

Emeritus Status for Retired Employees

MURC-HR Policy 002

Effective Date: 01/01/2022

Last Update: 01/01/2022

1. The Marshall University Research Corporation (MYRC) grants emeritus status to its retired employees whose service to MURC and/or Marshall University has been meritorious.
2. For purposes of this policy, meritorious service is defined as going above and beyond basic job duties.
3. All employees who have completed at least ten years of employment at MURC and are coded in Banner as “retired” may be nominated by a supervisor or colleague, or may self-nominate, for emeritus status.
4. In granting emeritus status the following criteria will be considered:
 - a. Length of employment;
 - b. Quality of job performance;
 - c. Overall contribution to MURC and/or Marshall University; and
 - d. Service to society beyond MURC and/or Marshall University will be considered.
5. In extraordinary cases (e.g., employees with a history of service to their professions who joined MURC late in their careers) retiring employees with fewer than ten years of employment at MURC may be nominated or may self-nominate.
6. The Executive Director will make the determination as to whether to confer emeritus status upon the retiring.
7. Retired employees granted emeritus status will retain their titles at the time of retirement followed by “Emeritus.”
8. Those holding Emeritus status are entitled to the following benefits:
 - a. Use of the Marshall University Libraries;
 - b. Use of the Memorial Student Center;
 - c. The same reduced rates for Marshall University administered functions including athletic events and cultural activities, where available and in the same manner as Marshall University retirees holding “Emeritus Status” with the University
 - d. Special mailings;
 - e. MURC employee rate for membership in the Marshall Recreation Center;
 - f. Free parking permit for all general parking areas;
 - g. An emeritus identification card.
 - h. Any employee with at least ten (10), but fewer than twenty (20), years of service who retired from MURC before this policy was adopted, may apply for emeritus status within a year of the passage of this policy.

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