Request for Graduate Non-Curricular Changes

PLEASE USE THIS FORM FOR ALL NON-CURRICULAR CHANGE REQUESTS (changes in admission requirements or requirements for graduation, changes in existing or new policies/procedures, changes in program descriptions in catalog, general language changes in catalog).

SIGNATURES may not be required, depending on the nature of the request and from where it originates. Consult Graduate Council Chair.

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: **Pharmacy**   Dept/Division: **Pharm. Sci.**

Contact Person: **Eric Blough**   Phone: **x7394**

Rationale for Request:

We would like to change the application due date from July 31 to "priority deadline". This change will allow those students who apply before the deadline to have a higher chance of getting admitted. This change is required for participation in the INTO program. It is hoped that this change will encourage early applications.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached. NOTE: all requests may not require all signatures.

Department/Division Chair _~~signature~~_ 12/12/18 (Interim)   Date **Spring 2019**

Registrar _~~signature~~_   Date 12/17/18

College Curriculum Committee Chair _~~Brillay R.S.~~_   Date 12/12/18
(or Dean if no college curriculum committee)

Graduate Council Chair _____   Date _____

NOTE: please complete information required on the following pages before obtaining signatures above.

Form updated 1/2017

1. **Current Catalog Description (if applicable):** Please insert the catalog description from the current catalog for entries you would like to change.

Admission Requirements
Applicants should follow the admissions process described in this catalog or at the Graduate Admissions website at www.marshall.edu/graduate/admissions/how-toapply-for-admission. Application deadline is July 31.

Form updated 1/2017

2. **Edits to current description**: Attach or insert a PDF copy of the current catalog description prepared in MS WORD with strikethroughs to mark proposed deletions and use the highlight function to indicate proposed new text.

Admission Requirements
Applicants should follow the admissions process described in this catalog or at the Graduate Admissions website at www.marshall.edu/graduate/admissions/how-toapply-for-admission. ~~Application deadline is July 3~~1. ==Applicants are strongly encouraged to apply by the priority deadline (July 31) where applicable.==

3. **New Catalog Description**: Provide a "clean" copy of your proposed description without strikethroughs or highlighting. This should be what you are proposing for the new description.

Admission Requirements
Applicants should follow the admissions process described in this catalog or at the Graduate Admissions website at www.marshall.edu/graduate/admissions/how-toapply-for-admission.
Applicants are strongly encouraged to apply by the priority deadline (July 31) where applicable.

Please insert below your proposed change information for the Graduate Council agenda.

Type of change request: Non curricluar change to application due date

Department: Pharmaceutical Sciences and Research

Degree program: MS

Effective date (fall/spring/summer, year): Spring 2019