



Honorary Board of Advisors
The Honorable Gaston Caperton
Former Governor of West Virginia

Bobby Pruett
Barboursville, WV

Vinny Curry
Tampa Bay Buccaneers

Board of Advisors
Christopher B. Asplundh, Jr
Willow Grove, PA

Dana Blackhurst
Greenville, SC

Rod Duncan
Huntington, WV

Teresa R. Eagle, Ed.D., Dean
South Charleston, WV

Cecilia Underwood Ford
South Charleston, WV

Amy Yost Parent
Huntington, WV

Matt Pfaffenberger
Cincinnati, OH

Jane Pisters
Sugar Land, TX

Diana Steele
Proctorville, OH

Dan Warbel
Russell, KY

Krissie Warbel
Russell, KY

Lynne M. Weston
Huntington, WV

George F. White, M.D.
Portsmouth, OH

Sandra J. White
Portsmouth, OH

Jay S. Young
Catlettsburg, KY

Debbie Painter, M.A.
Director

Barbara P. Guyer, Ed.D.
Director Emeritus

April 1, 2019

Dear Student and Parent(s):

Hello and welcome to Marshall University and the College H.E.L.P. Program. We are excited to get started with the registration process for Summer Prep 2019. We have put together a registration packet to collect important information to help us make your transition to Marshall University and the start of your college career go as smoothly as possible. Please take the time to read and carefully complete each form found in this packet. Important instructions appear on the next page.

Summer Prep 2019 begins for students on Monday, June 10th, at 1:00 P.M. in Myers Hall.

Parents are invited to attend our "Meet and Greet," scheduled for Monday, June 10th and June 24th at 9:00 A.M. in Myers Hall. It is an opportunity for you to meet the staff, become acquainted with the goals and objectives of Summer Prep and the H.E.L.P. Program, and to receive a copy of the H.E.L.P. Student Handbook. Your student is welcome to attend with you, and if they have class scheduled at 10:00 A.M., they will be excused to attend class on time.

Enclosed you will find: forms and instructions to officially register for an academic course at Marshall University, a Summer Prep 2019 Registration Form, Permission to Contact Form, Meet and Greet RSVP Form, and a Summer Session II 2019 Housing and Residence Form.

Please complete all forms and return each form to the proper location by April 29th or as soon as possible. Additional important information regarding Marshall University Orientation is available on the Summer Prep 2019 registration website.

We look forward to meeting and working with you as you begin your educational journey at Marshall University and the College H.E.L.P. Program.

Sincerely,

Debbie Painter, M.A.
Director, H.E.L.P. Program

Marshall University
College of Education and Professional Development
Barbara P. Guyer National Center for H.E.L.P.

520 18th Street
Myers Hall
Huntington, WV 25755-2195-53
T: 304-696-6256
F: 304-696-3231
marshall.edu

BE PROUD.
BE A SON OR DAUGHTER OF MARSHALL.

Instructions for Completing Summer Prep 2019 Registration Packet

Carefully complete and return the following documents and pay the two fees. *

Incomplete registration packet documents will cause a delay in processing:

- **Form A** Schedule Adjustment and Class Add/Drop Form (tuition listed at the end of the Form A)
- **Form B** Summer HELP Registration Form (Summer Prep tuition listed at the end of Form B)
- **Form C** Permission to Contact Form
- **Form D** Meet and Greet RSVP
- **Form E** Summer Session II Housing and Residence Form (**send this form to House and Residence Life with the proper deposit**)
- * **First** fee is to “MU HELP Program” for the correct Summer Prep fee (if paying by check, make check payable to “MU HELP Program” or if you are paying by Mastercard, Visa or Discover, please call (304) 696-5220. Please note, there is a 2.5% service fee added for the use of a credit card).
- * **Second** fee is to “Marshall University” for the correct tuition amount (if paying by check, make check payable to “Marshall University” or if you are paying by Mastercard, Visa or Discover, please call the Marshall University Bursar’s office @ 1-800-438-5389 and a service fee will be applicable).

Return all forms to H.E.L.P. (with the exception of Form E) by April 29th (or A.S.A.P.). Payment for Marshall University tuition and Summer Prep fees must be paid no later than June 10, 2019 or your registration will be canceled.

Do not forget to see important information about **Marshall University Orientation** on our Summer Prep 2019 registration website.

