

**Graduate Faculty Application for (Name):** \_\_\_\_\_

**Term = 5\* years (unless shortened by individual academic unit requirements)**

Criterion	Yes	No	This Applicant
1			Holds a continuing full-time appointment with ongoing faculty responsibilities at Marshall University (see BOG AA-20 if the appointment is not tenure track).
2			Holds an appointment (which may be a joint appointment) in the division or department or program offering the graduate degree.
3			Holds a terminal degree or an appropriate professional degree.
4			Holds the rank of Assistant Professor or higher.
5			Has current or expected departmental responsibilities in the graduate program during the term of Graduate Faculty status. (Examples: teaching; advising; program development; directing graduate student work on scholarly, creative, or clinical projects; serving on thesis/dissertation committees, all within the graduate program).
6			Has made at least two significant scholarly or creative activity contributions during the most recent 5* years, from among the list given in BOG AA-20 (see below**).
7			Has evidence of continuing high quality teaching and advising over the most recent 5* years. This period may be shortened or eliminated, as appropriate, if the applicant has not been teaching for the most recent 5* years.

**NOTES:**

1	To receive Graduate Faculty membership, the applicant must satisfy requirements 1-7 (“Yes” answers). If these requirements are not satisfied, the candidate cannot have Graduate Faculty status.
2	*The length of five years can be shortened by the dean of the academic unit, if such is preapproved by the Graduate Council. In that case, all terms above shown as “5*” would have the shorter time duration. For example, all the 5s might be changed to 2s. This is to be indicated on the individual academic unit requirements sheet attached by the academic unit to this sheet.
3	**The list of acceptable significant scholarly or creative activity contributions includes the following: publication in discipline-respected peer-reviewed journals; publication of scholarly books or book chapters; publication in discipline-respected periodicals; invited and/or competitively selected presentations of scholarly work at regional, national or international meetings; academic or professional consultation; application for or receipt of an external research, scholarly, or creative activity grant; official leadership (officer) positions in regional, national, or international professional organizations; scholarship-based clinical practice; or exhibits, presentation, or performance of scholarly, creative, or artistic work at professionally recognized events. An academic unit may approve additional areas or categories for evidence of continuing scholarly or creative activity, if these additional areas or categories are clearly specified, and communicated to all interested parties, including all faculty members in the academic unit, and only if approved in advance by the Graduate Council.

I certify that the above information is correct to the best of my knowledge **and** that this applicant qualifies for Graduate Faculty status. Documentation justifying this decision is attached. If additional qualifications are required and approved by the Graduate Council for this academic unit, they too are satisfied by this applicant and are shown as being satisfied on the documentation accompanying this application (As part of the documentation, please include a checked list for the additional requirements).

\_\_\_\_\_  
Academic Dean’s Signature

\_\_\_\_\_  
Date

NOTE: Please be sure to attach the **application coversheet** with this graduate faculty membership level checklist and all supporting materials.