



Marshall University Dual Enrollment Fact Sheet for Tri-State STEM+M Early College High School Students

How do I apply to enroll at Marshall University?

- High school students who wish to enroll in college courses at Marshall University should submit the admissions application available at www.marshall.edu/admissions/undergraduate/early-admissions/.
- Instructions for completing the online admission application are available at www.marshall.edu/startearly/files/2021/07/Application-Instructions.pdf.
- Early college admissions requirements are available at catalog.marshall.edu/undergraduate/admissions/#EarlyAdmissionOptions. *Please note that eligibility criteria for high school freshman and sophomore applicants are different than the eligibility criteria for high school juniors and seniors.*
- Early enrollment applicants must request their high school to submit a current high school transcript and letter of recommendation from their high school counselor or principal to the Office of Admissions.

What additional documents do I need to submit?

- **STEM+M Permission Slip** (signed by student and parent/guardian) – link to form.
- **MU STEM+M Questionnaire** (signed by student and parent/guardian) – link to form.
- *These forms are also available at your high school and must be completed and submitted prior to enrollment.*

Please submit completed forms to: Ms. Patricia Gallagher, Academic Advisor
One John Marshall Drive
Huntington, WV 25755
gallaghe@marshall.edu or 304-696-3464

What courses can I take?

- Students can enroll in any available course for which they have obtained the required pre-requisite test score or successfully completed the pre-requisite course. *(For example, students who wish to enroll in ENG 101 must first obtain an ACT Verbal Score of 18 or SAT Evidence-Based Reading Writing Score of 480. Students who wish to enroll in ENG 201 must successfully complete ENG 101 with a grade of C or better.)*
- High school students typically enroll in 100- or 200-level college courses.
- Your academic advisor is going to assist you in selecting courses that will meet general education requirements that all students are required to complete. Marshall University's general education courses are listed at www.marshall.edu/gened. There may be other freshman and sophomore-level courses that are appropriate to your anticipated academic plans. You will discuss your course options with your academic advisor prior to enrollment.

How do I know what topics will be covered in a course?

- Once you are admitted to Marshall University, you have access to our myMU student web portal located at www.marshall.edu/mymu. You will need to log in with your Marshall username and password.
- In the myMU Student Menu, you can click the menu bar for "Course Schedule and Grades" and select "Syllabi Repository" from the menu. The syllabi repository allows you to search for the enrollment term and course you plan to take to find sample course syllabi outlining the learning objectives and course content.

(See next page.)

- Some courses may contain mature content. *"The subject matter of a course enrolled in under the college credit plus program may include mature subject matter or materials, including those of a graphic, explicit, violent, or sexual nature, that will not be modified based upon college credit plus enrollee participation regardless of where course instruction occurs."*

If I have questions, who do I contact?

- For admissions questions, please contact the Office of Admissions at admissions@marshall.edu or 304-696-3160.
- For course availability and course registration, STEM+M students should contact Ms. Patricia Gallagher who will be your assigned academic advisor. Her contact information is provided above.
- If you have questions about your high school course requirements, please contact one of the administrators at your high school.

Ms. Shelby Davidson
STEM+M Assistant Director
740-377-4433
Add email

Ms. Sarah Loftus
STEM+M College Readiness & Grant Coordinator
740-377-4433
Add email

If I enroll in a class and find that it is not going well, what are my options?

- You should first talk with your instructor. Call or email your instructor and schedule a time to discuss your assignments and test scores to evaluate your current grade and your potential for successfully completing the course.
- Contact Tutoring Services at <https://www.marshall.edu/uc/tutoring-services/> to see if a peer tutor is available to help you with some study tips or understanding the course content.
- Talk with other students in your class and create a study group to prepare for the next exam.
- If you find that none of these options help, you can withdraw from the course. When you withdraw from a course, you will receive a "W" on your official transcript in place of a grade. If you are enrolled in more than one course, a single course withdrawal is not eligible for a refund of your tuition. Students who complete a total withdrawal from all courses are eligible for tuition refunds on the refund schedule established by the Office of the Bursar. The refund schedule is available at www.marshall.edu/bursar.
- The last day to withdraw from a single course is Friday of the 10th week of a typical fall or spring semester. Specific dates are provided in the official academic calendar located at <https://www.marshall.edu/academic-calendar/>.
- Total withdrawals from all courses can be processed until Friday of the last week of class prior to final exams. The specific date is posted in the academic calendar.
- Any grade that you earn, good or bad, becomes a part of your official college transcript and will be included in the official calculation of your college grade point average.
- When you enroll in college as a regular college student, your college GPA will be reviewed when reviewing your eligibility for federal, state, and college financial aid.
- It is important to take your dual enrollment courses seriously and perform your best academic work.

For additional information, please visit www.marshall.edu/startearly.

High school graduates seeking to continue enrollment at Marshall University may apply at www.marshall.edu/admissions/apply/.