

Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in existing or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog).

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council Chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: College of Education and Professional Development

Dept/Division: Literacy Education Program

Contact Person: Dr. Barbara O'Byrne

Phone: 304-746-1986

Rationale for Request:

To clarify catalog information for students regarding admission requirements to the literacy education program, additional literacy certificates and endorsements, and teacher licensure.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached. NOTE: all requests may not require all signatures.

Department/Division Chair Barbara O'Byrne Date Aug. 20/21

Registrar [Signature] Date 8/25/2021

College Curriculum Committee Chair [Signature] Date 8/30/21
 (or Dean if no college curriculum committee)

Graduate Council Chair _____ Date _____

NOTE: please complete information required on the following pages before obtaining signatures above. Form updated

Request for Graduate Non-Curricular Changes – Page 2

1. **Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change.

Overview

Program Description

The Master of Arts in Literacy Education consists of six foundation courses, four advanced courses, two of which are practicum experiences, and two elective courses, for a total of 36 credit hours.

Admission Requirements

Applicants should follow the admissions process described in this catalog or at the Graduate Admissions website at www.marshall.edu/graduate/admissions/how-to-apply-for-admission. In addition, applicants must have:

- An undergraduate Grade Point Average (GPA) of 2.7 or higher on a 4.0 scale.
- A valid WV teaching certificate

Program Requirements

Degree candidates follow a planned program of study and must maintain a cumulative Grade Point Average (GPA) of 3.0. The program of study includes several assessments that are completed as candidates move through the program. A minimum of one year of teaching experience or equivalent as a long-term substitute is required by the time of program completion.

This program requires six hours of supervised practicum in CIRG 623 and CIRG 643. Students must earn a grade of "B" or better in [CIRG 623](#) Lit Facilitator Pract and [CIRG 643](#) Tch Strug Readers Practicum and complete a series of performance assessments completed as they move through the program.

Plan Of Study

A Plan of Study approved by the student's advisor must be on file with the Literacy Education program within 30 days of acceptance into the program. The Plan of Study is a student's "blueprint" for completing graduation requirements.

Code	Title	Credit Hours
CIRG 636	Developmental Reading	3

Code	Title	Credit Hours
CIRG 644	Literacy in the Content Area	3
CIRG 615	Writing in Literacy Curriculum	3
CIRG 653	Literacy Acquisition	3
CIRG 622	Literacy Technology	3
CIRG 637	Literacy Assessment	3
CIRG 654	Aligning Assess with Instruct	3
CIRG 643	Tch Strug Readers Practicum	3
CIRG 623	Lit Facilitator Pract	3
CIRG 621	Curr Issues & Prob Reading	3
Select two electives, chosen in consultation with the program advisor.		6
Total Credit Hours		36
Course List		

This program requires six hours of supervised practicum and a series of performance assessments completed as candidates move through the program.

More

Additional Literacy Endorsements And Certificates For Teachers

Teachers who want to add another teaching endorsement may do so by completing the course requirements and performance assessments, and the appropriate PRAXIS II test. Applicants from states other than West Virginia should verify eligibility for added endorsements through their state's Department of Education.

The program offers two certificate programs that support literacy education.

Programs marked with an asterisk (*) may be used as endorsements for teaching reading. Programs marked with a plus sign (+) may be used as graduate certificates.

Certificate Program Admission Requirements

Prospective certificate-only students should apply for admission to Marshall University as a Certificate/Professional Development student and select on the application form the certificate they wish to pursue.

*Literacy Specialist (24 hours)

Admission to this program is suspended.

*Literacy Education (18 hours)

The Literacy Education Certificate is intended for educators who hold an initial teaching license and wish to become highly qualified teachers of reading. It consists of six courses, with embedded field-experiences and leads to a reading endorsement at either the elementary or secondary level.

Admission Requirements

1. An initial undergraduate degree in education from a regionally accredited college or university; and
2. A valid teaching license

Program Requirements

Code	Title	Credit Hours
<u>CIRG 636</u>	Developmental Reading	3
<u>CIRG 653</u>	Literacy Acquisition	3
<u>CIRG 644</u>	Literacy in the Content Area	3
<u>CIRG 615</u>	Writing in Literacy Curriculum	3
<u>CIRG 622</u>	Literacy Technology	3
<u>CIRG 637</u>	Literacy Assessment	3

A series of performance assessments completed as candidates move through the program.

Course List

+Family Literacy (12 hours)

Admission Requirements

A relevant undergraduate degree, as determined by the Literacy Education program, from a regionally accredited college or university is needed for admission to the program.

Program Requirements

Code	Title	Credit Hours
<u>CIRG 653</u>	Literacy Acquisition	3
<u>CIRG 651</u>	Prin of Family Literacy	3
<u>CIRG 652</u>	Develop/Eval Fam Lit Prog	3
<u>CI 634</u>	Lang/Cog Early Childhood	

Course List

2. **Edits to current description:** Attach or insert a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.

