

## RESUME OF Charles N. Bethel, Ed.D.

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**NAME:** CHARLES NOAH BETHEL, Ed.D.  
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Born April 19, 1955

### EDUCATION:

WEST VIRGINIA UNIVERSITY – (Ed.D.) Attended Marshall University and West Virginia University 1995-1998. Graduated from WVU with a Doctorate in Education in Higher Education Leadership Studies, December 1998.

- Minor Project: *“Resources for the First Year Student”*
- Dissertation: *“Leadership Styles and Institutional Effectiveness in Bible College Presidents”*

GRACE THEOLOGICAL SEMINARY – (M.A.) Attended Grace Theological Seminary, Winona Lake, Indiana from 1985-1987. Graduated from Grace with a Master of Arts in Christian School Administration in August 1987.

MOODY BIBLE INSTITUTE – (B.A.) Attended Moody Bible Institute from August 1979 to May, 1982. Also took 9 credit hours from the University of Missouri, Columbia, Missouri, summer of 1980. Graduated with Honors (Delta Epsilon Chi) in May 1982 with a Bachelor of Arts in Christian Education.

UNIVERSITY OF TAMPA – (A.A.) Attended the University of Tampa, 1978 and 1979. Graduated with an Associates of Arts degree in August, 1979.

COMMUNITY COLLEGE OF THE AIR FORCE -- Received 29 hours credit from the Community College of the Air Force.

HIGH SCHOOL -- Graduated from Montgomery County R-II High School in 1973. A member of the National Honor Society, and a Future Farmer of America State Star Farmer.

MILITARY EXPERIENCE -- Joined the United States Air Force in November 1973. Served in Texas, England, California, and Florida as a Fighter Jet Crew Chief and Communications Specialist. Two years as supervisor of a Centralized Antenna Specialist Team. Received a Commendation Medal in Spring of 1976. Honorable Discharge in July 1979 to begin studies at Moody Bible Institute.

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ADDITIONAL COLLEGE -- Intro. to Data Processing, Morton College, Cicero, IL, Fall of 1985. Asbestos LEA Managers Course at Moraine Valley Community College, Moraine Valley, IL, Spring of 1991.

## **PROFESSIONAL EXPERIENCE:**

### **AUGUST 2015 TO CURRENT:**

OFFICIAL TITLE: Assistant Professor, Marshall University, Leadership Studies

Responsibilities Include:

1. Teaching Graduate classes in the Leadership Specialist MA Degree Program
2. Teaching Doctoral Classes in the Ed.D. in Leadership
3. Elected to the Marshall University Faculty Senate, 2016-2017

### **JULY 2011 TO MAY 2015:**

OFFICIAL TITLE: Dean of Graduate and Online Education and Registrar - Appalachian Bible College, Mt. Hope, WV

### **JULY 1995 TO 2011:**

OFFICIAL TITLE: Vice-President for Academics – Appalachian Bible College, Mt. Hope, WV

### **RESPONSIBILITIES INCLUDED:**

1. Overseeing the Academic Division (Undergraduate and Graduate) of Appalachian Bible College. This includes overseeing the Academic Division personnel, the faculty, the curriculum and program offerings, accreditation, assessment and supervision. Administration of the academic budget and departments under the Academic Division are also managed through the Vice-President for Academics. In my work I use computers, scanners, the Internet, and various types of software, such as Office XP (Word and PowerPoint), Microsoft Outlook, Excel, and a campus-wide software system from Jenzabar that tracks student academic progress and records. In this position I serve on the President's Cabinet (Administrative Committee).
2. Teaching courses each semester.
  - Freshman Seminar: I have taught our First Semester Freshmen Experience Class for 15 years, and have revised and upgraded this class many times over the year.
  - General Education
  - Bible
  - Practical Theology
  - Christian Education

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- Research & Writing for the Master's Program
3. Chairing five Accreditation Self-Study Committees. The Higher Learning Commission of the North Central Association through the candidacy, initial accreditation and 10 year reaffirmation stages, as well as two 10-year reaffirmation for accreditation visits with ABHE. In addition led the process for beginning a MA in Ministry Degree, which has been approved by the HLC and ABHE Accreditation Associations.
  4. Elected to the Commission on Accreditation with the Association for Biblical Higher Education (ABHE) Spring 2000 – 2004.
  5. Trained by ABHE to serve as both a Team Member and Team Chair for Accreditation Reviews. Served as a Team Member on Five Accreditation Review Teams for ABHE, and Chaired 5 Teams.
  6. Received the Training from HLC to serve as a Team Member on Evaluation Teams for both the PEAQ Program and the AQIP Program. Have served on over a dozen of these teams.
  7. Workshops related to:
    - Accreditation
    - First Year Experience
    - Academic Leadership
  8. H.E.L. P Program  
Developing and directing a student services program called HELP, which stands for HOW to EXPAND LEARNING PROFICIENCY. It is designed to help students struggling with academic success. This is a program for students with academic issues, and provides counseling and accountability throughout the semester.

