

IMPORTANT INFORMATION - PLEASE READ

H.E.L.P. Program Fee Schedule

Full Semester Fees

FEES FOR TUTORING ARE AS FOLLOWS PER SEMESTER:

No. of hours per week	WV Resident	Metro	Non-resident
1 hour per week	\$ 450	\$ 500	\$ 650
2 hours per week	\$ 900	\$ 1,000	\$ 1,300
3 hours per week	\$ 1,350	\$ 1,500	\$ 1,950
4 hours per week	\$ 1,800	\$ 2,000	\$ 2,600
5 hours per week	\$ 2,250	\$ 2,500	\$ 3,250
6 hours per week	\$ 2,700	\$ 3,000	\$ 3,900
7 hours per week	\$ 3,150	\$ 3,500	\$ 4,550

Academic tutoring and Skills Development tutoring are charged by the semester hour. One hour per week equals one hour of tutoring per week throughout the semester

CREDIT SCHEDULE for tutoring hours dropped:

THIS CREDIT POLICY WILL BE STRICTLY ENFORCED.

100% Credit

Prior to the first day of classes

90% Credit

First day of classes through the end of the second week

No credit after the second week of classes

NOTE: No credit will be given unless proper drop procedures are followed. See Nancy McCormick for dropping hours of tutoring. Note that credit (*not* a refund) is given. Tutoring hours *added* after the beginning of the semester are prorated.

A limited number of fee waivers are available for students with financial need. Please call the Business Manager at (304) 696-5220 for fee waiver application forms or if you have any financial questions related to registration. Students must demonstrate a financial need to be eligible to receive a fee waiver.

H.E.L.P. costs may be included in calculating the amount of financial aid for which a student is eligible. Please let the Business Manager know that a FAFSA application has been submitted so that our office can inform Financial Aid of the student's H.E.L.P. costs.