

Request for Graduate Course Change

1. Prepare one paper copy with all signatures and supporting material and forward to the Graduate Council Chair.
2. E-mail one identical PDF copy to the Graduate Council Chair. If attachments included, please merge into a single file.
3. **The Graduate Council cannot process this application until it has received both the PDF copy and the signed hard copy.**

College: Liberal Arts Dept/Division: Psychology Current Alpha Designator/Number: 620

Contact Person: Dr. Marianna Linz Phone: 696-2774

CURRENT COURSE DATA:



Course Title: Assessment of Adults Practicum

Alpha Designator/Number: 6 2 0

Title Abbreviation: A S S E S S A D U L T P R A C

1. Complete this **five** page form in its entirety and route through the departments/committees below for changes to a course involving: course title, alpha designator, course number, course content, credit hours, or catalog description.
2. If this change will affect other departments that require this course, please send a memo to the affected department and include it with this packet, as well as the response received from the affected department.
3. If the changes made to this course will make the course similar in title or content to another department's courses, please send a memo to the affected department and include it with this packet as well as the response received from the affected department.
4. List courses, if any, that will be deleted because of this change (*must submit course deletion form*).
5. If the faculty requirements and/or equipment need to be changed upon approval of this proposal, attach a written estimate of additional needs.

Signatures: if disapproved at any level, do not sign. Return to previous signer with recommendation attached.

Dept. Chair/Division Head 	Date <u>11-8-17</u>
Registrar  420101	Date <u>11/9/17</u>
College Curriculum Chair _____	Date _____
Graduate Council Chair _____	Date _____

REGISTRAR'S OFFICE
9 NOV '17 AM 8:06

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Change in COURSE CREDIT HOURS: YES NO If YES, fill in below:

NOTE: If credit hours increase/decrease, please provide documentation that specifies the adjusted work requirements.

From 1

To 1 to 3

Change in COURSE CONTENT: YES NO

From

To

Rationale

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College: Liberal Arts _____

Department: Psychology _____

Course Number/Title PSY 620-Assessment of Adults Practicum _____

1. **REQUIRED COURSE:** If this course is required by another department(s), identify it/them by name and attach the written notification you sent to them announcing to them the proposed change and any response received. Enter NOT APPLICABLE if not applicable.

NOT APPLICABLE

2. **COURSE DELETION:** List any courses that will be deleted because of this change. A *Course Deletion* form is also required. Enter NOT APPLICABLE if not applicable.

NOT APPLICABLE

3. **ADDITIONAL RESOURCE REQUIREMENTS:** If your department requires additional faculty, equipment, or specialized materials as a result of this change, attach an estimate of the time and cost etc. required to secure these items. (NOTE: approval of this form does not imply approval for additional resources. Enter NOT APPLICABLE if not applicable.

NOT APPLICABLE

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Please insert in the text box below your course change summary information for the Graduate Council agenda. Please enter the information exactly in this way (including headings) based on the appropriate change:

COURSE DESCRIPTION CHANGE

Department:
Course Number and Title:
Rationale:
Course Description (old)
Course Description: (new)
Catalog Description:

COURSE NUMBER CHANGE

Department:
Current Course Number/Title:
New Course Number:
Rationale:
Catalog Description:
Credit hours:

COURSE TITLE CHANGE

Department:
Current Course Number/Title:
New Course Title:
Rationale:
Catalog Description:

COURSE DESCRIPTION CHANGE

Department: Psychology

Course Number and Title: PSY 620, Assessment of Adults Practicum

Rationale: Psychology 620 meets three times a week for 50 minutes. This course has developed so that just being a one credit hour course is no longer applicable.

Students can spend up to 45 hours, outside of class, doing testing, grading and report writing.

We request that the course be set at a variable number of hours because this practicum can be attached to more than one psychology lecture course, and with differing needs based on different lectures, having the practicum at variable hours makes the most sense.

Course Description (old): 1 credit hour

Course Description (new): 1 to 3 credit hours

Catalog Description: Students will be expected to administer, score, interpret and write reports for a battery of tests used with adults. Must be taken concurrently with PSY 610.

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