### ADDITIONAL TEACHING EXPERIENCE

1. Teaching as an adjunct Faculty for Marshall University Graduate College 1998-2015 (one or two courses per semester). Teaching graduate students to use the Internet for Research and Writing, (EDF-621) utilizing the online system, WebCt., Vista and Blackboard. Contact person at Marshall is Dr. Louis Watts (304) 746-1920.
2. Taught for Word of Life Hungary – 2011, 2013, 2015 – Ancient Literature
3. Taught for Liberty University online – Spring 2011 – Practical Theology
4. Teaching for the National Theological College and Graduate School in the Middle East (Egypt, Lebanon and Jordan). 2012 – Present - Graduate Level Research and Writing class

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## ADDITIONAL PASTORAL EXPERIENCE

Served as Interim Pastor for Crow Christian Church (an independent fundamental church) from August 1996-2000.

## ADDITIONAL PROFESSIONAL EXPERIENCE

1. Serve on the Board of Biblical Ministries Worldwide since 2006. Currently am the Vice President of the Board.
2. Serve on the Institutional Review Board (IRB) for Mountain State University, Beckley WV

## **AUGUST 1994 TO June 1995:**

OFFICIAL TITLE: Director of Christian Service and External Studies

### RESPONSIBILITIES INCLUDE:

1. Directing the Christian Service, which is a program of hands on training in church and related ministry areas for all students at the Appalachian Bible College.
2. Directing the External Studies program, which is a program of expanding the campus to other locations, offering college credit courses for the non-traditional student.
3. Faculty, teaching in the area of Elementary Education.

## **MAY 1982- JULY 1994**

OFFICIAL TITLE: Associate Pastor of Cicero Bible Church, Cicero, IL  
Administrator of McCarrell Christian Academy, Cicero, IL

### RESPONSIBILITIES INCLUDED:

1. Pastoral responsibilities.... Preaching, visitation, funerals, weddings, etc.
2. Christian Education Director.... Responsible for the ministries of Sunday School, AWANA Clubs, Church Time ministries, the yearly church camp program, Vacation Bible School, youth ministry leadership, etc.
3. Adult Bible Teacher for 10 years.
4. Administrator, and teacher of McCarrell Christian Academy grades K-12. A Church School of @ 100 students.
5. Basketball and Soccer Coach

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## IV. SCHOLARLY ACTIVITIES

Presentations at the following Annual Conferences

1. North Central Association
  - “Affiliating with the North Central Association” – April 1999
  - “Self-Study Fair”- April 2000
  - “The Bible College and Regional Accreditation” – April 2000
2. Accrediting Association of Bible Colleges
  - “Preparing for the Team Visit” – February 2001
  - “Using Technology for the Team Report” – February 2010
3. SRCEA – Atlanta “Professional Development for Department Chairs” – November 2015
4. Numerous Presentations for Several State AACSB Conferences:
  - Missouri
  - South Carolina
  - North Carolina
  - Pennsylvania,
  - Maryland
  - Tennessee
  - West Virginia
5. Several Seminars and Workshops for Professional Development for the Association for Biblical Higher Education over the past 15 years, including their professional development program for Academic officers and their Annual Meeting.
5. Articles written for the Voice Journal, of the IFCA, International
  - “Christian Education and Youth Leadership”
  - “History of the Cicero Bible Church”
6. Currently serving as President of the Eastern Regional Deans of the Association for Biblical Higher Education.
7. Served as a Reviewer for a textbook for the Freshman Experience, **Light on the Path: A Christian Perspective on College Success, 2<sup>nd</sup> Edition**, by John Beck and Marmy Clason, published by Thomson & Wadsworth (2008). In this project, I reviewed the book and made suggestions for improvement for several chapters related to the Freshman Experience.