## **USCIS SHIPPING INSTRUCTIONS**

To arrange to ship your OPT documents to USCIS through UEMS eShipGlobal:

1. Log in to UEMS eShipGlobal

https://study.eshipglobal.com/slogin.asp

- 2. Choose the option to SEND DOCUMENTS TO USCIS
- 3. Verify your information as the Sender
- 4. For Receiver's Address, select an option for

## \*USCIS Chicago Lockbox\*

5. Finalize your shipping and payment information

\*If you are NOT living WEST VIRGINIA, check the USCIS address at the following link (address varies by state):

https://www.uscis.gov/forms/forms-information/uscis-phoenix-anddallas-lockbox-facilities

Once you submit your payment, you will be able to access your label to print.