GC#9: Non-Curricular

### **Request for Graduate Non-Curricular Changes**

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in existing or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog).

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council Chair.

- 1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
- 2. E-mail one identical PDF copy to the Graduate Council Chair.

College:

3. The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.

Dont/Division:

College	Dept/Division
•	
Contact Person:	Phone:
Rationale for Request:	
Signatures: if disapproved at any level, do not sign. NOTE: all requests may not require all signatures.	Return to previous signer with recommendation attached.
Department/Division Chair	Date
Registrar	Date
College Curriculum Committee Chair(or Dean if no college curriculum committee)	Date
, , , , , , , , , , , , , , , , , , , ,	
Graduate Council Chair	Date

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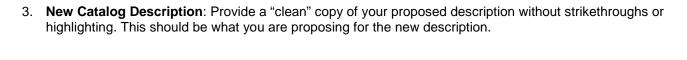
NOTE: please complete information required on the following pages before obtaining signatures above.



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2.	Edits to current description: Attach or insert a PDF copy of the current catalog description prepared in MS
	WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new
	text.

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Please insert below your proposed change information for the Graduate Council agenda.	
Type of change request:	
Department:	
Degree program:	
Effective data (fall/apring/aummor year):	
Effective date (fall/spring/summer, year):	

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