Marshall University Information Technology Council

Procedure ITP-8

MOVING AWAY FROM USING SOCIAL SECURITY NUMBER AS STUDENT IDENTIFICATION

General Information:

1.1 Scope: Marshall University

1.2 Statutory References:

1.3 Passage Date: January 26, 2004

1.4 Effective Date: January 26, 2004

Procedure:

2.1 The BOC recommends that Marshall University move to a generated MUID number. More specifically:
   a. MU stops using a person's SSN as their MUID number
   b. The MUID be generated in Banner and begin with the number 9
   c. The SSN be stored as a "Previous ID" in Banner for no more than 6 months -at which point it will only be located in the official SSN field in Banner.   (this is to facilitate the transition from typing in an SSN to using a new SCT search form that retrieves the MUID following a SSN based query)

2.2 The BOC recommends that the MUID number **not** be printed on the face of the ID card due to security concerns.

2.3 The BOC recommends that the Higher One implementation team seriously consider the potential chorus of disapproval from the community when the new ID/Debit Card system is implemented. There was considerable unrest within the BOC and the committee feels this is a fair representation of the likely reaction from the community. The BOC recommends that the Higher One implementation team play a very proactive role in educating the community that this is a change that will benefit everyone and assuring them that their personal information is secure.

2.4 The BOC recommends that the institution carefully consider the potential impact on this project of HBs to amend sections 5A-8-21 and 17A-2A-7 of the code of West Virginia.