Overview

Insert

Teacher Licensure

None of the degree or certificate programs in Literacy Education leads to an *initial* teaching license.

Program Description

The Master of Arts in Literacy Education consists of six foundation courses, four advanced courses, two of which are practicum experiences, and two elective courses, for a total of 36 credit hours.

Admission Requirements

Applicants should follow the admissions process described in this catalog or at the Graduate Admissions website at www.marshall.edu/graduate/admissions/how-to-apply-for-admission. In addition, applicants must have:

- An **education** degree from a regionally or nationally accredited university.
- An undergraduate Grade Point Average (GPA) of 2.7 or higher on a 4.0 scale.
- A valid ~~WV~~ teaching certificate

Program Requirements

Degree candidates follow a planned program of study and must maintain a cumulative Grade Point Average (GPA) of 3.0. The program of study includes several assessments that are completed as candidates move through the program. A minimum of one year of teaching experience or equivalent as a long-term substitute is required by the time of program completion.

This program requires six hours of supervised practicum in CIRG 623 and CIRG 643. Students must earn a grade of "B" or better in CIRG 623 Lit Facilitator Pract and CIRG 643 Tch Strug Readers Practicum and complete a series of performance assessments completed as they move through the program.

Plan Of Study

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This program requires six hours of supervised practicum and a series of performance assessments completed as candidates move through the program.

More

Additional Literacy Endorsements And Certificates For Teachers

Teachers who want to add another teaching endorsement may do so by completing the course requirements and performance assessments, and the appropriate PRAXIS II test. Applicants from states other than West Virginia should verify eligibility for added endorsements through their state's Department of Education.

The program offers two a certificate programs that support literacy education.

Programs marked with an asterisk (*) may be used as endorsements for teaching reading. Programs marked with a plus sign (+) may be used as graduate certificates.

Literacy Education Certificate (18 hours)

The Literacy Education Certificate is intended for educators who hold an initial teaching license and wish to become highly qualified teachers of reading. It consists of six courses, with embedded field-experiences and leads to a reading endorsement at either the elementary or secondary level.

Certificate Program Admission Requirements

Prospective certificate-only students should apply for admission to Marshall University as a Certificate/Professional Development student and select on the application form the certificate they wish to pursue. In addition, applicants to the Literacy Education Certificate must have:

- An initial undergraduate degree in education from a regionally accredited college or university; and
- A valid teaching license

***Literacy Specialist (24 hours)**

~~Admission to this program is suspended.~~

Program Requirements

Code	Title	Credit Hours
<u>CIRG 636</u>	Developmental Reading	3
<u>CIRG 653</u>	Literacy Acquisition	3
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A series of performance assessments completed as candidates move through the program.

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~~Course List~~

Additional Endorsements for Literacy Teachers

West Virginia teachers who wish to add the West Virginia endorsement for the Reading Specialist may do so by completing the MA in Literacy Education program, passing the PRAXIS 5301 test, and applying to the West Virginia Department of Education.

West Virginia teachers who wish to add the West Virginia endorsement for Reading Teacher may do so by completing the Certificate in Literacy Education program and applying to the West Virginia Department of Education. Students from other states and countries will need to contact their state Department of Education to verify eligibility for added endorsements.

Request for Graduate Non-Curricular Changes – Page 4

3. New Catalog Description: Provide a “clean” copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description.

Overview

Teacher Licensure

None of the degree of certificate programs in Literacy Education leads to an *initial* teaching license.

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Total Credit Hours		36

This program requires six hours of supervised practicum and a series of performance assessments completed as candidates move through the program.

[More](#)

Additional Literacy Certificate for Teachers

Literacy Education Certificate Program (18 hours)

The Literacy Education Certificate is intended for educators who hold an initial teaching license and wish to become highly qualified teachers of literacy. It consists of six courses, with embedded field experiences and can lead to a West Virginia reading endorsement at either the elementary or secondary level.

Certificate Program Admission Requirements

Prospective certificate-only students should apply for admission to Marshall University as a Certificate/Professional Development student and select on the application form the certificate they wish to pursue. In addition, applicants to the Certificate in Literacy Education must have:

- An initial undergraduate degree from a regionally accredited college or university.
- A valid teaching license.

Program Requirements

Code	Title	Credit Hours
CIRG 636	Developmental Reading	3
CIRG 653	Literacy Acquisition	3
CIRG 644	Literacy in the Content Area	3
CIRG 615	Writing in Literacy Curriculum	3
CIRG 622	Literacy Technology	3
CIRG 637	Literacy Assessment	3

A series of performance assessments completed as candidates move through the program.

[Course List](#)

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West Virginia teachers who wish to add the West Virginia endorsement for the Reading Specialist may do so by completing the MA in Literacy Education program, passing the PRAXIS 5301 test, and applying to the West Virginia Department of Education.

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Please insert below your proposed change information for the Graduate Council agenda.

Type of change request: Non-Curricular Change

Department: College of Education and Professional Development

Degree program: Literacy Education Program

Effective date (fall/spring/summer, year): spring 2022

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