit hours of work, and will be internally consistent, and fair to our students. Editorially, the order for the options for each major has been rearranged to list the coursework-only option first for each major.