Make a photocopy of your completed registration packet for your records and mail the completed registration forms (**with the exception of Form E**) and the **two fees** noted above to:

**Marshall University HELP Program
c/o Sara Barker
520 18th Street
Huntington, WV 25703**

If you have questions, contact Sara Barker (304) 696-6312, or by email: barkers@marshall.edu.

Marshall University: Schedule Adjustment and Class Add/Drop Form

- Fill out this form **completely** (Name, Student ID # if you don't know your Student ID# we can fill it in, Course Information for the course, Student Signature, and Date)
- Include check payable to "Marshall University" for tuition or contact Bursar's office to pay by Mastercard, Visa or Discover. Tuition rates are listed at the end of this form.

Name: _____ Student ID (901) Number: _____

CRN	Subject	Course Number	Section	Credit hours	Days	Class start time	Building & Room

Student Signature: _____ Date: _____

- ❖ *English 101: CRN: 5016 Subject: ENG Course Number: 101 Section: 501 Credit hours: 3 Web Based Instructor: Professor Angus

Course Catalog Description: "Introduction to academic writing with emphasis on writing as a multi-stage process, critical thinking, and fundamental research strategies and skills."

Attributes : (Composition Core II, Online Course)

- ❖ History 231: CRN: 5050 Subject: HST Course Number: 231 Section: 501 Credit hours: 3 Web Based Instructor: Professor Williams

Course Catalog Description: "A general survey since Reconstruction. This class emphasizes critical thinking skills".

Attributes: (American Institutions, Critical Thinking, Multicultural, Core II Social Science, U.S. History)

- ❖ Psychology 201(CT): CRN: 5086 Subject: PSY Course Number: 201 Section: 501 Credit hours: 3 Days: M-F Class- time: 10-11:45 am Building & Room: Harris Hall (HH) 302 Instructor: Professor Chapman

Course Catalog Description: "Critical thinking approach to the principles and methods in the scientific study of behavior."

Attributes: (Critical Thinking) (Social Sciences Core II)

- ❖ Sociology 200: CRN: 5104 Subject: SOC Course Number: 200 Section: 502 Credit hours: 3 Web Based Instructor: Professor Sullivan

Course Catalog Description: "Introduction to the study of human society. This class emphasizes critical thinking skills".

Attributes: (American Institutions, Critical Thinking, Multicultural, Core II Social Science)

- ❖ Theatre 112: CRN: 5113 Subject: THE Course Number: 112 Section: 501 Credit hours: 3 Web Based Instructor: Staff

Course Catalog Description: "Development of an appreciation and an understanding of theatre as a fine art. For non-theatre majors."

Attributes: (Fine Arts, Online Course)

- ❖ **University Studies 102: CRN: 5125 Subject: UNI Course Number: 102 Section: 501 Credit hours: 1 Days: M-F Class time: 10-10:50 am Building & Room: Myers Hall (MH) HSR Instructor: Professor Diane Williams

Course Catalog Description: "An academic enrichment course, which provides students with strategies and practical experience for academic success. Topics to be covered include research skills, critical thinking, applications, and effective study skills."

*** Requires verbal scores of at least ACT 18 or SAT (Before 3/16 450 or SAT EVIDENCE-BASED READ/WRIT 480 in order to register)**

**** Available only to students starting Summer Prep on June 24^H**

BASE TUITION RATES

	1 Hour Course (UNI 102 only)	3 Hour Course
W.V. Resident	\$339.00	\$1,017.00
Non-Resident	\$776.00	\$2,328.00
Metro	\$584.00	\$1,752.00

These rates are only the Base Tuition Rates for each course listed. Depending on the college you were accepted in you may have additional fees applied. Web based courses are assessed a \$40.00 additional fee.

FORM B

**Marshall University H.E.L.P.
Summer Prep 2019
Registration
June 10 or June 24 – July 12, 2019
We must receive this form by April 30 or ASAP**

Student Name _____ **M.U. 901 No.** _____

Date of Birth _____ **Student Email** _____

Address _____

Street _____ City _____ State _____ Zip Code _____
Telephone (home) _____ **Cell (student)** _____

Parent Name(s) _____

Parent One _____

Email Address _____ Cell Phone _____

Parent Two _____

Email Address _____ Cell Phone _____

Student Diagnosis _____

Payments for H.E.L.P. Summer Prep fees are due no later than June 10, 2019

H.E.L.P. Summer Prep Fees:

June 10-July 12, 2019

\$2500

June 24-July 12, 2019

\$2000

Make checks payable to: "MU HELP Program" or call (304) 696-5220 to make a credit card payment.

You can also fill in the credit card information below and it will be processed.

Mastercard

Visa

Discover

(Please circle one)

Credit Card No. _____ **Exp.** _____

Zip Code for Billing Address _____ **3-digit Security Code** _____
(on back of card)



PERMISSION TO CONTACT

Honorary Board of Advisors
The Honorable Gaston Caperton
Former Governor of West Virginia**Bobby Pruett**
Barboursville, WV**Vinny Curry**
Tampa Bay Buccaneers**Board of Advisors**
Christopher B. Asplundh, Jr.
Willow Grove, PA**Dana Blackhurst**
Greenville, SC**Rod Duncan**
Huntington, WV**Teresa R. Eagle, Ed.D., Dean**
South Charleston, WV**Cecilia Underwood Ford**
South Charleston, WV**Amy Yost Parent**
Huntington, WV**Matt Pfaffenberger**
Cincinnati, OH**Jane Pisters**
Sugar Land, TX**Diana Steele**
Proctorville, OH**Dan Warbel**
Russell, KY**Krissie Warbel**
Russell, KY**Lynne M. Weston**
Huntington, WV**George F. White, M.D.**
Portsmouth, OH**Sandra J. White**
Portsmouth, OH**Jay S. Young**
Latlettsburg, KY**Debbie Painter, M.A.**
Director**Barbara P. Guyer, Ed.D.**
Director Emeritus

The Family Educational Rights and Privacy Act (1974) is a federal law designed to grant and protect the privacy of students' rights, with regards to educational records. Commonly, students must give their

Written, signed, and dated consent for disclosure of their educational records to third parties.

I grant permission for staff of the H.E.L.P. Program for Students with Specific Learning Disabilities and/or Attention Deficit/Hyperactivity Disorder and the necessary University staff, faculty, administrative offices, and my parents/legal guardian to exchange information regarding my participation in the H.E.L.P. Program. This information exchange may include but is not limited to: achievement or diagnostic data, academic performance, attendance, behavior, and classroom standing.

The consent is valid during matriculation at Marshall University under the Higher Education for Learning Problems Program (H.E.L.P.)

Student Name (Printed)

901 #

Student Signature

Date

Signature of Parent/Legal Guardian/Legal Representative

Date

Signature of Witness (other than family member)

Date

Signature of H.E.L.P. Program Staff

Date

Marshall University
College of Education and Professional Development
Barbara P. Guyer National Center for H.E.L.P.

520 18th Street
Myers Hall
Huntington, WV 25755-2195-53
T: 304-696-6256
F: 304-696-3231
marshall.edu

BE PROUD.
BE A SON OR DAUGHTER OF MARSHALL.

Meet and Greet

Parent's Name:

Student's Name:

☐ Will be attending the "Meet and Greet"
on June 10th

Number Attending _____

☐ Will be attending the "Meet and Greet" on
June 24th.

Number Attending _____

☐ Will not be attending the "Meet and Greet"

Prices Summer Session 2019

Residence Hall and Food Service Application/Contract

Please complete all requested information. Please Print.

Name: Last First M.I. Student ID#

Street Address Parent/Guardian

City State Zip Code Phone Number

Email: _____

Birth Date Sex ☐ M ☐ F Class Rank: ☐ Fr. ☐ So. ☐ Jr. ☐ Sr. ☐ Gr.

I will need housing for: ☐ Summer II (June 10 – July 12) ☐ Summer III (July 16-August 16) ☐ Both Sessions (June 10 – August 16)

Double Room/M Meal Plan ☐ \$1467.00 Per Session Single Room/M Meal Plan ☐ \$1797.00 Per Session

FOOD SERVICE BEGINS ON THE FIRST CLASS DAY. RATES QUOTED ABOVE INCLUDE ROOM AND BOARD.

Roommate preference

Do you have any disability that will require modification to your room and/or adjacent facilities?
If yes, please describe:

Summer school students will be assigned to Twin Towers East.

I accept the terms and conditions specified in this contract.

Signature of Student Date Signature of Parent
(If student is under 18 years of age)

Complete and mail to: Marshall University
Department of Housing and Residence Life
One John Marshall Drive
Huntington, WV 25755-5400

A \$200.00 Reservation Deposit must accompany this form

RESIDENCE HALLS ARE SMOKE FREE

See Reverse side for terms and conditions

